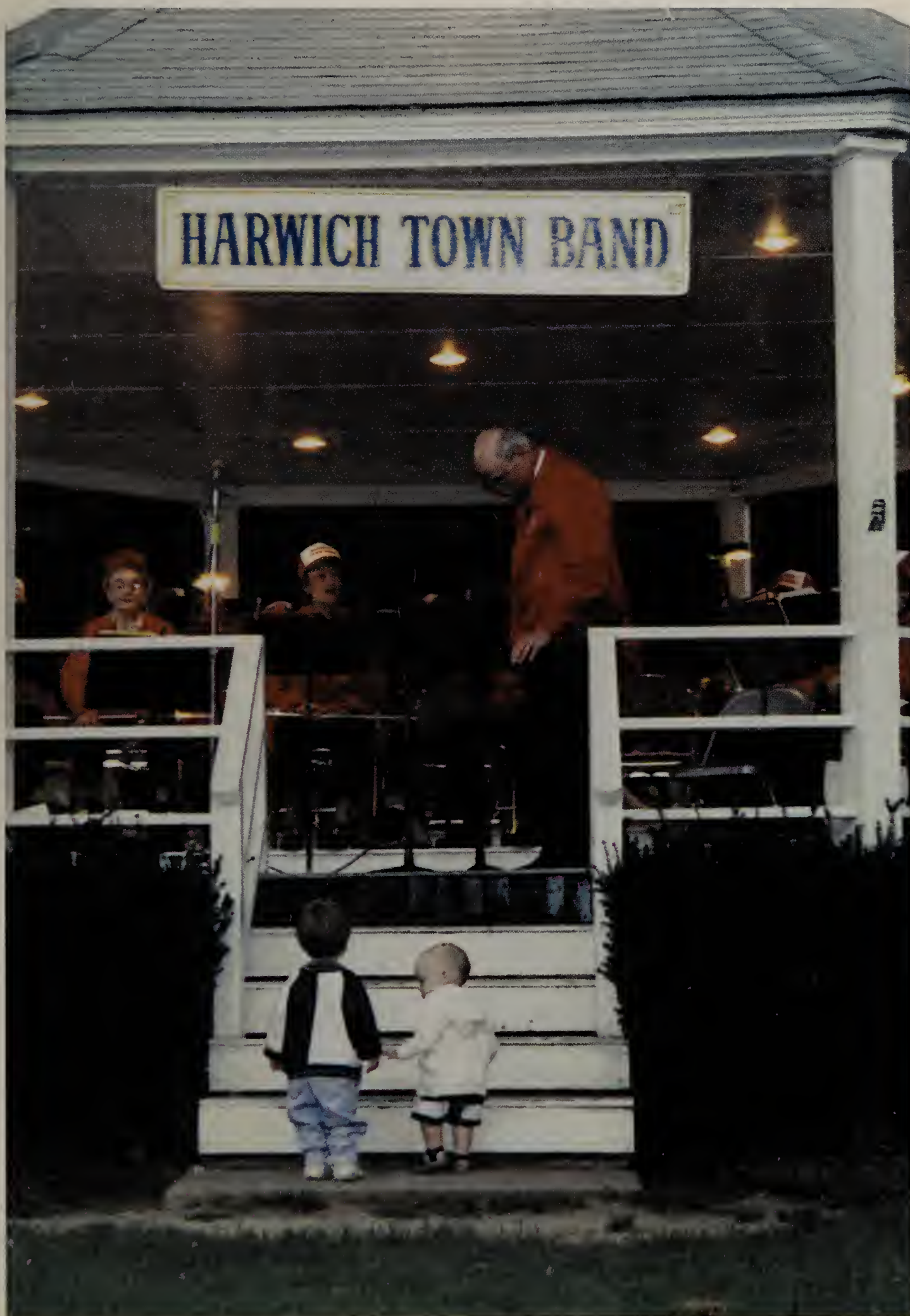


TOWN OF HARWICH 2001 ANNUAL REPORTS



SEPTEMBER 11, 2001

Photo courtesy Ann Steidel

Brooks Park
Town Bandstand

2001 ANNUAL REPORT

OF THE

OFFICERS OF THE TOWN OF

HARWICH

FOR THE YEAR ENDING DECEMBER 31, 2001



Typesetting/Formatting - Printing - Binding

by

J & R Graphics, Inc.

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CITIZENS ACTIVITY FORM

IN MEMORIAM

2001

LEE BALDWIN
Brooks Free Library Trustee

MABEL CANTO
Harwich Democratic Town Committee
Disability Rights Committee

NORMAN M. CLARKE
Harwich Fire Department
Board of Assessors
Cemetery Commission

EDWARD V. CHAPUT
Chase Library Trustee

LOUISE H. KELLEY
Harwich Historical Society

WALTON MACCAUGHERN
Shellfish Constable

JOHN RANEO
Former Chief of Police

CAROL A. ROCKWELL
Harwich Garden Club

CARNIG J. THOMASON
Shellfish Constable
November 3, 2000

*We remember those who have passed away and are
grateful for their years of faithful service given to the
Town of Harwich*

GIFTS TO THE TOWN

2001

All Season Pest Control

Pasqual J. Antolini

Butterworth Foundation

Friends of the Harwich Council on Aging

Mr. Dana DeCosta

E.R. Lilley Photography

Friends of the Community Center

Friends of Harwich Youth

Mr. Allyn "Flash" Gordon

Harwich Athletic Association

JAM Specialists, Inc.

The Lawn Company

Nathan R. Miller

Monahan Jewelers

NStar

Rita E. O'Connell

Brendan O'Reilly

Virginia S. Osmun

Janet Osmun-Culver

Mr. Howard Perkins & Family

The Rose Society

Mr. & Mrs. Ron Sanda

Ngai Chan Yu

*With gratitude for your thoughtfulness
and generosity on behalf of the residents
of the Town of Harwich*

ADMINISTRATION

Elected Town Officers - 2001

BOARD OF SELECTMEN

Cyd Zeigler, Chair	Term expires May 2004
Peter S. Hughes	Term expires May 2004
Donald F. Howell	Term expires May 2003
Sylvia Laffin	Term expires May 2002
Peter J. Luddy	Term expires May 2002

HOUSING AUTHORITY

Senna M. Fernandez	Term expires May 2006
William Doherty, Chair	Term expires May 2004
Brooke Williams	Term expires May 2005
Robert Randolph, Vice Chair	Term expires May 2003
Alexander G. Tod	Term expires May 2002

MODERATOR

Michael D. Ford, Esq.	Term expires May 2003
-----------------------	-----------------------

SCHOOL COMMITTEE

George Dinsmore	Term expires May 2004
Barbara Prindle-Eaton, Vice Chair	Term expires May 2003
Mark Russell	Term expires May 2003
Pamela Groswald, Chair	Term expires May 2002
Robin D. Wilkins	Term expires May 2002

Recognition to: James Toner (served until May 2001)

TOWN CLERK

Anita N. Doucette	Term expires May 2004
-------------------	-----------------------

TRUSTEES, BROOKS FREE LIBRARY

William D. Crowell, Esq.	Term expires May 2004
Senna M. Fernandez	Term expires May 2004
Joann Green	Term expires May 2003
Bernadette Waystack	Term expires May 2003
Helene Hargrave	Term expires May 2003
Joan McCarthy	Term expires May 2002
Anne O'Brien	Term expires May 2002

WATER COMMISSIONERS

Danette Gonsalves, Chair	Term expires May 2004
Don T. Bates, Jr.	Term expires May 2003
Gary M. Sinclair	Term expires May 2002

BARNSTABLE COUNTY ASSEMBLY OF DELEGATES – ELECTED

William Doherty, Harwich Representative

APPOINTED BY THE MODERATOR

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Lyman E. Culver	Term expires May 2002
-----------------	-----------------------

FIELD DRIVERS & FENCE VIEWERS

Wayne Ellis	Term expires May 2004
James M. Noonan	Term expires May 2003
Emulous E. Hall	Term expires May 2002

FINANCE COMMITTEE

Barbara McCue	Term expires May 2004
Dana DeCosta	Term expires May 2004
Leo Cakounes	Term expires May 2003
Anne Magor, Clerk	Term expires May 2003
Brian Widegren	Term expires May 2003
Edward T. Barrett, II	Term expires May 2002
James J. Higgins, Vice-Chair	Term expires May 2002

Ann W. Kaplan, Executive Secretary - Appointed by Committee

Recognition to: Carol Thayer (term expired)

SURVEYOR OF WOOD & LUMBER

Paul J. Corcoran	Term expires May 2002
------------------	-----------------------

TRUSTEES, CALEB CHASE FUND

David M. Davis	Term expires May 2004
William A. Doherty, Jr.	Term expires May 2003
Paul V. Doane	Term expires May 2002

APPOINTED BY THE BOARD OF SELECTMEN

ACTING MUNICIPAL COORDINATOR FOR TOXIC WASTE

Fire Inspector Henry S. Jessop	Term expires June 30, 2002
--------------------------------	----------------------------

ADVISORY BOARD FOR COUNTY EXPENDITURES (ABCE)

Donald F. Howell

Term expires June 30, 2002

BARNSTABLE COUNTY COASTAL RESOURCES COMMITTEE

Thomas E. Leach, Regular Member/Representative

Term Indefinite

Mark Russell, Alternate Member/Representative

Term Indefinite

**BARNSTABLE COUNTY HEALTH & HUMAN SERVICES AND
ENVIRONMENT - RABIES TASK FORCE**

Paula J. Champagne, RS, CHO -

Alternate Representative

**BARNSTABLE COUNTY WASTE MANAGEMENT
ADVISORY COMMITTEE**

Lincoln S. Hooper

Term expires June 30, 2002

**BARNSTABLE COUNTY "HOME" CONSORTIUM
ADVISORY COUNCIL**

Robert H. Murray, Representative (Resigned 11/00)

**BARNSTABLE HEALTH & HUMAN SERVICES LIAISON
TO ADVISORY COUNCIL TASK FORCE**

Eleanor Watmough

Term Indefinite

CAPE COD COMMISSION REPRESENTATIVE

Michael J. Sekerak

Term expires April 24, 2002

**CAPE COD JOINT TRANSPORTATION
COMMISSION REPRESENTATIVE**

Joseph Letteri

Term expires April 24, 2002

Susan Leven, Alternate

Term expires on April 24, 2002

CAPE COD REGIONAL TRANSIT AUTHORITY REPRESENTATIVE

William Doherty

Term expires June 30, 2002

CHIEF OF FIRE DEPARTMENT & FOREST WARDEN

Robert A. Peterson

Term expires June 30, 2002

CHIEF OF POLICE

William A. Mason

Term expires June 30, 2003

CIVIL DEFENSE DIRECTOR

Peter G. Welch (Captain Harwich Police Dept.) Term expires June 30, 2002

COUNCIL OF SEMASS COMMUNITIES

Wayne C. Melville, Regular

Term Indefinite

Peter J. Luddy, Alternate

Term Indefinite

E-911 COMMITTEE

Terms Indefinite

E911 Coordinator - Engineering Dept. William A. Mason, Police Chief
Robert A. Peterson, Fire Chief Wayne C. Melville, Town Administrator

HARBORMASTER/NATURAL RESOURCES OFFICER/ WHARFINGER/SHELLFISH CONSTABLE

Thomas E. Leach Term expires June 30, 2002
Heinz M. Proft, Assistant Term expires June 30, 2002

HARWICH LIAISON OFFICE TO CAPE COD COMMISSION

Michael J. Sekerak Term expires April 24, 2002

HAZARDOUS MATERIALS COORDINATOR

Robert A. Peterson, Fire Chief Term expires June 30, 2002

HEALTH OFFICER

Carol A. Topolewski, M. D. Term expires June 30, 2002

LOCAL ORGANIZING COMMITTEE FOR HAZARDOUS WASTE

Paula J. Champagne, RS, CHO Term expires June 30, 2002

LOCAL WATER RESOURCE MANAGEMENT ACT OFFICIAL

Anne M. Smith Term expires June 30, 2002

LOWER CAPE COMMUNITY DEVELOPMENT CORPORATION BOARD

Patricia Whalen Term Indefinite

LOWER CAPE WIRELESS WORKING GROUP REPRESENTATIVE

Robert S. Widegren Term Indefinite

MUNICIPAL COORDINATOR FOR TOXIC WASTE

Robert A. Peterson, Fire Chief Term expires June 30, 2002

OIL SPILL COORDINATOR

Robert A. Peterson, Fire Chief Term expires June 30, 2002

REGIONAL ADVISORY BOARD OF THE LOWER/OUTER CAPE HEALTH AND HUMAN SERVICES COALITION REGIONAL SMALL CITIES GRANT FOR CHILD CARE AND TRANSPORTATION APPLICATION PROCESS

Mary Belle Small, Senior Representative
Susan Peterson, Child Care Representative

**RIGHT-TO-KNOW COORDINATOR
FOR HAZARDOUS MATERIALS**

Henry S. Jessop, Fire Inspector

Term expires June 30, 2002

ROUTE 6 TASK FORCE

William Mason, Police Chief

Term expires June 30, 2002

TOWN ACCOUNTANT

Margaret M. Gallagher

Term expires June 30, 2003

TOWN COUNSEL

Kopelman & Paige, P.C.

Term Indefinite

TOWN COUNSEL (SPECIAL-REAL ESTATE MATTERS)

Michael D. Ford, Esq.

Term Indefinite

**AFFORDABLE HOUSING-
FOUR TOWN ADVISORY COUNCIL (EOCD)**

Term Indefinite

Marilyn Barry

Pamela Phipps

Wayne Ellis

Alexander G. Tod

ARCHITECTURAL ADVISORY COMMITTEE

Edward W. Balicki

Term expires June 30, 2004

Robert Cybulski

Term expires June 30, 2004

Pamela C. Purdy

Term expires June 30, 2004

John Sullivan

Term expires June 30, 2004

Laurie McGrew Moore, Chair

Term expires June 30, 2003

Barbara S. Josselyn

Term expires June 30, 2002

BIKEWAYS COMMITTEE

Terms Expire June 30, 2002

Lew Ashton

Hugh "Tim" Millar, Chair

Albert Cline

William Reuss

Robert Marshall

Maurice Yoffee

Barry Worth

Recognition to: Elizabeth Barbato (term expired)

BOARD OF APPEALS - REGULAR MEMBERS

Christopher Hemeon

Term expires June 30, 2004

Donna Peterson

Term expires June 30, 2004

William Jussila, Chair

Term expires June 30, 2003

John E. Ferreira

Term expires June 30, 2003

George Cavanaugh

Term expires June 30, 2002

BOARD OF APPEALS - ASSOCIATE MEMBERS

Kathleen Grenier	Term expires June 30, 2004
Dr. Murray Johnson	Term expires June 30, 2003
Harry J. Martello	Term expires June 30, 2003
Susan Brauner	Term expires June 30, 2002

Recognition to: Vahan Kachadoorian (resigned), Robert Gersh

BOARD OF ASSESSORS

Robert S. Neese	Term expires June 30, 2004
John C. Neudorfer	Term expires June 30, 2003
Barry A. Hemeon, Chair	Term expires June 30, 2002

BOARD OF HEALTH

Ronald E. Hindman	Term expires June 30, 2004
Dr. Stanley Kocot	Term expires June 30, 2004
Dr. Alfred Hurst	Term expires June 30, 2003
Robert A. Germain, Chair	Term expires June 30, 2002
Francis C. Sampson	Term expires June 30, 2002

Recognition to: Linda Schultz (term expired)

BOARD OF REGISTRARS

Ann M. Kelly, Chair	Term expires June 30, 2004
Louise Mihovan	Term expires June 30, 2003
Geraldine Lee	Term expires June 30, 2002

BUILDING CODE BOARD OF APPEALS

Wayne Ellis	Term expires June 30, 2004
Harry Ellis	Term expires June 30, 2003
David Veelenturf	Term expires June 30, 2003
Theodore R. Lawton, Chair	Term expires June 30, 2002

Recognition to: John W. Foley (term expired),

Richard Buck (resigned 9/01)

BY-LAW/CHARTER REVIEW COMMITTEE

Winifred E. Ovaska	Term expires June 30, 2004
Anne M. Smith	Term expires June 30, 2004
G. Raymond Jefferson	Term expires June 30, 2003
Robert D. Hall	Term expires June 30, 2003
Barry A. Hemeon, Chair	Term expires June 30, 2002

Recognition to: Richard Buck (resigned 9/01)

CABLEVISION ADVISORY BOARD

Edward Etsten	Term Expire June 30, 2002
Recognition to: Rupert L. Nichols Jr. (term expired),	
Jill Mason (term expired),	
Michael Smith (resigned),	
Ron Langlois (term expired)	

CAPITAL OUTLAY COMMITTEE

Barbara McCue	Term expires June 30, 2004
Angelo LaMantia	Term expires June 30, 2004
Robert D. Hall	Term expires June 30, 2003
Mark McGowan	Term expires June 30, 2003
Anne Magor, Chair	Term expires June 30, 2003
Harry T. Burgess, Jr.	Term expires June 30, 2002
Lawrence Cole	Term expires June 30, 2002
Recognition to: Leo Cakounes (term expired)	

CEMETERY COMMISSION

Nancy Roy, Cemetery Administrator

Olga Forrest	Term expires June 30, 2004
David Fraser	Term expires June 30, 2003
Christine S. Wood, Chair	Term expires June 30, 2002

CHANNEL 18 ADVISORY COMMITTEE

Jill M. Mason, Station Manager

Edward Etsten	Term expires June 30, 2004
Peggy Gabour	Term expires June 30, 2004
Al Rosenberg	Term expires June 30, 2004
Dr. John L. Roche	Term expires June 30, 2003
Joseph A. Pino	Term expires June 30, 2002

Recognition to: Michael Smith (term expired 6/01),
Rupert Nichols (resigned 6/01)

COMMUNITY CENTER FACILITIES COMMITTEE

James M. Noonan	Term expires June 30, 2004
James B. Tompkins, Chair	Term expires June 30, 2004
Richard Ervin	Term expires June 30, 2002
Beverly Kelsey	Term expires June 30, 2002
Marilyn Feldman	Term expires June 30, 2002

COMMUNITY CENTER POOL STUDY COMMITTEE

Terms Indefinite

Tim Jacques	Michael Spencer
John Mahan, Chair	June Spencer
James Nowak	Carol Talham

Recognition to: Dana DeCosta (resigned 5/01),
Margaret Otis (resigned),
Alayne Tsigas (resigned 9/01)

CONSERVATION COMMISSION

John Chatham, Conservation Agent

Roger G. Cove, Chairman	Term expires June 30, 2004
Marcy B. Ford	Term expires June 30, 2004
Terry Bauer	Term expires June 30, 2003
Chester Berg	Term expires June 30, 2003
Charles Palmer	Term expires June 30, 2003
Lindsay Strode	Term expires June 30, 2002

Recognition to: David Crestin (resigned 6/01),
Stephen Chandler (term expired)

CONSTABLES

Wayne Ellis	Term expires June 30, 2004
James M. Noonan	Term expires June 30, 2003
Emulous E. Hall	Term expires June 30, 2002

COUNCIL ON AGING

Barbara-Anne Foley, Director

Bettina Pino, Secretary	Term expires June 30, 2004
Christine S. Wood, Vice Chair	Term expires June 30, 2004
Barbara Bliss	Term expires June 30, 2003
Robert McCarthy, Chair	Term expires June 30, 2003
James M. Noonan	Term expires June 30, 2003
Elizabeth Watkins	Term expires June 30, 2002
F. Hager Johnson, Treasurer	Term expires June 30, 2002
James B. Tompkins	Term expires June 30, 2002
Vahan Khachadoorian	Term expires June 30, 2002

DESIGNER SELECTION REVIEW COMMITTEE

Terms Expire June 30, 2002

Joseph Borgesi, Town Engineer	Theodore R. Lawton
-------------------------------	--------------------

DISABILITY RIGHTS COMMITTEE

Virginia McCann, Chair	Term expires June 30, 2004
Anthony Germann	Term expires June 30, 2004
Bruce McCulloch	Term expires June 30, 2004
Kathleen M. Griffin	Term expires June 30, 2003
Rita O'Neill	Term expires June 30, 2003
Jean Ann McLaughlin	Term expires June 30, 2002
Robert Spidle	Term expires June 30, 2002

Recognition to: Anne Marie Russell (resigned 3/01)

GOLF COMMISSION

Michael Fortier	Term expires June 30, 2004
Joan Garrity	Term expires June 30, 2004
George O. Boulé, III	Term expires June 30, 2003
Arthur F. Watson	Term expires June 30, 2003
John Halliday	Term expires June 30, 2003
Theodore W. Stein, Chairman	Term expires June 30, 2002
Walter Tebo	Term expires June 30, 2002

Recognition to: Shirley Willett (term expired), Warren Nichols (resigned)

18 HOLE GOLF COURSE SITE SELECTION COMMITTEE

Terms Indefinite

Earl Brothers	William R. Lown
Roger G. Cove	Wayne C. Melville
Philip S.	Eagan Bruce Nightingale
Michael Fortier	Theodore W. Stein, Chair
Peter S. Hughes (Liaison)	Walter Tebo

CRANBERRY VALLEY CLUB HOUSE AND MAINTENANCE FACILITY BUILDING COMMITTEE

Terms Indefinite

Jeffrey S. Driscoll	Colin Leonard
John Halliday, Chair	Doris Morgan
Robert Handler	George O. Boulé, III
Dennis P. Hoye	G. Raymond Jefferson, <i>Alternate</i>

GREAT SAND LAKES TASK FORCE

Committee Disbanded - Recognition to:

Paula J. Campagne, Health Director, Chair	Peter Luddy, Selectmen's
Thomas E. Leach, Natural Resources Dir.	Representative
Sue Leven, Town Planner	David Mulligan

HARWICH CENTER INITIATIVE COMMITTEE

Terms Expire June 30, 2002

Paul Anastasio	Edward McManus
Forest Eaton, Sr.	Brian Murphy
Gerald Feldman	William Reuss
F. Hager Johnson	Betty Schneiderhan, Chair
Ruth J. Kitchen	Stanley E. Vizard
Jean Ann McLaughlin	

Recognition to: Marian Natale (resigned 3/01),
Christine Wood (term expired),
Mrs. Lane Meehan (term expired)

HARWICH CULTURAL COUNCIL

Barbara Johnson	Term expires June 30, 2003
Christine Mendes	Term expires June 30, 2002
Kerry Veary	Term expires June 30, 2002
Laura Beitler-Christakis, Chair	Term expires June 30, 2002
Cindy Sauers	Term expires June 30, 2002

HERRING RIVER WATERSHED STUDY COMMITTEE

Francis C. Sampson	Term expires June 30, 2004
Mary Jane Curran	Term expires June 30, 2003
Eric Levy	Term expires June 30, 2003
Charles Beggs	Term expires June 30, 2002
Kathy Arcangeli	Term expires June 30, 2002

Recognition to: Lindsay Strode (resigned 2/01),
Raymond Thacher (term expired)

HISTORIC DISTRICT COMMISSION-REGULAR MEMBERS

Theodore R. Lawton, Chair	Term expires June 30, 2004
William L. Reuss	Term expires June 30, 2004
F. Hager Johnson	Term expires June 30, 2003
Jesse J. Morgan, Jr.	Term expires June 30, 2002
Betty Schneiderhan	Term expires June 30, 2002
Alexander Zaykai	Term expires June 30, 2002
Jane Johnson	Term expires June 30, 2002

HISTORIC DISTRICT COMMISSION-ASSOCIATE MEMBERS

Derek Lincoln	Term expires June 30, 2004
---------------	----------------------------

Recognition to: Marian Natale (resigned 3/01),
Richard Young (term expired)

HISTORICAL COMMISSION

Robert R. Marshall	Term expires June 30, 2004
A. David Palmer, Jr., Chair	Term expires June 30, 2004
Virginia Culp	Term expires June 30, 2003
Christine S. Wood	Term expires June 30, 2003
Philip S. Eagan	Term expires June 30, 2002
Harry V. Ryder	Term expires June 30, 2002
Robert Widegren	Term expires June 30, 2002

Recognition to: J. Duncan Berry (term expired)

HOUSING COMMITTEE, HARWICH

Edward McManus	Term expires June 30, 2004
Jeanne Heroux	Term expires June 30, 2004
Eileen Brady	Term expires June 30, 2004
William Doherty	Term expires June 30, 2004
Jean Ann McLaughlin	Term expires June 30, 2003
Lee Hamilton	Term expires June 30, 2003
Marie Seufert	Term expires June 30, 2003
Robert Murray, Chair	Term expires June 30, 2003
Angelo S. LaMantia	Term expires June 30, 2003

Recognition to: Richard Waystack (term expired),

Richard Gomes (term expired)

HUMAN SERVICES ADVISORY COMMITTEE

John Jennings	Term expires June 30, 2004
Juell E. Buckwold	Term expires June 30, 2004
Anthony Pagliaro	Term expires June 30, 2003
Rev. Harlow T. Doliber	Term expires June 30, 2003
James Tompkins	Term expires June 30, 2003
James M. Noonan, Chair	Term expires June 30, 2003
Robert Spidle	Term expires June 30, 2003

Recognition to: Bettie Zeller (term expired)

INSURANCE COMMITTEE

Terms expire June 30, 2002

Henry Drewes	B. Phillips Foster, Chair
William Dillon	Robert E. Lee
Richard E. Dunne, Jr.	

LOCAL PARTNERSHIP FOR ECONOMIC DEVELOPMENT

Terms Expire June 30, 2002

Bruce Gibson
Robert Lewis

Susan Brauner

Recognition to: Anne Anderson (resigned),
Dr. Lawrence P. Cole (term expired),
Richard Buck (term expired),
Barry Worth (term expired),
Paul McAllister (term expired)

PLANNING BOARD-REGULAR MEMBERS

W. Matthew Hart	Term expires June 30, 2004
William E. Stoltz	Term expires June 30, 2004
Angelo La Mantia	Term expires June 30, 2004
William Baldwin	Term expires June 30, 2003
George Dinsmore	Term expires June 30, 2003
Philip Eagan	Term expires June 30, 2003
Bruce Nightingale	Term expires June 30, 2003
Robert S. Widegren, Chair	Term expires June 30, 2003
John W. Foley, Jr.	Term expires June 30, 2003

PLANNING BOARD-ALTERNATE MEMBERS

David Marsland	Term expires June 30, 2003
----------------	----------------------------

Recognition to: Anthony German (resigned)

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE STEERING COMMITTEE

Allin Thompson	Term Indefinite
----------------	-----------------

Larry Ballantine, Alternate Member

PLEASANT BAY RESOURCE MANAGEMENT ALLIANCE TECHNICAL RESOURCE COMMITTEE

Terms Indefinite

Thomas E. Leach, Harbormaster/NRO	Frank Sampson (Board of Health rep)
John Chatham (Conservation Commission)	Charlene Greenlaugh (Planning Board rep)

REAL ESTATE & OPEN SPACE COMMITTEE

Philip S. Eagan	Term expires June 30, 2004
Hugh "Tim" Millar	Term expires June 30, 2004
Robert S. Neese	Term expires June 30, 2004
Paul Widegren	Term expires June 30, 2004
Beverly Nightingale	Term expires June 30, 2003
Margo L. Fenn	Term expires June 30, 2003
Jane C. Dalzell	Term expires June 30, 2003
D. Isabel Smith, Chair	Term expires June 30, 2003
Douglas D. Stanford	Term expires June 30, 2003

Recognition to: Richard Waystack (resigned)

RECREATION & YOUTH COMMISSION

Anne M. Schweizer, Director

Mary E. Clarke	Term expires June 30, 2003
William Griswold	Term expires June 30, 2003
Richard Ervin, Chair	Term expires June 30, 2003
Carol Kelley	Term expires June 30, 2003
Francis Crowley	Term expires June 30, 2004
Laura Beitler-Christakis	Term expires June 30, 2004

Recognition to: Bonnie Woodland (resigned 5/01),
Linda Hanley (term expired),

RECYCLING COMMITTEE

William Doherty	Term expires June 30, 2004
John Roy, Chairman	Term expires June 30, 2004
Patricia Carney	Term expires June 30, 2003
Dr. Pamela G. Latimer	Term expires June 30, 2003
Cindy Mather	Term expires June 30, 2003

Recognition to: Gail Munson (term expired)

SCHOOL BUILDING COMMITTEE

Terms Indefinite

John F. Burke	David Marsland, Chair
Mary E. Clarke	Mark Russell, Esq.
Catherine Farrell	Dan Speakman
Richard Hoyer	

Recognition to: James D. Hyde (resigned)

SHELLFISH CONSTABLES (VOLUNTARY)

Terms Expire June 30, 2002

Michael W. Cienava

Ron Saulnier

James Coyle

Recognition: Carnig J. Thomason (deceased),
Walter A. MacCaughern (deceased)

SHELLFISH & MARINE WATER QUALITY COMMITTEE

Charles Beggs Term expires June 30, 2004

Thomas E. Leach Term expires June 30, 2004

Francis C. Sampson Term expires June 30, 2004

Michael Dempsey Term expires June 30, 2003

Robert Dowling Term expires June 30, 2003

Michael Cienava, Chair Term expires June 30, 2003

Heinz M. Proft Term expires June 30, 2003

Recognition to: Michael Cienava (resigned)

TECHNOLOGY COMMITTEE

G. Raymond Jefferson Term expires June 30, 2003

Elizabeth Watkins Term expires June 30, 2003

Fred C. Calabrese Term expires June 30, 2003

Recognition to: Peter VanDyke (term expired),
Keith Welch (term expired)

TOWN FOREST COMMITTEE

Raymond L. Thacher, Chair Term expires June 30, 2003

Hugh "Tim" Millar Term expires June 30, 2003

Sheldon J. Thayer, Jr. Term expires June 30, 2004

TOWN-WIDE WATER QUALITY MANAGEMENT TASK FORCE

Terms Indefinite

Philip Eagan Barbara Murphy

Danette Gonsalves Charles Palmer

Robert Goodwin Kenneth Pedini

Raymond Gottwald Anthony J. Piro

Matt Hart Frank C. Sampson, Chair

Stanley Kocot

Recognition to: Anne Smith (term expired),
Ron Hindman (term expired),
Roger Cove (term expired);
John Schultz (resigned 10/01)

TRAFFIC SAFETY COMMITTEE

Terms Expire June 30, 2002

Barbara Yamamoto, Chair
Robert Cybulski, Co-Chair
Oliver E. Pelton, Secretary
George Dinsmore

Paul McAllister
William L. Reuss
Ann Dowd

Recognition to: David Marsland (resigned)

TREASURE CHEST VOLUNTEER COMMITTEE

Terms Expire June 30, 2002

Pauline Ashton, Chair
Leo H. Baumlin
Alberto Kucha
Lincoln Lynch
Elizabeth Watkins
Joan Jones
Joan Smith
Sheila Eldredge
Valerie McClennan

Ann & Francis Preston
Lisa Barbato
Robert Rathburn
Paul & Rosemary Thibeau
Myra Springer
Ann Thiffault
Carol Palmer
Andrew Kenney
Ed Hendlowitch

Recognition to: Jill Blunt, Judy Carrara,
Joyce Gedraitis, Barbara Haynes,
Albert Jacobsohn, Harold Katz, Cindy Mather,
Stephen Morton, Gail Nickerson, Julie Pina,
Anne Welch (terms expired)

UTILITY & ENERGY CONSERVATION COMMISSION

Dr. Lawrence Cole	Term expires June 30, 2004
William Doherty	Term expires June 30, 2004
Barry Worth, Chair	Term expires June 30, 2003
David Harrison	Term expires June 30, 2003
Robert R. Marshall	Term expires June 30, 2003

WATERWAYS COMMISSION

Alan McMullen	Term expires June 30, 2004
John Lee Scarbrough	Term expires June 30, 2004
Charles Beggs	Term expires June 30, 2003
John F. Clancy	Term expires June 30, 2003
Eric Winer	Term expires June 30, 2003
Michael W. Cienava, Chair	Term expires June 30, 2003
W. Matthew Hart	Term expires June 30, 2003

Recognition to: William Myers (resigned 5/01),
Robert Pistel (resigned 9/1)

VOTER INFORMATION COMMITTEE

Terms Indefinite

Ursula K. Corbett

Sandra Barry

YOUTH CONSULTATION STUDY COMMITTEE

Terms Indefinite

James B. Hartley

Jill Monast

Edwin J. Jaworski

Robert H. Murray, Interim Chair

Sylvia Laffin

Jonathan Mitchell

Sheila House, Youth & Family Counselor

Recognition to Robin Wilkins (resigned);

Georgia Dearborn (resigned 11/01);

Charles T. Newberry (resigned 11/01)

Report of the **Selectmen**

Normally at this point in the Board's yearly report, we take the opportunity to thank the hundreds of citizens who freely volunteer their time by serving on the many town boards, committees, commissions and appointed positions. This is a particularly poignant thought this year, however, when we pause to reflect on the tragic events which beset the nation on September 11. More than the Board's thanks, these individuals deserve the gratitude of all the citizens of Harwich for selflessly leaving their homes to represent our collective interests (often leaving loved ones behind as they head out on a dark, chilly night to attend a meeting on our behalf). As well, we applaud those citizens who take the time to attend Board meetings and participate. You have our commitment that we will always listen to your concerns and attempt to address them fairly and openly. Let us never forget what a privilege it is to live in a town (and a country) based on free will and democracy. As we thank those who participate to the fullest, may we also invite those of you who have the time and the desire to use it for a higher purpose to visit Town Hall and fill out a Citizen's Activity Form. Let us also add that it is indeed our privilege to serve the Town of Harwich.

The beginning of the new year saw a flurry of activity in some very important areas. The Board began January by agreeing to revise the policy for the use of Brooks Park for other than town functions. Also, the Selectmen and the Waterways Commission agreed that a review of definitions for permits and qualifications for dockage and mooring needed to be undertaken. In both instances, all felt strongly that fair standards plainly expressed in writing were essential.

In an effort to address the need for affordable housing, the Board showed an enduring commitment by establishing a permanent Harwich Housing Committee.

As the month progressed, the Board, in split vote, voted to support the inclusion of the Elementary School Building project in the warrant for the Special Town Meeting in January. Despite previous estimates by the architects, Strekalovsky & Hoit, bids had come in at \$2.4 million (or approximately 20%) over projected costs. While the need for a renovated or new school building was generally accepted by the Board, there was vigorous debate over the excess cost, the timing of the project, and the ability of our taxpayers to accept the debt burden at this time. There was also much discussion over an impending change in the State's reimbursement formula and the timing of state reimbursement. Specifically, reimbursement revisions would reduce the

State's compensation for future projects (by 10% to 15% according to school officials) and the waiting time between the start of the project and when state reimbursement would flow to the town. After a thorough presentation to the Special Town Meeting (which once again revealed the split in the Board itself over the timing of the project), the article was passed and subsequently approved at the ballot box as a capital exclusion in the amount of \$15 million.

At the Special Town Meeting, Sheldon Thayer, Sr. was recognized by the Board for his lifelong accomplishments in Harwich, particularly for his leadership in founding Harwich's Emergency Medical Services (the first such Cape unit).

In February, the Board agreed to contract for the services of the accounting firm Malone & Co to close out our books for Fiscal Year 2000 and educate Town Accountant staff in the use of the new Munis accounting software necessary to keep our accounting consistent with modern computerized record keeping. The cost of this service was \$20,000.00 and is considered an investment in this new software package.

In March, a Youth Summit was convened. The meeting was organized by Stephanie Henderson with the help of Sheila House, the Town's Youth Counselor and Kathy Bachert, a concerned parent deeply involved with this issue. Members of the Board attended the session and vowed to maintain focus and commitment to our youth.

Also in March, the Board approved of the purchase of an emergency generator for the Community Center and ratified a contract for its installation. When finished, the entire Community Center (excluding the elevator) could be powered during emergency circumstances such as floods or hurricanes.

The Board entered into a new contract with SEMASS, locking in a price increase of \$15.00 per ton for transported waste until 2008.

The Board listened to community concerns relating to the increasingly large numbers of coyotes on the Cape (and in Harwich particularly), ultimately asking the Police Chief to conduct an informational meeting to enable all parties to share information and have a dialogue with appropriate enforcement and wildlife officials.

The Board ultimately adopted a new Town Facilities Use Policy restricted to not-for-profit organizations as well as a Community Center Use Policy developed in conjunction with the Facilities Committee.

In an effort to maintain a valuable program in difficult financial times, Board members Cyd Zeigler, Peter Hughes, Peter Luddy and Donald Howell each agreed to donate \$500 of their Selectmen's stipend to the Council on

Aging so that the monthly outreach luncheons (with seniors being served by youth) could continue in FY 2002.

As the Board pledged to demonstrate the care and concern for which it held our youth (and our shared future), April was proclaimed Harwich Youth Month.

In what was to become a major point of contention between the Town and the State, the Board adopted Herring Regulations closing the run to all but Harwich residents. The action was taken after stories of abuse (including large trucks parking at night in order to fill tanks with herring) and difficulty in enforcing the existing 12 fish per day rule.

Various swimming pool options were a focus during the past year. A Dennis selectman appeared before the Board to solicit immediate local support for a YMCA regional pool in Dennis even as our own Pool Committee issued surveys to gauge support for a pool facility in the Community Center.

The Board agreed to move forward with the construction of a new landfill maintenance shed, using funds from the previously approved landfill capping. When completed, it will allow the old shed to become the new home of the Treasure Chest (which, itself, had been a casualty of the capping project).

In addition to Town Meeting, May also saw the culmination of a problem which had festered between Board member Laffin and some town employees. In an historically unique move, the Board voted 4-0 to censure Ms. Laffin. This unfortunate saga engrossed the Board's attention over many months (and fact-finding meetings) and certainly took valuable time away from the many pressing concerns of the town.

At the request of the Planning Board, two major zoning by-law amendments (the DCPC and the Colonial District) were indefinitely postponed from Town Meeting in order to afford more time for public input.

May also saw the re-election of our colleagues Peter Hughes and Cyd Zeigler to the Board. The Board subsequently reorganized as follows:

Cyd Zeigler - Chairman
Peter Hughes - Vice Chairman
Donald Howell - Clerk

The District of Critical Planning Concern (DCPC) and the Colonial District (later renamed the Village Commercial District) were later approved at an August Special Town Meeting. The DCPC had been subject of numerous discussions and meetings over a long period of time and is expected to preserve the important natural resources of the Six Ponds District as well as the quality of our drinking water. The Village Commercial District Zoning by-law

amendment allowed for mixed use (both residential and commercial), a step towards addressing both our affordable housing shortage as well as the continued economic well-being of the district.

While a proposal to lease Town owned property for a Flagpole Cell Tower Facility did not enjoy Town Meeting Support, the Cranberry Valley Club House and Maintenance Buildings were once again approved at the August Special Town Meeting.

The Board has been striving to make progress all year in the area of affordable housing. After much debate covering many Town Meetings and regularly scheduled Board meetings, a land swap was completed, contracts were let and work was started on three affordable housing units in North Harwich. The construction and operation of the houses was awarded to the Harwich Ecumenical Council for the Homeless, Inc. (HECH) in response to a request for proposals issued by the Board. The houses will be turned over to the Housing Authority upon satisfaction of the HECH mortgage. The Board remains committed to providing affordable housing within the context of smaller scattered placements (as called for in our Local Comprehensive Plan).

Progress in this area was also seen as construction began on Pine Oaks Phase III. In a public/private partnership led by Mid Cape Church Homes, these units are being built on town property through a HUD Federal Grant.

Finally, the Board sponsored a Housing Summit with the Housing Committee in order to get the general public engaged in the development of strategies for this area.

The Board held a joint session with the Water Commissioners to interview candidates to fill the vacancy left by the resignation of long-time Commissioner Anne Smith. As a result of that meeting, Gary Sinclair was appointed to fill out the remainder of the term which expires on June 30, 2002. The Board would like to thank Anne Smith for her many years of dedicated service to the Town and at the same time wish Mr. Sinclair success in his pursuit of a quality water supply for our residents.

To honor the Board's commitment to hear concerns from all Harwich citizens and taxpayers, time was once again set aside to focus specifically on the concerns of non-resident taxpayers at our August 7 meeting. Some expressed the sentiment that homeowners should be allowed to vote on town matters even if they chose to designate another (non-Harwich) residence as their legal voting residence. Others praised the Board for having this non-resident taxpayers' meeting annually and bringing all department heads in to hear concerns.

It was our pleasure to welcome State Representative Shirley Gomes to our November 13 meeting so that she might recognize the Harwich Council on

Aging as the State of Massachusetts Council on Aging of the Year. Ms. Gomes noted that this honor was given to only four communities of our town's size statewide.

Yearly performance evaluations were conducted by the Board for the Town Administrator, Police Chief and Fire Chief. The Board issued composite high ratings for all three individuals.

The Board also voted in the fall to approve contract proposals to lease town-owned cranberry bogs. The contract for the Chatham Bog was awarded to Carver Crowell & Son Cranberry Co., while the Main Street Bog was awarded to Cape Farm Supply, owned by Leo Cakounes.

By late fall, the Board's budget message for the 2003 budget struck a solemn and determined note. The selectmen recognized that the high debt burden brought on by recent capital projects was significant. As well, there was the sobering revaluation (fed by a runaway real estate market) which resulted in significant tax increases for people living near ponds and waterfront. In response, the Board felt that the taxpayers within the community needed relief this year more than ever. Our message was clear; no new positions. Further, all town departments were put on notice that little beyond absolutely essential items would even be considered.

To that end, emergency repairs to the police station (covering the heating system and the removal of a leaking fuel tank) were approved in the fall. While a larger discussion about the condition of the building ensued, it was made clear once again that funding for a replacement for this building (as well as one for the high school) was many years in the future.

Finally, we would like to take the opportunity to thank a very special individual on the occasion of her retirement. Through the years, many members of this Board were "shown the ropes" by Juell Buckwold and many of us came to depend on her steady advice. Her retirement as Assistant Town Administrator has left a considerable void. More than that, her quiet dignity and dedication to the town she has loved and served so well will surely be missed in all corners of this town and, most particularly, by this Board.

Respectfully yours,

Cyd Zeigler, *Chairman*
Peter Hughes, *Vice Chairman*
Donald Howell, *Clerk*
Peter Luddy
Sylvia Laffin

Report of the **Town Administrator**

The May 2001 Annual Town Meeting spent \$40,650,069, an increase of \$3.25 million over the prior year. Only \$.75 million came from projected tax revenue, estimated receipts, and free cash. The Annual Town Meeting also increased Land Bank spending by \$1.25 million and passed \$1.25 million in overrides, capital exclusions and debt exclusions. Spending increased by \$6.5 million from May 1999 to May 2000 for comparison purposes. Free cash has been falling since Fiscal Year 1997 and is exerting considerable downward pressure on total spending.

There were three Special Town Meetings held during the year 2001. The first on January 23, 2001 was called for the purpose of raising funds to renovate and construct a new Elementary School. Bid prices came in 20% over the architect's estimate but the need for this renovated facility carried the day and the Town voted at the Special Town Meeting to raise \$14,716,308 through the issuance of debt, and the question passed on the ballot at the election called by the Board of Selectmen two weeks later. This Special Town Meeting also authorized the issuance of debt to purchase automatic defibrillators for the Harwich Fire Department at a cost of \$59,648.

The May 8, 2001 Special Town Meeting was called for the purpose of providing additional funding to the Town's group health insurance budget, and to pay short term interest on Land Bank borrowings. The Town Meeting authorized \$100,000 to be appropriated to the group insurance account to address rising health care costs and also voted \$93,382 from Land Bank funds to pay short term interest on borrowings related to open space acquisitions.

The Final Special Town Meeting of the year was held on August 6, 2001, for the purpose of fully funding the cost of the Cranberry Valley Clubhouse and maintenance building's renovation and to adopt by-laws related to the so-called Six Pond District of Critical Planning Concern. Ultimately, nine articles were included in the warrant. The by-law relative to the Six Pond District of Critical Planning Concern (DCPC) was adopted as well as a Harwich Port Overlay District. Unpaid Bills totaling \$48,583.38 were approved by the Special Town Meeting. These bills were primarily in the area of legal expenses where the Town experienced significant overages during the fiscal year. Also voted was a debt exclusion in the amount of \$291,590 to supplement funds for the purpose of constructing a new clubhouse and maintenance facility at the Cranberry Valley Golf Course. Finally \$11,000 was appropriated to supplement other funds available for the School Department for the installation of a new telephone system at the Middle School.

Ballot questions for general overrides, capital exclusions and debt exclusions were the primary contributors to a tax increase of \$2.8 million dollars or 12% over the prior year. The full cost of borrowing for the Elementary School project will not be felt until Fiscal Year 2003 when the first full year of principal and interest payments will become due.

Fiscal Year 2002 tax bills were sent out in December of 2001. The large increases experienced by many taxpayers has prompted many within this community to urge restraint concerning any new tax increases and to minimize the number of ballot questions put before the voters by the Board of Selectmen, at least for the short term. Also, certified free cash levels have fallen from \$4.4 million in Fiscal Year 1997 to a projected \$2.6 million for the year ending Fiscal Year 2001, pursuant to the fiscal policy that the Town has been holding too much of the taxpayer's money in reserve. At a time when taxpayers are in no mood to raise taxes and where reserves are at their lowest point since Fiscal Year 1987, the Town finds itself confronted with staggering increases in group health insurance due to the cost of health care and the large number of employees shifting to the Town's plan from some other plan as the health care insurance industry contracts. These combined pressures have resulted in significant reductions to the proposed budget for the coming year.

During 2001, I concluded negotiations with the International Brotherhood of Police Officers on a new three-year contract. Agreement had been reached with the Police union in December of 2000, but we were forced back to the bargaining table when the union membership did not ratify the agreement. That contract provides a 3% increase in Fiscal Years 2001, 2002, and 2003, with the Fiscal Year 2001 settlement retroactive. I also concluded negotiations leading to a two-year agreement between the Town and the Highways and Maintenance Employee Association covering Fiscal Year 2001 and 2002. The contract provides for a 3% increase in each year with the Fiscal Year 2001 year retroactive.

Negotiations were ongoing at year end with the Harwich Highway and Maintenance Employee Association and Harwich Water Employee Association, each of whom has a contract that expires June 30, 2002. Negotiations are also ongoing with the newly formed Harwich Police Department Superior Officer Association who has yet to agree upon their initial contract with the Town.

The Water Commission hired Craig Weigand as the new Water Superintendent in November 2001. I did not need to hire any new department heads during 2001. After two years of significant change, the current group of department heads working for the Town are talented and motivated and will hopefully provide some stability for years to come.

The Town of Harwich finally purchased the 35 plus acres of land on Muddy Creek from First Light Trust and Lighthouse Realty Trust for \$979,800 in January, 2001. This Purchase and Sales Agreement was first negotiated prior to the establishment of the Cape Cod Land Bank and thus was paid with non-land bank tax dollars. The closing was the culmination of several years of negotiation and title work by the Real Estate and Open Space Committee, Town Counsel and this office.

In February, the Building Department established an express building permit process for sheds, decks, roofing and siding and windows and doors. Building permit applicants for this type of work are now able to leave the office with the permit at the same time application is made. We are continuing to look for ways to make our permitting process more coordinated and user friendly.

At the end of 2001, the Town was informed that the second parcel of land owned by Vito Solomini at 300 Queen Anne Road, which was often referred to as "Fort Apache", had been sold. The fence is in the process of coming down and the final cleanup appears to be underway. The Town initiated legal action several years ago to force Mr. Solomini to clean up these two parcels of land. Records indicate that over 300 tons of debris were removed from the site prior to selling the westernmost lot last year. The sale of the second lot appears to be the final chapter in the cleanup of the site.

The new bicycle bridge over Route 6 was constructed by Mass Highway during the year 2001. The opening ceremony for the new bridge could not take place in November, as projected, due to several setbacks concerning the ordering of steel, and other components. There appears to be only some paving and site work remaining to allow the bridge to open in the spring of 2002.

Community Center staffing remained an unresolved issue throughout the year. A new use policy was adopted by the Community Center Committee and Board of Selectmen and the use of volunteers in the facility has been expanded. However, the practice of hiring employees who are not specifically identified in the budget with funds left over from summer or other programs has been eliminated. The popularity of this building supports the facility being open seven days per week. The reality is that with the elimination of the so-called "off the budget" funding of employees, even Saturday operation appears to be threatened at year-end.

Town Meeting authorized the Board of Selectmen to file two pieces of Special Legislation during 2001. The Board filed legislation with the assistance of Representative Shirley Gomes that would allow the long-term lease of an information center to the Harwich Chamber of Commerce at the site of

the present Chamber of Commerce booth in the School House parking lot in Harwich Port. The current plan is to construct a larger facility, which will include bathrooms, as a joint venture between the Town and the Chamber. The second piece of legislation is supported by the Town of Eastham and would provide the Boards of Selectmen in those two communities with the authority to establish regulations relative to the use of the herring runs in each town. There were some well-documented abuses concerning the taking of herring during 2001, primarily by parties from outside the Town. The Board of Selectmen sought to limit the taking of herring to residents only. This move was challenged by the Massachusetts Division of Marine Fisheries who argued that the herring run is a state fishery that must remain open to all persons. The Board of Selectmen filed legislation in an effort to protect this herring run which remains one of the most productive on the Cape.

Town Meeting authorized the Board of Selectmen to lease town-owned cranberry bogs to private parties to keep these bogs in operation. Leases were awarded to Leo Cakounes and to Carver Crowell for the Main Street Cranberry Bog and the Chatham Cranberry Bog respectively.

Town Meeting also authorized the Board of Selectmen to lease a parcel of land adjacent to Route 137 for the construction of a cell tower that would provide better service in that location of Town. The need for additional towers and their proposed location is an ongoing topic of debate.

During July of 2001, the Town was notified by the United States Environmental Protection Agency of our responsibility to assist with the clean up of the Beede Hazardous Waste Oil Site in Plaistow, New Hampshire. During the period 1985 to 1991, the Town contracted with licensed hazardous waste disposal haulers to dispose of approximately 3,000 gallons of waste oil generated by the residents of this Town and deposited at the Harwich Landfill. While the Town's actions are well documented and in full compliance with the law, the superfund statute provides the Environmental Protection Agency with the authority to contact all responsible parties including generators, shippers and disposal site owners when a superfund site is designated. An expensive, major cleanup is underway at this site. The Town has employed Kopelman & Paige to represent us in this matter. Many communities within Massachusetts have formed together to negotiate a settlement with the Environmental Protection Agency at EPA's urging. Settlements reached with minor generators indicate the exposure to the Town to be on the order of \$5 to \$6 dollars per gallon.

The Massachusetts Department of Housing and Community Development certified that the Town of Harwich is in compliance with Executive Order 418 which requires the development of affordable housing. A region-wide application was submitted on behalf of all of the towns on the Cape. Harwich took

the initiative to submit its own application and was certified in both cases. The Town is now eligible to receive priority for the distribution of discretionary grant funds by the Commonwealth of Massachusetts.

Late in the year the use of compensatory time by a Water Department employee showed the inadequacy of the Town's payroll systems to show what compensatory time was earned and what compensatory time was used. All departments that utilize compensatory time are now required to submit, with their weekly payroll, a written record of any compensatory time earned as well as any compensatory time used. All collective bargaining agreements that allow the use of compensatory time place a cap on the amount on the time that can be accumulated.

During 2001, two additional gateway signs were erected at Route 137 where it crosses Route 6, and on Route 28 at the Dennis town line. The signs were constructed by wood carver Tom Paulus for \$2,500. Previously, Mr. Paulus had constructed gateway signs at Route 124 at Route 6 and on Route 28 at the Chatham town line.

There were further staff changes in my office this year. Dianne Mutch transferred to the Brooks Free Library in October and Ann Steidel was hired. Juell Buckwold retired in January 2001 after more than 30 years of service to the Town. Rarely does an employee possess such unique skills that the structure of the Town is altered to fit the skills of the person. Juell is such a person and one year later we are still uncovering little and not so little things that she did that made everyone else's work easier.

I want to thank the office staff of Ron Sanda, Audrey Bouvier, Sandy Robinson and Ann Steidel for your hard work and support. We have experienced major changes together over the past twelve months.

Report of the **Insurance Committee**

The charge given this committee is to provide advice and counsel to the Board of Selectmen and the Town Administrator on matters pertaining to the town's property, liability and marine insurance needs inclusive of accident and sickness coverage for the Police and Fire departments. To this end, the committee met several times during the year with minutes of the meetings recorded, published and copies filed, as a matter of public record, with the Town Clerk.

This year's report focuses on the rising cost of insurance that the Town purchases to protect its interests. Harwich has not escaped the trend of higher insurance prices affecting most municipalities caused by a number of factors including a restricted market (fewer insurers offering coverage to town governments), higher prices in general to make up for past pricing deficiencies when the market was more competitive, elevated reinsurance costs and the aftermath of the September 11 terrorist attack. Losses resulting from the World Trade Center attack thwarted our efforts to subsequently negotiate more favorable prices for this year's coverage and are expected to force future pricing to rise even more. That occurrence reportedly will cost primary insurance providers and reinsurers over \$40 billion.

Total premiums (insurance term for price) rose \$43,587 (10.3%) to \$469,587 for fiscal year 2002 beginning July 1, 2001 and ending June 30, 2002. The largest individual contributors to this increase were Public Officials and Educators Legal liability policies up \$1,817 (34.5%) and \$1,097 (21.4%) respectively, Umbrella Liability (\$5 million over and above our primary liability limit of \$1 million) up \$4,535 (31.1%), Marina physical damage and liability up \$5,270 (20%), Automobile up \$11,417 (17.6%) and general Property and Liability up \$13,333 (11.1%). In addition to the reasons cited above, resubmission of town data not updated since 1995 brought to light increased exposures that directly impact the basis on which pricing is determined. That, together with adding new and replacement vehicles to the automobile fleet, contributed to the higher cost. Pricing of Police and Fire Accident and Sickness coverage was also driven upwards by the revised town data.

Total premium discussed above contains a \$28,532 administrative fee for the town's Workers Compensation self insurance program that pays for loss services management and excess loss cover protecting us against the possibility of an overrun in the loss fund. This program requires that a formal loss fund trust be maintained to cover up to \$116,342 in new workers compensation claims arising in the current year. After last year's annual report was pub-

lished it was found that, because of an administrative oversight, a sizable shortfall now exists in the loss fund that will also have to be remedied in the current fiscal year. Nonetheless, abundant savings to the town continue under this program as opposed to what it would cost to buy traditional workers compensation insurance.

Turning to matters of significance other than pricing, we were unable to find an insurer willing to provide coverage under our Public Officials Liability policy for the process of awarding procurement contracts and granting permits. The Town will have to self insure these exposures.

Presently, the Town of Harwich carries no flood insurance other than for specifically scheduled items and vehicles, and on boats, docks, piers and wharves under the special Marina policy. The purchase of additional flood insurance, if considered further, most likely would be confined to the buildings and their contents/equipment at Saquatucket Harbor and, possibly, the Shellfish Lab on the Town Landing at Wychmere Harbor. A final decision on this issue has been deferred due to budgetary constraints.

The Town Administrator received notification from the Harbormaster in August of this year that all owners of charter, party and passenger-for-hire vessels operating from town owned docks now carry liability insurance, as was recommended by this committee and ultimately directed by the Board of Selectmen to be effective with the 2001 boating season.

The committee, with the Town Administrator and our insurance agents, intends to be diligent in continuing to monitor and, to the best of our ability, control rising costs by considering alternative approaches in such areas as application of higher or additional self insured retention (deductibles), perhaps for liability as well as property, evaluating premium and loss data and recommending appropriate instructional seminars that would be beneficial to town department heads. It has been urged that the Town continue to be steadfast in fighting defensible claims, especially those on the rise in many municipalities that appear to be frivolous or copy cat in nature.

It is expected that coverage for loss caused by acts of terrorism, such as what occurred on September 11, will not be available directly from private insurers. It can't be priced under present conditions. There is talk of a possible federal government pool being developed with insurers contributing to provide future coverage. We will watch this development closely for whatever ramifications it may have for the Town of Harwich.

Once again I give thanks to fellow Committee members Bob Lee, Dick Dunne, Hank Drewes and Bill Dillon for their dedication and valuable contributions to the Committee's efforts on behalf of the Town. The Committee extends its appreciation to Wayne Melville, Town Administrator, for listening

to our thoughts and concerns, heeding our advice and carrying through with Mark and Paul Silva of Benson, Young & Downs Insurance Agency, Inc. The team continues its winning tradition.

Respectfully submitted,

B. Phillips Foster, Chairman

Report of the **Board of Appeals**

From January 1, 2001 to December 31, 2001, the Harwich Board of Appeals considered sixty-nine (69) petitions for relief from the requirements of the Harwich Protective By-Laws. In each case, as required by law, a public hearing was held, decisions rendered and filed with the Town Clerk.

The Board of Appeals meets on the last Wednesday of each month, with a published agenda available at Town Hall. Hearings are held in the Donn B. Griffin Room at Town Hall.

Respectfully submitted,

William J. Jussila,
Chairman

Report of the **Planning Board**

The Planning Board had a busy and successful year. As the number of new Subdivisions was down, the Board had time to address new possible by-laws, work on changes to existing by-laws for Town Meeting action.

The Six Ponds District of Critical Planning Concern was passed by the Cape Cod Commission and the Assembly of Delegates. And, most importantly, by an overwhelming majority of town meeting voters at the August Town Meeting.

At that same meeting the Harwich voters passed the "Harwich Port Village" overlay zone, which encourages business property owners to provide housing over their stores, offices, etc.

Your Planning Board is presently working on revising the Harwich Sign Code. We plan to have it ready for the Annual Town Meeting in May 2002.

In addition, the Board and Staff are working on a proposed by-law that will provide housing for the working folks of Harwich. Housing that they can afford.

Respectfully,

Robert Widegren, *Chair*

Report of the **Planning Department**

The Planning Department continues to move forward on many tasks with the assistance of talented and dedicated staff. In May of 2001, Barbara Branley, part-time Clerk for the Department for many years, retired. We were very pleased to have Carol Genatossio join the Planning Department staff as a full-time Clerk at the end of May. Carol is an asset to the Department, and Assistant Planner Charleen Greenhalgh and I are happy to have her working with us.

This year saw the Department continuing work on a number of important projects. In addition, the Planning Department provided support to the Planning Board and Board of Appeals, as well as other Departments and committees. We also provided extensive information to the general public. Ongoing projects include:

Local Comprehensive Plan – The Town of Harwich Local Comprehensive Plan 2000 was passed by Town Meeting in May of 2000 and was certified by the Cape Cod Commission in July of 2000. The Planning Department, Planning Board, Board of Selectmen and other Town Boards and Committees continue to address the tasks outlined in the plan, including water resource protection, affordable housing and future growth. Copies of the plan are available at the Planning Department office in Town Hall.

Six Ponds District of Critical Planning Concern – In May of 2000, The Assembly of Delegates approved the designation of an area of East Harwich and Pleasant Lake as a District of Critical Planning Concern (DCPC). Over the next year, the Planning Department and Planning Board spent a great deal of time developing zoning by-laws to govern future development in this area. In August of 2001, the proposed by-laws were approved at Special Town Meeting and were later approved by the Attorney General. These by-laws are aimed at protecting the natural resources in the area through new regulations governing lot size and setbacks. New regulations also cover the operations of earth removal undertakings in the Six Ponds area. By-laws are only the first step in the process. Future tasks include monitoring water quality in the six ponds (a process that has already begun thanks to the Water Quality Management Task Force), conducting natural resource inventories, and developing trail networks through the area.

Open Space Plan – The Town's Open Space and Recreation Plan received conditional approval from the State in 1998. When the Town was awarded a Self-Help grant of \$208,000 in 2001 for the purchase of 23 acres

of conservation land on Lothrop Avenue, it was conditioned on the completion of the Open Space Plan. The Department has been working with other Town Boards and Departments to complete the plan and garner final approval from the State.

Developments of Regional Impact – The Department has been involved in the review of several projects currently before the Cape Cod Commission as Developments of Regional Impact: The reconstruction of Shaw's on Route 28 and Sisson Road, a proposal for two retail structures in the Stop and Shop plaza on Route 39 and 137, and the expansion of Long Pond Medical Center on Route 137 and Long Pond Drive.

Assistance to other Town boards – Charleen and I have worked extensively with the Real Estate and Open Space Committee to provide them with information and graphic support in their quest to locate and acquire suitable open space parcels for purchase using Land Bank funds.

I also continue to work with the Harwich Center Initiative to assist them in continuing their mission to improve the Main Street corridor through Harwich Center.

In addition, the Planning Department provides staff assistance to the Water Quality Management Task Force, the Pleasant Bay Resource Management Alliance, the Harwich Housing Committee, and the Harwich Housing Authority.

Development Review – The Planning Department provided support for the Planning Board's review of 52 development applications. This involved file management, abutter notification, and correspondence, as well as the writing of detailed reports and decisions. Other development review work included lot status reports for nearly 100 applications for new dwellings and advisory opinions for 69 applications heard by the Board of Appeals.

Zoning By-Law Amendments – In 2001, a variety of by-law changes were made at Annual and Special Town Meeting. These include: amendments to the sign code to allow temporary signs and a-frame/easel signs, the addition of by-laws for the Six Ponds Special District, and the creation of an overlay district in Harwich Port that would allow development more in context with the surroundings and would allow apartments in commercial structures. In addition, several by-law revisions were passed which will clarify language and definitions.

The Planning Department is also working on several other by-law amendments for the coming year including a rewrite of the entire Sign Code, an inclusionary housing by-law that would encourage the creation of affordable housing, and by-law changes that would support two-family and multi-family

housing in Harwich. Also, we are continuing a general review of the Zoning By-laws as well as the Rules and Regulations Governing Subdivision of Land and Major and Minor Site Plan Review and will propose amendments to guarantee consistency across both documents and with other Town and State regulations.

FEMA/CRS – The Planning Department updated information supporting the Town’s status in the FEMA Community Rating System, which enables flood-prone property owners to purchase flood insurance with a 5% discount.

Public Service – The Planning Department is committed to continuing to provide information to the general public, as well as other local, regional, state and federal agencies. To that end, we have been working to better organize our records and files to facilitate research. We have spreadsheets completed for Approval Not Required plans, as well as Site Plans and Accessory Apartments, making it easier to answer questions from the public.

Charleen, Carol and I are looking forward to another productive year in the Planning Department, and would like to thank everyone for their continued support.

Susan M. Leven, AICP
Town Planner

Report of the **Local Partnership for Economic Development**

The Committee accomplishments during 2001 included the following:

Advocacy

1. Wrote to, and spoke at a workshop conducted by the Massachusetts Department of Transportation regarding drainage and repavement of Route 28. We strongly encouraged sidewalks be put in at the time of repaving.
2. Supported the Historic Village Overlay proposed by the Planning Board by speaking at several public meetings.
3. Supported the Harwich Center Initiative by attending their functions and not competing for funds.
4. Assisted the Harwich Chamber of Commerce in the effort to form a Harwich Port Revitalization Committee.

Funding

The Committee continued with the effort to locate grant sources for a Harwich Port visualization presentation.

Workshop

An alternative energy workshop was sponsored by the Committee.

Survey

The 2001 Harwich Resident Survey was developed, sent out, and compiled. Results are available separately.

Respectfully submitted,

Susan Brauner, *Chair*

Bruce Gibson

Robert Lewis

Lawrence Cole, *Consultant*

Report of the
Board of Registrars

The report of the Harwich Board of Registrars for the calendar year 2001 is as follows:

VOTER TOTALS – REPORT AS OF DECEMBER 2001

Ward 1	Precinct I	Precinct II	Precinct III	Totals
DEMOCRAT	776	710	761	2247
GREEN PARTY OF MASS.	1	1		2
INTER. 3RD PARTY	2	1		3
LIBERTARIAN	14	8	13	35
REPUBLICAN	627	833	759	2219
UNENROLLED	1711	1469	1611	4791
GRAND TOTALS	3131	3022	3144	9297

The 2001 census enumerated a population of 12,485 persons. The annual census was conducted, first by a town wide mailing followed by street and telephone solicitations for information. The intake of census data was completed by April 2001. The School Age Children’s list, the list of town residents street by street and statistical groupings by population and precinct were tabulated and completed by mid-May; and the Jury list was compiled for the State.

During 2001 there was a January Special Town Meeting and Election, a May Annual Town Meeting and Election, an August Special Town Meeting and a September Special Election.

In June the selectmen re-appointed Ann M. Kelly to a three-year term to the Board of Registrars.

We would like to thank the residents of the Town of Harwich for their continued support and cooperation with the annual census.

Respectfully submitted,

Anita N. Doucette, *Town Clerk*
Ann M. Kelly
Louise R. Mihovan
Geraldine E. Lee, *Chairman*
Harwich Board of Registrars

TOWN RECORDS

Report of the **Town Clerk**

Fishing, Hunting, Sporting & Trapping Licenses and Stamps Sold FY 2000-2001

101	Resident Fishing	@	\$23.50 =	\$2,373.50
4	Resident Fishing Minor	@	7.50 =	30.00
17	Resident Fishing (65-69)	@	12.25 =	208.25
64	Resident Fishing (70 +)	@	.00 =	.00
23	Non-Resident Fishing	@	33.50 =	770.50
16	Non-Resident Fishing – 3 day	@	19.50 =	312.00
0	Resident Fishing – 3 day	@	8.50 =	0.00
1	Non-Resident Fishing Minor	@	7.50 =	7.50
28	Resident Hunting	@	23.50 =	658.00
3	Resident Hunting (65-69)	@	12.25 =	36.75
1	Non-Res.Hunting-Small game	@	61.50 =	61.50
0	Non-Res.Hunting-Big game	@	95.50 =	00.00
25	Resident Sporting	@	41.00 =	1,025.00
5	Resident Sporting (65-69)	@	21.00 =	105.00
18	Resident Sporting (70 +)	@	.00 =	.00
20	Archery Stamps	@	5.10 =	102.00
25	Waterfowl Stamps	@	5.00 =	125.00
17	Primitive Firearm Stamps	@	5.10 =	86.70
183	Resident Wildlife			
	Conservation Stamps	@	5.00 =	915.00
41	Non-Resident Wildlife			
	Conservation Stamps	@	5.00 =	205.00
Total Licenses & Stamps: 592				7,021.70
Less Fees Withheld				<u>121.95</u>
Amount Paid to Div. of Fisheries & Wildlife:				6,899.75

Fees Collected – Fiscal Year 2000-2001

Marriage Intentions	\$1,305.00
Birth Certificates	1,505.00
Death Certificates	5,505.00
Marriage Certificates	795.00
Chattel Mortgages	1,821.00
Dog Licenses	4,395.25
Kennel Licenses	100.00
Declaration of Trust Filed	20.00
Planning Board Fees	4,362.50
Board of Appeals Fees	11,450.00
Business Certificates	1,530.00
Fish & Wildlife Licenses Fees	345.95
Photocopies	277.09
Non-Criminal Violation Payments – Police	1,200.00
Non-Criminal Violation Payments – Health	100.00
Non-Criminal Violation Payments – Harbor	201.00
Raffle Permits	120.00
Gasoline Permits	150.00
Utility Poles	360.00

Total Amount Collected:	\$35,542.79
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Total Amount to Treasurer:	\$35,542.79
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BIRTHS RECORDED - 2001

NAME	BIRTHDATE	BIRTHPLACE	PARENTS
Alden John Harding	01-11-01 Reg. #02	Barnstable, MA	Robert Curtis Harding Virginia Allison Kelley
Payton Michael Walker	01-14-01 Reg. #07	Falmouth, MA	Michael Richard Walker Amy Lynn McBreairty
Isaac Alexander Hart	01-18-01 Reg. #03	Barnstable, MA	Thomas George Hart, Jr. Patricia Michelle Di Pierro
Julia Rose Rioux	01-18-01 Reg. #08	Falmouth, MA	Thomas Wilfred Rioux Jennifer Gibson
Olivia Lorelei Tsoukalas	01-22-01 Reg. #05	Barnstable, MA	George Tsoukalas, Jr. Jaime Ellicott Leverone
Andrew Parker Whittle	01-29-01 Reg. #06	Newton, MA	John Ross Whittle Elizabeth Herbst
Katerina Kirsten Ganshaw	02-03-01 Reg. #09	Barnstable, MA	Dieter William Ganshaw Mary Susan Smith
Connor Mackenzie Putnam	02-09-01 Reg. #10	Barnstable, MA	Andrew Russell Putnam Saralyn Ann Mackenzie

Garrett James Gomes	02-23-01 Reg. #11	Barnstable, MA	James George Gomes, III Wendy Lorraine Cordeiro
Nathan Richard Follett	02-25-01 Reg. #12	Barnstable, MA	Randy Wayne Follett Danielle Kimberly Nace
Daniel Jaimeson Cataloni	02-26-01 Reg. #13	Barnstable, MA	Donald Angelo Cataloni Becky Jo Healy
Samantha Gene Barr	02-28-01 Reg. #14	Barnstable, MA	Thomas William Barr, Jr Donna Lee Lusher
Meghan Elizabeth Clifford	03-06-01 Reg. #15	Barnstable, MA	Sean Michael Clifford Ellen Levintan
Amanda Ann Clifford	03-06-01 Reg. #16	Barnstable, MA	Sean Michael Clifford Ellen Levintan
Aoife Treasa Daly	03-10-01 Reg. #17	Barnstable, MA	Thomas Anthony Daly Denise Mary Corrway
Haley Lee Ann Welsh	03-10-01 Reg. #18	Barnstable, MA	Christopher Joseph Welsh Claudia Andrea Aylmer
Claire Quinn Lee	04-12-01 Reg. #19	Barnstable, MA	Hyun Woo Lee Maureen Quinn
Rachel Marie Cardillo	05-01-01 Reg. #21	Falmouth, MA	Jeffrey Alan Cardillo Nicola Jane Fallon

Mackenzie Grace Cardillo	05-01-01 Reg. #22	Falmouth, MA	Jeffrey Alan Cardillo Nicola Jane Fallon
Russell Joseph Vujs, Jr.	05-03-01 Reg. #23	Barnstable, MA	Russell Joseph Vujs, Sr. Meryl Veronica Aninger
Olivia Whitney Purdy	05-06-01 Reg. #24	Barnstable, MA	Scott Alan Purdy Margaret Claire Swift
Colby Louis Chasse	05-06-01 Reg. #25	Barnstable, MA	Peter Louis Chasse Tonnya Annette Frazier
Nicholas Lee Stewart	05-19-01 Reg. #27	Barnstable, MA	Jason Thomas Stewart Kristin Rae Stearns
Sydney Ann Quigley	05-23-01 Reg. #28	Barnstable, MA	William Paul Quigley, Jr. Tanya Ann Fontneau
Hannah Rose Marty	05-24-01 Reg. #30	Plymouth, MA	Karl Lincoln Marty Tiffany Paige Harris
Christopher Mark Leach	06-06-01 Reg. #31	Barnstable, MA	Gary Duane Leach, Jr. Joanne Marie Smith
Anna Michelle Terrenzi	06-10-01 Reg. #32	Barnstable, MA	Michael Eugene Terrenzi Kelly Jean Murphy
Logan Dana Heilman	06-12-01 Reg. #33	Barnstable, MA	Dana Richard Heilman Adrienne Morosini

Benjamin Jacob Roza	06-22-01 Reg. #36	Barnstable, MA	Jason Frederick Roza Tanya Galpeer Telega
Summersjoy Whittaker	06-23-01 Reg. #37	Barnstable, MA	Russell Scott Whittaker Lisa Jennifer Fallon
Casey Elizabeth Fitzgerald	06-23-01 Reg. #38	Barnstable, MA	Scott Andrew Fitzgerald Patricia Ann Pavlos
Adam Paul Simkowitz	06-26-01 Reg. #39	Barnstable, MA	Stewart Simkowitz Ruth Anne Cassese
Charlotte Ann Hawthorne	06-27-01 Reg. #40	Barnstable, MA	Glenn David Hawthorne Audrey Roza
Alexander Gregory Antonellis	06-27-01 Reg. #41	Barnstable, MA	Peter Anthony Antonellis Susan Anne Sedor
Jamie Drew Routhier	06-27-01 Reg. #42	Barnstable, MA	Norman Raymond Routhier, III Melissa Linnea Tomasian
Emma Rayne Langlais	06-28-01 Reg. #43	Barnstable, MA	Daniel Lee Langlais Sherrie Marie Johnson
Ella Therese Sirois	07-02-01 Reg. #44	Barnstable, MA	Raymond Edward Sirois Lynn Margaret Sylvia
Robert Patrick Sieger	07-17-01 Reg. #47	Falmouth, MA	Steven Marc Sieger Kirsten Anne Welch

Anna Rose Cohen	07-23-01 Reg. #48	Barnstable, MA	Alan Jeffrey Cohen Dorothy Ann McLane
Tanner Dean Cornell	07-23-01 Reg. #49	Barnstable, MA	Todd Jeffrey Cornell Heather Marie Small
Pedro Booth Santa Ana	07-25-01 Reg. #51	Barnstable, MA	Airton Ferreira Santa Ana Erin Dana McCarthy
Nickolas Xavier Shea	07-27-01 Reg. #52	Barnstable, MA	Michael Cheever Shea Roxanne Inez Wade
Holden James Parrent	07-30-01 Reg. #53	Barnstable, MA	Jason Michael Parrent Meghan McGonigle
Kevin Charles Thomas	08-01-01 Reg. #54	Barnstable, MA	Richard Owen Thomas Christine Marie Pezzano
Osanna Maria Tomasian	08-25-01 Reg. #56	Barnstable, MA	Thomas Tomasian, III Ewa Maria Nastal
Thomas Tomasian, IV	08-25-01 Reg. #57	Barnstable, MA	Thomas Tomasian, III Ewa Maria Nastal
Kimimae Silka Burgoyne	08-26-01 Reg. #61	Worcester, MA	George Edward Burgoyne Silka Tong
Danielle Marie Martin	08-30-01 Reg. #59	Barnstable, MA	Dennis George Martin Maria Anne Dedominicis

Haylee Iris Carlson	08-31-01 Reg. #60	Newton, MA	Andrew James Carlson Karin Jeannene Carlson
Jodi Raine Wahtola	09-02-01 Reg. #62	Barnstable, MA	James Michael Wahtola Gretchen Lorraine Porter
Landon Joseph Potter	09-05-01 Reg. #63	Barnstable, MA	Charles William Potter, Jr. Joyce Kelly Haubrich
Mitchell Garrison Schaub	09-11-01 Reg. #64	Barnstable, MA	Shawn Allen Schaub Laura Dorothy Hubbard
Lindsay Rand Smith	09-11-01 Reg. #65	Barnstable, MA	Scott Carleton Smith Meaghan McKeon Rand
Kara Louise Webb Moore	09-13-01 Reg. #66	Barnstable, MA	Michael Gordon Moore Sharon Lee Webb
Jameson Christopher Hermann	09-14-01 Reg. #67	Barnstable, MA	Christopher Todd Hermann Erin Patricia McNiff
Isabella Catherine Hannigan	09-14-01 Reg. #68	Barnstable, MA	Arthur Frederick Hannigan, Jr. Leslie Ingram
Nicholas Joseph Fantom	09-30-01 Reg. #70	Boston, MA	Thomas Joseph Fantom Sarah Fernbacker
William Thomas Fantom	09-30-01 Reg. #71	Boston, MA	Thomas Joseph Fantom Sarah Fernbacker

Samantha Lynn Virgin	10-16-01 Reg. #72	Barnstable, MA	Christopher Alan Virgin Candace Ann Griswold
Tyler Kelly Crossen	10-17-01 Reg. #73	Barnstable, MA	Paul Nicholas Crossen Vicki Lynn Sabina
Ryan Thomas Meehan	10-27-01 Reg. #74	Barnstable, MA	Thomas Donald Meehan Lane Crampton
Kaden John Robert McInnis	11-02-01 Reg. #75	Norfolk, MA	Kevin John McInnis Kristin Lynn Olson
Luke Joseph Wayne McInnis	11-02-01 Reg. #76	Norfolk, MA	Kevin John McInnis Kristin Lynn Olson
Steven Allen Young	11-09-01 Reg. #77	Barnstable, MA	Gregory Allen Young Chie Akai
Joseph Michael Demango	11-19-01 Reg. #78	Barnstable, MA	John Michael Demango Jennifer Marie Broman
Angelina Katherine Bento	12-06-01 Reg. #79	Plymouth, MA	Pedro Manuel Bento Maria Angelina Anthony
James Robert Costello, Jr.	12-14-01 Reg. #80	Barnstable, MA	James Robert Costello Tara Lynn Rosano
Kathleen Frances Prescott	12-14-01 Reg. #81	Barnstable, MA	William Robert Prescott Kerry Ann Costello

Kevin Peter Reynolds	12-19-01 Reg. #86	Boston, MA	Mark David Reynolds Genevieve Virginia Donepp
Ross MacDonald Martin, III	12-20-01 Reg. #82	Barnstable, MA	Ross MacDonald Martin, Jr. Trudy Ann Heap
Ryan Michael Walsh	12-20-01 Reg. #83	Barnstable, MA	Kevin Christopher Walsh Kristine Elizabeth Leary
Zachary Charles Parker	12-24-01 Reg. #84	Barnstable, MA	Louis Frederick Parker Wendy Ann Bourn
Dominic James Killala	12-27-01 Reg. #85	Barnstable, MA	Martin Patrick Killala Stephanie Patricia Welch

MARRIAGES RECORDED - 2001

DATE	NAME	RESIDENCE	PLACE OF MARRIAGE
01-03	Michael Edward Jorgensen Kathleen Elizabeth McKean	Brewster, MA Harwich, MA	Harwich, MA Reg. #01
01-20	Peter Francis O'Connell Wendy Wilson Stamey	Las Vegas, NV Las Vegas, NV	Harwich, MA Reg. #02
02-04	Terrance Patrick Murphy Kerri Lee Long	Harwich Port, MA Harwich Port, MA	Truro, MA Reg. #03
03-17	Lawrence William Parker Doris M. Allen	Harwich, MA Harwich, MA	Harwich, MA Reg. #04
04-17	Gregory Lawrence Gogol Marcy Iserman	Chatham, MA Chatham, MA	Harwich, MA Reg. #05
04-29	Michael Robert Garcia Carol Marie Porter	Harwich, MA Harwich, MA	Harwich, MA Reg. #06
05-12	James Lionel Buck Trina Michelle Prudeaux	Harwich, MA Harwich, MA	Harwich, MA Reg. #07
05-19	David Meacham Davis Joan P. Flash	Harwich Port, MA Harwich Port, MA	Chatham, MA Reg. #08

05-19	Frederik Jan Van Den Bosch Bathsheba Kearney Fulton	The Hague, Netherlands The Hague, Netherlands	Harwich, MA Reg. #09
05-19	Jon Jerdone Mims Michelle Denise Barlow	Jackson, MS Brandon, MS	Harwich, MA Reg. #10
05-19	John Donald Mayewski Virginia Lee Bard	East Harwich, MA East Harwich, MA	Harwich, MA Reg. #11
05-20	Douglas James Kelsall Eileen Marie Benson	West Harwich, MA West Harwich, MA	Brewster, MA Reg. #12
06-02	Eric Allen DeWalt Suzanne Blair Cleworth-Jones	San Antonio, TX San Antonio, TX	Brewster, MA Reg. #13
06-08	Michael C. Schultz Alison L. Spallina	Red Hook, NY Red Hook, NY	Harwich, MA Reg. #14
06-10	Scott Harris Muise Laurie Lynne Ryan	Maineville, OH Maineville, OH	Harwich, MA Reg. #15
06-13	Peter James Ellerbeck Pamela Jane Ross	West Harwich, MA West Harwich, MA	Harwich, MA Reg. #17
06-16	Dale Robert McKean Jessica Lynn Raczyk	Harwich, MA Harwich, MA	Orleans, MA Reg. #16
06-16	Ronald R. Monterio Sheryl-Ann Churchill	Harwich Port, MA Harwich Port, MA	Brewster, MA Reg. #19

06-16	Christopher Joseph Bowden Melissa Ann MacKinnon	Santa Monica, CA Santa Monica, CA	Chatham, MA Reg. #20
06-17	Padgett Leighton Arango Eleanor Margaret Davis	Harwich, MA Harwich, MA	Harwich, MA Reg. #18
06-22	Rodney M. Steegstra Sharon Marie Varallo	Lighthouse Point, FL Lighthouse Point, FL	Harwich, MA Reg. #28
06-23	Robert G. Ashworth Cheryl Ann Stelk	Harwich, MA Mashpee, MA	Eastham, MA Reg. #21
06-23	Matthew Christian Getty Angela H. Brunelle	Pleasant Hill, CA Pleasant Hill, CA	Brewster, MA Reg. #22
06-23	Michael Patrick Turner Shannon M. Smith	Harwich Port, MA Harwich Port, MA	Eastham, MA Reg. #23
06-30	Charles Paul Wolbers Susanne Iris Wilczek	Canutillo, TX Canutillo, TX	Harwich, MA Reg. #24
06-30	Richard M. Toma Maura Jeanne Small	Harwich, MA Harwich, MA	Harwich, MA Reg. #25
07-01	Creighton Josiah Morris Janine Elaine Matties	Harwich, MA San Diego, CA	Harwich, MA Reg. #26
07-03	Gordon Byron Myers Jeannette Marie Lampman	North Ferrisburg, VT North Ferrisburg, VT	Harwich, MA Reg. #27

07-06	Scott William Dien Rebecca Clairandre Dupont	LaCanada, CA LaCanada, CA	Harwich, MA Reg. #29
07-07	Vincent Patrick Thornton Suzanne Marie LaMantia	Chatham, MA West Harwich, MA	Chatham, MA Reg. #30
07-07	Brian J. Feeney Suzanne White Buddensee	Harwich, MA Harwich, MA	Harwich, MA Reg. #31
07-13	Joseph Bernard Rivas Kersten Ann Mitton	New York, NY New York, NY	Harwich, MA Reg. #33
07-14	Matthew Joseph Crowley Stacey Anne Murphy	Washington, DC Washington, DC	Orleans, MA Reg. #32
07-18	Jak Tierouz Sarah L. Studley	Harwich, MA Yarmouth Port, MA	Yarmouth, MA Reg. #34
07-20	Evan Andrew McKenna Deborah Suzanne Camp	Newark, OH Newark, OH	Harwich, MA Reg. #35
07-21	Dan Bergen Robin Y. Parrent	Dennisport, MA Dennisport, MA	Harwich, MA Reg. #36
07-22	Alfred John Yuknavich Carol A. Huffman	Harwich, MA Harwich, MA	Harwich, MA Reg. #37
07-22	Michael P. Hurley Tanya Freller	Harwich, MA Harwich, MA	Harwich, MA Reg. #38

07-29	Solomon T. Ellis Laurie Jean Eilert	Harwich, MA Harwich, MA	Dennis, MA Reg. #39
08-04	David Thomas Poiesz Maura Catherine McGourty	Pittstown, NJ Pittstown, NJ	Harwich, MA Reg. #40
08-04	Vance Edward Sanders Ellen Carol Ellis	Harwich, MA Harwich, MA	Dennis, MA Reg. #41
08-05	Sergio Marini Tara Lynn Kaplan	New York, NY New York, NY	Harwich, MA Reg. #42
08-11	Mark J. Coleman Holly E. Burns	North Harwich, MA North Harwich, MA	Harwich, MA Reg. #43
08-11	Robert Charles Wellings Sarah Dawn Biscardi	Evanston, IL Evanston, IL	Harwich, MA Reg. #44
08-11	Robert Russell Ritchie Marcia R. Paixao	South Yarmouth, MA South Yarmouth, MA	Yarmouth, MA Reg. #45
08-18	Steven Roy Miner Denise Ann Small	Harwich, MA Harwich, MA	Brewster, MA Reg. #46
08-18	Henry Coveney McKee Virginia Mary Haley	West Harwich,, MA West Harwich, MA	Duxbury, MA Reg. #47
08-23	Roger Curtis Powell Ann Marie Matchett	Harwich, MA Harwich, MA	Sandwich, MA Reg. #48

08-24	Cleverton Augusto Santana Jennie Lynn Sabia	Dennisport, MA Harwich, MA	Harwich, MA Reg. #49
08-25	Kenneth J. Meyer Margaret B. Foster	Harwich, MA Harwich, MA	Harwich, MA Reg. #50
09-01	Christopher William Mohr Meghan Elizabeth Pollard	Boston, MA Boston, MA	Orleans, MA Reg. #51
09-08	Jonathan Howard Akland Amy Virginia Bray	Burlington, VT Burlington, VT	Harwich, MA Reg. #52
09-08	Ronald Joseph Deck Sonia Rowena Parrett	Newark, NJ West Harwich, MA	Harwich, MA Reg. #53
09-08	Anthony Davis Morello Chelsea Marina Oneglia	Harwich, MA Harwich, MA	Orleans, MA Reg. #54
09-09	Gerald Accime Fabienne M. Pierre	Hyde Park, MA West Harwich, MA	Boston, MA Reg. #55
09-14	Barton Francis Morris Emily Hammond	Harwich Port, MA Harwich Port, MA	Brewster, MA Reg. #56
09-15	Philip A. Moore, Jr. Eileen Mary Bauer	Harwich Port, MA Harwich Port, MA	Dennis, MA Reg. #57
09-15	Steven Mark Andreasson Amy Diane Lux	Harwich, MA Harwich, MA	Brewster, MA Reg. #58

09-16	Jay Alexander Merchant Wendy Lee Finlayson	Brewster, MA Brewster, MA	Harwich, MA Reg. #59
09-16	Norman H. Howes, II Kimberly Lynn Bailey	Harwich Port, MA Harwich Port, MA	Dennis, MA Reg. #60
09-21	Michael David DiLauro Cara Leigh Young	Harwich, MA Harwich, MA	Orleans, MA Reg. #61
09-22	Christopher Lindsey Simpson Sophia Osborne	Brooklyn, NY Brooklyn, NY	Harwich, MA Reg. #62
09-29	Jason Eric Esten Claire Marie Sullivan	Chestnut Hill, MA Beverly, MA	Chatham, MA Reg. #63
09-29	Ronald Louis Thomas Kelly Elizabeth Benson	Dennisport, MA Dennisport, MA	Brewster, MA Reg. #64
10-06	Robert Tyler Macallister Cynthia Churchill Dinsmore	Harwich, MA New Bedford, MA	Marion, MA Reg. #66
10-06	Roger C. Peterson Edith E. McIntire	Harwich, MA Harwich, MA	Harwich, MA Reg. #67
10-06	Robert Louis Bradley Maria Katherine Dounelis	Boston, MA Boston, MA	Andover, MA Reg. #68
10-07	J. Michael Mulhern Claire Nicole McKinney	Astoria, NY Astoria, NY	Harwich, MA Reg. #69

10-13	Robert Paul Zabel, Jr. Meggan Leigh Kinum	Winnetka, IL New York, NY	Chatham, MA Reg. #70
10-13	Jean-Philippe Leon Marjollet Karen Louise Hadfield	Harwich, MA Harwich, MA	Harwich, MA Reg. #71
10-14	Michael Dean Rott Stacy Nadine McDermott	Elk River, MN Elk River, MN	Harwich, MA Reg. #72
10-26	Courtney V. Ross Joyce Ann Boisseau	Harwich Port, MA Harwich Port, MA	Yarmouth, MA Reg. #73
11-09	Jeremy Adam Holzworth Marissa Jean Cook	West Yarmouth, MA Falmouth, MA	Harwich, MA Reg. #74
11-10	Arthur Rudolph Fisher Jennifer Ann Costello	Somerville, MA Somerville, MA	Chatham, MA Reg. #75
11-24	William M. O'Donnell Anne Catherine Stevenson	Harwich, MA Harwich, MA	Wellfleet, MA Reg. #76
12-14	Henry R. Martin Sharon Lois Eselby	Washington, CT Harwinton, CT	Harwich, MA Reg. #77
12-24	Albert F. Robbins, III R. Katriona Taylor	Harwich, MA Harwich, MA	Harwich, MA Reg. #78

DEATHS REGISTERED IN HARWICH - 2001

DATE	NAME	AGE	PLACE OF DEATH	REG. #
01-01	Hazel Merritt	85	Harwich, MA	01
01-03	Alice Gertrude Barber	86	Harwich, MA	02
01-03	Francis aka Frank J. Farrell	72	Boston, MA	25
01-04	Valerie E. Hattersley	77	Harwich, MA	03
01-10	Mary P. Willett	95	Barnstable, MA	04
01-10	Ralph Henry Dennis	92	Falmouth, MA	15
01-14	Alice May Hall	85	Barnstable, MA	05
01-14	Anna Margaret Elizabeth Kingston	91	Harwich, MA	06
01-16	Ruth Olive Churchey	81	Harwich, MA	07
01-17	Henry Rene Pontbriand	82	Harwich, MA	08
01-17	Virginia Cross	90	Harwich, MA	09
01-19	Arthur Forrest Howard	68	Barnstable, MA	10
01-22	Lawrence Goodwin	82	Barnstable, MA	11
01-24	Jean Neiterman	70	Barnstable, MA	12
01-24	Lillian Martha Bassett	88	Barnstable, MA	13
01-29	Raphael Anthony Merrill	80	Harwich, MA	14
02-03	Rose L. Blom	101	Milford, MA	27
02-05	Carolyn McKenna Williams	66	Harwich, MA	16
02-05	F. Patrick Kelly	73	Harwich, MA	17
02-07	Harris B. MacArthur	96	Harwich, MA	18
02-11	Dorothy Kenney	97	Harwich, MA	19
02-13	Lemuel Dillworth Allen	91	Barnstable, MA	20
02-14	Victoria P. Mickna	91	Harwich, MA	21
02-14	Catherine J. Tyldesley	86	Barnstable, MA	22
02-15	Mary M. Ueberwasser	85	Harwich, MA	23
02-16	John Dennis Hurrell	76	Harwich, MA	24
02-20	Helen S. Wagner	96	Brewster, MA	28
02-22	Donald R. Hey, Sr.	62	Brewster, MA	29
02-25	Raul Gonzales	77	Barnstable, MA	26
03-04	Pasquale Angelo Confalone	81	Harwich, MA	30
03-04	Charles Xavier Sampson	86	Harwich, MA	31
03-05	Edith E. Hagens	91	Harwich, MA	32
03-06	Dorothy Adams	92	Harwich, MA	33
03-06	Ruth E. Harvey	81	Harwich, MA	34
03-09	Margaret Hawkes Scully	98	Harwich, MA	35
03-12	Donald Read Eglee	75	Harwich, MA	36
03-15	Harry William Losey	74	Harwich, MA	37

03-20	Florence Anna Matthews	89	Sandwich, MA	38
03-24	Willard R. Monteiro, Jr.	56	Barnstable, MA	39
03-25	John S. Raneo	78	Dennis, MA	41
03-26	Katherine Ann Beriau	54	Harwich, MA	40
03-26	Eine Lahti	81	Harwich, MA	42
04-01	James McDonald	78	Barnstable, MA	43
04-03	Jean Warren Thomson	75	Barnstable, MA	44
04-04	Constance Mary Killeen	48	Harwich, MA	45
04-05	Agnes G. Barros	78	Harwich, MA	46
04-05	Eunice H. Ireland	94	Harwich, MA	47
04-06	Yadwiga Jazwinski	74	Harwich, MA	48
04-08	Bryan A. Francis	30	Barnstable, MA	49
04-13	James Hikel Botaish	75	Harwich, MA	50
04-14	Alice E. Nicolay	89	Harwich, MA	51
04-16	Fifi Charilaou	82	Harwich, MA	52
04-17	Gertrude Grace Garland	80	Harwich, MA	53
04-17	Jane Dennis	54	Cambridge, MA	92
04-21	Joseph P. Mastovic	53	Barnstable, MA	54
04-21	Ruth E. Adam	86	Brewster, MA	59
04-23	Alice Emily Rogers	92	Brewster, MA	60
04-26	Roy Holman Eldredge	75	Barnstable, MA	55
04-27	Doris May Kites	90	Harwich, MA	56
04-27	Raymond G. Chesley	82	Harwich, MA	57
05-01	Edward Galvin	76	Harwich, MA	61
05-03	Alfred B. Jones	65	Harwich, MA	62
05-03	Sr. Gertrude Mary Magdalen	95	Harwich, MA	63
05-04	Edward Francis Rohmer, Jr.	60	Barnstable, MA	64
05-09	Alvera Lucy Moore	73	Harwich, MA	65
05-11	Marcia Ann Murphy	66	Braintree, MA	66
05-13	Claude Joseph Paradis	83	Harwich, MA	67
05-13	Robert Butler, Sr.	93	Brewster, MA	93
05-14	Ralph Otis Rosenthal	86	Harwich, MA	68
05-14	Frederick William Porter	76	Wareham, MA	69
05-19	Simon Sidney Hurwit	83	Harwich, MA	70
05-21	Marion L. Mahoney	95	Barnstable, MA	71
05-23	Anna Clara Hogan	92	Barnstable, MA	72
05-23	Barbara Spear	88	Brewster, MA	94
05-24	Henry D. Mullen	83	Barnstable, MA	73
05-25	Mildred I. Hardy	85	Harwich, MA	74
05-26	Lawrence J. Comeau	48	Boston, MA	116
05-28	Karoline Gwodz	84	Harwich, MA	75
05-31	May E. Hanbury	67	Harwich, MA	76
06-01	Ingolf H. Lamberg	98	Harwich, MA	77

06-01	Mary Hoye	75	Harwich, MA	78
06-01	Sr. Mount Carmel	93	Harwich, MA	79
06-01	Stephen Beaton, Jr.	96	Harwich, MA	80
06-03	Mary Blanche Savini	40	Harwich, MA	81
06-05	Shirley Diane Panzera	66	Stoughton, MA	82
06-06	Mary Helena Mulcahy	86	Harwich, MA	83
06-07	Dorothy Hawley	87	Brewster, MA	95
06-10	Louise Arnold	85	Harwich, MA	84
06-17	Donald Joseph Perry	66	Harwich, MA	85
06-21	Robert Shields Ford, Sr.	89	Harwich, MA	86
06-22	Walter Robert Mulhall	69	Barnstable, MA	87
06-25	Frank Eressy	89	Barnstable, MA	88
06-26	Ernestine Ford	81	Harwich, MA	89
06-26	Margaret Teresa Higgins	74	Harwich, MA	90
06-26	Kenneth Leslie	90	Brewster, MA	96
06-27	Margot K. Sahrbeck	86	Billerica, MA	98
06-27	Harold Andrew Haas	80	Boston, MA	152
06-29	Jochen Herold	60	Barnstable, MA	91
07-01	Ruth Elizabeth Gilmour	91	Dennis, MA	117
07-02	Stephen J. King	58	Barnstable, MA	99
07-02	Lesley Keefe Phillips	66	Harwich, MA	100
07-05	Joyce M. Raymond	89	Harwich, MA	101
07-10	Frances S. Maier	83	Weymouth, MA	102
07-10	Paul Benedict Carty	69	Harwich, MA	103
07-14	Jane P. Schakel	69	Harwich, MA	104
07-20	June Edna Hutchinson	84	Harwich, MA	105
07-21	John Tower Pratt	83	Harwich, MA	106
07-21	William Joseph Brown	77	Harwich, MA	107
07-22	Mary E. McDermott	98	Harwich, MA	108
07-23	Phyllis Cosand	87	Harwich, MA	109
07-23	Hortense Philathea Day	93	Harwich, MA	110
07-24	Joan Sobol	93	Harwich, MA	111
07-25	James Fournaris	69	Brewster, MA	112
07-26	Gerald Sylvester Gray	86	Harwich, MA	113
07-28	Lee W. Baldwin	62	Harwich, MA	114
07-31	Mary Louise Finlay	85	Harwich, MA	115
08-01	Kathleen S. Patzman	58	Harwich, MA	118
08-02	Eleanor F. Miskell	76	Harwich, MA	119
08-04	Jean Louise Barrett	41	Harwich, MA	120
08-05	Frank Francis Roderick	83	Harwich, MA	121
08-05	Rita Dattola	86	Hingham, MA	139
08-06	Arlene Vaughan	61	Barnstable, MA	122
08-06	William Joseph Burns	75	Barnstable, MA	123

08-06	George Edward Hensler	90	Harwich, MA	124
08-07	Alton B. Hastings	82	Brewster, MA	140
08-08	Beverly M. Reidy	85	Harwich, MA	125
08-10	Thomas M. Wright	46	Harwich, MA	126
08-11	Frederick D. Hannon	73	Brewster, MA	141
08-12	Katheryn Oney	80	Palmer, MA	127
08-12	Gordon Smith	83	Harwich, MA	128
08-12	William J. Horgan, Sr.	78	Harwich, MA	129
08-14	William Francis Murphy	69	Harwich, MA	130
08-16	John Nolan	78	Harwich, MA	131
08-20	William George Fries	77	Harwich, MA	132
08-22	Wallace L. Somers	88	Harwich, MA	133
08-24	John Samuel Douglass, Jr.	88	Yarmouth, MA	134
08-24	Henrietta Edwards	88	Barnstable, MA	135
08-25	Inga Donahue	75	Harwich, MA	136
08-27	Joseph Williams Downes	86	Barnstable, MA	137
08-31	Domenic Francis DiCori	78	Harwich, MA	138
08-31	Rose Angela Kelley	73	Barnstable, MA	142
08-31	Paul Clarkson Dyer	101	Brockton, MA	153
09-02	Margaret Young	83	Barnstable, MA	143
09-08	William Reid Reynolds	94	Harwich, MA	144
09-09	William Joseph Horgan	81	Barnstable, MA	145
09-13	Barry Joseph Waters	69	Brewster, MA	154
09-14	Flora E. Howard	82	Harwich, MA	146
09-17	Ruth Sears Spicer	93	Harwich, MA	147
09-19	Leo Francis Sinnott	80	Harwich, MA	148
09-21	Joan Virginia Caroselli	66	Harwich, MA	149
09-22	Marjorie Potter	86	Harwich, MA	150
09-22	Natalie Helen Ross	87	Chatham, MA	155
09-22	Patrick Cox O'Neil	47	Barnstable, MA	156
09-25	Sebastiano Jospeh Caruso	94	Harwich, MA	151
09-26	Mabel Stella Canto	75	Barnstable, MA	157
09-26	Marie Genevieve Doherty	72	Dennis, MA	158
09-29	Jutta Elsa Graupner	49	Barnstable, MA	159
10-01	Sr. Mary Julitta O'Kane	86	Harwich, MA	160
10-04	Sr. Claire Therese Hayden	72	Harwich, MA	161
10-07	Adele Marie Carrega	101	Harwich, MA	162
10-08	Norman M. Clarke	83	Harwich, MA	163
10-10	Anne Law	86	Harwich, MA	164
10-11	Margaret Mary Landrigan	90	Yarmouth, MA	165
10-11	Richard Wogisch	73	Harwich, MA	166
10-12	Margaret Allen	89	Barnstable, MA	167
10-12	Jean B. Donovan	86	Harwich, MA	168

10-15	Elisabeth Loving Geissbuhler	100	Harwich, MA	169
10-18	Carol A. Rockwell	59	Barnstable, MA	175
10-20	Jeanne B. Dorie	77	Harwich, MA	170
10-20	Richard James Bush	80	Barnstable, MA	176
10-22	Helen Louise Isel	84	Harwich, MA	171
10-24	Andrew C. Mendler	82	Harwich, MA	172
10-26	Muriel Rita Kelley	72	Harwich, MA	173
10-29	George Joseph Curran, Jr.	79	Barnstable, MA	177
10-30	Frederick Henry Lawton	74	Harwich, MA	174
11-01	Mildred Louise Kitchenka	90	Harwich, MA	178
11-02	Stanley Buchyn	91	Harwich, MA	179
11-03	Wilhelmina B. Allen	99	Harwich, MA	180
11-04	Jerome R. Murphy	78	Barnstable, MA	181
11-05	Doris Enid Wiswall	101	Harwich, MA	182
11-07	Dorothy C. Partelow	90	Harwich, MA	183
11-08	Catherine M. Carey	83	Harwich, MA	184
11-09	William Francis Cushman	80	Harwich, MA	185
11-14	Francis Edward Dooley, Jr.	72	Harwich, MA	186
11-15	Joan M. Steele	67	Harwich, MA	187
11-20	John Oleks	83	Harwich, MA	188
11-21	Tauno Edwin Lampi	86	Harwich, MA	189
11-25	Vera Marie Hush	99	Harwich, MA	190
11-28	Carol Ann Potoff	51	Harwich, MA	191
11-29	Lamont Eldridge Smith, II	58	Harwich, MA	192
11-30	Harriet Diorio	87	Harwich, MA	193
12-01	Richard Warner Welsh	87	Harwich, MA	194
12-01	Gertrude E. Cassford	91	Harwich, MA	195
12-02	Bertram Monzon	75	Harwich, MA	196
12-02	Elizabeth M. Sears	94	Harwich, MA	197
12-03	Richard A. Loomis	68	Barnstable, MA	198
12-07	Bertha Mae Jussila	86	Harwich, MA	199
12-08	Eleanor Crosby	95	Harwich, MA	200
12-14	Mary P. Horgan	80	Harwich, MA	201
12-14	Bernard Carlton Grew	72	Harwich, MA	202
12-16	Margaret E. Campbell	80	Harwich, MA	203
12-16	Marion W. Fehrm	99	Harwich, MA	204
12-17	Bertrand G. Goldsmith	93	Harwich, MA	205
12-20	John Joseph Brassil	90	Harwich, MA	206
12-22	Robert Brodeur	89	Harwich, MA	207
12-23	Marguerite Marie Martin	92	Harwich, MA	208
12-23	Joan A. Hazelhurst	72	Barnstable, MA	212
12-24	Robert R. Larkin	89	Chatham, MA	214
12-25	John C. Griffin	74	Barnstable, MA	213

12-28	Hilding C. Johnson	82	Harwich, MA	209
12-30	Edward A. Brady	83	Harwich, MA	210
12-31	Evelyn M. Pizzi	90	Harwich, MA	211

BROUGHT TO HARWICH FOR INTERMENT 2001

DATE OF DEATH	NAME	AGE	PLACE OF INTERMENT
11/08/98	Germaine Florence Olsen	87	Island Pond Cemetery
01/02/99	Donald MacKay	51	Island Pond Cemetery
11/13/99	Joseph Nickerson, III		Evergreen Cemetery
09/30/00	Joseph Nickerson, Jr.		Evergreen Cemetery
10/11/00	Priscella M. Clarke	90	Evergreen Cemetery
12/25/00	Clemens Hagglund		Island Pond Cemetery
12/26/00	Rebecca Friedlander	92	Island Pond Cemetery
01/11/01	Mary Jane Louise Lawless	87	Mt. Pleasant Cemetery
01/17/01	Jacques J. Burguet	87	Island Pond Cemetery
02/17/01	Sanford Lee Esterson	64	Island Pond Cemetery
04/24/01	Richard Thomas O'Keefe		Island Pond Cemetery
05/27/01	Ruth F. Wehmeyer	93	Island Pond Cemetery
06/11/01	Gina Altieri	24	Island Pond Cemetery
06/13/01	Jean Witwer Price	99	Island Pond Cemetery
06/16/01	Evan Heggins	83	Island Pond Cemetery
06/26/01	Charles Everett Chase	87	Evergreen Cemetery
06/27/01	Harold Andrew Haas	80	Island Pond Cemetery
07/14/01	John Charles Lax	89	Island Pond Cemetery
07/14/01	Clifford John Matzell	88	Island Pond Cemetery
07/17/01	Helena F. Dumont	81	Island Pond Cemetery
07/31/01	Helene E. Hughes	102	Island Pond Cemetery
08/19/01	Elizabeth A. McCarthy	infant	Island Pond Cemetery
08/24/01	John Samuel Douglass, Jr.	88	Island Pond Cemetery
08/27/01	Hannah Fitzpatrick	93	Mt. Pleasant Cemetery
08/31/01	Paul Clarkson Dyer	101	Island Pond Cemetery
09/13/01	Esther Wilson	81	Island Pond Cemetery
09/30/01	Ann E. Dean	90	Island Pond Cemetery
10/04/01	Joy R. Grainger		Island Pond Cemetery
10/05/01	Lawrence Monblear Marsh	53	Island Pond Cemetery
10/11/01	George Finley Hall	83	Mt. Pleasant Cemetery
11/20/01	Harry Richardson Easter		Island Pond Cemetery
12/07/01	Judith A. Gilchrist	55	Island Pond Cemetery
12/08/01	James Hudson		Mt. Pleasant Cemetery

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL TOWN MEETING WARRANT
JANUARY 23, 2001**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, January 23, 2001 at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this eighteenth day of December, 2000.

s/Cyd Zeigler, Chairman

s/Peter S. Hughes

s/Peter J. Luddy

s/Sylvia Laffin

s/Donald F. Howell

SELECTMEN OF HARWICH

A TRUE COPY: Attest:

s/James M. Noonan

CONSTABLE

December 26, 2000

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in Town elections and affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 23rd of January, 2001 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings in the Town of Harwich, at least (14) days before the time of said meeting as within directed and causing an attested copy thereof to be published in the Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan

Constable

The January 23, 2001 Harwich Special Town Meeting was held in the Community Center Gymnasium on Oak Street. Moderator, Michael D. Ford, called the meeting to order at 7:00 PM when a quorum had been reached. A total of 459 registered voters were in attendance. The Town Clerk, Anita N. Doucette, read the Warrant and return of Warrant. Before town business began, the Chairman of the Board of Selectmen, Cyd Zeigler, presented Mr. Sheldon J. Thayer, Sr. with a certificate of recognition for all the years of dedicated service to the Town of Harwich.

The Special Town Meeting began with:

ARTICLE 1. CAPITAL PLAN AMENDMENT

ARTICLE 1. To see if the Town will vote to amend and adopt the capital plan for the ensuing five year period as adopted last year by the Town Meeting as follows and to act fully thereon:

FY02 Renovation/Addition of Elementary School **move to** FY01 and replace estimate of \$10,418,019.00 with the estimated bid price of \$12,254,706.00. By request of the School Committee and the School Building Committee.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: This article is indefinitely postponed.

ARTICLE 2. RENOVATION AND ADDITION TO HARWICH ELEMENTARY SCHOOL

ARTICLE 2. To see if the Town will vote to raise and appropriate a sufficient sum of money to construct and equip additions to, and for the renovation of the Elementary School, to install and lease up to four portable modular classrooms at the High School in order to provide additional educational space, and adaptation of High School Building including 5 restrooms and sink renovations for Kindergarten students; said funds to be expended under the direction of the School Building Committee and to act fully thereon. By request of the School Committee and the School Building Committee. Estimated cost: \$12,254,706.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$14,716,308.00 be raised and appropriated for this purpose, and that to raise this appropriation

the Treasurer, with the approval of the Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 7, or any other enabling statute, for this purpose, provided however that this vote shall not take effect until the Town, at a regular or special election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21C, amounts required to pay the principal of and interest on the borrowing authorized by this vote. (Duly seconded)

A motion was made and seconded to terminate debate, a 3/4 majority vote was needed to pass, it was a unanimous vote, so declared.

ACTION: A 2/3 majority vote was needed to pass, it was obtained.

Michael D. Ford, Moderator, stepped down at this time, and appointed Cyd Zeigler to serve as Temporary Moderator for the next article only.

ARTICLE 3. **RECONFIRM VOTES PASSED AT**
OCTOBER 3, 2000 SPECIAL TOWN MEETING

ARTICLE 3. To see if the Town will vote to reconfirm the votes passed at the October 3, 2000 Special Town Meeting under Article 1 (borrowing \$860,000.00 to renovate and expand the clubhouse and maintenance buildings at Cranberry Valley Golf Course), Article 2 (lease with Chamber of Commerce for a portion of "School House Parking Lot"), Article 3 (amend zoning by-law on non-conforming uses), Article 4 (amend zoning by-law definitions), Article 5 (land exchange for property on Factory Road), and Article 7 (land acquisition off Great Western Road), and to act fully thereon. By request of the Board of Selectmen.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: The article is indefinitely postponed.

ARTICLE 4. **UPGRADE ZOLL AUTOMATIC DEFIBRILLATORS**
FOR THE FIRE DEPARTMENT

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds a sum of money to upgrade our Zoll Automatic Defibrillators [three (3)] to twelve (12) lead Zolls with B.P. and Pulse Ox and associated equipment and to act fully thereon. By request of the Fire Chief. Estimated cost: \$60,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$59,648.00 be raised and appropriated for this purpose, and that to raise this appropriation the Treasurer, with the approval of the Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 7, or any other enabling statute, for this purpose, provided however that this vote shall not take effect until the Town, at a regular or special election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21C, amounts required to pay the principal of and interest on the borrowing authorized by this vote. Duly seconded.

ACTION: This article needed a 2/3 majority vote to pass, it carried unanimously.

**ARTICLE 5. AMEND ZONING BY-LAW PERSONAL
WIRELESS SERVICE FACILITIES**

ARTICLE 5. To see if the Town will vote to amend the Zoning By-Law, Section XI (Personal Wireless Service Facilities) as follows and to act fully thereon:

By adding the following text (shown in *Italics*):

Purpose and Intent

It is the express purpose of this by-law to minimize the visual and environmental impacts of personal wireless service facilities. The by-law enables and requires the review and approval of all new and expanded personal wireless service facilities by the Planning Board in keeping with the Town's existing by-laws and historic development patterns, including the size and spacing of structures and open spaces.

And further to amend paragraph 2.0 (District Regulations), subparagraph 2.1 by adding the following text (shown in *Italics*):

2.1 Use Regulations. A personal wireless service facility, after Planning Board review and approval, shall require a building permit in all cases and may be permitted as provided in SECTION V, USE REGULATIONS and as follows:

And further to amend paragraph 2.0 (District Regulations), subparagraph 2.1.2 by deleting the following text (shown in ~~strikeout~~) and by adding the following text (shown in *Italics*):

2.1.2 A All new or expanded personal wireless service facilities involving construction of one or more ground or building (roof or side) mounts, or expansion of an existing facility shall require a Major Site Plan review and approval as outlined in Section X.L, and the issuance of a special permit pursuant to SECTION V, Use Regulations, except that no special permit shall be required for such facilities when located on land owned by the Town of Harwich.

And further to amend paragraph 2.2 (Location), subparagraph 2.2.1 by adding the following text (shown in *Italics*):

2.2.1 If feasible, personal wireless service facilities shall be located on or within any existing or new structures, including but not limited to buildings, existing telecommunications facilities, utility poles and towers, any other towers, and related facilities, provided that such installation preserves the character and integrity of those structures. Special consideration will be given to new construction of internally concealed wireless facilities that are installed in a manner that preserves the character of the neighborhood and the integrity of the structure (example: within a flagpole).

And further to amend paragraph 2.2 (Location), subparagraph 2.2.2 by adding the following text (shown in *Italics*):

1. If the applicant can demonstrate that it is not feasible to locate on an existing

structure, personal wireless service facilities shall be designed so as to be camouflaged to the greatest extent possible, including but not limited to: use of compatible building materials and colors, screening, landscaping, and placement within trees. The applicant is also encouraged to consider using contained structures, including but not limited to steeples and flagpoles, for the antennas and an underground vault to store necessary equipment and equipment cabinets.

And further to amend paragraph 2.3 (Dimensional Requirements), subparagraph 2.3.1 by adding the following text (shown in *Italics*):

Height, General. Regardless of the type of mount, personal wireless service facilities shall be no higher than 45 feet above ground level (except as described in Section 2.3.4 Height, Personal Wireless Service Overlay District).

And further to amend paragraph 2.3 (Dimensional Requirements), subparagraph 2.3.2 by deleting the following text (shown in ~~strikeout~~) adding the following text (shown in *Italics*):

2.3.2 Height, existing structures. New antennas for personal wireless services ~~to be located~~ *may be installed on or within any of the following pre-existing structures listed below.* ~~existing on the effective date of this by law shall be exempt from the height restrictions of this by law,~~ *Such pre-existing structures shall be exempt from the height restrictions of Section XI to the extent that the following conditions are met,* provided that there is no increase in height of the existing structure as a result of the installation of a personal wireless service facility, *and that their installation is incidental to the structure, and not the structures primary purpose.* *Such structures include* guyed towers, lattice towers, fire towers, any other towers, and monopoles, *chimneys and steeples.*

And further to amend paragraph 2.3 (Dimensional Requirements), subparagraph 2.3.5.1 by deleting the following text (shown in ~~strikeout~~) adding the following text (shown in *Italics*):

2.3.5.1 In order to ensure public safety, the minimum distance from the base of any ground-mounted personal wireless service facility to any property line, road or habitable dwelling, business or institutional use, or public recreational area shall be ~~the height of the facility/mount, including any antennas or other appurtenances.~~ *This setback is considered a "fall zone".* *determined and documented by an independent, certified engineering firm to determine the structural integrity and "fall zone" of the proposed structure for each contract agreement and/or renewal. These findings, including all signed and certified documentation will be submitted to the Town of Harwich Planning Board at the specified Site Plan Review Public Hearing for review and approval. This "fall zone" engineering certification and inspection process shall be at no cost to the Town of Harwich.* By request of the Planning Board.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

PLANNING BOARD REPORT ON SPECIAL TOWN MEETING ARTICLE 5.

On Tuesday, January 9, 2001 at a regularly scheduled meeting of the Harwich Planning Board, the Board held a public hearing to consider the proposed article to amend the Personal Wireless Service Facilities by-law. There was no

public comment for or against the proposed article. The Board voted unanimously to recommend this article to Town Meeting.

Respectfully submitted,
s/Robert S. Widegren
Planning Board Chair

ACTION: This article needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

ARTICLE 6. GRANT EASEMENT FOR WATER MAINS NINTH STREET AND SEQUATTOM ROAD

ARTICLE 6. To see if the Town will authorize the Housing Authority to grant an easement in, over and upon the land shown on Town of Harwich Assessor's Map 102 as Parcel Q1-1, to the Town of Harwich Board of Water Commissioners. Said easement shall be for the purpose of supplying water for the residents of Ninth Street and Sequattom Road and such additional connections as the Water Commissioners shall determine. Further, the Housing Authority shall determine the location of the easement area, and the easement shall contain such additional terms and conditions, as the Housing Authority deems appropriate, and to act fully thereon. By request of the Board of Selectmen.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: This article needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

At 9:55 P.M. a motion was made to adjourn the January 23, 2001 Special Town Meeting. (Duly seconded and so voted)

**THE FOLLOWING ARTICLES WERE PASSED AT THE
JANUARY 2001 SPECIAL TOWN MEETING**

**SPECIAL TOWN MEETING
JANUARY 23, 2001**

AMEND TOWN ZONING BY-LAWS

ARTICLE 5. AMEND ZONING BY-LAW
PERSONAL WIRELESS SERVICE FACILITIES

APPROPRIATIONS FROM BORROWING – DEBT EXCLUSION

ARTICLE 2. RENOVATION AND ADDITION
TO HARWICH ELEMENTARY
SCHOOL \$14,716,308.00

ARTICLE 4. UPGRADE ZOLL
AUTOMATIC DEFIBRILLATORS
FOR THE FIRE DEPARTMENT \$ 59,648.00

GRANT EASEMENT

ARTICLE 6. GRANT EASEMENT FOR WATER MAINS
NINTH STREET and SEQUATTOM ROAD

BALLOT
COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL TOWN ELECTION BALLOT
JANUARY 30, 2001

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, January 30, 2001, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

1. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 1/2, so-called, the amounts required to pay for the bond issued in order to **construct and equip additions to, and for the renovation of the Elementary School, to install and lease up to four (4) portable modular classrooms @ the High School in order to provide additional educational space, and adoption of High School Building including 5 restrooms and sink renovations for Kindergarten students** as outlined in Article 2 of the January 2001 Special Town Meeting Warrant."

YES _____ NO _____

Explanation: This question proposes a temporary increase in taxes to pay exactly the principal and interest on new debt. The expansion/renovation project is included in the Town's amended Capital Outlay Plan for FY'01.

2. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 1/2, so-called, the amounts required to pay for the bond issued in order to **upgrade our Zoll Automatic Defibrillators [three (3)] to twelve (12) lead Zolls with B.P. and Pulse Ox and associated**

equipment as outlined in Article 4 of the January 2001 Special Town Meeting Warrant.”

YES_____ NO_____

Explanation: This question proposes a temporary increase in taxes to pay exactly the principal and interest on new debt. To upgrade life-saving equipment.

Hereof fail not to make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this eighteenth day of December, 2000.

s/Cyd Zeigler, Chairman
s/Peter S. Hughes
s/Peter J. Luddy
s/Sylvia Laffin
s/Donald F. Howell
SELECTMEN OF HARWICH

A TRUE COPY: Attest:
s/James M. Noonan
CONSTABLE

December 26, 2000

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in town elections and affairs, to meet in the Community Center, 100 Oak Street in said Town Tuesday, the 23rd of January, 2001 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings in the Town of Harwich, at least (14) days before the time and said meeting as with- in directed and causing an attested copy thereof to be published in the Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan
Constable

(i) SPECIAL TOWN ELECTION

The Town of Harwich Annual Election was held on Tuesday, January 30, 2001, in the Community Center Gymnasium on Oak Street, as directed by the Warrant and according to law.

The following persons having been appointed and sworn to duty by the Town Clerk, Anita N. Doucette, at 6:45 A.M.

	PRECINCT I	PRECINCT II	PRECINCT III
Warden:	Sally Owens	Marlene Vagenas	Susan Mills
Clerk:	Jeanne Dunne	Carole Warren	William Keenan
Insp.Ck In	Judy Davis	Alice Stanford	Hilda Dagenais
Ck Out	Anne Marie Russell	Alberta Myers	John Mahan

Precinct I, Precinct II and Precinct III ballot boxes were examined by the Town Clerk, and the Wardens of each precinct: Each ballot box was found to register "zero." The Town Clerk read the Warrant and Return of Warrant. At 7:00 A.M. the polls were then declared open.

The voters were directed to their respective precinct polling places in the gymnasium which had been divided into three separate precinct voting areas.

The following election officers did report to the Town Clerk at the Community Center Gymnasium at 11:45 P.M. and worked until 6:00 P.M.

Dep. Warden	Robert Kelly
Dep. Clerk	Janet Silverio
Dep. Insp. In	Ruth Farham

Voting proceeded until 8:00 P.M. The Town Clerk declared the polls closed. The ballot boxes were checked and registered a total of 1,750 which included 47 absentee ballots. These ballots cast by Precincts as follows:

Precinct I	-	533, including 19 absentee ballots
Precinct II	-	610, including 21 absentee ballots
Precinct III	-	607, including 7 absentee ballots

The voting list of each precinct showed the same number of names checked as ballots cast.

The Town Clerk announced the results on January 30, 2001, at 8:05 P.M. as follows:

	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
<u>QUESTION 1.</u>	<u>RENOVATION AND ADDITION TO HARWICH</u>			
	<u>ELEMENTARY SCHOOL</u>			
YES	392	424	430	1246
NO	140	185	177	502
BLANKS	1	1	0	2
<u>QUESTION 2.</u>	<u>UPGRADE ZOLL AUTOMATIC DEFIBRILLATORS</u>			
	<u>FOR THE FIRE DEPARTMENT</u>			
YES	467	530	515	1512
NO	64	79	92	235
BLANKS	2	1	0	3

**TOWN OF HARWICH
ANNUAL TOWN MEETING WARRANT
MAY 7, 2001
COMMONWEALTH OF MASSACHUSETTS**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street in said Town on Monday, May 7, 2001, at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 14th day of March, 2001.

s/Cyd Zeigler, Chairman
s/Peter S. Hughes
s/Peter J. Luddy
s/Sylvia Laffin
s/Donald F. Howell
BOARD OF SELECTMEN

A true copy Attest:
s/James M. Noonan
CONSTABLE

April 17, 2001

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in Town elections and affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, the 7th of May 2001 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings in the Town of Harwich, at least (14) days before the time of said meeting as within directed and causing an attested copy thereof to be published in

the Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan
CONSTABLE

The May 2001 Harwich Annual Town Meeting was held in the Community Center on Oak Street. Before the meeting began, the Harwich Middle School Band performed until the Moderator, Michael D. Ford, called the meeting to order at 7:00 PM when a quorum had been reached. A total of 398 registered voters were in attendance.

Before town business began, Anita N. Doucette, Town Clerk read the Warrant and return of Warrant. The Annual Town Meeting began with:

ARTICLE 1. TOWN OFFICERS AND COMMITTEES

ARTICLE 1. To choose various Town Officers and Committees.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

ARTICLE 2. REPORTS OF TOWN OFFICERS AND COMMITTEES

ARTICLE 2. To hear the reports of all Town Officers and Committees for the year 2000.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

At this time, Chairman, Carol Thayer, gave the Finance Committee report.

ARTICLE 3. ELECTED OFFICIALS SALARIES

ARTICLE 3. To see if the Town will vote to fix the salaries of the elected officials of the Town for the fiscal year commencing July 1, 2001 and ending June 30, 2002 as follows:

Selectmen (5	\$1,500.00 (each)
Moderator	\$300.00
Town Clerk	\$49,449.00
Water Commissioners (3)	\$500.00 (each)

and to act fully thereon.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted as follows:

Selectmen (5)	\$1,500.00 (each)
Moderator	\$300.00
Town Clerk	\$49,449.00
Water Commissioners (3)	\$500.00 (each)
	(Duly seconded)

ACTION: It is a vote.

ARTICLE 4. **BUDGET**

ARTICLE 4. To see if the Town will vote to raise and appropriate or transfer from available funds such sums of money as may be required to defray Town charges for the Fiscal Year 2002 and to act fully thereon. (BUDGET – SEE APPENDIX B) Estimated cost: \$34,369,325.00.

FY 2002
OPERATING BUDGET

ITEM NO.	DESCRIPTION	TOTAL APPROPRIATED FY 2000	VOTED BT ATM FY 2001	REQUESTED BY DEPT FY 2002	VOTED BY BOARD OF SELECTMEN	VOTED BY FINANCE COMMITTEE	DIFFERENCE FROM BOS
10	Moderator S&W	300	300	300	300	300	
	Sub-Total	300	300	300	300	300	
	Insurance & Benefits	5,574	5,571	5,571	5,571	5,571	
	Grand Total	5,874	5,871	5,871	5,871	5,871	
20	Selectmen's S&W	8,000	7,500	7,500	7,500	7,500	
21	Selectmen's Expense	5,935	14,935	6,935	6,935	6,935	
22	Selectmen's Capital Outlay	0	0	0	0	0	
	Sub-Total	13,935	22,435	14,435	14,435	14,435	
	Insurance & Benefits	28,031	22,377	16,810	16,810	16,810	
	Grand Total	41,966	44,812	31,245	31,245	31,245	
30	Assessors' S&W	175,031	186,255	189,882	191,406	191,406	
31	Assessors' Expense	21,100	23,200	39,150	24,150	24,150	
32	Assessors' Capital Outlay	0	0	0	0	0	
	Sub-Total	196,131	209,455	229,032	215,556	215,556	
	Insurance & Benefits	17,877	19,402	19,454	19,477	19,477	
	Grand Total	214,008	228,857	248,486	235,033	235,033	
40	Accountant's S&W	132,695	140,311	144,136	144,136	144,136	
41	Accountant's Expense	4,435	5,268	4,068	4,068	4,068	
42	Accountant's Capital Outlay	0	0	0	0	0	

ITEM NO.	DESCRIPTION	TOTAL APPROPRIATED FY 2000	VOTED BT ATM FY 2001	REQUESTED BY DEPT FY 2002	VOTED BY BOARD OF SELECTMEN	VOTED BY FINANCE COMMITTEE	DIFFERENCE FROM BOS
43	Audit	16,000	16,000	19,000	19,000	19,000	
	Sub-Total	153,130	161,579	167,204	167,204	167,204	
	Insurance & Benefits	13,722	12,503	12,559	12,559	12,559	
	Grand Total	166,852	174,082	179,763	179,763	179,763	
50	Clerk's S&W	112,969	126,197	126,429	128,191	128,191	
51	Clerk's Expense	23,085	25,085	21,605	21,605	21,605	
52	Clerk's Capital Outlay	0	0	0	6,000	6,000	
	Sub-Total	136,054	151,282	148,034	155,796	155,796	
	Insurance & Benefits	13,904	12,964	12,967	12,993	12,993	
	Grand Total	149,958	164,246	161,001	168,789	168,789	
60	Treasurer/Tax Collector S&W	172,592	183,930	162,159	160,801	160,801	
61	Treasurer/Tax Collector Expense	36,844	28,523	29,026	29,026	29,026	
62	Treasurer/Tax Collector Capital Outlay	0	0	1,734	0	0	
63	Treasurer Bonding Expense	35,000	35,000	35,000	35,000	35,000	
	Sub-Total	244,436	247,453	227,919	224,827	224,827	
	Insurance & Benefits	25,835	24,270	18,387	18,367	18,367	
	Grand Total	270,271	271,723	246,306	243,194	243,194	
70	Town Hall S&W	294,582	352,012	342,785	336,068	336,068	
71	Town Hall Expense	87,350	105,525	119,675	119,975	119,975	
72	Town Hall Capital Outlay	0	0	5,000	5,000	0	(5,000)
	Sub-Total	381,932	457,537	467,460	461,043	456,043	
	Insurance & Benefits	18,357	27,676	27,542	27,445	27,445	
	Water Usage	531	531	827	827	827	
	Grand Total	400,820	485,743	495,829	489,315	484,315	

80	Town Engineer's Dept S&W	135,121	140,098	142,118	112,288	112,288
81	Town Engineer's Dept Expense	6,680	6,680	16,509	7,480	7,480
82	Town Engineer's Capital Outlay	0	0	0	9,029	9,029
83	Survey & Bound Town Property	0	0	0	0	0
	Sub-Total	141,801	146,778	158,627	128,797	128,797
	Insurance & Benefits	8,880	10,049	10,079	9,646	9,646
	Grand Total	150,681	156,827	168,706	138,443	138,443
90	Town Planner S&W	113,605	106,044	126,109	129,900	129,900
91	Town Planner Expense	3,630	4,180	4,550	4,550	4,250
92	Town Planner Capital Outlay	0	0	0	0	(300)
	Sub-Total	117,235	110,224	130,659	134,450	134,150
	Insurance & Benefits	16,371	6,439	12,297	12,352	12,352
	Grand Total	133,606	116,663	142,956	146,802	146,502
100	Legal Services	85,000	100,000	100,000	100,000	100,000
101	Claims & Suits	1,500	1,000	1,000	1,000	1,000
102	Land Transactions	2,000	0	0	25,000	(25,000)
110	Planning Board S&W	1,354	1,743	1,813	1,743	1,743
111	Planning Board Expense	5,850	6,250	4,450	4,450	4,450
	Sub-Total	7,204	7,993	6,263	6,193	6,193
	Insurance & Benefits	33	25	26	25	25
	Grand Total	7,237	8,018	6,289	6,218	6,218
120	Board of Appeals S&W	13,729	14,008	15,124	15,124	15,124
121	Board of Appeals Expense.	450	450	450	450	450
	Sub-Total	14,179	14,458	15,574	15,574	15,574
	Insurance & Benefits	337	203	219	219	219
	Grand Total	14,516	14,661	15,793	15,793	15,793

ITEM NO.	DESCRIPTION	TOTAL APPROPRIATED FY 2000	VOTED BT ATM FY 2001	REQUESTED BY DEPT FY 2002	VOTED BY BOARD OF SELECTMEN	VOTED BY FINANCE COMMITTEE	DIFFERENCE FROM BOS
130	Finance Committee S&W	7,810	8,044	8,500	8,500	8,500	
131	Finance Committee Expense	1,095	1,120	1,120	1,120	1,120	
	Finance Committee Cap Outlay		0	2,500	0	0	
	Sub-Total	8,905	9,164	12,120	9,620	9,620	
	Insurance & Benefits	192	117	123	123	123	
	Grand Total	9,097	9,281	12,243	9,743	9,743	
150	Youth Counselor S&W	0	39,189	40,712	40,712	40,712	
151	Youth Counselor Expense	0	8,519	9,325	7,325	4,365	(2,960)
152	Youth Counselor Cap Outlay.	0	0	0	0	0	
	Sub-Total	0	47,708	50,037	48,037	45,077	
	Insurance & Benefits	0	1,385	1,407	1,407	1,407	
	Water Usage	0	0	25	25	25	
	Grand Total	0	49,093	51,469	49,469	46,509	
160	Police Dept S&W	1,976,954	1,992,649	2,044,636	2,039,104	2,039,104	
161	Police Dept Expense	187,605	205,275	313,642	273,705	218,885	(54,820)
162	Police Dept Capital Outlay	114,495	98,000	131,500	104,600	104,600	
	Sub-Total	2,279,054	2,295,924	2,489,778	2,417,409	2,362,589	
	Insurance & Benefits	250,642	198,600	199,354	199,274	199,274	
	Water Usage	340	340	357	357	357	
	Grand Total	2,530,036	2,494,864	2,689,489	2,617,040	2,562,220	
170	Fire Dept S&W	1,724,819	2,064,468	2,157,209	2,156,297	2,156,297	
171	Fire Dept Expense	161,770	177,650	191,233	191,873	189,573	(2,300)
172	Fire Dept Capital Outlay	9,500	8,500	9,000	4,700	0	(4,700)

173	Emergency Medical Services Expense	51,500	62,000	80,500	82,500	82,500
174	Emergency Medical Services S&W	20,000	37,682	51,000	48,400	48,400
	Sub-Total	1,967,589	2,350,300	2,488,942	2,483,770	2,476,770
	Insurance & Benefits	249,908	201,638	202,982	202,969	202,969
	Water Usage	1,736	1,736	1,507	1,507	1,507
	Grand Total	2,219,233	2,553,673	2,693,431	2,688,246	2,681,246
180	Dog Officer S&W	33,849	34,778	40,306	38,778	38,778
181	Dog Officer Expense	10,165	10,095	14,350	14,150	14,150
183	Inspector of Animals S&W	0	0	0	0	0
	Sub-Total	44,014	44,873	54,656	52,928	52,928
	Insurance & Benefits	6,397	6,071	6,151	6,129	6,129
	Grand Total	50,411	50,944	60,807	59,057	59,057
190	Building Inspection S&W	157,498	174,135	178,312	198,467	198,467
191	Building Inspection Expense	14,600	14,900	24,689	14,900	14,900
192	Building Inspection Capital Outlay	0	0	0	9,039	9,039
	Sub-Total	172,098	189,035	203,001	222,406	222,406
	Insurance & Benefits	14,996	13,659	13,720	14,012	14,012
	Grand Total	187,094	202,694	216,721	236,418	236,418
200	Constable Salaries	375	375	375	375	375
211	Civil Defense Expense	5,000	5,000	5,000	5,000	5,000
220	Board of Health S&W	190,695	164,555	164,875	185,388	185,388
221	Board of Health Expense	39,600	28,025	36,900	33,400	32,900
222	Board of Health Capital Outlay.	0	0	0	0	0
223	Flax pond Remediation	13,000	13,000	62,300	23,020	23,020
224	Household Hazardous Waste Collection	5,000	0	0	0	0

(500)

ITEM NO.	DESCRIPTION	TOTAL APPROPRIATED FY 2000	VOTED BT ATM FY 2001	REQUESTED BY DEPT FY 2002	VOTED BY BOARD OF SELECTMEN	VOTED BY FINANCE COMMITTEE	DIFFERENCE FROM BOS
	Sub-Total	248,295	205,580	264,075	241,808	241,308	
	Insurance & Benefits	20,712	12,855	12,859	13,157	13,157	
	Grand Total	269,007	218,435	276,934	254,965	254,465	
240	Highways and Maintenance S&W	1,236,347	1,281,506	1,321,944	1,323,044	1,323,044	
241	Highways and Maintenance Expense	619,580	704,445	1,109,575	1,074,075	1,047,000	(27,075)
243	Hwy Snow Removal Wages	8,000	8,000	8,000	8,000	8,000	
244	Hwy Snow Removal Materials	17,000	17,000	17,000	17,000	17,000	
245	Hwy Snow Removal Equipment	34,000	34,000	34,000	34,000	34,000	
246	Hot Mix, Oil, & Improve Town Rds.	250,000	250,000	250,000	250,000	225,000	(25,000)
	Sub-Total	2,168,427	2,299,951	2,748,919	2,706,119	2,654,044	
	Insurance & Benefits	132,308	149,849	150,436	150,452	150,452	
	Water Usage	999	999	1,117	1,117	1,117	
	Grand Total	2,301,734	2,450,800	2,900,472	2,857,688	2,805,613	
281	Pleasant Bay Alliance Expense	0	12,000	15,798	15,798	15,798	
290	Channel 19 S&W	0	41,047	42,965	42,965	42,965	
291	Channel 19 Expense	0	12,960	35,200	35,200	30,000	(5,200)
292	Channel 19 Cap Outlay	0	22,662	35,000	0	0	
	Sub-Total	0	76,669.00	113,165.00	78,165.00	72,965.00	
	Insurance & Benefits	0	6,573.51	6,620.54	6,620.54	6,620.54	
	Grand Total	0	83,242.51	119,785.54	84,785.54	79,585.54	
300	Veterans' Services S&W	0	0	0	0	0	
301	Veterans' Services Expense	16,768	17,187	19,930	19,930	19,930	
302	Veterans' Benefits	30,000	30,000	30,000	30,000	30,000	

303	Veterans' Svcs Capital Outlay	0	0	0	0	0
	Sub-Total	46,768	47,187	49,930	49,930	49,930
	Insurance & Benefits	0	0	0	0	0
	Grand Total	46,768	47,187	49,930	49,930	49,930
310	Brooks Library S&W	215,466	267,863	284,923	281,812	281,812
311	Brooks Library Expense	145,700	160,500	178,633	179,613	178,633
312	Brooks Library Capital Outlay	0	0	0	0	0
	Sub-Total	361,166	428,363	463,556	461,425	460,445
	Insurance & Benefits	34,904	31,054	31,301	31,256	31,256
	Water Usage	250	250	305	305	305
	Grand Total	396,320	459,667	495,162	492,986	492,006
321	Brooks Museum Commission Expense	10,300	11,800	10,650	11,150	11,150
322	Brooks Academy Capital Outlay	0	0	0	0	0
	Sub-Total	10,300	11,800	10,650	11,150	11,150
	Water Usage	250	250	324	324	324
	Grand Total	10,550	12,050	10,974	11,474	11,474
330	Community Center Commission S&W	0	141,666	146,334	151,319	151,319
331	Community Center Commission Exp.	101,600	84,600	109,700	117,300	110,150
332	Community Center Comm.Cap Outlay	0	4,000	0	0	2,400
	Sub-Total	101,600	230,266	256,034	268,619	263,869
	Insurance & Benefits	0	23,657	23,725	23,797	23,797
	Water Usage	0	1,455	112	112	112
	Grand Total	101,600	255,378	279,870	292,528	287,778

ITEM NO.	DESCRIPTION	TOTAL APPROPRIATED FY 2000	VOTED BT ATM FY 2001	REQUESTED BY DEPT FY 2002	VOTED BY BOARD OF SELECTMEN	VOTED BY FINANCE COMMITTEE	DIFFERENCE FROM BOS
340	Recreation and Youth S&W.	342,922	356,475	396,539	382,371	382,371	
341	Recreation and Youth Expense.	49,600	49,100	48,250	47,250	48,250	1,000
342	Recreation and Youth Capital Outlay	0	6,641	0	0	2,000	2,000
343	Improve Beaches/Recreation Areas.	1,392	0	15,000	0	0	
344	Aid to Various Programs	12,950	26,950	28,950	28,950	26,950	(2,000)
	Sub-Total	406,864	439,166	488,739	458,571	459,571	
	Insurance & Benefits	29,346	23,656	24,237	24,031	24,031	
	Water Usage	7,174	7,174	5,596	5,596	5,596	
	Grand Total	443,384	469,995	518,572	488,198	489,198	
350	Harbormaster/Natural Resources S&W	170,607	194,750	207,285	201,809	201,809	
351	Harbormaster Expense	61,970	63,520	84,895	91,145	86,145	(5,000)
352	Harbormaster Capital Outlay	4,800	4,800	8,800	2,000	0	(2,000)
353	Natural Resources Expense	18,539	15,600	28,760	28,760	15,760	(13,000)
354	Natural Resources Capital Outlay	0	6,700	0	0	0	
	Sub-Total	255,916	285,370	329,740	323,714	303,714	
	Insurance & Benefits	12,201	10,842	11,024	10,944	10,944	
	Water Usage	1,443	1,443	5,315	5,315	5,315	
	Grand Total	269,561	297,655	346,079	339,973	319,973	
360	Water Dept S&W	539,942	577,964	609,326	611,544	611,544	
361	Water Dept Expense	340,538	361,185	386,500	386,500	380,000	(6,500)
362	Water Dept Capital Outlay	6,000	0	0	0	0	

363	Water Dept Service Installations	35,000	35,000	35,000	35,000
364	Water Dept Water Mains	235,000	240,000	235,000	235,000
	Sub-Total	1,156,480	1,209,149	1,270,826	1,261,544
	Insurance & Benefits	65,794	60,935	61,389	61,422
	Water Usage	600	600	568	568
	Grand Total	1,222,873	1,270,683	1,332,783	1,323,534
370	Cemetery S&W	15,573	17,977	17,799	17,799
371	Cemetery Expense	2,350	2,850	3,550	3,550
372	Cemetery Capital Outlay	0	8,875	0	0
	Sub-Total	17,923	29,702	21,349	21,349
	Insurance & Benefits	382	261	258	258
	Water Usage	680	680	680	680
	Grand Total	18,984	30,642	22,287	22,287
380	Council on Aging S&W	83,951	126,471	135,961	134,085
381	Council on Aging Expense	12,250	15,825	26,468	26,310
382	Council on Aging Capital Outlay	0	0	14,865	8,615
	Sub-Total	96,201	142,296	177,294	169,010
	Insurance & Benefits	4,509	12,303	12,440	12,413
	Water Usage	50	0	0	0
	Grand Total	100,760	154,599	189,734	181,423
391	Disability Rights Committee Expense	640	640	640	640
392	Disability Rights Committee Cap Outlay	0	0	0	0
	Total	640	640	640	640

2,725

ITEM NO.	DESCRIPTION	TOTAL APPROPRIATED FY 2000	VOTED BT ATM FY 2001	REQUESTED BY DEPT FY 2002	VOTED BY BOARD OF SELECTMEN	VOTED BY FINANCE COMMITTEE	DIFFERENCE FROM BOS
400	Golf Operations S&W	197,807	212,050	214,717	214,986	214,986	
401	Golf Operations Expense	37,155	60,670	68,715	66,140	68,715	2,575
402	Golf Operations Capital Outlay.	0	7,500	11,500	0	5,500	5,500
405	Golf Maintenance S&W.	297,381	314,086	314,086	321,077	321,077	
406	Golf Maintenance Expense.	258,474	246,360	256,875	260,625	256,875	(3,750)
407	Golf Maintenance Capital Outlay	9,000	5,435	28,300	23,300	14,800	(8,500)
	Sub-Total	799,817	846,101	894,193	886,128	881,953	
	Insurance & Benefits	69,214	38,309	38,348	38,453	38,453	
	Water Usage	0	0	0	0	0	
	Grand Total	869,031	884,410	932,541	924,581	920,406	
410	Historical Commission S&W	3,091	3,294	3,294	3,289	3,289	
411	Historical Commission Expense	1,350	1,950	4,500	2,100	2,500	400
	Sub-Total	4,441	5,244.00	7,794.00	5,389.00	5,789.00	
	Insurance & Benefits	76	80.77	80.77	80.65	80.65	
	Grand Total	4,517	5,324.77	7,874.77	5,469.65	5,869.65	
420	Conservation Commission S&W	27,235	33,167	53,291	35,718	35,718	
421	Conservation Commission Expense	4,260	4,010	6,070	5,320	5,320	
	Sub-Total	31,495	37,177	59,361	41,038	41,038	
	Insurance & Benefits	668	6,380	6,874	6,443	6,443	
	Water Usage	1,025	1,025	1,025	1,025	1,025	
	Grand Total	33,188	44,582	67,260	48,506	48,506	
430	Town & Finance Committee Reports	14,000	14,000	14,000	14,000	14,000	
431	Miscellaneous Printing.	3,000	3,000	3,000	3,000	3,000	

432	Advertising	4,000	4,000	4,000	4,000	4,000
440	Repairs to Public Buildings	7,500	7,500	7,500	7,500	7,500
450	Out of State Travel	4,000	4,000	10,000	6,000	6,000
460	Finance Committee Reserve Fund.	225,000	225,000	275,000	225,000	250,000
470	Street Lights	110,000	110,000	120,000	120,000	120,000
480	Memorial & Veterans' Day	1,200	1,200	1,200	1,200	1,200
490	Special Retirement Pension a & b	3,552	3,552	3,552	3,552	3,552
	Sub-Total	3,552	3,552	3,552	3,552	3,552
	Insurance & Benefits	2,451	2,451	2,451	2,451	2,451
	Grand Total	6,003	6,003	6,003	6,003	6,003
500	Gasoline	120,000	130,000	200,000	200,000	200,000
510	Computer Hardware/Software/Support	66,850	89,997	110,350	100,650	75,650
520	Insurance, Group (Ch. 32B)	1,800,000	2,000,000	2,200,000	2,400,000	2,400,000
521	Insurance, General	500,000	500,000	500,000	500,000	500,000
522	Insurance Deductibles/Exclusions.	7,000	7,000	7,000	7,000	7,000
530	Postage	36,000	40,000	40,000	40,000	40,000
540	FICA Town Share	155,000	170,000	200,000	200,000	200,000
545	Unemployment Compensation	50,000	45,000	45,000	45,000	45,000
550	Miscellaneous Unclassified Exp	0	0	0	0	0
555	Anticipation Loan Interest	0	0	0	0	0
556	Bond Principal	0	0	0	0	0
557	Bond Interest	0	0	0	0	0
558	Land Bank Bond Principal	0	0	0	0	0
559	Land Bank Bond Interest	0	0	100,000	100,000	0
						(100,000)

ITEM NO.	DESCRIPTION	TOTAL APPROPRIATED FY 2000	VOTED BT ATM FY 2001	REQUESTED BY DEPT FY 2002	VOTED BY BOARD OF SELECTMEN	VOTED BY FINANCE COMMITTEE	DIFFERENCE FROM BOS
DEBT SCHEDULE							
600	School Septic plans (1996)-Principal	5,000	5,000.00	0.00	0.00	0.00	
601	School Septic plans (1996)-Interest	355	102.50	0.00	0.00	0.00	
610	Water Mains/Meters (1995)-Principal	60,000	55,000.00	0.00	0.00	0.00	
611	Water Mains/Meters (1995)-Interest	3,825	1,237.50	0.00	0.00	0.00	
620	Ambulance (1995)-Principal	20,000	20,000.00	0.00	0.00	0.00	
621	Ambulance (1995)-Interest	1,350	450.00	0.00	0.00	0.00	
625	Automatic Defibrillators (2001)-Principal	0.00	0.00	59,648.00	59,648.00	0.00	(59,648
626	Automatic Defibrillators (2001)-Interest	0.00	0.00	767.58	767.58	0.00	(768)
631	Saquatucket Pilings (1996)- Principal	30,000.00	30,000.00	25,000.0	25,000.00	25,000.00	
631	Saquatucket Pilings (1996)- Interest	3,180	1,665.00	525.00	25.00	525.00	
640	Allen Harbor Jetty (1996)-Principal	20,000	15,000.00	15,000.00	15,000.00	15,000.00	
641	Allen Harbor Jetty (1996)-Interest	1,430	937.50	315.00	315.00	315.00	
650	Highway Loader (1996)- Principal	20,000	10,000.00	10,000.00	10,000.00	10,000.00	
651	Highway Loader (1996)- Interest	1,430	625.00	210.00	210.00	210.00	
660	Conservation Land (1994)-Principal	80,000	80,000.00	75,000.00	75,000.00	75,000.00	
661	Conservation Land (1994)-Interest	11,928	7,127.50	2,343.75	2,343.75	2,343.75	
670	Fire Trucks (1992)-Principal	60,000	60,000.00	65,000.00	65,000.00	65,000.00	
671	Fire Trucks (1992)-Interest	9,850	7,030.00	3,965.00	3,965.00	3,965.00	
680	Wellfield/Water Meters (1993)-Principal	60,000	60,000.00	55,000.00	55,000.00	55,000.00	
681	Wellfield/Water Meters (1993)-Interest	12,318	9,917.50	7,397.50	7,397.50	7,397.50	
690	Elem.School Renov.-(1989)- Principal	41,800	40,800.00	39,800.00	39,800.00	39,800.00	
691	lem.School Renov.-(1989)-Interest	8,620	6,947.90	5,234.30	5,234.30	5,234.30	

700	Middle School Renov.-(1989)- Principal	721,050	703,800.00	686,550.00	686,550.00	686,550.00
701	Middle School Renov.-(1989)-Interest	148,693	119,851.28	90,291.68	90,291.68	90,291.68
710	Olivers Pond partial (1988)-Principal	146,300	142,800.00	139,300.00	139,300.00	139,300.00
711	Olivers Pond partial (1988)-Interest	30,170	24,317.65	18,320.05	18,320.05	18,320.05
720	Transfer Station-(1989)-Principal	135,850	132,600.00	129,350.00	129,350.00	129,350.00
721	Transfer Station-(1989)-Interest	28,015	22,580.68	17,011.48	17,011.48	17,011.48
730	Water Tank Maint. (1998)- Principal	110,000	110,000.00	110,000.00	110,000.00	110,000.00
731	Water Tank Maint. (1998)- Interest	21,455	15,405.00	10,180.00	10,180.00	10,180.00
740	Golf Maint./Bldg Plans(1999)- Principal	0	0.00	50,000.00	50,000.00	50,000.00
741	Golf Maint./Bldg Plans(1999)- Interest	0	4,612.50	8,075.00	8,075.00	8,075.00
750	Comm. Center Generator (2000)- Principal	0	0.00	20,000.00	20,000.00	20,000.00
751	Comm. Center Generator (2000)- Interest	0	2,290.00	4,120.00	4,120.00	4,120.00
760	Fire Engine (2000)- Principal	0	0.00	70,000.00	70,000.00	70,000.00
761	Fire Engine (2000)- Interest	0	7,557.50	13,505.00	13,505.00	13,505.00
770	Elem. School Plans (1999)- Principal	0	0.00	180,000.00	180,000.00	180,000.00
771	Elem. School Plans (1999)- Interest	0	19,497.50	34,855.00	34,855.00	34,855.00
780	Road Maintenance (2000)- Principal	0	0.00	100,000.00	100,000.00	100,000.00
781	Road Maintenance (2000)- Interest	0	11,450.00	20,600.00	20,600.00	20,600.00
790	Front End Loader (2000) - Principal	0	0.00	26,198.00	26,198.00	26,198.00
791	Front End Loader (2000) - Interest	0	2,663.81	4,725.06	4,725.06	4,725.06
800	Street Sweeper (2000) - Principal	0	0.00	28,360.00	28,360.00	28,360.00
801	Street Sweeper (2000) - Interest	0	2,713.53	4,774.78	4,774.78	4,774.78
810	Water Treatment (1992)-Principal	140,000	140,000.00	135,000.00	135,000.00	135,000.00
811	Water Treatment (1992)-Interest	58,485	51,905.00	45,170.00	45,170.00	45,170.00
820	Water Pump Station/Mains(1997)-Principal	110,000	110,000.00	110,000.00	110,000.00	110,000.00

ITEM NO.	DESCRIPTION	TOTAL APPROPRIATED FY 2000	VOTED BT ATM FY 2001	REQUESTED BY DEPT FY 2002	VOTED BY BOARD OF SELECTMEN	VOTED BY FINANCE COMMITTEE	DIFFERENCE FROM BOS
821	Water Pump Station/Mains(1997)-Interest	42,405	36,685.00	32,395.00	32,395.00	32,395.00	
830	Fire Station (1994)-Principal	195,000	195,000.00	195,000.00	195,000.00	195,000.00	
831	Fire station (1994)-Interest	107,708	98,542.50	89,280.00	89,280.00	89,280.00	
840	Library Const. (1996) - Principal	200,000	200,000.00	200,000.00	200,000.00	200,000.00	
841	Library Const. (1996) - Interest	117,400	107,300.00	99,000.00	99,000.00	99,000.00	
850	Community Center (1998) - Principal	340,000	340,000.00	340,000.00	340,000.00	340,000.00	
851	Community Center (1998) - Interest	202,260	183,560.00	167,410.00	167,410.00	167,410.00	
860	Track / Soccer Field (2000) - Principal	0	0.00	11,870.00	11,870.00	11,870.00	
861	Track / Soccer Field (2000) - Interest	0	2,981.76	5,690.51	5,690.51	5,690.51	
870	Landfill Capping (1999) - Principal	0	0.00	75,000.00	75,000.00	75,000.00	
871	Landfill Capping (1999) - Interest	0	35,766.25	69,807.50	69,807.50	69,807.50	
880	Land Acquisition (1997)-Principal	0	0.00	0.00	0.00	0.00	
881	Land Acquisition (1997)-Interest	0	0.00	0.00	0.00	0.00	

LAND BANK DEBT SCHEDULE

890	Land Acquisition (2000)-Principal		0.00	195,000.00	195,000.00	195,000.00	
891	Land Acquisition (2000)-Interest		78,493.75	152,502.50	152,502.50	152,502.50	
900	School Administration S&W		289,040	305,175			
905	School Administration Expense		124,044	140,664			
910	School Instruction S&W		7,614,402	8,312,497			
915	School Instruction Expense		586,138	625,884			
925	Other School Services S&W		235,179	269,739			
930	Other School Services Expense		633,490	630,364			

935	School Operations & Maint S&W	502,610	537,867		
940	School Operations & Maint Exp	546,443	580,893		
950	School Leased Equipment	23,116	27,092		
962	Community Service S&W	8,048	8,290		
963	Community Service Expenses	0	0		
970	School Prog w/Other Districts	435,010	423,726		
980	School Contingency	0	0		
	Sub-Total	10,343,082	11,862,191	11,702,571	11,702,571
	Insurance & Benefits	835,573	1,066,885	835,573	835,573
	Water Usage	6,961	7,426	7,426	7,426
	Grand Total	11,185,616	12,936,502	12,545,570	12,545,570
990	TOTAL HARWICH SCHOOLS	10,343,082	11,862,191	11,702,571	11,702,571
995	Cape Cod Reg Tech High School	508,592	514,598	741,412	741,412
	TOTAL OPERATING BUDGET	25,636,981	30,359,870	30,314,777	30,029,642
	TOTAL EXCLUDED DEBT	3,305,875	3,707,045	3,707,045	3,646,630
	TOTAL LAND BANK	0	78,494	347,503	347,503
	TOTAL APPROPRIATIONS	28,942,856	31,060,115	34,369,325	34,023,774
					-345,551

ITEM NO.	DESCRIPTION	TOTAL APPROPRIATED FY 2000	VOTED BT ATM FY 2001	REQUESTED BY DEPT FY 2002	VOTED BY BOARD OF SELECTMEN	VOTED BY FINANCE COMMITTEE	DIFFERENCE FROM BOS
BUDGET SUMMARY							
	TOTAL SALARIES	8,410,300	9,350,589	9,700,744	9,673,296	9,673,296	0
	TOTAL EXPENSES	3,188,862	3,433,084	4,348,388	4,212,565	4,037,730	-174,835
	TOTAL CAPITAL EXP.	449,145	503,110	606,949	507,933	472,633	-35,300
	TOTAL SCHOOL	10,343,082	10,997,520	11,862,191	11,702,571	11,702,571	
	TOTAL TECH SCHOOL	508,592	514,598	514,598	741,412	741,412	
	TOTAL DEBT SERVICE	3,305,875	3,235,720	3,707,045	3,707,045	3,646,630	
	TOTAL LAND BANK	0	78,494	447,503	447,503	347,503	
	RESERVE FUND	225,000	225,000	275,000	225,000	250,000	25,000
	INSURANCE, UNEMPLOY COMP, FICA	2,512,000	2,722,000	2,952,000	3,152,000	3,152,000	
	TOTAL	28,942,856	31,060,115	34,414,418	34,369,325	34,023,774	-345,551
	GENERAL GOVERNMENT	12,048,307	13,286,783	14,656,081	14,393,794	14,183,659	-210,135

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted as printed with the following changes:

- #62 Treasurer/Tax Collector Cap. Out. from \$0 to \$1,734.00
- #71 Town Hall Exp. from \$119,975.00 to \$120,975.00
- #72 Town Hall Cap. Out. from \$0 to \$3,000.00
- #151 Youth Counselor Exp. from \$4,365.00 to \$5,365.00
- #161 Police Dept. Exp. from \$218,885.00 to \$251,575.00
- #172 Fire Dept. Cap. Out. From \$0 to \$4,700.00
- #241 Highway Dept. Exp. from \$1,047,000.00 to \$1,066,825.00
- #246 Improve Town Roads from \$225,000.00 to \$250,000.00
- #291 Channel 18 Exp. from \$30,000.00 to \$30,520.00
- #311 Brooks Library Exp. from \$178,633.00 to \$179,613.00
- #331 Community Center Exp. from \$110,150.00 to \$119,300.00
- #341 Rec. & Youth Exp. from \$48,250.00 to \$47,250.00
- #352 Harbormaster Cap. Out. From \$0 to \$2,000.00
- #353 Natural Res. Exp. from \$15,760.00 to \$23,760.00
- #381 COA Exp. from \$26,310.00 to \$23,585.00
- #401 Golf Oper. Exp. from \$68,715.00 to \$66,140.00
- #402 Golf Oper. Cap. Out. From \$5,500.00 to \$0
- #406 Golf Maint. Exp. from \$256,875.00 to \$260,625.00
- #407 Golf Maint. Cap. Out. \$14,800.00 to \$23,300.00
- #411 Historical Comm. Exp. from \$2,500.00 to \$2,100.00
- #460 Finance Comm. Reserve Fund from \$250,000.00 to \$225,000.00
- #559 Land Bank Bond Int. from \$0 to \$100,000.00
- #625 Auto Defib. Principal from \$0 to \$59,648.00
- #626 Auto Defib. Interest from \$0 to \$767.58
- #990 Total Harwich School from \$11,702,571.00 to \$11,781,410.00

and that the sum of \$34,347,677.69 be appropriated for this purpose. That to raise this appropriation \$32,188,380.00 be raised from taxes and that \$78,839.00 appropriated to line item #990, Total Harwich Schools, shall not take effect until the Town, at a regular or special election, votes pursuant to General Laws, Chapter 59, Section 21C (g), to exempt the amounts herein appropriated from the limitations imposed on the total amount of taxes to be raised FY'02 by the provisions of General Laws, Chapter 59, Section 21, Proposition 2 1/2, so called. That \$25,000 be transferred from the Perpetual Care Accounts and \$447,502.50 be transferred from the Land Bank Account and that \$1,607,956.19 be transferred from available funds for this purpose. Of the amount transferred, \$122,600 from the Olivers Pond funds received from the Commonwealth on November 20, 1998, to Line #770 Olivers Pond Principal, and \$100,000 of the Library Grant received from the Commonwealth on February 26, 1999, to Line #830 Library Construction Principal.

Included in the budget amount is \$741,412.00 under line item #995 as the Town's share of the Cape Cod Regional Technical High School budget, which budget, as approved by the Regional School Committee is the total sum of \$9,206,858.00 and the amount of said budget is hereby approved.
(Duly seconded)

At this time, Chairman, Cyd Zeigler, gave the Selectmen Budget message.

AMEND MAIN MOTION: (Cyd Zeigler, Chairman-Board of Selectmen) I move to amend the main motion by changing the following line items:

- #102 Appraisal Fees from \$0 to \$25,000.00
- #161 Police Expense from \$251,575 to \$269,645
- #241 Highways & Maintenance Expense from \$1,066,825 to \$1,068,075
- #353 Natural Resource Expense from \$23,760 to \$28,760

and that the sum of \$34,396,997.69 be appropriated for this purpose. That to raise this appropriation, \$32,188,380 be raised from taxes, and that \$78,839 appropriated to line item #990 Total Harwich Schools, shall not take effect until the Town, at a regular or special election, votes pursuant to General Laws, Chapter 59, Section 21C (g), to exempt the amount herein appropriated from the limitations imposed on the total amount of taxes to be raised for FY 2002 by the provisions of General Laws, Chapter 59, Section 21, Proposition 2 1/2, so called; and that \$25,000.00 be transferred from Perpetual Care accounts, and that \$1,657,276.19 be transferred from available funds for this purpose, and that \$447,503 be transferred from Land Bank funds from this purpose and that \$122,600 from the Olivers Pond funds received from the Commonwealth on November 20, 1998, be transferred to Line #770 Olivers Pond Principal, and \$100,000 of the Library Grant received from the Commonwealth on February 26, 1999, be transferred to Line #830 Library Construction Principal.

Included in budget amount is \$741,412 under line item #995 as the Town share of the Cape Cod Regional Technical High School budget, which budget, as approved by the Regional School Committee is the total sum of \$9,206,858 and the amount of said budget is hereby approved.
(Duly seconded)

ACTION ON AMENDMENT: The amendment carried.

AMENDMENT TO THE AMENDMENT: (Barry Hemeon) I move that the motion to amend be amended by striking all items except the land appraisal and the budget numbers be so reduced so that the only increase is \$25,000 to be transferred from available funds.
(Duly seconded)

ACTION ON AMENDMENT TO THE AMENDMENT: The amendment did not carry.

AMEND THE MAIN MOTION: (Pamela Groswald, Chairman-School Committee) I move to amend the main motion with the following change:

Increase Line #990 Total Harwich Schools from \$11,781,410 to \$11,889,536 and that \$108,126 be transferred from available funds for this purpose. (Duly seconded)

A motion was made and seconded to terminate debate, a 3/4 majority vote was needed, a standing count was taken YES 268 NO 55. The motion carried.

ACTION ON AMEND TO MAIN MOTION: The motion did not carry.

ACTION ON MAIN MOTION AS AMENDED: The motion carried.

ARTICLE 5. FUND NEW POSITIONS

ARTICLE 5. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to approve the establishment of or upgrade and fund the following positions and related expenses:

	<u>Estimated Cost</u>
<u>Police Department</u>	
Hire four (4) new permanent officers	189,024.00
Upgrade three (3) special officers to permanent officers (within budget)	

and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$189,024.00.

At this time a motion was made and seconded to take Article 21 out of order. This motion needed a 3/4 majority to pass. The motion did not carry.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that three (3) special officers be upgraded to permanent officers. (Duly seconded)

AMEND MAIN MOTION: (Peter Hughes, Selectman) I move to amend the main motion by adding that \$189,024.00 be raised and appropriated to hire (4) new permanent officers, provided however that this vote shall not take effect until the Town, at a regular or special election, votes pursuant to General Laws, Chapter 59, Section 21C (g), to exempt the amount herein

appropriated from the limitations imposed on the total amount of taxes to be raised for FY '02 by the provisions of General Laws, Chapter 59, Section 21, Proposition 2 1/2, so called. (Duly seconded)

ACTION ON AMENDMENT: The amendment carried.

ACTION ON MAIN MOTION AS AMENDED: The motion carried.

ARTICLE 6. FUND NEW POSITIONS

ARTICLE 6. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to approve the establishment of or upgrade and fund the following positions and related expenses:

	<u>Estimated Cost</u>
<u>Fire Department, Brooks Library, Community Center</u>	
Custodian	25,210.00
<u>Building Department</u>	
Part-time seasonal building inspector	9,100.00
<u>Highways & Maintenance</u>	
Heavy Equipment Operator (Disposal Area)	40,425.00
<u>Brooks Free Library</u>	
Upgrade Staff Librarian B13 to Circulation/ Tech. Services Librarian	1,648.00
Principal Clerk (part time)	15,094.00
<u>Community Center</u>	
Evening/Weekend Supervisor(s) (part time)	30,318.00
<u>Harbormaster/NRO</u>	
Principal Clerk from 20 hrs./wk. to full-time	12,074.00
<u>Water Department</u>	
Plant Operator	38,500.00
<u>Cemetery Commission</u>	
Cemetery Administrator from 20 hrs. /wk. to 25 hrs. / wk.	4,450.00
<u>Conservation Commission</u>	
Conservation Administrator from 21 hrs./wk. to 28 hrs./wk.	9,808.00
<u>Council on Aging</u>	
Per Diem Nurse 28 Days	3,300.00

and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$189,927.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$189,927.00 be raised and appropriated to fund the following positions:

<u>Fire Department, Brooks Library, Community Center</u>	
Custodian	25,210.00
<u>Building Department</u>	
Part-time seasonal building inspector	9,100.00
<u>Highways & Maintenance</u>	
Heavy Equipment Operator (Disposal Area)	40,425.00
<u>Brooks Free Library</u>	
Upgrade Staff Librarian B13 to Circulation/ Tech. Services Librarian	1,648.00
Principal Clerk (part time)	15,094.00
<u>Community Center</u>	
Evening/Weekend Supervisor(s) (part time)	30,318.00
<u>Harbormaster/NRO</u>	
Principal Clerk from 20 hrs./wk. to full-time	12,074.00
<u>Cemetery Commission</u>	
Cemetery Administrator from 20 hrs./wk. to 25 hrs./wk.	4,450.00
<u>Conservation Commission</u>	
Conservation Administrator from 21 hrs./wk. to 28 hrs./wk.	9,808.00
<u>Council on Aging</u>	
Per Diem Nurse 28 Days	3,300.00

provided however that this vote shall not take effect until the Town, at a regular or special election, votes pursuant to General Laws, Chapter 59, Section 21C (g), to exempt the amounts herein appropriated from the limitations imposed on the total amount of taxes to be raised for FY'02 by the provisions of General Laws, Chapter 59, Section 21, Proposition 2 1/2, so called.
(Duly seconded)

AMEND THE MAIN MOTION: (Debra DeCosta) I move the main motion be amended by excluding from the contingent appropriation provisions of the motion the sum of \$30,318.00 for the Community Center Evening/Weekend Supervisor (part-time) and that the sum of \$30,318.00 be transferred from available funds for the Community Center position.
(Duly seconded)

A motion was made and seconded to terminate debate; a 3/4 majority vote was needed. It was a unanimous vote, so declared.

ACTION ON AMENDMENT: The amendment does not carry.

ACTION ON MAIN MOTION: It is a vote.

ARTICLE 7. FUND NEW POSITIONS

ARTICLE 7. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to approve the establishment of or upgrade and fund the following positions and related expenses:

	<u>Estimated Cost</u>
<u>Highways & Maintenance</u>	
Small Equipment Operator (Highway Dept.)	32,515.00
<u>Brooks Free Library</u>	
Library Technician	25,588.00

and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$58,103.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: The article is indefinitely postponed.

**ARTICLE 8. FUND NEGOTIATED CONTRACT –
POLICE OFFICERS**

ARTICLE 8. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2002 police department budget to implement the new contractual agreement between Local 392 of the International Brotherhood of Police Officers and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$217,169.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

**ARTICLE 9. FUND NEGOTIATED CONTRACT –
POLICE SUPERIOR OFFICERS**

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2002 police department budget to implement the new contractual agreement

between the Harwich Police Department Superior Officers Association and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: The article is indefinitely postponed.

ARTICLE 10. FUND NEGOTIATED CONTRACT – HIGHWAYS & MAINTENANCE

ARTICLE 10. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to be added to the FY 2002 Division of Highways and Maintenance budget to implement the new contractual agreement between the Highways and Maintenance Employee Association and the Town of Harwich and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$127,052.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 11. AMEND PERSONNEL BY-LAW/ CLASSIFICATION PLAN

ARTICLE 11. To see if the Town will vote to amend the Personnel Bylaw of the Town by deleting it in its entirety and inserting the following:

TOWN OF HARWICH
PERSONNEL BY-LAW

Part 1
APPLICATION, PURPOSE, DISCRIMINATION, BENEFITS

Application: All full-time and regular part-time positions not covered by any collective bargaining agreement, other than the School Committee and positions under their control, shall be subject to the provisions of this By-law, including the following:

Computer Coordinator
Town Engineer
Deputy Assessor
Asst. Town Administrator
Building Commissioner
Golf Director
Health Director
Town Planner
Head Librarian
Treasurer / Tax Collector
Director, Council on Aging
 Police Chief
~~Police Lieutenant~~
 Fire Chief
 Deputy Fire Chief
 Sealer of Weights & Measures
~~Administrative Assistant~~
 ~~(Administrator's Office)~~
 Head Clerk (Administrator's Office)
 Principal Clerk (Administrator's Office)
 Board Clerks:
 Planning Board
 Capital Outlay
 Conservation Commission
 Historical Commission

Director, Highways & Maintenance
Water Superintendent
Town Accountant
Personnel Director
Conservation Administrator
Golf Superintendent
Natural Resources Director
Channel 18 Station Manager
Recreation Director
Community Center Manager
Administrative Secretary
 Police Captain
 Year-round Special Police Officers
 Registrars of Voters
 Plumbing Inspector
 Gas Inspector
 Wiring Inspector
 Transfer Station Gate-Keepers
 Transfer Station Monitors-
 Recycling/Scalehouse
 Board Secretaries:
 Board of Selectmen
 Board of Health

Purpose: It shall be the purpose of this By-law to provide to department heads, supervisors and employees policies for assuring the maintenance of an equitable personnel management system. The policies have as their purpose to promote the efficiency and economy of government, to promote the morale and well being of employees, and to provide equitable employment opportunities for employees and for candidates for employment in Town service.

Discrimination: Discrimination against any person in recruitment, examination, appointment, training, promotion, transfer, retention or other personnel action because of political affiliation, race, creed, color, national origin, age, sex, handicap or other non-merit factor is prohibited.

Except where the context indicates otherwise, the masculine pronouns used in this By-law should be understood to include the corresponding female pronouns.

Benefits: Employees covered by this By-law must perform work duties regularly not less than twenty (20) hours during each normal work week of employment to be eligible for any and all benefits covered by this By-law. Part-time employees scheduled to work less than twenty (20) hours shall not be entitled to any accruals and other fringe benefits.

Part 2
WORK HOURS

Normal WorkWeek: The regular normal work hours of Town employees covered under this By-law shall be as follows:

Office employees	35 hours per week
Other full-time employees	40 hours per week
Part-time employees	varied

Work Hours: The regular normal hours per day and days per week shall be established by the respective operating department, subject to the approval of the Town Administrator, or otherwise established by law.

Each regular full-time employee shall be provided with a one-half (1/2) hour unpaid meal period during the workday. Said meal period to be scheduled as close to the middle of the work shift as possible. All employees' work schedules shall provide for two (2) ten (10) minute coffee breaks. Each coffee break shall be scheduled as close to the middle of the first half and second half of the shift, respectively, as possible. Those employees not partaking of the coffee breaks either by choice or circumstances may, at the discretion of the Department Head, add the equivalent period to the lunch break.

Payroll Week: The Town payroll covers the seven (7) day period ending each Saturday.

EXTRA PAY/OVERTIME

All non-supervisory employees will be paid straight time for such hours up to forty (40) hours in a calendar week. If such non-supervisory employees perform work for more than forty (40) hours in any calendar week, they shall be paid for overtime work in excess of forty (40) hours at the rate of one and one-half times (1 1/2) times their regular weekly pay divided by the number of hours in their normal work week schedule, unless exempted by Federal Law.

An employee may select compensatory time in lieu of overtime, subject to the approval of the Town Administrator. A maximum of three (3) days may be accrued and each accrual must be used within six (6) months.

Department Heads ~~Supervisory employees~~ shall be deemed to have a continuing responsibility to serve the public and the aforesaid provisions shall not apply to them.

Overtime shall be worked only when necessary in the judgement of the Department Head and shall be authorized by the Department Head in advance.

Part 3 RECRUITMENT

Recruitment: Proposed new positions established under the Home Rule Charter paragraph 4-5-2 and this By-law, including part-time, temporary and seasonal positions, shall be recruited and filled only after review and approval of the Town Administrator.

Whenever possible, it shall be the policy of the Town to promote qualified persons, based on job performance and other factors, including seniority, from various departments to fill vacancies. Employees holding part-time positions, and who are qualified, will be considered when filling vacancies to permanent positions.

The decision to transfer or promote from within shall be made on the basis of qualifications, ability and dependability and, where such factors are relatively equal, seniority shall be the determining factor. If no applicant is qualified, the Town may fill the position from the outside.

Applications for employment may be rejected if (1) the applicant lacks the established qualification requirements for the position, (2) the applicant is physically unfit to perform the duties of the position, and (3) the applicant has been dismissed from previous employment for delinquency, insubordination, misconduct including sexual harassment, or has resigned because of delinquency or misconduct.

The Department Head, or Town Administrator, who is empowered to make the hiring decision, shall be the sole judge of qualifications, ability and dependability, provided that such judgement is not exercised arbitrarily, capriciously, or unreasonably.

The Town Administrator shall determine which test, if any, or combination of tests will be used to evaluate the relative fitness of each candidate or each position, whether it be a promotion or original appointment. A variety of tests may be employed including, but not limited to: assessment of training and experience, oral interview, written examination, performance test, physical

examination and reference checks. Each test will be utilized and administered on a standardized basis to ensure equity and fairness.

Each person promoted or appointed to a permanent position shall be required to successfully complete a probationary period of six (6) months to enable the Department Head and/or the Town Administrator to observe the employee's ability to perform the various duties of the position. In the event that a promoted employee is found not to have met the requirements of the position, the employee (if transferred or promoted) shall be permitted to return to the position formerly held. The appointing authority may extend the probationary period by not more than an additional three (3) months and shall notify the employee and Department Head of such extension.

Seniority, as used in this By-law, is defined as length of service of the employee in the employment of the Town. Seniority shall not be broken by vacation leave, sick leave, maternity/paternity leave, injured leave, leave without pay, suspension, or any call to military service.

Part 4
CLASSIFICATION AND COMPENSATION PLANS

CLASSIFICATION AND COMPENSATION PLANS: The Classification Plan is a plan classifying positions covered under this By-law into groups and classes of positions, in which incumbents perform substantially similar work or have substantially equal responsibility. The Compensation Plan is a listing of salaries and wages allocated to pay grades by classes or positions. Both plans are set forth below.

EFFECTIVE JULY 1, 2001:

TITLE	LEVEL	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
CHIEF OF POLICE							
FIRE CHIEF	PB-14	\$58,626	\$61,453	\$64,418	\$67,535	\$70,803	\$74,238
COMPUTER COORDINATOR							
DEPUTY FIRE CHIEF							
DIRECTOR, HIGHWAYS & MAINTENANCE							
POLICE CAPTAIN							
TOWN ENGINEER							
WATER SUPERINTENDENT	PB-13	\$53,373	\$55,936	\$58,626	\$61,453	\$64,418	\$67,535
DEPUTY ASSESSOR							
TOWN ACCOUNTANT	PB-12	\$48,607	\$50,932	\$53,373	\$55,936	\$58,626	\$61,453

ASST. TOWN ADMINISTRATOR							
BUILDING COMMISSIONER							
CONSERVATION							
ADMINISTRATOR							
GOLF DIRECTOR							
GOLF SUPERINTENDENT							
HEALTH DIRECTOR							
NATURAL RESOURCES DIRECTOR							
TOWN PLANNER	PB-11	\$44,284	\$46,393	\$48,607	\$50,932	\$53,373	\$55,936
CHANNEL 18 STATION MANAGER							
HEAD LIBRARIAN							
RECREATION DIRECTOR							
TREASURER/TAX COLLECTOR							
PERSONNEL DIRECTOR	PB-10	\$40,365	\$42,278	\$44,284	\$46,393	\$48,607	\$50,932
COMMUNITY CENTER MANAGER							
DIRECTOR, COUNCIL							
ON AGING	PB-9	\$36,808	\$38,543	\$40,365	\$42,278	\$44,284	\$46,393
	PB-8	\$33,584	\$35,158	\$36,808	\$38,543	\$40,365	\$42,278
ADMINISTRATIVE SECRETARY	PB-7	\$30,658	\$32,083	\$33,584	\$35,158	\$36,808	\$38,543
HEAD CLERK	PB-6	\$28,344	\$29,637	\$30,988	\$32,374	\$33,912	\$35,487
BOARD OF APPEALS SECRETARY							
CEMETERY ADMINISTRATOR	PB-5	\$25,721	\$26,840	\$28,013	\$29,297	\$30,658	\$32,083
PRINCIPAL CLERK	PB-4	\$23,958	\$24,969	\$26,114	\$27,294	\$28,551	\$29,825
SENIOR CLERK	PB-3	\$21,757	\$22,676	\$23,644	\$24,657	\$25,721	\$26,840
CLERK/TYPIST							
TRANSFER STATION							
GATEKEEPERS/MONITORS							
LABORERS	PB-2	\$20,048	\$20,882	\$21,757	\$22,676	\$23,644	\$24,657

YEAR-ROUND, PART-TIME EMPLOYEES
EFFECTIVE JULY 1, 2001

TITLE	LEVEL	STEP 1	STEP 2	STEP 3	
PLUMBING, WIRING, GAS					
INSPECTORS	PB/PT-12	15.46	16.16		TWO STEPS ONLY
BOARD SECRETARY	PB/PT-9	12.75	13.34		TWO STEPS ONLY
BOARD CLERK	PB/PT-8	11.85	12.38		TWO STEPS ONLY
SEALER WEIGHTS AND					
MEASURES	PB/PT-6	10.51	10.97		TWO STEPS ONLY
REGISTRARS OF VOTERS					
	PB/PT-3	9.13	9.56		TWO STEPS ONLY
LIBRARY PAGE	PB/PT-2	6.44	6.70		TWO STEPS ONLY
SPECIAL POLICE					
OFFICER	PB/SP-4	13.58	14.19	14.88	THREE STEPS ONLY

FY 2002 SEASONAL EMPLOYEES COMPENSATION PLAN

EFFECTIVE JULY 1, 2001:

LEVEL	JOB TITLE	NEW APPOINTMENT	EXPERIENCED APPOINTMENT	VETERAN APPOINTMENT
S-9	ASST. HARBORMASTER/MARINA MANAGER GOLF WORK LEADER	\$12.00	\$12.50	\$13.00
S-8	GOLF ASSISTANT/GOLF MAINTENANCE PERSON	\$11.00	\$11.50	\$12.00
S-7	ASSISTANT ANIMAL CONTROL OFFICER GOLF UTILITY PERSON (OPERATIONS) WATERFRONT DIRECTOR BEACH DIRECTOR PLAYGROUND DIRECTOR	\$10.00	\$10.50	\$11.00
	LIFEGUARD SWIMMING INSTRUCTOR	\$9.25	\$9.75	\$10.25
S-5	TENNIS INSTRUCTOR SAILING INSTRUCTOR	\$9.00	\$9.50	\$10.00
S-4	HARBOR ASSISTANT HARBOR WATCHMAN GOLF RANGER WATER MAINTENANCE PERSON SEASONAL LABORER (HIGHWAYS)	\$8.50	\$8.75	\$9.00
S-3	CENSUS WORKER/STREET LISTER RECREATION AIDE PLAYGROUND ATTENDANT	\$8.00	\$8.50	\$9.00
S-2	NONE	\$7.50	\$8.00	\$8.50
S-1	ELECTION WORKERS	\$7.00	\$7.50	\$8.00
		STEP ONE	STEP TWO	STEP THREE
SP-3	SPECIAL POLICE OFFICER "A"	\$9.00	\$9.50	\$10.00
SP-2	SPECIAL POLICE OFFICER "B"	\$8.50	\$9.00	\$9.50
SP-1	SPECIAL POLICE OFFICER "C"	\$8.25	\$8.75	\$9.25

Part 5
DISCIPLINE AND DISCHARGE

Discipline and Discharge: An employee with six (6) months of continuous service shall not be disciplined or discharged except for just cause. Where periodic evaluations of an employee’s work show that he is not performing his job in a manner deemed to be in the best interest of the Town, including sexual harassment, this shall be understood as just cause for discipline or discharge.

Any dispute concerning an employee who is disciplined or discharged and who has not completed his six (6) month probationary period shall not be subject of hearing procedures.

RIGHT OF APPEAL/GRIEVANCE PROCEDURES

Right of Appeal of grievance procedure has a maximum of two (2) steps, but may be resolved at any step in the process. Right of appeal/grievances are to be fully processed until the employee is satisfied, does not file a timely appeal or when a decision is made in the final step and the right of appeal no longer exists.

Step 1. The aggrieved employee shall submit the grievance in writing to the Town Administrator within five (5) working days after the employee knew or should have known, of the incident upon which the grievance is based. The Department Head's version of the grievance and decision will then be submitted in writing to the town Administrator. The Town Administrator will, within five (5) working days after submission to him, confer with the employee, the supervisor and any other members of management considered appropriate; investigate the issues; and communicate a decision in writing to all the parties involved.

Step 2. Appeal an unsatisfactory Town administrator decision to the Board of Selectmen. The Board of Selectmen will take the necessary steps to review and investigate the grievance and within fourteen (14) days issue a written, final and binding decision.

Part 6 RATE INCREASES AND LONGEVITY

Section 1. Step Rate Increases: Every employee in an appointive position for which step rate increases are provided under the Compensation Plan may be considered for an increase to the first or next higher step rate, as the case may be, within his compensation grade. Any such increase shall be effective on the anniversary date of his last employment or date of reclassification, whichever is later, until the maximum rate is reached. Such step rate increases shall be made only with approval of the Department Head and Town Administrator that the employee has performed satisfactorily for the previous twelve (12) months. An employee may receive a two-step increase for exceptional work at his or her anniversary date with the approval of both the department head and the Town Administrator.

Longevity: Employees who have occupied the top step of their position for a minimum of one (1) year and have a minimum of six (6) years of service with

the Town completed as of their anniversary date of employment, or promotion date, whichever applies, and subject to satisfactory performance evaluation while being paid at the top step of the position, shall receive a lump sum payment based on the current rate of pay. Top step of positions for:

- 1) One year-1% of employee's current annual base rate of pay.
- 2) Two years-2% of employee's current annual base rate of pay.
- 3) Three years-3% of employee's current annual base rate of pay.
- 4) Four years-4% of employee's current annual base rate of pay.
- 5) Five years-5% of employee's current annual base rate of pay.
- 6) Six years-6% of employee's current annual base rate of pay.
- Seven or more years-7% of employee's current annual base rate of pay.

Such lump sum payment shall be considered an addition to regular annual pay and shall not be considered a part of base pay. However, when a promotion would result in a net loss of pay due to a lost longevity payment, the employee shall be assigned to a higher step, which represents an increase in pay when the lost longevity payment is considered. When a promotion to step 6 will result in equal or lost pay due to a lost longevity payment, the longevity payment shall be retained by the promoted employee.

Part 7
HOLIDAYS

The following days shall be considered as holidays and compensated for as provided for in this article:

New Year's Day	Washington's Birthday
Patriot's Day	Memorial Day
Independence Day	Martin Luther King's Birthday
Labor Day	Columbus Day
Veteran's Day	Thanksgiving Day
Christmas Day	

Any other day declared a holiday by the Governor, General Court or the Board of Selectmen.

If a holiday falls on a Saturday, it shall be celebrated on the Friday before the Saturday holiday, unless observed Statewide on another day.

If a holiday falls on an employee's regular workday, he shall receive time off without loss of pay. When a holiday falls on a regularly scheduled day off, employees will be given another day off within a reasonable period of time.

Where any of the holidays enumerated above falls during an employee's vacation or a day that would otherwise be a regularly scheduled work day, the employee shall be entitled to an additional vacation day with pay, to be taken at the convenience of the Town.

The day after Thanksgiving (Friday) shall be considered as a holiday and compensated for pursuant to the provisions of this section of the by-law.

~~A skeleton work force will be in effect on the day after Thanksgiving and the day before Christmas so that each employee might have one of these two days off duty, subject to the following:~~

- a) The Town, through the respective Department Heads, will determine adequate scheduling and staffing needs and arrangements for these days.
- b) In the event that it is determined that an employee cannot be granted time off as contemplated by this section, he shall be granted compensatory time off at a later time arranged in advance with the Department Head.
- c) If call back is required on either of these days, such employee shall be compensated for the call back at his regular rate of pay and be granted equivalent time off at a later time arranged in advance with the Department Head.
- d) If a non-supervisory employee not regularly scheduled to work on holidays is called in or assigned to work on December 25 or Thanksgiving Day, he shall receive in addition to another day off within a reasonable period of time, double (2X) his regular hourly rate for each hour he worked on said holiday.
- e) The Town will distribute a list of when holidays are to be celebrated on July first of each year.

Part 8
VACATIONS

Vacation leave shall be granted to employees who have successfully completed their initial hiring probationary period, subject to the following provisions:

- a) Employees who have been employed less than twelve (12) full months shall be granted vacation leave in the first partial fiscal year of employment, as follows:

Employees hired in July	10 days
Employees hired in August	10 days
Employees hired in September	9 days
Employees hired in October	8 days
Employees hired in November	7 days
Employees hired in December	6 days

Employees who have completed less than 6 months of employment shall not be entitled to vacation during their first partial (fiscal) year of employment.

- b) Thereafter, employees shall be granted vacation leave with full pay on July 1 of each year with an employee's first partial year of service before July 1 being considered a full year of service as follows:

One (1) year -Eleven (11) working days.

Two years -Twelve (12) working days.

Three (3) years – Thirteen (13) working days.

Four (4) years – Fourteen (14) working days.

Five (5) years, but less than ten (10) years-Fifteen (15) working days.

Ten (10) years, but less than twenty (20) years-Twenty (20) working days.

Twenty (20) or more years of service-Twenty-five (25) working days.

- c) In the event of termination of employment of any employee who has been in the continuous service of the Town for at least one (1) year, such employee shall be paid for any portion of his vacation which may have accrued since July 1 immediately preceding. In the event of the death of an employee, any such accrued vacation pay shall be payable to his estate.

Employees will be allowed to take vacations as they desire when reasonable notice is given to the Department Head. Where the Department Head determines that approving a requested vacation period will result in inadequate coverage to perform necessary work, he may deny the requested vacation period.

If more than one employee requests the same vacation period and the Department Head determines that only one such leave can be approved, seniority shall be the determining factor based upon length of service with the Town.

Annual vacations with pay shall be taken in the fiscal year (July 1 to June 30) in which they are due and shall not accumulate from year to year except when vacation cannot be taken for the Town's best interest, as determined by the

Town Administrator. Vacation may be carried forward to the next year.

Vacation pay for any regular part-time employee is to be paid according to the number of days or hours per full-time week which the employee is normally required to work.

Part 9 SICK LEAVE

Non-Occupational Sick Leave: Employees shall earn sick leave at the rate of one and one quarter (1-1/4) days per month for each month actually worked, up to a maximum of fifteen (15) days per year. Unused sick leave may be allowed to accumulate from year to year up to a maximum of two hundred (200) days.

- a) An employee who has exhausted his accumulated sick leave as a result of catastrophic accident or illness resulting in four (4) calendar weeks or more of disability will, upon return to work for a period of twenty-six (26) weeks without use of sick leave, be entitled to receive back twenty-five (25%) percent of the total sick leave used during the most recent period of disability. Employees shall repay the Town for any sick leave used if a third party should compensate the employee for lost wages as part of any settlement. The employee shall provide the Town with an affidavit that he or she will not receive any other compensation for lost wages prior to this sick leave recharge taking effect.
- b) If an employee has received a written warning concerning his sick leave record, the Town may require the employee to submit a physician's certificate in future absences for sickness prior to paying the employee for his absence.
- c) The Town may require a doctor's certificate on return to work after being out sick for five (5) consecutive days.
- d) Each employee may be required to submit annually to a physical examination administered by a Town-designated physician. Examination by a Town-designated physician may be required at other times during the year where the Town has reason to doubt an employee's ability to perform his job in a safe fashion, endangering himself to others. In such instances, the physician's report and recommendations may serve as a basis for medical probation or dismissal.
- e) Employees will be allowed two (2) personal days a year to be deducted from accumulated sick leave. Reasonable notice must

be given to the Department Head when requesting a personal day.

- f) An employee may use sick leave when an immediate family member is ill. Immediate family is defined as parents, spouse, children and Domestic Partner.
- g) An employee who retires and is eligible to receive superannuation retirement benefits shall be entitled to be paid for twenty-five (25%) percent of the accumulated sick leave at his current rate of pay. This same benefit shall be paid to the estate of an employee who dies while employed by the Town.
- h) Sick Bank: A sick bank shall be available for use by eligible employees covered by this By-law who have exhausted their own paid sick leave. The bank shall be maintained at the minimum of one (1) day (computed by hours) per employee after the first year of employment. Employees who have accumulated the maximum number (200) of sick days may donate the remainder of their unused sick leave for that year to the sick bank. Should the bank reach a maximum of two hundred (200) days or more, there shall not be any days taken from the following year's sick leave. The initial grant of sick leave by the sick bank to an eligible employee shall not exceed thirty (30) days. Upon completion of the thirty (30) day period, the period of entitlement may be extended by the Town Administrator upon demonstration of need by the applicant with a certificate from a doctor.

Said Sick Bank shall be administered by the employees covered by this By-law.

The following criteria shall be used in determining eligibility and amount of leave.

1. Adequate medical evidence of serious illness from doctor;
2. Prior utilization of all eligible sick leave;
3. Length of service with the Town; and
4. No one case shall set a precedent for decision of subsequent cases.

Part 10 MATERNITY LEAVE

An employee is entitled to at least twelve (12) weeks of unpaid maternity/paternity leave, provided that she/he has been employed at least three (3) consecutive months, subject to the other provisions of this section.

Said employee is entitled to return to the same or similar position without loss of benefits for which she/he was eligible on the date her/his leave commenced.

Accrued sick leave benefits shall be provided for maternity leave under the same conditions and terms which apply to other temporary medical disabilities. Accrued sick leave benefits shall be provided for paternity leave up to twenty (20) days under the same terms and conditions which apply to other temporary medical disabilities. Sick leave benefits for paternity leave may be extended beyond twenty (20) days for medical reasons with the approval of the Town administrator. A maternity/paternity leave of absence without pay commencing no sooner than three (3) months before the expected birth and terminating no later than three (3) months subsequent to the birth of the child shall be granted to a pregnant employee or domestic partner provided, as follows:

Prior to the commencement of maternity leave, the employee shall indicate in writing her intention to return to work at the termination of the leave and that she shall notify the Department Head, with a copy to the Town Administrator if she decided not to return to work.

Part 11 BEREAVEMENT LEAVE

Section 1. Bereavement leave without loss of pay for death of spouse or child may be granted by the Department Head, and the employee will be granted leave for the next seven (7) calendar days.

Section 2. Bereavement leave without loss of pay for the death of a parent, brother, sister, mother-in-law, father-in-law, sister-in-law, brother-in-law, daughter-in-law, son-in-law, grandchild, or guardian, may be granted by the Department Head, and the employee will be granted leave for three (3) calendar days.

Section 3. Bereavement leave, without loss of pay not to exceed one (1) day for death of a grandparent, aunt or uncle may be granted by the Department Head.

Section 4. Extension of bereavement leave may be granted by the Department Head only if such request is based upon special conditions affecting any member covered by this By-law.

Part 12
JURY DUTY, MILITARY DUTY, LEAVE WITHOUT PAY

Section 1. Employees covered by this By-law shall be allowed full pay for not more than ten (10) worked days and shall be granted a military leave of absence without pay for the period of their required service with said forces in excess of ten (10) days.

Section 2. The Town agrees to pay the difference between an employee's wages and compensation received for Jury Duty.

Section 3. Leave without pay may be granted upon approval by the appropriate Department Head and Town Administrator. An employee may be granted leave without pay up to thirty (30) consecutive workdays. At the end of such leave, the employee shall return to the same or similar position at the same rate of pay. Failure to report promptly at the end of such leave shall be considered a resignation. During this type of leave, an employee shall not be eligible to accrue vacation leave or sick leave credits. The Department Head shall be responsible:

- a) To see that the conditions of each leave are faithfully recorded, and
- b) To see to it that the Town Administrator is notified in writing of all information relating to such leave.

Part 13
HAZARDOUS CONDITIONS

Hazardous Conditions: The Town Administrator shall take appropriate means to notify Town employees that there is no work on any day deemed hazardous by reason of weather conditions caused by snow, hurricane, tornado, or other natural phenomena, or other causes of hazardous conditions such as major power failures, fires, floods, explosions or similar disasters. Employees performing essential services, such as uniformed members of the Police and Fire Departments, will be excused from duty only at the discretion of their respective department heads. Town employees who are notified that there is no work because of hazardous conditions will be compensated as though work was actually performed on that day.

This By-law shall become effective upon passage at Town Meeting.

Voted May, 1996 Annual Town Meeting

Article 5 Amend Compensation Plan May, 1998 Annual Town Meeting

Article 12 Amend Rate Increases and Longevity September, 1998

Special Town Meeting

Article 5 Amend Compensation Plan May, 99 Annual Town Meeting

And to raise and appropriate, or transfer from available funds a sufficient sum of money to implement the new bylaw including the new classification and compensation plan, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$56,780.00

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$56,780.00 be transferred from available funds for this purpose. (Duly seconded)

AMEND MAIN MOTION: (Wayne Melville) I move to amend the main motion as follows:

Year Round, Part-time employees (Page 28)

Library Page from \$6.44 - \$6.70

to \$6.75 - \$7.00

and

Seasonal Employees Compensation Plan move

S-4 Seasonal Laborer (Highways) \$8.50 - \$8.75 - \$9.00

to S-8 \$11.00 - \$11.50 - \$12.00

(Duly seconded)

ACTION ON AMENDMENT: The amendment carries.

AMEND MAIN MOTION: (Winifred Ovaska) I move to amend Article 11, the Town of Harwich Personnel by-law/classification plan, part 9, sick leave, subsection f), by striking out the second sentence and inserting a new sentence to read as follows:

Immediate family shall be defined as parents, spouse, children, and domestic partner of any employee who resides in the employee's home.

(Duly seconded)

ACTION ON AMENDMENT: The amendment did not carry.

ACTION ON MAIN MOTION AS AMENDED: The motion carried.

ARTICLE 12. COMPENSATING BALANCE AGREEMENT

ARTICLE 12. To see if the Town will vote to authorize its Treasurer to enter into a compensating balance agreement or agreements with banking institu-

tions for fiscal year 2002 pursuant to Ch.44, section 53F of the General Laws and to act fully thereon. Customary article.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

ARTICLE 13. LIABILITY TIDAL / NON-TIDAL RIVERS

ARTICLE 13. To see if the Town will assume liability in the manner provided by Section 29 of Chapter 91 of the General Laws as amended by Chapter 516 and 524, Acts of 1950, for all damages that may be incurred by work to be performed by the Department of Public Works of Massachusetts, for the improvement, development, maintenance and protection of tidal and non-tidal rivers, streams, harbors, tidewaters, foreshore and shores along a public beach outside of Boston Harbor, including the Merrimack and Connecticut Rivers in accordance with Section 11 of Chapter 91 of the General Laws and to authorize the Selectmen to execute and deliver a bond of indemnity to the Commonwealth. Customary article.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

ARTICLE 14. FUND HUMAN SERVICE AGENCIES

ARTICLE 14. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to help defray the expenses of the following named human service agencies and organizations; said funds to be expended under the direction of the Board of Selectmen:

Agency

- Independence House, Inc.
- Nauset, Inc.
- Harwich Meals-On-Wheels, Inc.
- Cape Cod Council of Alcoholism & Drug Dependency, Inc.
- Sight Loss Services, Inc.
- Cape Cod Child Development, Inc.
- The Family Pantry Corporation
- Harwich Ecumenical Council for the Homeless (HECH)
includes Children's Community Center & Youth Ministry
- South Shore Mental Health, Inc.

Cape Cod Human Services, Inc.
Legal Services of Cape Cod & Islands, Inc.
Lower Cape Outreach Council, Inc.
Interfaith Council for the Homeless of Lower Cape Cod
Eastwind Serve

and to act fully thereon. By request of the Human Services Advisory Committee/Petition. Estimated cost: \$69,080.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$69,080.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 15. PROJECT CONTEMPORARY COMPETITIVENESS

ARTICLE 15. To see if the Town will vote to raise and appropriate or transfer from available funds for the Board of Selectmen to award scholarships to eighth and ninth grade Harwich students to participate in Project Contemporary Competitiveness at Bridgewater State College; said monies to be used to defray the cost of tuition and related expenses and to act fully thereon. By request of the School Committee. Estimated cost: \$8,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$8,000.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 16. SCHOOL DEPARTMENT MEDICAID BILLING SERVICES

ARTICLE 16. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund a half-time School Department Medicaid Billing Clerk and fund billing services to be provided by a third party vendor and to act fully thereon. By request of the School Committee. Estimated cost: \$20,202.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$20,202.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

**ARTICLE 17. DEFRAY COST OF HARWICH
ATHLETIC ASSOCIATION, INC.**

ARTICLE 17. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to help defray the cost of the Harwich Athletic Association, Inc. in sponsoring the Harwich Mariners, a member of the Cape Cod Baseball League, and other community athletic events; said money to be spent under the direction of the Board of Selectmen and to act fully thereon. By Petition. Estimated cost: \$3,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$3,000.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 18. PROMOTE TOWN OF HARWICH

ARTICLE 18. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the Harwich Chamber of Commerce to promote the Town of Harwich; said monies to be used for promotional publication pieces and advertisements touting the Town to potential visitors and to act fully thereon. By Petition. Estimated cost: \$12,000.00.

MOTION: (Paul Anastasio, Chamber of Commerce) I move that this article be accepted and adopted and that \$12,000.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

**ARTICLE 19. FUND TRANSPORTATION EXPENSES FOR VAN
FOR COUNCIL ON AGING**

ARTICLE 19. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay the annual expenses related to the operation of a Council On Aging van, provided by the Cape Cod Regional Transit Authority, including hiring drivers, insurance, gasoline, maintenance and repairs, mobile phone and any other related expenses and to act fully thereon. By request of the Council On Aging. Estimated cost: \$31,907.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$31,907.00 be raised and appro-

priated for this purpose, provided however that this vote shall not take effect until the Town, at a regular or special election, votes pursuant to General Laws, Chapter 59, Section 21C (g), to exempt the amounts herein appropriated from the limitations imposed on the total amount of taxes to be raised for FY'02 by the provisions of General Laws, Chapter 59, Section 21, Proposition 2 1/2. so called. (Duly seconded)

ACTION: It is a vote.

**ARTICLE 20. COMPLETE RECONSTRUCTION OF
DUNBAR FIELD**

ARTICLE 20. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to complete the reconstruction of Dunbar Field, as previously authorized by the adoption of Article 76 of the May, 2000 Annual Town Meeting and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$5,670.00

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$5,670.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

At 10:45 P.M. on Monday May 7, 2001, motion was made and seconded to adjourn to 7:00 P.M. on Tuesday, May 8, 2001.

On Tuesday, May 8, 2001, the Moderator, Michael D. Ford, called the Annual Town Meeting to order at 7:00 P.M., with a total of 270 registered voters. The meeting began with:

ARTICLE 21. FUND PUBLIC SAFETY STUDY

ARTICLE 21. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fully fund a study of the Town's public safety offices, in particular the fire and police departments; said study under the direction of the Board of Selectmen shall include but not be limited to staffing needs, call forces, provisional forces, special officers, overtime, equipment needs, vehicle needs and deployment, building needs, and overall operations, as previously authorized by the adoption of Article 25 of the May, 2000 Annual Town Meeting and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$20,000.00

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$30,000.00 be transferred from available funds for this purpose. (Duly seconded)

AMEND MAIN MOTION: (Wayne Melville, Town Administrator) I move the main motion be amended by striking the figure \$30,000.00 and inserting in place thereof the sum of \$20,000.00.

ACTION ON AMENDMENT: The amendment carries.

ACTION ON MAIN MOTION AS AMENDED : It is a vote.

**ARTICLE 22. DEFRAY EXPENSES – CHASE LIBRARY
AND HARWICH PORT LIBRARY**

ARTICLE 22. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to help defray the expenses of the Chase Library and Harwich Port Library; said funds to be expended under the direction of the Board of Selectmen and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$22,630.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$22,630.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 23. CAPITAL PLAN ADOPTION

ARTICLE 23. To see if the Town will vote to adopt the capital plan for the ensuing seven year period as adopted last year by the Town Meeting with new fiscal years 2006 - 2008 as proposed by the Board of Selectmen and set forth below or as amended by vote of the Town Meeting and to act fully thereon. By request of the Board of Selectmen.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

HARWICH 5-YEAR CAPITAL OUTLAY PLAN

APPROVED PLAN WITH NEW YEAR FIVE

Item	FY02	FY03	FY04	FY05
Construction Projects				
Water Tank & Mains		2,270,000		
Renovate Elementary School	12,125,706			
Cranberry Valley Irrigation System			1,000,000	
Total Construction	12,125,706	2,270,000	1,000,000	0
Recurring Items & Maintenance				
School Technology	100,000	100,000	100,000	100,000
Road Maintenance	500,000	500,000	500,000	500,000
Town Hall Computer Upgrades			150,000	
Total Recurring/Maintenance	600,000	600,000	750,000	600,000
Total Construction & Recurring	12,725,706	2,870,000	1,750,000	600,000
Vehicle Replacement				
Rescue Vehicles		130,000		130,000
Sweeper				125,000
Tractor				110,000
Total Vehicle Replacement	0	130,000	0	365,000
Total Plan	12,725,706	3,000,000	1,750,000	965,000

FY 2002 SEVEN YEAR CAPITAL OUTLAY PLAN

RECOMMENDED PLAN

Item	FY 02	FY 03	FY 04	FY 05	FY06	FY07	FY08
Construction Projects							
Golf Course Land Acquisition	500,000	500,000					
Brooks Academy Renovations	100,000						
Water Tanks & Mains		2,685,000					
Water Well Source Exploration			300,000				
Water Iron & Manganese Removal				2,800,000			
Cranberry Valley Irrigation System			1,000,000				
Golf Bunkers					485,000		
Police New Building Plans					350,000		
Police New Building Construction							3,500,000
Rec. & Youth Sand Pond Bathroom						100,000	
Water System Rehabilitation						2,600,000	
High School Plans						100,000	
Total Construction	600,000	3,185,000	1,300,000	2,800,000	835,000	2,800,000	3,500,000
Recurring Items & Maintenance							
Highway Roads Maintenance	500,000	500,000	500,000	500,000	500,000	500,000	500,000
School Technology	100,000	100,000	100,000	100,000			
Town Hall Computer Upgrades			150,000				
Total Recurring/Maintenance	600,000	600,000	750,000	600,000	500,000	500,000	500,000
Total Construction & Recurring	1,200,000	3,785,000	2,050,000	3,400,000	1,335,000	3,300,000	4,000,000

Vehicle Replacement

Fire Brush Truck					200,000		
Fire Rescue Vehicle	130,000		150,000		150,000		150,000
Highway Sweeper				125,000			
Landfill Tractor				110,000			
Highway Loader					115,000		
Landfill Loader						125,000	
Land fill Refuse Trailer						110,000	
Total Vehicle Replacement	130,000	0	150,000	235,000	465,000	235,000	150,000
Total Plan	1,330,000	3,785,000	2,200,000	3,635,000	1,800,000	3,535,000	4,150,000

ARTICLE 24. ROAD MAINTENANCE PROGRAM

ARTICLE 24. To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$500,000.00 to fund the "Road Maintenance Program," as adopted in the Capital Plan, Article 11 of the Annual Town Meeting, May, 1999, and to act fully thereon. By request of the Director of Highways & Maintenance. Estimated cost: \$500,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$500,000.00 be raised and appropriated for this purpose, provided however that this vote shall not take effect until the Town, at a regular or special election, votes pursuant to the General Laws, Chapter 21C (i 1/2) to exempt the amount herein appropriated from the limitations imposed on the total amount of taxes to be raised for FY'02 by the provisions of General Laws, Chapter 59, Section 21C, Proposition 2 1/2, so called. (Duly seconded)

ACTION: It is a vote.

ARTICLE 25. COMPUTERS FOR SCHOOLS

ARTICLE 25. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to authorize the School Committee to provide by purchase, lease or lease purchase agreement, hardware, software and computer support services to add new computers to the school system and to act fully thereon. By request of the School Committee. Estimated cost: \$100,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$100,000.00 be raised and appropriated for this purpose, provided however that this vote shall not take effect until the Town, at a regular or special election, votes pursuant to the General Laws, Chapter 21C (i 1/2) to exempt the amount herein appropriated from the lim-

itations imposed on the total amount of taxes to be raised for FY'02 by the provisions of General Laws, Chapter 59, Section 21C, Proposition 2 1/2, so called. (Duly seconded)

ACTION: It is a vote.

ARTICLE 26. PURCHASE/EQUIP AMBULANCE

ARTICLE 26. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase a 2001 Type III, Class I, Emergency Medical Vehicle, and to trade a 1996 International, Type III, Class I, Emergency Medical Vehicle and to act fully thereon. By request of the Fire Chief. Estimated cost: \$130,905.00.

MOTION: (Peter Luddy – Selectman) I move that this article be accepted and adopted and that the sum of \$130,905.00 be raised and appropriated for this purpose, and that to raise this appropriation the Treasurer, with the approval of the Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 7, or any other enabling statute, for this purpose, provided however that this vote shall not take effect until the Town, at a regular or special election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21, amounts require to pay the principal of and interest on the borrowing authorized by this vote. (Duly seconded)

ACTION: A standing count was taken 144 YES 48 NO, the motion got the necessary 2/3 vote.

ARTICLE 27. PURCHASE/EQUIP VEHICLES

ARTICLE 27. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase and equip the following vehicles:

	<u>Estimated Cost</u>
<u>Division of Highways and Maintenance</u>	
One (1) new 58,000 gvw Dump Truck with sander and plow	90,000.00
One (1) new 3/4 ton Utility Truck with plow package	34,854.00
One (1) new 3/4 ton Pickup Truck with plow package	29,796.00
One (1) new Roll-Off Trailer	50,000.00
<u>Water Department</u>	
One (1) new Utility Truck	33,000.00

Golf Department

Two (2) Rough Mowers	65,000.00
One (1) Front End Loader	35,000.00

School Department

One (1) Maintenance Van	23,405.00
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Fire Department

One (1) 16-ft. covered trailer	5,536.00
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and to further authorize trade-in or sale of the following old vehicles or equipment toward the purchase price where the Board of Selectmen find that the vehicle or equipment cannot be utilized elsewhere in Town:

Water Department

One (1) 1990 Ford 4-wheel drive utility truck.

and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$366,591.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$355,591.00 be raised and appropriated to purchase and equip the following vehicles:

Division of Highways and Maintenance

One (1) new 37,000 gvw Dump Truck with sander and plow	90,000.00
One (1) new 3/4 ton Utility Truck with plow package	34,854.00

Article 27 continued:

One (1) new 3/4 ton Pickup Truck with plow package	29,796.00
One (1) new Roll-Off Trailer	50,000.00

Water Department

One (1) new Utility Truck	33,000.00
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Golf Department

Two (2) Rough Mowers	65,000.00
One (1) front end loader	24,000.00

School Department

One (1) Maintenance Van	23,405.00
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Fire Department

One (1) 16-ft. covered trailer	5,536.00
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and that to raise this appropriation the Treasurer, with the approval of the Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 7, or any other enabling statute, for this purpose, provided however that this vote shall not take effect until the Town, at a regular or special election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21C, amounts required to pay the principal of and interest on the borrowing authorized by this vote.

(Duly seconded)

ACTION: This motion needed a 2/3 majority vote to pass, it was ruled to have gotten the necessary 2/3 vote to pass.

ARTICLE 28. PURCHASE VARIOUS NEW EQUIPMENT

ARTICLE 28. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase and equip the following equipment for use by various Town Departments:

	<u>Estimated Cost</u>
<u>Division of Highways and Maintenance</u>	
One (1) Front Mount 72" Mower	13,445.00
One (1) new Marathon Hotmix Transporter	10,000.00
One (1) new Concord Truck Tailgate Conveyor	8,635.00

and to further authorize trade-in, or sale of old equipment toward the purchase price where the Board of Selectmen find that the equipment cannot be utilized elsewhere in Town and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$32,080.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$32,080.00 be raised and appropriated to purchase the following equipment:

<u>Division of Highways and Maintenance</u>	
One (1) Front Mount 72" Mower	13,445.00
One (1) new Marathon Hotmix Transporter	10,000.00
One (1) new Concord Truck Tailgate Conveyor	8,635.00

provided however that this vote shall not take effect until the Town, at a regular or special election, votes pursuant to the General Laws, Chapter 21C (i 1/2) to exempt the amount herein appropriated from the limitations imposed on the total amounts of taxes to be raised for FY'02 by the provisions of General Laws, Chapter 59, Section 21C, Proposition 2 1/2 , so called. (Duly seconded)

ACTION: It was a unanimous vote, so declared.

ARTICLE 29. PURCHASE SELF CONTAINED BREATHING APPARATUS

ARTICLE 29. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase an all-inclusive "Self Contained Breathing Apparatus System":

- 1) 38 Lightweight cylinders
- 2) 6 SCBA's complete

- 3) Two (2) Frag Stations
- 4) High pressure Booster Pump w/fittings
- 5) Hydraulic Generator 10KW capacity

and to act fully thereon. By request of the Fire Chief. Estimated cost: \$65,000.00.

MOTION: (Cyd Zeigler, Selectman) I move that this article be accepted and adopted and that \$65,000.00 be raised and appropriated for this purpose, provided however that this vote shall not take effect until the town, at a regular or special election, votes pursuant to General Laws, Chapter 21C (i 1/2) to exempt the amount herein appropriated from the limitations imposed on the total amount of taxes to be raised for FY'02 by the provisions of General Laws, Chapter 59, Section 21C, Proposition 2 1/2, so called. (Duly seconded)

ACTION: It was a unanimous vote, so declared.

ARTICLE 30. PURCHASE FIRE ALARM RECORDING SYSTEM

ARTICLE 30. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase a recording system for the fire alarm office and to act fully thereon. By request of the Fire Chief. Estimated cost: \$5,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$5,000.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 31. PURCHASE SPEED DETECTION UNIT AND RADAR UNITS

ARTICLE 31. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase a LTI 20-20 Ultralyte with tilt sensor laser speed detection unit and three (3) Python K-Band dual-antenna moving radar units and to act fully thereon. By request of the Chief of Police. Estimated cost: \$8,755.00.

MOTION: (Donald Howell, Selectman) I move that this article be accepted and adopted and that \$8,755.00 be raised and appropriated for this purpose, provided however that this vote shall not take effect until the town, at a regular or special election, votes pursuant to General Laws, Chapter 21C (i 1/2) to

exempt the amount herein appropriated from the limitations imposed on the total amount of taxes to be raised for FY'02 by the provisions of General Laws, Chapter 59, Section 21C, Proposition 2 1/2, so called. (Duly seconded)

ACTION: It is a vote.

Carol Thayer made a motion to adjourn the Annual Town Meeting to the conclusion of the Special Town Meeting, which was seconded.

**TOWN OF HARWICH
SPECIAL TOWN MEETING WARRANT
MAY 8, 2001**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,
Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 8, 2001 at 8:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 14th day of March, 2001.

s/Cyd Zeigler, Chairman
s/Peter S. Hughes
s/Peter J. Luddy
s/Sylvia Laffin
s/Donald F. Howell
BOARD OF SELECTMEN

A true copy Attest:
s/James M. Noonan
CONSTABLE

April 17, 2001

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in Town elections and affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, the 7th of May 2001 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings in the Town of Harwich, at least (14) days before the time of said meeting as within directed and causing an attested copy thereof to be published in the Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan
CONSTABLE

At 8:00 P.M., the Moderator, Michael D. Ford, convened the Special Town Meeting, the Town Clerk read the Warrant and return of Warrant. The Special Town Meeting began with:

ARTICLE 1. FUND GROUP INSURANCE BUDGET

ARTICLE 1. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to adequately fund the FY 2001 Group Insurance budget, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$100,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$100,000.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 2. PAY FOR LAND BANK BORROWING

ARTICLE 2. To see if the Town will vote to transfer from Land Bank funds a sufficient sum of money to pay FY 2001 principal and interest on Land Bank borrowing, as authorized by Annual Town Meeting, and to act fully thereon. By request of the Town Accountant. Estimated cost: \$

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$93,382.00 be transferred from Land Bank Account. (Duly seconded)

ACTION: It is a vote.

**ARTICLE 3. ESTABLISH CERTAIN PARCELS OF LAND
FOR AFFORDABLE HOUSING**

ARTICLE 3. To see if the Town will vote to authorize the Board of Selectmen to set aside the following parcels as shown on Assessor's Maps:

10 as parcel X-3 34 as parcel N2-5 71 as parcel A1-1

30 as parcel A-3 61 as parcel B1-A, B1-B 105 as parcel R1-11

to be held for affordable housing purposes, and to further authorize the Board of Selectmen to negotiate other provisions as the Board deems necessary and appropriate to carry out the purposes of this article including deed restrictions mandating that the parcels and eventual improvements be held affordable in perpetuity, and to act fully thereon. By request of the Harwich Housing Committee.

MOTION: (Robert Murray) I move that the Town accept and adopt Article 3 as printed with the following parcels as shown on Assessor's Maps deleted:

- Map 34 as parcel N2-5
- Map 61 as parcel B1-A, B1-B
- Map 71 as parcel A1-1
- Map 105 as parcel R1-11

(Duly seconded)

ACTION: This is an interest in land, a 2/3 majority vote was needed, it was ruled to have gotten the necessary vote.

ARTICLE 4. **LEASE OF TOWN-OWNED LAND FOR WIRELESS COMMUNICATION SITE – ROUTE 137 & 39**

ARTICLE 4. To see if the Town will vote to transfer the care, custody, management and control of the land described in this article from the Board of Selectmen for general municipal purposes to the Board of Selectmen for general municipal services and also for the purpose of leasing to a communications services provider for construction, use and maintenance of a communications service facility or facilities, for a term not to exceed twenty-five years, said land being all or a portion of the parcel shown on Assessors Map 87, Parcel J-1, and to authorize the Board of Selectmen to enter into such lease on such terms and conditions as the Selectmen shall determine; or take any action relative thereto, and to act fully thereon. By request of the Board of Selectmen.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

ARTICLE 5. **ADOPT HOUSING RESOLUTION**

ARTICLE 5. To see if the Town will vote to accept the following resolution in order to obtain a sense of the community for its support for creating a significant, dependable, and ongoing income stream to assist the community in dealing with the current housing crisis.

Resolution

Whereas: The Town of Harwich is experiencing many of the impacts of the current housing crisis in Harwich and on Cape Cod, including, but not limited to, the loss of ser-

vice-type people, difficulty in recruiting employees, rapidly increasing housing costs, and the inability of families who grew up in Harwich to remain in Harwich, and;

Whereas: Demand for housing in Harwich remains very strong as evidenced by the fact that housing prices increased during 2000 by 20% over the 1999 prices, and;

Whereas: Increased amounts of buildable land in Harwich are being purchased for open space, thereby putting additional influence on housing costs, and;

Whereas: Community leaders involved with the issue agree that a part of the solution is to purchase existing housing in the Town and maintain it as rental housing for working families, and;

Whereas: These same community leaders agree that in order to make an impact on the housing crisis, a significant, dependable, and ongoing income stream must be found, just as those interested in land preservation have found, and;

Whereas: The community has experienced significant tax increases in recent years;

Now Therefore
Be It Resolved: That the Town of Harwich supports the concept of dedicating the income derived from the leasing of Town-sponsored cellular antenna locations to address the housing crisis in the community, and;

Be It Further
Resolved: That the Town of Harwich recognizes this income as a new revenue source that is heretofore not supporting any existing programs and by so using it to address the housing crisis, the Town would be able to make significant impact on the housing crisis without hurting any existing programs or taxing its residents to do so,
and to act fully thereon. By request of the Harwich Housing Committee.

MOTION: (Peter Luddy - Selectman) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

ARTILE 6. AMEND ZONING BY-LAWS AND ZONING MAP

ARTICLE 6. To see if the Town will vote to amend the Zoning By-laws and Zoning Map by adding the following section:

Section XVII
Six Ponds Special District

1.0 PURPOSES. The purpose of the Six Ponds Special District is to establish zoning regulations that accomplish the following:

- Enhance protection of water quality within existing and potential future zones of contribution to water supply wells;
- Enhance protection of water quality within the Herring River watershed and the Pleasant Bay coastal embayments;
- Evaluate and protect future well areas to serve future Town needs;
- To protect the water quality of Aunt Edie’s, Cornelius (Eldredge), Walker’s, Oliver’s and Hawksnest Ponds;
- Protect the District’s key natural resources including rare plant and wildlife habitat, wetlands and coastal plain pondshores, unfragmented forest areas, fisheries, and wildlife corridors;
- Maintain the scenic character of area roads and views of pond-shores and woodlands;
- Preserve cultural landscapes, archaeological sites, historic structures and traditional land uses within the District, including agriculture;
- Restore areas of the District that have been significantly degraded by excavation, mining, or other activities;
- Encourage the continued use of land within the District for open space and recreational purposes;
- Foster land uses that are compatible with the resource protection goals of the District.

2.0 SIX PONDS SPECIAL DISTRICT BOUNDARIES. The Six Ponds Special District encompasses approximately 1350 acres of land area and approximately 114 acres of pond surface area. The boundaries of the District are shown on a plan entitled “Six Ponds Special District” prepared by the Town of Harwich Planning

Department, dated December 2000 and is hereby made a part of this by-law. The plan is on file in the Planning Department. The Six Ponds Special District shall be shown on the zoning map of the Town of Harwich.

3.0 DEFINITIONS. In addition to the definitions contained in the Town of Harwich Zoning By-law, Section II (Definitions) the following definitions shall apply to the provisions of this bylaw.

Agricultural use. Premises, including necessary structures and equipment, which are used for the keeping or raising livestock or the raising of agricultural products including a stand for the sale of produce, 50% or more of which is raised on the premises upon which the farm stand is located. All such uses are to be consistent with MGL Chapter 40A, Section 3 and are subject to compliance with MGL Chapter 128 and Chapter 131 Section 40 (as described in "Farming in Wetland Resource Areas, 1996).

Bed and Breakfast. An owner-occupied dwelling for the rooming and boarding of guests. Food or beverage shall only be served to those who let a room in such a dwelling. A Bed & Breakfast shall not be considered a Home Occupation.

Building Coverage. The coverage of an individual site by any building. For the purposes of this definition, a building is defined as any combination of materials, whether portable or fixed, having a roof or similar covering, to form a structure for the shelter of persons, animals or property.

Cleared Area. Any part of the area of a lot disturbed from its natural state.

Clearing. Removal or causing to be removed, through either direct or indirect actions, trees, shrubs and/or topsoil from a site, or any material change in the use or appearance of the land. Actions considered to be clearing include, but are not limited to: causing irreversible damage to roots or trunks, destroying the structural integrity of vegetation, and/or any filling, excavation, grading or trenching in the root area of a tree which has the potential to cause irreversible damage.

Earth Removal. The excavation and removal of sand, gravel, quarry or other earth materials other than that which is incidental to and in connection with construction of a building on the same lot.

Educational Use. A school owned and operated by a public, sectarian, denominational, or by a non-profit educational corporation. All such uses are to be consistent with MGL Chapter 40A, Section 3.

Filling. The act of transporting or placing (by any manner or mechanism) material from, to, or on any soil surface or natural vegetation.

Flexible Cluster Development (FCD). A subdivision plan allowing for variations in development styles in order to minimize the impacts of development while preserving open space in perpetuity. Applicants seeking subdivision approval for more than three (3) building lots can subdivide as a Flexible Cluster Development through a special permit from the Planning Board.

Grid Subdivision (GS). A subdivision consistent with MGL Chapter 41, Section 81.

Grading. Any excavating, clearing, filling, or the creation of impervious surfaces, or any combination thereof, which alters the existing surface of the land.

Lot Coverage. See Site Coverage in Section II (Definitions) of this Zoning By-law.

Municipal Use. Use of land, buildings and structures by the Town of Harwich that would be compatible with the purpose of the district.

Religious Use. Use of land, buildings and structures by a religious sect or denomination. All such uses are to be consistent with MGL Chapter 40A, Section 3.

Special Permit Granting Authority. For the purposes of this section, the Planning Board is the Special Permit Granting Authority. The special permit granting authority of the Planning Board is outlined in Section XG of the Town of Harwich Zoning By-law.

4.0 PERMITTED USES. –

Within Underlying Residential Districts:

- Agricultural Uses
- Home Occupation
- Religious Use
- Single Family Home

Within Underlying Commercial District:

- Religious Use
- Educational use
- Municipal Use
- Medical facility
- Agricultural Use
- Retail Stores
- Professional Office

4.1 Conditional uses. The following uses are conditionally allowed through a special permit to be granted by the Planning Board pro-

vided that the use does not conflict with the purpose of the district or more specifically endanger or unacceptably impact district resources as described in Section 1.0 (Purposes).

For the purpose of Section XVII (Six Ponds Special District), Section X (Administrative Official) G (Special Permits) inclusive shall apply to any special permit under Section XVII. As Special Permit Granting Authority, the Planning Board is authorized to waive submission requirements of Section X G if it deems a requirement to be duplicative or unnecessary.

Within the underlying residential district:

- Single Family Dwelling with Accessory Apartment — minimum required lot size within the Six Ponds District will be 60,000 square feet for any single family dwelling with accessory apartment.
- Bed & Breakfast
- Flexible Cluster Development
- Swimming pools as an accessory to an allowed principal use
- Grid Subdivision as described in MGL Chapter 41, Section 81

4.2 Prohibited Uses. Any uses not specifically allowed as of right or by special permit within this district are prohibited.

5.0 DIMENSIONAL REGULATIONS. Lot size, lot width, set backs, coverage and height regulations shall be as set forth below:

Minimum Lot Size	100,000 square feet
Minimum Lot Frontage	225 feet
Minimum front yard setbacks	100 feet
Minimum side and rear yard setbacks	50 feet
Minimum lot coverage %	15%
Minimum building coverage %	10%
Maximum building height	30 feet

5.1 Pre-existing lots. Existing lots lawfully laid out by plan or deed prior to the effective date of this section shall be considered lawfully pre-existing, non-conforming, provided the lot meets the provision of Section IV (Interpretation and Application), paragraph B (Application) of the Town of Harwich Zoning By-law.

5.2 Developed lots. Structures on pre-existing, non-conforming lots may be added to or extended, and accessory structures exceeding

120 square feet constructed, on the provision that the addition, extension, or accessory structure exceeding 120 square feet meets the following criteria:

1. The addition, extension, or accessory structure exceeding 120 square feet is set back no less than 25 feet from any street and 20 feet from the side and rear lot lines, and
2. Maximum site coverage does not exceed 25%.

5.3 Accessory uses to single-family dwelling. A garage and/or a shed greater than 120 SF are accessory uses allowed as of right in the Six Ponds Special District and are subject to setback and coverage regulations as outlined in this by-law.

6.0 CLEARING AND GRADING. No person may clear any portion of a lot for construction without first obtaining a foundation permit or a building permit from the Building Department. No person shall undertake land clearing/grading activities exceeding an area of 30,000 square feet without first obtaining a special permit from the Planning Board. While the clearing/grading of an area less than 30,000 square feet does not require a special permit, compliance with the measures contained in 6.2.1 through 6.2.8 is encouraged for all development within the district.

6.1 Application Requirements. Unless determined otherwise by the Planning Board the following submittals are required at the time of application:

1. A plan must be accurately drawn to scale (not less than 1" = 40') on a sheet or sheets having dimensions of not less than 11"x 17". Multiple sheet site plan sets must be labeled using the format of "Sheet 1 of____, Sheet 2 of____, etc.". The plan must contain adequate drawings, symbols, and notations to indicate the following information:
 - 1.1 Seal and signature of the contributing Registered Land Surveyor for any plan showing property line locations and seal and signature of the contributing Registered Civil Engineer for any plan proposing new or altered storm water drainage facilities. Information may be superimposed on a valid survey plan or a valid existing site plan, provided the following notation is included on the site plan: [This site plan

was prepared by (name of preparer) using a (plan of land/site plan) entitled “_____, dated_____and last revised on _____, Scale:_____, prepared by _____.”]

- 1.2 Scaled site locus map (at a scale of 1" = 500'), Assessors map(s) and parcel number(s), north arrow, graphic scale, title block, plan references, names of applicant(s) and record owners(s) and date of site plan preparation.
- 1.3 Total area of property containing the site of proposed development. Plans for redevelopment of a site shall show all land on the subject parcel and any other parcels relating to the subject use. Failure to show all property pertaining to the subject use(s) may result in incomplete notification to all parties in interest that may invalidate any approval obtained.
- 1.4 All existing and proposed contour lines at intervals of no more than two (2) feet.
- 1.5 All proposed structures and facilities, including all property line setbacks.
- 1.6 Existing and proposed surface water drainage facilities.
- 1.7 Location and extent of subsurface drainage and sewage disposal facilities.
- 1.8 Location of existing water lines, if any. The location of proposed water lines are to be determined pursuant to the requirements of the Board of Water Commissioners and shall be shown on the plan.
- 1.9 A zoning compliance table showing the required and proposed dimensions/quantities for lot size, frontage, setbacks (structures and parking), building coverage, site coverage, building height, and clearing and grading area.
- 1.10 Delineation of all bodies of water, including vernal pool, streams, ponds, and any wetlands as defined by M.G.L. Chapter 131, Section 40 located within 100 feet of any disturbance or alteration on the site. Delineation of the 100-year floodplain should also be provided.

1.11 Plan indicating the limit of work. The limit of work shall include all building, parking and vehicular use areas, and any grading associated with the proposed development. The plan or accompanying narrative shall document the species and quantities of specimen trees and/or other vegetation to be removed or relocated within the project area.

6.2 Granting of a special permit by the Planning Board for clearing/grading shall be based on the applicant's ability to prepare and execute a plan that meets the review standard listed below. The applicant shall demonstrate that the following measures are employed in the development of the site:

6.2.1 Site/building design shall preserve natural topography outside of the development footprint to reduce unnecessary land disturbance and to preserve natural drainage channels on the site.

6.2.2 Clearing of vegetation and alteration of topography shall be limited to 30% of the site with native vegetation planted in disturbed areas as needed to enhance or restore wildlife habitat.

6.2.3 Clearing for utility trenching shall be limited to the minimum area necessary to maneuver a backhoe or other construction equipment. Roots should be cut cleanly rather than pulled or ripped out during utility trenching. Tunneling for utilities installation should be utilized wherever feasible to protect root systems of trees.

6.2.4 In the design of a development or siting of a structure, priority shall be given to retention of existing stands of trees, trees at site perimeter, contiguous vegetation with adjacent sites, and specimen trees.

6.2.5 Additional efforts to minimize the clearing and grading on a site associated with construction activities shall be employed, such as parking of construction vehicles, offices/trailers, stockpiling of equipment/materials, etc. in areas already planned for permanent structures. Topsoil shall not be stockpiled in areas of protected trees, wetlands, and/or their vegetated buffers.

6.2.6 Finished grades should be limited to no greater than a 4:1 slope, while preserving, matching, or blending with the natural contours and undulations of the land to the greatest extent possible.

6.2.7 The site shall be protected during construction through erosion and sedimentation controls, such as:

1. Temporary or permanent diversions, berms, grassed waterways, special culverts, shoulder dikes and other mechanical measures as are necessary should be provided to intercept and divert surface water runoff.
2. Erosion and sedimentation controls shall be constructed in accordance with the DEP Stormwater Guidance Manual.
3. Erosion control measures shall include the use of erosion control matting, mulches and/or temporary or permanent cover crops. Mulch areas damaged from heavy rainfalls, severe storm or construction activity shall be repaired immediately.
4. Runoff from impervious surfaces shall be recharged on the site by stormwater infiltration basins, vegetated swales, constructed wetlands or similar systems covered with natural vegetation. Runoff shall not be discharged directly to ponds, streams, rivers or other surface water bodies. Dry wells shall be used only where other methods are not feasible. All such basins shall be preceded by oil, grease and sediment traps. The mouths of all catch basins shall be fitted with filter fabric during the entire construction process to minimize siltation. Basin shall not be located within the 300 foot wetland buffer.

The site shall be revegetated immediately after grading.

1. Proper revegetation techniques shall be employed using native plant species, proper seedbed preparation, appropriate fertilizer and mulching to protect germinating plants. Revegetation shall occur on cleared sites within 7 (seven) calendar days of final grading and shall occur during the planting season appropriate to the selected plant species.
2. A minimum of 4 inches of topsoil shall be placed on all disturbed surfaces that are proposed to be planted.
3. Finished grades shall be no higher than the trunk flare(s) of trees to be retained.

7.0 POND BUFFER REGULATIONS

7.1 Shoreline Location. The pond shoreline location for the six ponds shall be measured from the extreme high water line of the ponds within the district.

7.2 Prohibitions. The following are prohibited within 300 feet of the pond shoreline:

- a. Septic Systems (Soil Absorption Systems) and leaching fields;
- b. Direct discharge of stormwater from roads, rooftops, developed land areas and any other uses and/or activities;
- c. Any disturbance or removal of natural vegetation, with the exception of a single path not more than 5 feet wide to provide access from a single point at the edge of the buffer zone to the pond shore. Appropriate erosion controls, such as terracing of the path, should be incorporated into any design. The layout of this path must be reviewed and approved by the Conservation Commission;
- d. Use of pesticides will be in conjunction with 333CMR 1.00 to 11.00 as authorized by the Commonwealth of Massachusetts Pesticide Board.
- e. All other structures.

7.3 Nonconformity. In cases where pre-existing lots are too small to accommodate soil absorption systems, structures and/or stormwater runoff discharge outside the 300 foot buffer these structures shall be located at the maximum possible distance from the shoreline elevation of the pond. Additional provisions for protection of ponds such as advanced wastewater treatment and evaluation of nutrient loading capacity of adjacent pond are advised in this instance. Pre-existing residential lots that are part of a certified plot plan retain the pre-existing zoning regulations based on the date of record of that particular lot.

7.4 Existing Single Family Homes. An existing single family home shall become pre-existing nonconforming if it, at the time of the adoption of this by-law, does not meet the requirements of Section 5.0. Any additions or alterations shall be consistent with the provisions of this by-law for the express purpose of becoming as conforming as possible

7.5 Existing Commercial Structures. An existing commercial structure shall become pre-existing nonconforming if it, at the time of the adoption of this by-law, does not meet the requirements of Section 5.0. Any additions or alterations shall be consistent with the provisions of this by-law for the express purpose of becoming as conforming as possible

8.0 SCENIC ROAD CORRIDOR REGULATIONS. The following regulations shall apply to both sides of the following roadways and roadway segments:

Seth Whitefield Road (County Road)	Hall's Path (Town Road)
Nathan Walker Road (Private Road)	Hawksnest Road (County Road)
Spruce Road (Town Road)	Round Cove Road (Town Road)

8.1 New Structures. The following criteria shall be met to preserve the character and enhance safe travel on the scenic roadways:

1. New structures shall be setback at least 100 feet from the edge of pavement on any of the roadways or roadway segments described in Section 8.0.
2. With the exception of a curb cut for a driveway, a minimum 100 foot buffer of natural vegetation, including overstory and understory vegetation, shall be maintained along the frontage of all lots fronting on the roadways and roadway segments described in Section 8.0.
3. Where lot depth or the 300 foot pond buffer as required in Section 7.0 would prevent development of a lot, the Planning Board may grant a special permit allowing development if the following criteria are met:
 - a. Dense plantings of evergreen vegetation combined with the construction of berms to screen new construction from the scenic road. Plant varieties shall be indigenous to the area and may include rhododendron, cedar, white pine, American holly, inkberry, spruce, fir and sheep laurel.
 - b. New lawn area shall not be planted within the 100' scenic road corridor.
 - c. New subdivisions shall be designed to incorporate the 100' scenic road corridor along subdivision roadways as part of the required open space.

8.2 Design Guidelines. The following guidelines shall apply to new development and driveway construction on any of the roadways and roadway segments as described in Section 8.0.

1. The use of shared driveways is encouraged whenever two or more lots are being created by any division of land regulated by the Subdivision Control Law. A special permit from the Planning Board may reduce the frontage required by Section 5.0 to a minimum of 100'

for any lot that is subject to a permanent deed restriction requiring a shared driveway. The deed restriction language shall be submitted with the application for the division of the land and must be of a form and content acceptable to the Planning Board and Town Counsel. The deed restriction shall be recorded with the plan that divides the parcel. This provision shall only apply to the frontage dimensional requirement; no other dimensional requirement shall be lessened through this provision.

2. Where shared driveways are not feasible, driveways and new subdivision roadways shall be designed to meander or wind to obscure views of new development from the scenic roadway.
3. The use of board fencing stained to blend with the natural landscape or natural finish wooden fencing especially split rail fencing is encouraged when installing fencing along front lot lines.
4. Landowners and land developers are strongly encouraged to use siding and roofing colors that blend with the natural landscape. Such colors include browns, grays, dark greens, and naturally stained building materials.
5. New structures shall be sited to minimize obstruction of existing views of the ponds from the scenic roadway.

9.0 FLEXIBLE CLUSTER DEVELOPMENT (FCD) AND GRID SUBDIVISION (GS). This section is established to permit variation in development styles and minimize the impacts of development while preserving open space in perpetuity for the protection of natural resources, protecting the historical and archaeological resources of the district, and providing for the efficient layout of roads and utilities.

9.1 Application. A Flexible Cluster development or Grid subdivision as defined in MGL Chapter 40A, Section 81 is permitted in the Six Ponds Special District by special permit from the Planning Board. Applicants seeking subdivision approval for more than three (3) building lots can subdivide as a Flexible Cluster Development or Grid Subdivision and shall obtain a special permit from the Planning Board.

- 9.2 Permitted uses.** The following uses are permitted in a Flexible Cluster Development or Grid Subdivision:
- 1 Single Family Dwelling: Detached, single family dwellings are allowed and permitted accessory uses including a cluster unit and a duly permitted wastewater treatment facility.
 2. Open Space: Common open space, restricted in perpetuity.
- 9.3 Density requirements.** The total number of residential units allowable within a flexible cluster residential development shall not exceed the number of units that would be allowed as demonstrated under a conventional grid subdivision according to the dimensional requirements of Section 5.0 and in conformance with the Town of Harwich Zoning By-law and the Town of Harwich Rules and Regulations Governing the Subdivision of Land and Major and Minor Site Plans, most recent edition, without bonuses, variances or waivers. The sharing of driveways is encouraged to reduce curb cuts.
- 9.4 Density Calculation.** The allowed number of dwelling units (density) in an FCD shall be calculated as follows:
1. For the purposes of calculating the number of dwelling units for an FCD, the applicant shall list which Map and Parcel numbers of land in their ownership they wish to develop.
 2. Land that is the subject of a permanent conservation restriction or that has been dedicated as open space by any special permit or Development of Regional Impact decision shall not be used in the density calculation.
- 9.5 Dimensional requirements.** FCD lot coverage, yard, frontage and lot area regulations shall be as follows:
- | | |
|------------------------------------|-----------|
| Minimum Lot Area | 20,000 SF |
| Minimum Frontage | 100 feet |
| Minimum Front Yard Setback | 20 feet |
| Minimum Side and Rear Yard Setback | 10 feet |
| Maximum Lot Coverage: | 15% |
- 9.6 Wastewater.** The FCD shall comply with the provisions of 310 CMR 15.00 of the State Environmental Code (Title V) and the onsite wastewater disposal regulations of the Board of Health.

9.7 Common Open Space. Within an FCD all land area not utilized for lots, roads, and drainage shall be set aside as open space. Applicants are encouraged to include any areas of high natural resource value or historic resource value within this open space. Common open space shall be maintained in an open and natural condition, without clearing, in its natural condition for the protection of habitat. The open space shall be used, designed and maintained in accordance with the following standards:

- a. Purposes: Open space shall be used solely for recreation, conservation or agricultural purposes by residents of the FCD and/or the public. The proposed use of the open space shall be specified in the application and depicted on the plan. The Planning Board shall reserve the authority to approve or disapprove use(s) proposed for designated open space.
- b. Open space shall be planned as large, contiguous areas wherever possible. Long thin strips or narrow areas of open space (less than 100 feet wide) shall occur only when necessary for access, as vegetated buffers along wetlands or the perimeter of the site, or as connections between open space area.
- c. Open space shall be arranged to protect valuable natural and cultural environments such as stream valleys, wetland buffers, unfragmented forestland and significant trees, wildlife habitat, open fields, scenic views, trails, and archaeological sites and to avoid development in hazardous areas such as floodplains and steep slopes. The development plan shall take advantage of the natural topography of the parcel.
- d. Where a proposed development abuts land held for conservation purposes, including the designated open space of a pre-approved Open Space Residential Development or Flexible Cluster Development, the development shall be configured to minimize adverse impacts to abutting conservation land or designated open space of a pre-approved Open Space Residential Development or Flexible Cluster Development. Trail connections should be provided where appropriate.

9.8 Common Open Space Ownership and Management. At the developer's option and subject to approval by the Planning Board, all areas to be protected as permanent open space shall be:

- a. Conveyed to the Town to be placed under the care, custody and control of the Conservation Commission, and be accepted by it for open space use. Land conveyed to the Town will be open for public use;
- b. Conveyed to a nonprofit organization, the principal purpose of which is the conservation or preservation of open space, with a conservation restriction. Such organization shall be acceptable to the Board as a bona fide conservation organization; or
- c. Conveyed to a corporation or trust owned or to be owned by the owners of lots or residential units within the development (i.e. "homeowners association") and placed under conservation restriction. The documents which form said association are subject to approval by the Planning Board. If such a corporation or trust is utilized, as indicated herein, ownership thereof shall pass with conveyance of the lots or residential units. The developer is responsible for the maintenance of the open space and other facilities to be held in common until such time as the homeowners association is capable of assuming such responsibility. Thereafter, the members of the association shall share the cost of maintaining the open space. The Planning Board shall require the applicant to provide documentation that the homeowners association is an automatic (mandatory) association that has been established prior to the conveyance of any lots within the subdivision.

9.9 Review Procedure.

9.9.1 Submission Requirements.

Any person who seeks approval of the Planning Board for a Flexible Cluster Development or Grid Subdivision shall file with the Board the following:

1. One (1) linen or reproducible copy and thirteen (13) positive prints of the Flexible Cluster or Grid Plan.
2. A properly executed Form 11.
3. One (1) linen or reproducible film copy and four (4) positive prints of all plans, profiles, and cross-sections, show-

ing proposed design and location of streets, sidewalks, drainage, sanitary sewers (if any), and water supply (if any).

4. The applicant shall file by delivery or registered mail a notice with the Town Clerk stating the date of submission of the Flexible Cluster or Grid Plan and accompanied by a copy of the completed application form (Form 11).

5. The applicant shall submit to the Harwich Board of Health one (1) copy of the Flexible Cluster or Grid Plan and any additional material needed by the Board of Health to determine which, if any, of the lots shown on the Flexible Cluster or Grid Plan can be used for building sites without injury to the public health.

6. The applicant shall submit two (2) positive prints of the Flexible Cluster or Grid plan prepared at a scale of 1 inch = 100 feet. The plan shall include the lot numbers and lot areas in acres. Distances and bearings need not be shown.

7. One (1) copy of drainage calculations including drainage curves and contour plan delineating contributing areas shall be submitted.

8. The applicant may be required to provide a natural resource inventory of the property in question at the request of the Planning Board.

In the case of an application to amend an existing Cluster Special Permit the procedures in Section X G 4.0 through Section X G 4.9.1, inclusive shall apply, except as to such materials as the Planning Board may waive as duplicative of materials previously submitted. Modification of any existing Flexible Cluster Development, Open Space Residential Development or Grid Subdivision within the Six Ponds District must comply with the requirements set forth in this section.

9.9.2 Flexible Cluster Development or Grid Subdivision criteria for approval. Approval of a Flexible Cluster Development or Grid Subdivision can be granted upon a determination by the Planning Board that the plan complies with the requirements of Section 9.0

and that the Flexible Cluster Development or Grid Subdivision Plan meets or exceeds the following criteria:

1. Preserves open space for conservation, recreation and the protection of the resources within the Six Ponds Special District;
2. Utilizes, preserves and enhances the natural features of the land;
3. Provides the most efficient arrangement of streets, utilities and other public services;
4. Minimizes to the greatest extent possible the impacts of development upon the natural features and resources of the Six Ponds Special District.
5. Enhances the character of the Six Ponds Special District by preserving scenic vistas, limiting traffic impacts, and using building materials that blend with existing structures and the surrounding area.
6. Preserves, improves or enhances the surface water quality of the district.
7. Preserves existing unfragmented forest.

10.0 EARTH REMOVAL/SAND AND GRAVEL MINING

10.1 Purpose. The purpose of these regulations is to control accelerated run-off, soil erosion and resulting sedimentation as a result of earth moving and sand and gravel mining activities. In addition the primary purpose and most important goal of this regulation will protect groundwater, and enhance public safety in the Six Ponds Special District.

10.2 Scope. Within the Six Ponds Special District, no person, firm or corporation shall undertake any mining of sand or gravel or excavation or filling of topsoil or subsoil material exceeding 500 cubic yards or exceeding a combined area of 10,000 square feet over a period of six (6) months without first obtaining an Operations Permit from the Planning Board pursuant to these regulations.

10.3 Operations Permit. Earth Removal shall be allowed only under an Operations Permit issued by the Planning Board. Any applicant must first file a written application for this purpose on Form 11 that includes the required information and materials. Permits to be issued for a period of not more than two years. An Operations Permit only covers earth removal and sand and gravel mining. Any other pro-

posed used for the site must seek appropriate permits under a separate application.

All applicants for Earth Removal operations permits are also subject to Site Plan Review by the Planning Board.

10.3.1 Required Elements for Application.

1. Ten sets of plans drawn to at least 1"=40' scale, prepared and stamped by a Registered Land Surveyor and Registered Engineer, containing the following information:

1. Existing property lines, with names and addresses of all direct abutters and abutters across a street or way.
2. All property lines
3. Existing topography in the area earth removal is proposed and for 100 feet beyond that area.
4. Any existing wetlands
5. Estimates of the evaluation of historic high groundwater as determined from monitoring wells and historical water table fluctuation compiled by USGS
6. Grades below which excavation will not take place
7. Proposed finish grades upon completion of removal and restoration activities
8. Existing cover vegetation and trees
9. Proposed cover vegetation and trees
10. Proposed signage
11. A plan for securing the site from trespassers
12. Surface run-off plan
13. Commencement and completion dates
14. Municipal Lien Certificate
15. Proof of Ownership of the property in question. If the applicant is not the owner of the property, the owner will provide a notarized statement that they are aware of and support the applicant's request.
16. Such other reports or information which the Planning Board determines to be necessary for its evaluation of the application

10.3.2 Waivers and Exemptions. The Planning Board may waive any of the above requirements. An applicant seeking a waiver from any of these requirements should include a written request for waivers with the application materials for the Operations Permit.

Operators of cranberry bogs, using sand specifically in the operation of the bog are exempt from these regulations.

Excavation associated with the construction of a permitted structure is exempt from the requirements of this by-law.

An applicant proposing uses other than earth removal/sand and gravel mining must seek appropriate permits under a separate application. In cases where previously pre-existing lots were used for these purposes and continuous use is planned, accommodations must be made for soil absorption systems and/or storm water runoff discharge outside of the 300-foot wetland buffer. All of these Earth Removal/Sand and Gravel Mining or related operations shall be located at the maximum possible distance from the shoreline elevation of a pond. Additional provisions for protection of adjacent ponds are also advised in these instances.

10.3.3 Performance Bond. A performance bond equal to 150% of the cost of restoring the subject property will be required to be posted in the name of the Town of Harwich assuring satisfactory performance in the fulfillment of the requirements of this by-law and other conditions to the issuance of the permit by the obligor. Such a bond shall have an expiration date of not less than six months later than the permit expiration date.

10.3.4 Review Considerations. Before granting a permit, the Planning Board shall give due consideration to the location of the proposed earth removal, the general character of the surrounding neighborhood, the protection of water supply, and the general safety of the public on the public ways in the vicinity and in any publicly accessible areas adjacent to the earth removal operation, as well as those set forth in Section 1.0 (Purpose).

Where the subject property covers an area larger than 5 acres, the Operations Permit may be granted for a specific area, not to exceed 5 contiguous acres. Approval of additional areas shall be contingent upon the satisfactory completion and reclamation of each previous section except on abutting portions as the Planning Board deems necessary for continuity of the earth moving operation. Work of any sort connected with earth moving shall not be performed on more than one phase area at a time.

10.3.5 Public Hearing. The Planning Board shall conduct a public hearing following the procedures set forth in Chapter 40A Section 9 (Special Permits).

10.4 Criteria for Approval. Approval by the Planning Board will be contingent upon receipt of a removal and restoration plan by the applicant. Approval shall be based on the following criteria:

10.4.1 Removal Criteria.

1. Finish grade shall not lie below a level that would reasonably be considered a desirable grade for later development of the area, or below the grades specified on the plan accompanying the permit application. The Board may specify a base grade below which excavation shall not take place under any circumstances. No excavation shall take place within 10 feet of historic high ground water.
2. Provision shall be made for safe drainage of water, and for prevention of wind or water erosion carrying materials onto adjoining properties.
3. A minimum 200 foot buffer strip shall be maintained at all boundaries of earth removal/sand and gravel mining operations, and not excavated below boundary grades except at a slope of not greater than four feet horizontal to one foot vertical if such will enhance overall grading.
4. No excavation shall be allowed closer than three hundred (300) feet from a natural stream or pond.
5. The visibility, sound and airborne particulates from processing equipment may be screened from adjacent premises through the design and location of such equipment and through the use of natural vegetation, plantings, overburden piles, and surge piles as screening.
6. Dust shall be controlled through acceptable standards approved by the Planning Board.

10.4.2 Restoration.

Following the expiration or withdrawal of a permit, or upon voluntary cessation of operations, or upon completion of removal to the

extent covered by the performance bond, the entire area shall be restored as follows:

1. All land shall be graded so that no slope exceeds one-foot vertical rise in a four-foot horizontal distance and shall be graded to safely provide for drainage without erosion.
2. All stumps shall be removed to a licensed Wood Waste Reclamation Facility.
3. The entire area shall be covered with not less than four inches of topsoil, which shall be planted with cover vegetation adequate to prevent soil erosion.
4. The performance bond shall not be released until sufficient time has elapsed to ascertain that the vegetation planted has successfully been established and that drainage is satisfactory. The completion of all restoration activities will be determined through a sign-off by the Planning Board.

In addition, Planning Board approval shall be based on the following criteria:

1. A road map shall be provided indicating the routes to be used to transport the materials removed. The map will include any drive-ways to and from the subject property. Not more than one entrance or exit from a public or private way shall be provided to any area of operation. Access points shall be located in such a way so as to avoid routing of vehicles over developed residential streets.
2. No topsoil (loam) or subsoil (hardening) shall be removed from any area of ground within the legal limits of the Town consisting of more than fifty thousand (50,000) square feet, other than that which is incidental to and in connection with the construction of a building on the same lot, unless that person removing such topsoil or subsoil shall replant the entire area with rye, vetch, wheat, legumes or any permanent cover crop or reforest the area and stabilize the soil.
3. In all zoning districts, operation hours shall be only between the hours of 8am and 7pm weekdays excluding Sundays and legal holidays and loaded trucks may leave the subject parcel only within these hours.

10.5 Additional Conditions. The Planning Board must be notified of any transfer of ownership or legal interest or change in contractual interest in the subject premises within 10 days of such transfer or change. Failure to do so will be grounds for revocation of said permit.

The Planning Board may set conditions in addition to the above for removal and restoration including but not limited to: Duration of the permit, hours of the day during which removal can take place, hours during which vehicles may leave the premises, and trees to be planted.

10.6 Renewal or Revocation of Permit. No Operations Permit shall be issued under the provisions of this Section for a period of more than two years. A permit may be renewed upon application without a public hearing at the discretion of the Planning Board. Prior to any renewal, an inspection of the premises shall be made by the Planning Board to determine if the provisions of this by-law and the Operations Permit have been and are being complied with.

The Planning Board may conduct a duly noticed public hearing at any time to determine whether any Operations Permit has been or is being violated and shall have the authority to withdraw and revoke any Operations Permit it has previously granted, after which the operation shall be discontinued and the area restored in accordance with Section 4.2.

10.7 Expenses. In order to reimburse the Town for costs associated with and incidental to those incurred by the issuance of the Operations Permit and of inspecting and regulating the permitted activity under said Operations Permit, the Town shall require the permit holder to pay a sum of \$.05 per cubic yard of potential earth removal to the Town of Harwich. Said sums shall be paid to the Town Treasurer prior to the issuance of the Operations permit.

10.8 Applicability. Removal of earth material from a parcel for which removal was previously authorized under a special permit shall be permitted until the expiration date of said permit. From that expiration date, full compliance with the requirements of this by-law must be met.

In the case when no special permit was ever issued for the removal of earth materials under the prior zoning by-law, because said activi-

ty preceded the adoption of said zoning by-law, an owner and/or operator must file an application for an Operations Permit within 30 days of the effective date of this by-law as set forth in Section 3.0 (Operations Permit).

SEVERABILITY. If a court of competent jurisdiction holds any provision of this by-law invalid, the remainder of the by-law shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this by-law shall not affect the validity of the remainder of the by-law.

and to act fully thereon. By request of the Planning Board.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

PLANNING BOARD REPORT ON SPECIAL TOWN MEETING ARTICLE 6.

On Monday, May 7, 2001 at a scheduled meeting of the Harwich Planning Board, the Board voted six in favor and two opposed to make a motion on Town Meeting floor that this article be indefinitely postponed.

Respectfully submitted,
s/ Robert S. Widegren
Planning Board Chair

5/7/01

ACTION: This article was indefinitely postponed.

ARTICLE 7. DESIGNATE PARCEL OF LAND FOR TEMPORARY STORAGE OF BUILDING FOR AFFORDABLE HOUSING

ARTICLE 7. To see if the Town will vote to set aside a certain parcel of land as shown on Harwich Assessor's Map, Parcel S4-5 to be utilized for temporary storage or "parking" of a building in the process of being moved to another location in Harwich for the purpose of affordable housing and to further authorize the Board of Selectmen to establish other provisions as deemed necessary to carry out the intent of this article, and to act fully thereon. By request of the Harwich Housing Committee.

MOTION: (Richard Waystack) I move that this article be accepted and adopted as printed except that Map number 45 be inserted. (Duly seconded)

ACTION: The motion carried.

At 9:55 P.M. a motion was made and seconded to adjourn the May 8, 2001 Special Town Meeting. The Annual Town Meeting resumed with:

ARTICLE 32. REPAIRS TO SOUTH HARWICH MEETING HOUSE

ARTICLE 32. To see if the Town will vote to raise and appropriate, or transfer from available funds a sufficient sum of money to repair the roof of the South Harwich Meeting House (former South Harwich Methodist Church) located on land identified as Parcel N3-1 on Assessors Map 34, Chatham Road, South Harwich, including removal of existing roofing, installation of new plywood sheathing over existing sheathing, installation of new asphalt roofing system and accessories, and installation of new aluminum gutters and downspouts, and to authorize the Selectmen to apply for any State, County or Federal grants that may be available for this purpose and to act fully thereon. By request of the Harwich Historical Commission. Estimated cost: \$13,500.00.

MOTION: (James Higgins-Finance Committee) I move that this article be accepted and adopted and that \$13,500 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote

ARTICLE 33. CHAPTER 90 ROAD MAINTENANCE

ARTICLE 33. To see if the Town will vote to raise and appropriate, appropriate from available funds, and /or borrow in accordance with Chapter 44 of the Massachusetts General Laws, or any other authorizing authority, the sum of three hundred twenty-two thousand, seven hundred eighty dollars and 38/100 (\$322,780.38) to be reimbursed by funds made available by the Massachusetts Legislature as the State's contribution for local road construction work under Chapter 90 of the General Laws, and to act fully thereon. By request of the Director of Highways & Maintenance. Estimated cost: \$322,780.38.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$322,780.38 be raised and appropriated for this purpose, provided however that this vote shall not take effect until

the town, at a regular or special election, votes pursuant to General Laws, Chapter 21C (i 1/2) to exempt the amount herein appropriated from the limitations imposed on the total amount of taxes to be raised for FY'02 by the provisions of General Laws, Chapter 59, Section 21C, Proposition 2 1/2 , so called. (Duly seconded)

ACTION: It is a vote

**ARTICLE 34. GRANT EASEMENT TO COM ELECTRIC
FOR PINE OAKS VILLAGE III**

ARTICLE 34. To see if the Town will vote to authorize the Board of Selectmen to grant Commonwealth Electric Company an easement to install and maintain an underground electrical system on Town property shown on Assessors Map 61, Parcel A-1 to service Pine Oaks Village III and to act fully thereon. By request of the Board of Selectmen.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It was a unanimous vote, so declared.

**ARTICLE 35. AMEND FEES CHARGED BY SEALER OF
WEIGHTS AND MEASURES**

ARTICLE 35. To see if the Town will vote to change the fees charged by the Sealer of Weights and Measures by repealing the fees set by Article 27 of the May, 1989 Annual Town Meeting and by adopting the following fee schedule:

<u>Type</u>	<u>Proposed Fees</u> First/Additional
Scales (Pounds)	
Over 10,000	\$100.00/\$75.00
5,000 to 10,000	\$75.00/\$50.00
10#-100# capacity	\$25.00/\$20.00
0 to 10 capacity	\$25.00/\$20.00
Weights	\$5.00/\$300
Vehicle Tanks, each indication	\$3.00/\$3.00
Liquid Measuring	
Inlet 1/2" or less (oil, grease)	\$15.00/\$10.00
Inlet 1/2" to 1" (gasoline)	\$25.00/\$20.00

Inlet more than 1" vehicle tank	\$40.00/\$30.00
Pump	\$40.00/\$30.00
Gravity	\$40.00/\$30.00
Bulk Storage	\$50.00/\$30.00
Company supplies, prover	
Pumps, each stop	\$3.00/\$3.00
Taxi meters	\$25.00/\$20.00
Odometer/Hubodometer	\$35.00/\$20.00
Fabric Measuring	\$15.00/\$10.00
Yard Sticks	\$15.00/\$10.00
Tapes	\$15.00/\$10.00
Wire, rope and cordage	\$15.00/\$10.00

and to act fully thereon. By request of the Sealer of Weights and Measures.
Article 35 continued

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It was a unanimous vote, so declared.

ARTICLE 36. FUND SEPTIC SYSTEM REPAIR BETTERMENT PROGRAM

ARTICLE 36. To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow the sum of \$200,000 for the purpose of financing the following water pollution abatement facility projects: repair, replacement and/or upgrade of septic systems, pursuant to agreements between the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Board of Selectmen is authorized to borrow \$200,000 and to issue bonds or notes therefor under G.L. c. 111 s 127B 1/2 and/or Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Board of Selectmen is authorized to borrow all or a portion of such amount from the Massachusetts Water Pollution Abatement Trust established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the trust and otherwise contract with the trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof; and that the Board of Selectmen, Board of Public

Works or other appropriate local body or official is authorized to enter into a project regulatory agreement with the Department of Environmental Protection, to expend all funds available for the projects and to take any other action necessary to carry out the projects and to act fully thereon. By request of the Board of Health. Estimated cost: \$200,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and to fund such article, authorize the Treasurer, with the approval of the Board of Selectmen, to borrow \$200,000.00 from the Massachusetts Water Pollution Abatement Trust. (Duly seconded)

ACTION: It was a unanimous vote, so declared.

ARTICLE 37. ACCEPT ROAD LAYOUTS

ARTICLE 37. To see if the Town will vote to accept the layouts of the following roads as laid out by the Board of Selectmen:

Abigail Avenue, Harwich

Hope Lane, Harwich

Tracy Lane, Harwich

Juniper Lane Extension (final portion), North Harwich

McGuerty Road (final portion), East Harwich

Halls Path One, East Harwich

and to authorize the Selectmen to purchase or take by eminent domain the land or interest in the land within said layouts for use as public ways and to raise and appropriate or transfer from available funds a sufficient sum of money for this purpose and to act fully thereon. By request of the Board of Selectmen.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the following roads be accepted:

Abigail Avenue, Harwich

Hope Lane, Harwich

Tracy Lane, Harwich

Juniper Lane Extension (final portion), North Harwich

Halls Path One, East Harwich

(Duly seconded)

ACTION: This article needed a 2/3 majority vote to pass, motion carried.

ARTICLE 38. **DISBURSE STATE FUNDS FOR AID
TO HARWICH LIBRARIES**

ARTICLE 38. To see if the Town will vote to instruct the Selectmen to disburse the funds allocated by the State under the Acts of 1960, as amended by the Acts of 1963, Chapter 672, and as further amended by the Acts of 1970, Chapter 636, and the Acts of 1971, Chapter 1003, for aid to Harwich Libraries in accordance with customary procedure and to act fully thereon. By request of the Trustees of Brooks Free Library.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

ARTICLE 39. **INSTALL WELL AT HARWICH TOWN GARDENS**

ARTICLE 39. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to install a well at the Harwich Town Gardens for irrigation of the garden plots – installation would include well, pump, electric service, housing and necessary piping for connection to existing system and to act fully thereon. By request of the Conservation Commission. Estimated cost: \$10,860.00.

MOTION: (Sylvia Laffin-Selectman) I move that this article be accepted and adopted and that \$10,860.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: The motion did not carry.

ARTICLE 40. **MAINTAIN/UPDATE/CERTIFY
REAL/PERSONAL PROPERTY VALUATIONS**

ARTICLE 40. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to maintain, update, and/or certify real and personal property valuations and to act fully thereon. By request of the Board of Assessors. Estimated cost: \$50,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: This article was indefinitely postponed.

ARTICLE 41. BUILDING MAINTENANCE AT SCHOOLS

ARTICLE 41. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund building maintenance at the schools and to act fully thereon. By request of the School Committee. Estimated cost: \$50,461.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$50,461.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 42. UPGRADE DIGITAL TELEPHONE SYSTEMS FOR MIDDLE SCHOOL AND HIGH SCHOOL

ARTICLE 42. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund the purchase and installation of upgraded digital telephone systems for the Middle School and High School and to fund the training for use of such systems and to act fully thereon. By request of the School Committee. Estimated cost: \$54,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$54,000.00 be raised and appropriated for this purpose, provided however that this vote shall not take effect until the town, at a regular or special election, votes pursuant to General Laws, Chapter 21C (i 1/2) to exempt the amount herein appropriated from the limitations imposed on the total amount of taxes to be raised for FY'02 by the provisions of General Laws, Chapter 59, Section 21C, Proposition 2 1/2, so called. (Duly seconded)

ACTION: It is a vote.

ARTICLE 43. FUND LOCAL CULTURAL EVENTS

ARTICLE 43. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for the purpose of funding local cultural events through grants from the Harwich Cultural Council and to act fully thereon. By request of the Harwich Cultural Council. Estimated cost: \$3,300.00.

MOTION: (Peter Luddy-Selectman) I move that this article be accepted and adopted and that \$3,300.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

**ARTICLE 44. DEFRAY START-UP EXPENSES FOR
 HARWICH CENTER INITIATIVE COMMITTEE**

ARTICLE 44. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to defray start-up expenses of the Harwich Center Initiative Committee and to act fully thereon. By request of the Harwich Center Initiative Committee. Estimated cost: \$2,500.00.

MOTION: (Peter Hughes-Selectman) I move that this article be accepted and adopted and that \$2,500.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 45. PURCHASE EXTRICATION EQUIPMENT

ARTICLE 45. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase a Hurst Transformer Spreader (extrication equipment) and to act fully thereon. By request of the Fire Chief. Estimated cost: \$8,650.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$8,650.00 be transferred from the Ambulance Fund for this purpose. (Duly seconded)

ACTION: It is a vote.

**ARTICLE 46. PRESERVATION RESTRICTION AGREEMENT FOR
 THE SOUTH HARWICH MEETING HOUSE AND
 THE WEST HARWICH SCHOOL**

ARTICLE 46. To see if the Town will vote to authorize the Selectmen, at their discretion and in the event that a State grant is approved for restoration of a town owned building, to enter into Preservation Restriction Agreements between the Commonwealth of Massachusetts, by and through the

Massachusetts Historical Commission, and the Town of Harwich on the following properties:

- 1). Property referred to as the South Harwich Meeting House (former South Harwich Methodist Church), identified as Parcel N3-1 on Assessors Map 34, Chatham Road, South Harwich
- 2). Property referred to as the West Harwich School, identified as Parcel G1 on Assessors Map 10, Bells Neck Road, West Harwich

for the purposes of accepting certain restrictions, obligations and duties upon these parcels with respect to maintenance, preservation, and alteration of the premises in order to protect the architectural, archaeological and historical integrity thereof; and as specified under the provisions of M.G.L., Chapter 184, sections 31-33; and to act fully thereon. By request of the Harwich Historical Commission.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

ARTICLE 47. TOWN HALL OFFICE SPACE

ARTICLE 47. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to construct additional office space in Town Hall and to act fully thereon. By request of the Building and Health Departments. Estimated cost: \$9,600.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: This article was indefinitely postponed.

ARTICLE 48. CONSTRUCT STORAGE BUILDINGS - HIGHWAYS AND MAINTENANCE

ARTICLE 48. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase materials to construct a multipurpose storage addition on left side of salt building at the Division of Highways & Maintenance on Queen Anne Road, and to act fully thereon. By request of the Director of Highways & Maintenance. Estimated cost: \$12,000.00.

MOTION: (Cyd Zeigler, Selectman) I move that this article be accepted and adopted and that \$12,000.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 49. PURCHASE NEW RADIOS FOR LIFEGUARDS

ARTICLE 49. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase new radios for communication with the lifeguards and to act fully thereon. By request of the Recreation & Youth Commission. Estimated cost: \$15,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$15,000.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

ARTICLE 50. INSPECT/MAINTAIN WATER STORAGE TANKS

ARTICLE 50. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for routine inspection and maintenance of the municipal water storage tanks and to act fully thereon. By request of the Board of Water Commissioners and the Superintendent. Estimated cost: \$250,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: This article was indefinitely postponed.

ARTICLE 51. REPAIRS/MAINTENANCE OF WATER STATIONS

ARTICLE 51. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money for Water Department rehabilitation of Stations 1 through 3 that includes inspection and cleaning of wells, repair and/or replace pumps and motors and appurtenances and to act fully thereon. By request of the Board of Water Commissions and the Superintendent. Estimated cost: \$88,500.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$88,500.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

At 10:50 P.M. on Tuesday, May 8, 2001, a motion was made and seconded to adjourn until 7:00 P.M. on Wednesday, May 9, 2001.

On, Wednesday, May 9, 2001, the Moderator, Michael D. Ford, called the Annual Town Meeting to order at 7:00 P.M., with a total of 170 registered voters. The meeting began with:

ARTICLE 52. GATEWAY SIGNS ON ROUTES 137 & 28

ARTICLE 52. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to purchase, install and landscape Gateway signs on Route 137 near Exit 11 and on Route 28 near the Dennis town line and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$3,800.00.

MOTION: (Donald Howell, Selectman) I move that this article be accepted and adopted and that \$3,800.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: Motion carried.

**ARTICLE 53. BULKHEAD PILING REPLACEMENT
 - WYCHMERE HARBOR TOWN LANDING**

ARTICLE 53. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to replace bulkhead batter pilings at Wychmere Harbor Town Landing and to act fully thereon. By request of the Natural Resources Director. Estimated cost: \$20,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$20,000.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

**ARTICLE 54. FUND RECONSTRUCTION AND IMPROVEMENT
 TO ALLEN HARBOR BREAKWATER**

ARTICLE 54. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fully fund the proposed

reconstruction and improvement to the Allen Harbor breakwater, as previously authorized by adoption of Article 34 of the May, 1996 Annual Town Meeting and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$310,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$310,000.00 be raised and appropriated for this purpose, and that to raise this appropriation the Treasurer, with the approval of the Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 7, or any other enabling statute, for this purpose, provided however that this vote shall not take effect until the Town, at a regular or special election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21C, amounts require to pay the principal of and interest on the borrowing authorized by this vote. (Duly seconded)

ACTION: It was a unanimous vote, so declared.

ARTICLE 55. DREDGE VARIOUS HARBORS

ARTICLE 55. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to dredge various harbors and to act fully thereon. By request of the Harbormaster. Estimated cost: \$50,000.00.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: This article was indefinitely postponed.

ARTICLE 56. PROVIDE POWER TO SKINEQUIT POND

ARTICLE 56. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to place a power line to the shore at Skinequit Pond for the purpose of operating compressor(s) of the Natural Resources in conjunction with a pond aeration project and to act fully thereon. By request of the Natural Resources Director. Estimated cost: \$1,800.00

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$1,800.00 be transferred from available funds for this purpose. (Duly seconded)

ACTION: It is a vote.

A motion was made and seconded by Thomas Leach, Harbormaster, to consider Article 69 out of order. This motion needed a 3/4 majority vote to pass, it was a unanimous vote, so declared.

ARTICLE 69. AMEND PERSONAL WATERCRAFT BY-LAW

ARTICLE 69. To see if the Town will vote to amend the Town of Harwich By-Laws by adding a new section as follows:

PERSONAL WATERCRAFT

1. As used in this by-law the term personal watercraft means a vessel, usually less than 16 feet in length (measured from end to end over the deck excluding shear) which uses an inboard, internal combustion engine powering a water jet pump as its primary source of propulsion. The vessel is intended to be operated by a person or persons sitting, standing or kneeling on the vessel rather than within the confines of the hull. Personal watercraft are high performance vessels designed for speed and maneuverability and are often used to perform stunt like maneuvers. Personal watercraft includes vessels commonly referred to as jet ski, waverunner, wavejammer, wetjet, sea-doo, wet bike, and surf jet.
2. No person shall operate any personal watercraft within any coastal waters or inland waters of the Town which waters are within the boundaries of the Cape Cod National Seashore or are waters which form a portion of a water body which is located in part within the boundaries of the Cape Cod National Seashore. Water body as used in this section shall mean the tidal waters of Pleasant Bay, including, but not limited to Round Cove, Muddy Creek (Monomoy River), and any adjoining river, inlet, cove, embayment, pond or harbor. The boundaries of the Cape Cod National Seashore referred to in this section shall be the boundaries as set forth in Public Law 87-126 which created the Cape Cod National Seashore in 1961.
3. Specifically excluded from the provisions of section 2 of this By-Law are all waters of Nantucket Sound located in the Town of Harwich, which waters are outside the boundaries of the Cape Cod National Seashore.

1. The invalidity of any section or provision of this by-law shall not invalidate any other section or provision hereof, and to act fully thereon. By request of the Board of Selectmen.

MOTION: (Peter Luddy, Selectman) I move that this article be accepted and adopted and that the General by-laws of the Town of Harwich be amended by inserting Article 69 of 2001 Annual Town Meeting "Personal Watercraft Ban Pleasant Bay" in Part 6 Section 4-606 and that Section 4-606 violations – penalty be renumbered to read 4-607 and to act fully there-on. (Duly seconded)

ACTION: The motion carries.

ARTICLE 57. PROHIBIT LAUNCHING PERSONAL WATERCRAFT AT ROUND COVE

ARTICLE 57. To see if the Town will vote to add to the Town of Harwich Protective By-Law 40605 a new sentence to read as follows: "Personal motorized watercraft, such as jet skis, shall be prohibited from operating and/or launching at Round Cove." and to act fully thereon. By request of the Harbormaster.

MOTION: (Sylvia Laffin-Selectman) I move that this article be accepted and adopted as printed except that section 40605 shall be changed to read bylaw section 4-605. (Duly seconded)

AMEND MAIN MOTION: (Thomas Leach- Harbormaster) I move that the main motion be amended by adding the following phrase "and with the exception that the phrase "Protective By-Law" be replaced to read "General By-Law". (Duly seconded)

ACTION ON AMENDMENT: The amendment carried

ACTION ON MAIN MOTION AS AMENDED: It is a vote.

The Moderator, Michael D. Ford, stepped down from articles 58 thru 64, Cyd Zeigler, Chairman, Board of Selectmen took over as the moderator for those articles.

ARTICLE 58. ACQUIRE LAND OF PAUL R. SLOWATYCKI – LOTHROP AVENUE

ARTICLE 58. To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for any of the purposes specified in Chapter 293 of the Acts of 1998, as

amended by Section 211 of Chapter 127 of the Acts of 1999 (An Act Relative to the Establishment of the Cape Cod Open Space Land Acquisition Program), being a portion of the land located on Lothrop Avenue and shown on Harwich Assessor's Map 29 as Parcel M9-2, containing 23.3 acres, more or less, and being also shown as Lot 2 on Land Court Plan No. 42264A, and to raise and appropriate, or transfer from available funds, or borrow a sufficient sum of money for such acquisition, and further to authorize the Board of Selectmen and/or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and further to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town and to act fully thereon. By request of the Real Estate and Open Space Committee. Estimated cost: \$Estimate to be provided, negotiations pending.

MOTION: (Peter Hughes-Selectman) I move that this article be accepted and adopted and that the sum of \$500,000.00 be appropriated for the purpose of purchasing and/or taking by eminent domain for preservation, open space, conservation and passive recreational purposes, the land described in the article, being the land containing approximately 23 acres shown as lot 2 on land court plan 42264A, excepting therefrom that portion shown as lot 4, containing approximately 74,600 square feet, on a sketch plan prepared for Paul R. Slowatycki and attached as exhibit "B" to the purchase and sale agreement between Paul R. Slowatycki and the Town of Harwich, which land is to be managed and controlled by the Conservation Commission under the provisions of G.L. c. 40, sec 8C, and that to raise said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the sum of \$360,000.00 pursuant to Section 7 of Chapter 293 of the Acts of 1998 entitled "AN ACT RELATIVE TO THE ESTABLISHMENT OF THE CAPE COD OPEN SPACE LAND ACQUISTION PROGRAM" as amended, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided, however, that such borrowing is contingent upon receipt by the Town of donation(s) from the Harwich Conservation Trust, in the sum of \$140,000.00, to be used to offset the total acquisition cost to be paid, and provided further that the purchase of said land shall be subject to a conservation restriction to the Harwich Conservation Trust, which conservation restriction shall contain a provision for public access and such additional terms and conditions as the Board of Selectmen deem appropriate and further that the Board of Selectmen and the Conservation Commission be authorized to take

all actions necessary to carry out the purchase of the land in accordance with the provisions of the article and this vote. (Duly seconded)

ACTION: This is an interest in land, it needed a 2/3 majority to pass, the motion did get the necessary 2/3 vote.

**ARTICLE 59. ACQUIRE LAND OF SCOTT TRASK –
FACTORY ROAD**

ARTICLE 59. To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for any of the purposes specified in Chapter 293 of the Acts of 1998, as amended by Section 211 of Chapter 127 of the Acts of 1999 (An Act Relative to the Establishment of the Cape Cod Open Space Land Acquisition Program), all or a portion of the land located on Factory Road and shown on Harwich Assessor’s Map 67 as Parcel N1 containing 12.8 acres, more or less, and to raise and appropriate, or transfer from available funds, or borrow a sufficient sum of money for such acquisition, and further to authorize the Board of Selectmen and/or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and further to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town and to act fully thereon. By request of the Real Estate and Open Space Committee. Estimated cost: \$Estimate to be provided, negotiations pending.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: This article was indefinitely postponed.

**ARTICLE 60. ACQUIRE LAND OF WALKER FAMILY –
OFF SPRUCE ROAD**

ARTICLE 60. To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for any of the purposes specified in Chapter 293 of the Acts of 1998, as amended by Section 211 of Chapter 127 of the Acts of 1999 (An Act Relative to the Establishment of the Cape Cod Open Space Land Acquisition Program), all or a portion of the land located off Spruce Road and shown on

Harwich Assessor's Map 94 as Parcel C-1, containing 2.47 acres, more or less, and being also shown as Lot 2 on a plan recorded in Barnstable Registry of Deeds Plan Book 527 Page 37, and all or a portion of the land described in the Harwich Assessor's Records as Mics.23051000-R, containing .12 acres, more or less, and further described in Barnstable Registry of Deeds Book 786, Page 594, and to raise and appropriate, or transfer from available funds, or borrow a sufficient sum of money for such acquisition, and further to authorize the Board of Selectmen and/or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and further to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town and to act fully thereon. By request of the Real Estate and Open Space Committee. Estimated cost: \$21,200.00.

MOTION: (James Higgins-Finance Committee) I move that this article be accepted and adopted and that the sum of \$21,200.00 be appropriated from the Cape Cod Land Bank Acquisition Fund for the purpose of purchasing and/or taking by eminent domain for preservation, open space, conservation and passive recreational purposes, the land described in the article. Which land is to be managed and controlled by the Conservation Commission under the provisions of G.L. c. 40 sec. 8C, and further that the Board of Selectmen and the Conservation Commission be authorized to take all actions necessary to carry out the purchase of the land in accordance with the provisions of the article and this vote. (Duly seconded)

ACTION: This article was an interest in land, it needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

ARTICLE 61. ACQUIRE LAND OF ESTATE OF FREDERICK W. NICKERSON – OFF DEPOT ROAD

ARTICLE 61. To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for any of the purposes specified in Chapter 293 of the Acts of 1998, as amended by Section 211 of Chapter 127 of the Acts of 1999 (An Act Relative to the Establishment of the Cape Cod Open Space Land Acquisition Program), all or a portion of the land located off Depot Road and shown on Harwich Assessor's Map 64 as Parcel C-2, containing 9.39 acres, more or less, and to raise and appropriate, or transfer from available funds, or borrow

a sufficient sum of money for such acquisition, and further to authorize the Board of Selectmen and/or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and further to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town and to act fully thereon. By request of the Real Estate and Open Space Committee. Estimated cost: \$Estimate to be provided, negotiations pending.

MOTION: (James Higgins-Finance Committee) I move that this article be accepted and adopted and that the sum of \$200,000.00 be appropriated from the Cape Cod Land Bank Acquisition Fund for the purpose of purchasing and/or taking by eminent domain for preservation, open space, conservation and passive recreational purposes, the land described in the article, which land is to be managed and controlled by the Conservation Commission under the provisions of G.L. c. 40 sec. 8C, and further that the Board of Selectmen and the Conservation Commission be authorized to take all actions necessary to carry out the purchase of the land in accordance with the provisions of the article and this vote. (Duly seconded)

ACTION: This article was an interest in land, it needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

ARTICLE 62. ACQUIRE LAND OF WHITE FAMILY – OFF CHATHAM ROAD

ARTICLE 62. To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for any of the purposes specified in Chapter 293 of the Acts of 1998, as amended by Section 211 of Chapter 127 of the Acts of 1999 (An Act Relative to the Establishment of the Cape Cod Open Space Land Acquisition Program), all or a portion of the land located off Chatham Road and shown on Harwich Assessor's Map 33 as Parcel E-1, containing 3.32 acres, more or less, and all or a portion of the land shown on Harwich Assessor's Map 43 as Parcel E-11, containing 2.55 acres, more or less, and to raise and appropriate, or transfer from available funds, or borrow a sufficient sum of money for such acquisition, and further to authorize the Board of Selectmen and/or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act

(Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and further to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town and to act fully thereon. By request of the Real Estate and Open Space Committee. Estimated cost: \$25,000.00.

MOTION: (James Higgins-Finance Committee) I move that this article be accepted and adopted and that the sum of \$25,000.00 be appropriated from the Cape Cod Land Bank Acquisition Fund for the purpose of purchasing and/or taking by eminent domain for preservation, open space, conservation and passive recreational purposes, the land described in the article, which land is to be managed and controlled by the Conservation Commission under the provisions of G.L. c. 40 sec. 8C, and further that the Board of Selectmen and the Conservation Commission be authorized to take all actions necessary to carry out the purchase of the land in accordance with the provisions of the article and this vote. (Duly seconded)

ACTION: This article was an interest in land, it needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**ARTICLE 63. ACQUIRE LAND OF SHEA FAMILY TRUST –
BAY ROAD**

ARTICLE 63. To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, for any of the purposes specified in Chapter 293 of the Acts of 1998, as amended by Section 211 of Chapter 127 of the Acts of 1999 (An Act Relative to the Establishment of the Cape Cod Open Space Land Acquisition Program), all or a portion of the parcels of land shown on Harwich Assessor's Map 99 as Parcel V-7, containing 28.26 acres, more or less, Parcel V2-1 containing 5.02 acres, more or less, and Parcel V2-2 containing 9.27 acres, more or less, and as further described in Barnstable Registry of Deeds Book 6466, Page 4, and to raise and appropriate, or transfer from available funds, or borrow a sufficient sum of money for such acquisition, and further to authorize the Board of Selectmen and/or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts deemed necessary under the Self-Help Act (Chapter 132A, §11) and/or any others in any way connected with the scope of this article, and further to authorize the Board of Selectmen to negotiate the purchase of the land and to make the decision to enter into any agreement to purchase the land and to execute any

and all instruments as may be necessary on behalf of the Town and to act fully thereon. By request of the Real Estate and Open Space Committee. Estimated cost: Estimate to be provided, negotiations pending.

MOTION: (James Higgins- Finance Committee) I move that this article be accepted and adopted and that the sum of \$4,000,000.00 be appropriated for the purpose of purchasing and/or taking by eminent domain for preservation, open space, conservation, passive recreational purposes and/or protection of public water supplies, the land described in the article, which land is to be managed and controlled by the Conservation Commission under the provisions of G.L. c. 40, sec 8C, and that to raise said appropriation the Treasurer, with the approval of the Board of Selectmen, is authorized to borrow the sum of \$3,500,000.00 pursuant to Section 7 of Chapter 293 of the Acts of 1998 entitled "AN ACT RELATIVE TO THE ESTABLISHMENT OF THE CAPE COD OPEN SPACE LAND ACQUISTION PROGRAM" as amended, or any other enabling authority, and to issue bonds or notes of the Town therefore, provided however, that such borrowing is contingent upon receipt by the Town of donation(s) from the Harwich Conservation Trust, in the sum of \$500,000.00, to be used to offset the total acquisition cost to be paid, and provided further that the purchase of said land shall be subject to a conservation restriction to the Harwich Conservation Trust, which conservation restriction shall contain a provision for public access and such additional terms and conditions as the Board of Selectmen deem appropriate. The Board of Selectmen and the Conservation Commission are further authorized to accept additional donation (s) and apply for and accept any other Federal, State, or County funding that may become available for this purpose, which donation(s) and/or funding may be used in addition to the funds appropriated hereunder for the acquisition of the land to the extent that the cost of acquisition exceeds \$4,000,000.00, and further that the Board of Selectmen and the Conservation Commission be authorized to take all actions necessary to carry out the purchase of the land in accordance with the provisions of the article and this vote. (Duly seconded)

ACTION: This is an interest in land, it needed a 2/3 majority to pass, the motion did get the necessary 2/3 vote.

ARTICLE 64. ACQUIRE LAND OF FERRAGAMO FAMILY – FOREST STREET

ARTICLE 64. To see if the Town will vote to authorize and direct the Board of Selectmen to acquire by gift, by purchase, by eminent domain or otherwise, all or a portion of the following parcels of land:

Parcel 1

Parcel 1 consisting of 8.5 acres, more or less, located on Forest Street and shown as Lot 1 on a sketch plan of land prepared for Anthony N. Ferragamo et ux dated September 24, 1981 Scale: 1" = 50' a copy of which is on file in the office of the Town Clerk and the Board of Selectmen (the "Ferragamo Sketch Plan"). Parcel 1 is to be acquired for any of the purposes specified in Chapter 293 of the Acts of 1998, as amended by Section 211 of Chapter 127 of the Acts of 1999 (An Act Relative to the Establishment of the Cape Cod Open Space Land Acquisition Program).

Parcel 2

Parcel 2 consisting of 1.5 acres, more or less, located off Sisson Road, adjacent to Parcel 1, and shown as Lot 2 on the Ferragamo Sketch Plan. Parcel 2 is to be acquired for general municipal purposes under the jurisdiction and control of the Board of Selectmen.

Parcels 1 and 2 are a portion of the land shown on a plan of land entitled "Plan of Land in Harwich, Mass. Scale ~ 1" = 50' Date ~ March 9, 1979, Owner: Anthony N. Ferragamo, et ux" which plan is recorded in the Barnstable County Registry of Deeds in Plan Book 346, Page 40.

Further, to raise and appropriate, or transfer from available funds, or borrow a sufficient sum of money for such acquisition and to authorize the Board of Selectmen and/or the Conservation Commission to file on behalf of the Town any and all applications deemed necessary for grants and/or reimbursements from the Commonwealth of Massachusetts under the Self-Help Act (Chapter 132-A, Section 11) and/or any others in any way connected with the acquisition of Parcel 1, and further to authorize the Board of Selectmen to negotiate the purchase of Parcels 1 and 2 and be authorized to make the decision to enter into any agreements to purchase the land and to execute any and all instruments as may be necessary on behalf of the Town and to act fully thereon. By request of the Real Estate and Open Space Committee. Estimated cost: \$575,000.00.

MOTION: (James Higgins-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: This article was indefinitely postponed.

Michael D. Ford resumed as Moderator.

**ARTICLE 65. RESCIND BONDING AUTHORIZATION FOR
PROPERTY OFF CHURCH STREET,
EAST HARWICH**

ARTICLE 65. To see if the Town will vote to rescind the action taken under Article 69 of the May 2, 2000 Annual Town Meeting which authorized the borrowing of the sum of \$979,800.00 for the purpose of acquiring land owned by Liberty Realty Trust and First Light Trust located off Church Street in East Harwich, and to act fully thereon. By request of the Board of Selectmen.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

**ARTICLE 66. AMEND ZONING BY-LAWS -
ACCESSORY BUILDINGS**

ARTICLE 66. To see if the Town will vote to amend the Zoning By-laws by making the following change to Section VI (Area, Height and Bulk Regulations), D, 7:

New language is in *italics*, language to be deleted is shown in ~~strikeout~~.

7. In any district, any permitted accessory building, use or structure shall conform to the applicable setback for the principal structure or use, excepting that any accessory building less than ~~one hundred (100)~~ *one hundred twenty (120)* square feet in area and not exceeding twelve (12) feet in height may be set back five (5) feet from the side or rear lot lines and to act fully thereon. By request of the Planning Board.

**PLANNING BOARD REPORT ON
ANNUAL TOWN MEETING ARTICLE 66**

On Tuesday, March 13, 2001 at a regularly scheduled meeting of the Harwich Planning Board, the Board held a public hearing to consider the proposed article to amend the by-law governing accessory structures. There was no public comment for the proposed article. A motion was made to recommend the article to Town Meeting, however, the vote was 3 in favor, 4 opposed. The motion did not carry and the Board cannot recommend this article to Town Meeting.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted with the following change: #7 exclude “less than” and replace it with “not to exceed”. (Duly seconded)

ACTION: The motion failed.

ARTICLE 67. AMEND ZONING BY-LAWS – SIGN REGULATIONS

ARTICLE 67. To see if the Town will vote to amend the Harwich Zoning By-Law Section VII - Sign Regulations as follows:

Under Subsection 3.F. - Temporary signs and banners, delete the existing language and replace it with the following: (Note: language to be deleted is shown as ~~strike out.~~)

~~Temporary signs, banners or flags may be displayed for special events sponsored by religious, governmental or legitimate charitable organizations. Such signs shall be removed immediately following the advertised activity.~~

1. Temporary signs and banners advertising coming public events of civic, philanthropic, educational, charitable or religious nature, or events of a profit-making nature having a duration of no longer than four (4) days in any one calendar year, are allowed with the following provisions:
 - a) Shall file the appropriate application for a temporary sign with the Building Department at Town Hall.
 - b) Shall have written permission of the owner of the property on which the temporary sign or banner is to be placed. If the land is Town-owned, permission shall be obtained from the Board of Selectmen.
 - c) Temporary sign size is restricted to six (6) square feet each side excluding the supporting frame with overall height not to exceed five (5) feet. There is to be no printing of any kind on the supporting frame. Banner size is restricted to three (3) feet by twenty (20) feet for hanging banner type signs.
 - d) A plan shall be provided showing the proposed location of the temporary signs/banners. In no instance shall a temporary sign be placed in a public right of way or on a public sidewalk.
 - e) Temporary sign/banner shall not be placed in a position so as to obscure the visibility of vehicular, bicycle, and/or

pedestrian traffic and shall comply with all other regulations and restrictions of this by-law.

- f) A drawing shall be submitted showing the dimensions of the proposed temporary sign/banner, how it will be supported or hung, and the proposed content. Permission shall be obtained from the appropriate utility company, Town of Harwich Police Department and Town of Harwich Highway Department or appropriate County or State Highway Department to hang a banner across a road.
- g) Temporary sign/Banner shall not be displayed earlier than fourteen (14) days prior to the event and shall be removed within twenty-four (24) hours after the event has occurred.
- h) No more than a total of four (4) such temporary signs and/or banners advertising the identical specific public event shall be allowed throughout the Town.
- i) No temporary sign or banner can be displayed in conjunction with a permitted A-frame/easel sign. The A-frame/easel sign shall be removed for the duration of the display of the temporary sign or banner.

2. Temporary signs advertising coming commercial events are allowed with the following provisions:

- a) Only one temporary sign per event is permitted.
- b) Shall register with the Building Department at Town Hall.
- c) Shall have written permission of the owner or lessee of the property on which the sign is to be placed.
- d) Temporary sign size is restricted to six (6) square feet each side excluding the supporting frame with overall height not to exceed five (5) feet. There is to be no printing of any kind on the supporting frame.
- e) A plan shall be provided showing the proposed location of the temporary sign. In no instance shall the temporary sign to be placed in a public right of way or on a public sidewalk. In addition a drawing shall be submitted showing the dimensions of the proposed temporary sign, how it will be supported, and the proposed content.
- f) A temporary sign shall not be placed in a position so as to obscure the visibility of vehicular, bicycle, and/or pedestrian traffic and shall comply with all other regulations and restrictions of this by-law.

- g) A temporary sign shall not be displayed for more than ten (10) days and shall be removed within twenty-four (24) hours after the completion of the event.
- h) No temporary sign can be displayed in conjunction with a permitted A-frame/easel sign. The A-frame/easel sign shall be removed for the duration of the display of the sign.
- i) Temporary signs shall not be permitted for more than 8 events in a calendar year.

And further under subsection 3.K – Prohibited Signs, make the following changes. (Note: language to be deleted is shown as strike-out.)

- 1. ~~A frame, sandwich or easel signs.~~
- 2. Signs painted on roofs.

And further under subsection 3 added the following new language

T. A-Frame/Easel/Sandwich Signs

A-Frame, easel or sandwich signs (hereinafter referred to as “A-frame”) are permitted by special permit from the Zoning Board of Appeals with the following provisions:

- a) Only one A-frame will be permitted per business. If more than one business occupies a building there shall be a minimum distance of 15 feet between each sign.
- b) Sign area not to exceed six (6) square feet on a side. Total sign area of an A-frame sign will count against the total signage permitted for the business.
- c) A-frame not to exceed five (5) feet in height when folded.
- d) Signs displayed on A-frames or easels shall conform to the definition of “sign” in this by-law.
- e) Chalk boards and similar devices for temporary messages are not permitted.
- f) A certified plot plan shall be submitted showing the proposed location of the A-frame. The A-frame shall be located entirely on the subject property and shall be placed in the same location shown on the plan each time that it is displayed.
- g) The A-frame may not block a sidewalk or right-of-way.

h) If approved, the A-frame may be displayed from dawn to dusk, or during business hours.
and to act fully thereon. By request of the Planning Board.

PLANNING BOARD REPORT ON
ANNUAL TOWN MEETING ARTICLE 67.

On Tuesday, April 10, 2001 at a regularly scheduled meeting of the Harwich Planning Board, the Board held a public hearing to consider the proposed article to amend the Sign Regulations by-law. Several members of the public commented on the proposed amendments, and Planning Board voted to amend the article on Town Meeting floor. The Board voted unanimously to recommend this article as amended to Town Meeting.
Respectfully submitted,

Robert S. Widegren
Planning Board Chair

MOTION: (Angelo LaMantia-Planning Board) I move that the Town vote to amend the Town of Harwich Zoning By-law, Section VII – Sign Regulation as printed in the warrant with the following amendments:

Under 3F, section 2, sub-paragraph (i), add the words “per applicant” after the word “events,” so that it reads “Temporary signs shall not be permitted for more than 8 events per applicant per calendar year.”

And under 3F, section 3, sub-paragraph T, letter (h), add the words “or as specified by the Board of Appeals,” so that it reads: “If approved, the A-frame may be displayed from dawn to dusk, or during business hours, or as specified by the Board of Appeals.”

And to add a new section 10 under Section VII as follows:

10. SEVERABILITY

If a court of competent jurisdiction holds any provision of this by-law invalid, the remainder of the by-law shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this by-law shall not affect the validity of the remainder of the by-law. (Duly seconded)

AMEND MAIN MOTION: (Robert Hall) I move that the motion be amended by substituting the words “the Town agency having jurisdiction of the land in question” for the words “the Board of Selectmen” at the end of subsection 3.F.1(b). (Duly seconded)

ACTION ON AMENDMENT: The amendment carries.

ACTION ON MAIN MOTION AS AMENDED: It was ruled that the motion did get the necessary 2/3 vote to pass.

**ARTICLE 68. AMEND ZONING BY-LAWS –
CREATE OVERLAY DISTRICT – HARWICH PORT**

ARTICLE 68. To see if the Town will vote to amend the Harwich Zoning By-Law by adding to Section X.G. Special Permits, as follows:

11. Colonial Commercial Overlay District

11.1 Purpose

The Colonial Commercial Overlay District enables the development and redevelopment of Harwich's village centers to be in keeping with their historic development patterns, including the size and spacing of structures and open space. This by-law is intended to be used in conjunction with other regulations of the town, including site plan review and other by-laws designed to encourage appropriate and consistent patterns of village development.

11.2 Location

The Colonial Commercial Overlay District is located in the following area:

Bounded northerly by an irregular line 400 feet from, and parallel to Route 28, (Main Street); easterly by the west side of Freeman Street and the west side of South Street; southerly by an irregular line 300 feet from, and parallel to Route 28; and westerly by the east side of Ayer Lane and the east side of Bay View Road.

11.3 Procedure

- a. The Planning Board shall serve as the Special Permit Granting Authority for developments within the Colonial Commercial Overlay District.
- b. Prior to the submission of an application for Special Permit under this by-law, the applicant shall meet with the Planning Board at a public meeting for a pre-application conference to discuss the proposed development in general terms and establish the plan filing requirements. The Planning Board shall schedule a meeting for a pre-

application conference following a written request from the applicant, inviting preliminary comments from the Board of Health, Conservation Commission, and any other interested officials or agencies. The purpose of this pre-application conference is to inform the Planning Board as to the nature of the proposed project. As such, no formal filings are required for the pre-application conference. However, the applicant is encouraged to prepare sufficient preliminary architectural and/or engineering drawings to inform the Planning Board of the scale and overall concept of the proposed project and its relationship to abutting properties.

- c. Special Permit applications shall comply with and be subject to the requirements of Section X.L – Major Site Plan Approval.

11.4 Dimensional Requirements

- a. Lots shall have frontage along Route 28 (Main Street) to be eligible. Adjacent parcels may be included provided they are under the same ownership and are also located within the overlay district. Where possible lots should be combined by plan or deed prior to the issuance of the Special Permit.
- b. Setback requirements:
 - 2. Front setback requirements shall be determined at the pre-application conference based on existing development patterns and the elements of the proposed project.
 - 3. Side lot line setback shall be 10 feet.
 - 4. Rear lot line setback shall be 20 feet
- c. Parking shall be permitted at the side or rear of the property.
- d. Maximum site coverage shall not exceed 80%.
- e. The maximum permitted height for new constructions shall not exceed 30 feet or 2 1/2 stories.
- f. The Board may waive or modify these dimensional requirements if it is found that such waiver or modification will not substantially derogate from the purpose and intent of this By-Law and that such waiver or modification may be granted without substantial detriment to the neighborhood or overall public good.

12. Apartment(s) Incidental to Commercial

Special permits for Apartment(s) Incidental to Commercial may be granted upon a determination by the Planning Board that the following additional criteria have been met:

- a. There shall be no less than 33% of the floor area of the building or building (s) dedicated to a Commercial use(s). A Commercial use(s) shall be located at the front of the building, facing the street and shall be located on the ground level.
- b. The parking shall comply with the requirements of Section IX, Off-Street Parking Regulations.
- c. There shall be an outdoor landscaped public area provided as part of the landscaping requirement.
- d. Special Permit applications shall comply with the requirements of Section X.L - Major Site Plan Approval.
- e. Screening of parking shall comply with the provisions of Section IX.C.1.a.

And further to amend Section II (Definitions) by adding the following:

Apartment(s) Incidental to Commercial – A dwelling unit or multi-family dwellings in the same building or on the same lot or property.

And further by adding Under Section V.E. Table 1, Use Regulations, Paragraph I. Residential Uses the following:

11. Apartments Incidental to Commercial

R-R	R-L	R-M	RH-1	RH-2	C-V	CH-1	CH-2	I-L	RH-3	MR-L	MRL-1	WR	PWS
-	-	-	-	-	S ¹	-	-	-	-	-	-	-	-

¹In the Colonial Commercial Overlay District only
and to act fully thereon. By request of the Planning Board.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: This article was indefinitely postponed.

ARTICLE 70. HERRING FISHERIES

ARTICLE 70. To see what action the Town will take in regard to the Herring Fisheries and to act fully thereon. Customary Article.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: It is a vote.

ARTICLE 71. UNPAID BILLS

ARTICLE 71. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to pay unpaid bills of prior years as provided for in Chapter 179 of the Acts of 1941 and to act fully thereon. By request of the Town Accountant. Estimated cost: \$

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: This article is indefinitely postponed.

ARTICLE 72. STABILIZATION FUND

ARTICLE 72. To see if the Town will vote to raise and appropriate or transfer from surplus revenue or available funds a sum of money to be added to the Stabilization Fund and to act fully thereon. By request of the Board of Selectmen.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be indefinitely postponed. (Duly seconded)

ACTION: This article in indefinitely postponed.

**TOWN MODERATOR APPOINTMENTS
ANNUAL TOWN MEETING – MAY 2001**

At this time the Moderator made the following appointments:

FIELD DRIVER & FENCE VIEWERS

I appoint the duly elected Constables as the Field Drivers and Fence Viewers.

FINANCE COMMITTEE

- I appoint Dana DeCosta for a three (3) year term.
- I appoint Carol Thayer for a three (3) year term.
- I appoint Barbara McCue for a three (3) year term.

SURVEYOR OF WOOD & LUMBER

I appoint the Building Commissioner, as the Surveyor of Wood & Lumber.

TRUSTEES, CALEB CHASE FUND

I appoint David M. Davis to a three (3) year term as Trustee.

CAPE COD REGIONAL TECHNICAL HIGH SCHOOL
DISTRICT COMMITTEE

I reserve the right to make this appointment at a later time.

Date: May 8, 2001

s/Michael D. Ford, Esq.
Town Moderator

ARTICLE 73. SURPLUS REVENUE

ARTICLE 73. To see if the Town will vote to transfer certain unused balances of articles appropriated in past years to surplus revenue and to act fully thereon. By request of the Board of Selectmen.

MOTION: (Carol Thayer, Chairman-Finance Committee) I move that this article be accepted and adopted and that the following balances be transferred to surplus revenue:

Org	Object code	Article	Balance
BOS	01122A1 699011	4-1999 Channel 19 Station Manager	290.20
	01122A1699012	5-1999 Fund Personnel By-Law	10,902.00
	01122A1699013	13-1999 Fund HEA Contract	834.84
	01560A2600083	82-2000 Unpaid Bills	17.08
POL	01210A1697014	39-1997 Town Share 1 Police Officer	2,601.49
FIRE	01220A2600026	19-2000 Purchase Ambulance	713.72
	01220A2699023	16-1999 Pick up Truck	15.83
	01220A2699035	28-1999 Portable Radios	18.00
SCH	01300A2600010	18-STM 1/11/00 Security Consultant	1,000.00
	01300A2699006	7-STM 9/10/98 Modular Classroom	890.88
	01300A2698034	24-1998 HS Building Maintenance	
	01300A2698034	24-1998 HS Building Maintenance	130.87
	01300A2698036	1 STM 9/10/98 Modular Classroom	221.00
	01300A2697026	56-2000 Hardware, Software, Support	184.00
	01300A2696010	1 STM 9/5/96 Hardware, Software, Sup	5.04
HWY	01421A8698008	15-1998 Dump Truck	338.00
	04510A8693002	12-1993 Engineer-Landfill	22,232.00
	01439A2699026	18-1999 C&D Waste Trailer	15.00
WAT	01450A2600037	30-2000 Service Van	185.23
	01450A2699022	16-1999 Utility Truck	273.00

WAT	04450A8697027	10-1997 Water System Construction	1,260.53
	04450A8695006	9-1995 Rehab, Well Testing	1,990.80
	04450A8693007	14-1993 Rehab, Tank Paint/Inspect	13.35
BOH	01510A2693003	21-1993 Construct Recycle Facility	61.91
	01510A2693004	32-1993 Hazardous Waste Collection	312.30
	01510A2693005	74-1993 Hazardous Waste Collection	1,051.68
GOLF	01696A2699025	17-1999 Utility Truckster	4.12
HBR	01633A2694003	48-1994 Batter Pilings Saquatucket hbr	3,500.00
			49,063.29
			(Duly seconded)

ACTION: It is a vote.

At 9:55 P.M. Carol Thayer made a motion to adjourn the May 2001 Annual Town Meeting. Duly seconded and so voted.

THE FOLLOWING ARTICLES WERE PASSED AT THE MAY, 2001 ANNUAL TOWN MEETING

AMEND TOWN ZONING BY-LAWS

ARTICLE 67. AMEND ZONING BY-LAWS – SIGN REGULATIONS

ADOPT/AMEND GENERAL BY-LAWS

ARTICLE 57. PROHIBIT LAUNCHING PERSONAL WATERCRAFT
AT ROUND COVE

ARTICLE 69. AMEND PERSONAL WATERCRAFT BY-LAW

CUSTOMARY ARTICLES

ARTICLE 12. COMPENSATING BALANCE AGREEMENT

ARTICLE 13. LIABILITY TIDAL / NON-TIDAL RIVERS

ARTICLE 70. HERRING FISHERIES

AMEND FEES

ARTICLE 35. AMEND FEES CHARGED BY SEALER OF
WEIGHTS AND MEASURES

CAPITAL PLAN

ARTICLE 23. CAPITAL PLAN ADOPTION

ACCEPT ROAD LAYOUTS

ARTICLE 37. ACCEPT ROAD LAYOUTS

LAND ARTICLES

ARTICLE 34. GRANT EASEMENT TO COM ELECTRIC
FOR PINE OAKS VILLAGE III

LIBRARY AID

ARTICLE 38. DISBURSE STATE FUNDS FOR AID
TO HARWICH LIBRARIES

PRESERVATION RESTRICTION

ARTICLE 46. PRESERVATION RESTRICTION AGREEMENT FOR
THE SOUTH HARWICH HOUSE AND THE WEST
HARWICH SCHOOL

RESCIND BONDING

ARTICLE 65. RESCIND BONDING AUTHORIZATION PROPERTY
OFF CHURCH STREET, EAST HARWICH

APPROPRIATIONS VOTED UNDER ARTICLES ATM

MAY 2001

ARTICLE 4.	BUDGET – FROM TAX LEVY	\$ 34,396,997.69
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TRANSFER FROM FREE CASH

ARTICLE 8.	FUND NEGOTIATED CONTRACT – POLICE OFFICERS	217,169.00
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ARTICLE 10.	FUND NEGOTIATED CONTRACT – HIGHWAYS & MAINTENANCE	127,052.00
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ARTICLE 11.	AMEND PERSONNEL BY-LAW/ CLASSIFICATION PLAN	56,780.00
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ARTICLE 14.	FUND HUMAN SERVICE AGENCIES	69,080.00
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ARTICLE 15.	PROJECT CONTEMPORARY COMPETITIVENESS	8,000.00
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ARTICLE 16.	SCHOOL DEPARTMENT MEDICAID BILLING	20,202.00
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ARTICLE 17.	DEFRAY COST OF HARWICH ATHLETIC ASSOC, INC.	3,000.00
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ARTICLE 18.	PROMOTE TOWN OF HARWICH	12,000.00
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ARTICLE 20.	COMPLETE RECONSTRUCTION OF DUNBAR FIELD	5,670.00
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ARTICLE 21.	FUND PUBLIC SAFETY STUDY	20,000.00
ARTICLE 22.	DEFRAY EXPENSES – CHASE LIBRARY AND HARWICH PORT LIBRARY	22,630.00
ARTICLE 30.	PURCHASE FIRE ALARM RECORDING SYSTEM	5,000.00
ARTICLE 32.	REPAIRS TO SOUTH HARWICH MEETING HOUSE	13,500.00
ARTICLE 41.	BUILDING MAINTENANCE AT SCHOOLS	50,461.00
ARTICLE 43.	FUND LOCAL CULTURAL EVENTS	3,000.00
ARTICLE 44.	DEFRAY START-UP EXPENSES FOR HARWICH CENTER INITIATIVE COMMITTEE	2,500.00
ARTICLE 48.	CONSTRUCT STORAGE BUILDINGS- HIGHWAYS AND MAINTENANCE	12,000.00
ARTICLE 49.	PURCHASE NEW RADIOS FOR LIFEGUARDS	15,000.00
ARTICLE 51.	REPAIRS/MAINTENANCE OF WATER STATIONS	88,500.00
ARTICLE 52.	GATEWAY SIGNS ON ROUTES 137 & 28	3,800.00
ARTICLE 53.	BULKHEAD PILING REPLACEMENT- WYCHMERE HARBOR TOWN LANDING	20,000.00
ARTICLE 56.	PROVIDE POWER TO SKINEQUIT POND	1,800.00

APPROPRIATIONS FROM OTHER AVAILABLE FUNDS

ARTICLE 4.	BUDGET- PERPETUAL CARE	\$	25,000.00
	LAND BANK FUNDS		447,503.00
	OLIVERS POND FUNDS		122,600.00
	LIBRARY GRANT		100,000.00
ARTICLE 36.	MASSACHUSETTS WATER POLLUTION ABATEMENT TRUST		200,000.00
ARTICLE 45.	AMBULANCE FUND		8,650.00
ARTICLE 58.	HARWICH CONSERVATION TRUST		140,000.00
ARTICLE 63.	HARWICH CONSERVATION TRUST		3,500,000.00

OVERRIDE

ARTICLE 4.	BUDGET	78,839.00
ARTICLE 5.	FUND NEW POSITIONS	189,024.00
ARTICLE 6.	FUND NEW POSITIONS	189,927.00
ARTICLE 19.	FUND TRANSPORTATION EXPENSES FOR VAN FOR COUNCIL ON AGING	31,907.00

APPROPRIATIONS FROM BORROWING-CAPITAL EXCLUSION

ARTICLE 24.	ROAD MAINTENANCE PROGRAM	500,000.00
ARTICLE 25.	COMPUTERS FOR SCHOOLS	100,000.00
ARTICLE 28.	PURCHASE VARIOUS NEW EQUIPMENT	32,080.00
ARTICLE 29.	SELF CONTAINED BREATHING APPARATUS	65,000.00
ARTICLE 31.	SPEED DETECTION UNIT AND RADAR UNITS	8,755.00
ARTICLE 33.	CHARTER 90 ROAD MAINTENANCE	322,780.00

APPROPRIATIONS FROM BORROWING-DEBT EXCLUSION

ARTICLE 26.	PURCHASE/EQUIP AMBULANCE	130,905.00
ARTICLE 27.	PURCHASE/EQUIP VEHICLES	355,591.00
ARTICLE 54.	FUND RECONSTRUCTION AND IMPROVEMENT TO ALLEN HARBOR BREAKWATER	54,000.00

APPROPRIATIONS FROM BORROWING-LAND BANK

ARTICLE 58.	PAUL R. SLOWATYCKI LAND - LOTHROP AVE	360,000.00
ARTICLE 60.	WALKER FAMILY LAND- OFF SPRUCE ROAD	21,200.00
ARTICLE 61.	FREDERICK W. NICKERSON, ESTATE - OFF DEPOT RD	200,000.00
ARTICLE 62.	WHITE FAMILY-OFF CHATHAM ROAD	25,000.00
ARTICLE 63.	SHEA FAMILY TRUST - BAY ROAD	3,500,000.00

SURPLUS REVENUE

ARTICLE 73.	SURPLUS REVENUE	49,063.29
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SPECIAL TOWN MEETING

MAY 8, 2001

APPROPRIATIONS VOTED UNDER ARTICLES STM MAY 2001

ARTICLE 1. FUND GROUP INSURANCE BUDGET 100,000.00

APPROPRIATIONS FROM OTHER AVAILABLE FUNDS

ARTICLE 2. PAY FOR LAND BANK BORROWING 93,382.00

LAND ARTICLES

ARTICLE 3. ESTABLISH CERTAIN PARCELS OF LAND FOR
AFFORDABLE HOUSING

ARTICLE 4. LEASE OF TOWN-OWNED LAND FOR WIRELESS
COMMUNICATION SITE – ROUTE 137-39

ARTICLE 7. DESIGNATE PARCEL OF LAND FOR TEMPORARY
STORAGE OF BUILDING FOR AFFORDABLE
HOUSING

RESOLUTION

ARTICLE 5. ADOPT HOUSING RESOLUTION

VOTING PROCEDURES

- I. A quorum, 150 registered voters, must be present in order to conduct business. The only motion in order when no quorum is present is a motion to adjourn.
- II. A two-thirds majority of the Town Meeting shall be required for inclusion of any Capital Outlay, unless it was included in the Capital Outlay Plan adopted at the preceding Town Meeting.
- III. All motions introduced at the Town Meeting shall be in writing when required by the Moderator.
- IV. Voters are limited to two times speaking on any one question; the total time speaking not to exceed 10 minutes.
- V. Only registered voters shall occupy the meeting "floor".
- VI. No voter will be allowed to speak until he or she is recognized by the Moderator.
- VII. Motion requiring more than a simple majority to pass:
 - A. To reconsider a vote on a motion – 3/4 majority (this motion must be made prior to the next adjournment of the meeting).
 - B. To consider articles in an order other than as appears on the warrant – 3/4 majority.
 - C. To pay unpaid bills – 4/5 majority at the Annual Town Meeting, 9/10 majority at a Special Town Meeting.
 - D. To move the previous question (terminate debate) – 3/4 majority.
- VIII. Quorum cannot be questioned after a motion has been made and seconded.

MOTION CHART

Section 1-211
(Application of Rules is indicated by an X)

Motions	Debatable	Non Debatable	Amendable	Non Amendable	Second Request	Second Not Required	Majority Vote	2/3 Vote	3/4 Vote	May Reconsider	Cannot Reconsider
Adjourn		X		X	X		X				X
Adjourn (in a time certain)	X		X		X		X			X	
Amendment	X		X		X		X			X	
Adopt a Resolution	X		X		X		X				X
Accept & Adopt	X				X		X ¹			X	
Postpone Indefinitely	X			X	X		X			X	
Previous Question											
Terminate Debate		X		X	X			X	X		X
Reconsider ²	X			X	X				X		X
Consider Articles Out of Order	X		X		X				X		X
Point Order		X				X					

¹ Unless a greater than simple majority required by General Laws or Town of Harwich By-Laws.

² See Section 1-207.

TAX RATE CHART

The chart below shows the amount of money required to change the FY 2001 tax rate in \$.05 increments.

<u>Tax Rate Change</u> <u>in \$/1000</u>	<u>Dollars Required</u>
\$.05	\$ 86,100
.10	172,100
.15	258,200
.20	344,300
.25	430,400
.30	516,400
.35	602,500
.40	688,600
.45	774,600
.50	860,700
.55	946,800
.60	1,032,800
.65	1,118,900
.70	1,205,000
.75	1,291,100
.80	1,377,100
.85	1,463,200
.90	1,549,300
.95	1,635,300
1.00	1,721,400

BALLOT
COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
ANNUAL TOWN ELECTION BALLOT
MAY 15, 2001

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County,

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, May 15, 2001, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

1. "Shall the Town of Harwich be allowed to assess an additional **\$78,839.00** in real estate and personal property taxes for the purpose of **fully funding the school budget as outlined in Article 4 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?"

YES____NO____

Explanation: This question proposes a general override and a permanent increase in taxation if passed.

2. "Shall the Town of Harwich be allowed to assess an additional **\$189,024.00** in real estate and personal property taxes for the purpose of **hiring four (4) additional police officers as outlined in Article 5 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?"

YES____NO____

Explanation: This question proposes a general override and a permanent increase in taxation if passed.

3. "Shall the Town of Harwich be allowed to assess an additional **\$31,907.00** in real estate and personal property taxes for the purpose of **paying the annual expenses related to the operation of a Council on Aging van, provided by the Regional Transit Authority, including hir-**

ing drivers, insurance, gasoline, maintenance and repairs and related expenses as outlined in Article 19 of the May, 2001 Annual Town Meeting Warrant, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?”

YES____NO____

Explanation: This question proposes a general override and a permanent increase in taxation if passed.

4. “Shall the Town of Harwich be allowed to assess an additional **\$500,000.00** in real estate and personal property taxes for the purpose of **funding a road maintenance program, as outlined in Article 24 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?”

YES____NO____

Explanation: This question proposes a capital expenditure exclusion and a temporary, one-time increase in taxes for one (1) year. The annual road maintenance program is included in the Town’s Capital Plan for FY 2002.

5. “Shall the Town of Harwich be allowed to assess an additional **\$322,780.38** in real estate and personal property taxes for the purpose of **funding a Chapter 90 road construction program, to be reimbursed by the Commonwealth of Massachusetts, as outlined in Article 33 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001?”

YES____NO____

Explanation: This question proposes a capital expenditure exclusion and a temporary, one-time increase in taxes for one (1) year.

6. “Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 1/2, so called, the amounts required to pay for the bond issued in order **to fund reconstruction and improvement of the Allen Harbor breakwater, as outlined in Article 54 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?”

YES____NO____

Explanation: This question proposes a temporary increase in taxation to pay exactly the principal and interest on new debt.

7. "Shall the Town of Harwich be allowed to assess an additional **\$189,927.00** in real estate and personal property taxes for the purpose of **establishing, upgrading, and funding the following positions and related expenses;**

Fire Department, Brooks Library, Community Center

Custodian 25,210.00

Building Department

Part-time seasonal building inspector 9,100.00

Highways & Maintenance

Heavy Equipment Operator (Disposal Area) 40,425.00

Brooks Free Library

Upgrade Staff Librarian B13 to Circulation/
Tech. Services Librarian 1,648.00

Principal Clerk (part time) 15,094.00

Community Center

Evening/Weekend Supervisor(s) (part time) 30,318.00

Harbormaster/NRO

Principal Clerk from 20 hrs./wk. to full-time 12,074.00

Water Department

Plant Operator 38,500.00

Cemetery Commission

Cemetery Administrator from 20 hrs./wk. to 25 hrs./wk. 4,450.00

Conservation Commission

Conservation Administrator from 21 hrs./wk. to 28 hrs./wk. 9,808.00

Council on Aging

Per Diem Nurse 28 Days 3,300.00

as outlined in Article 6 of the May, 2001 Annual Town Meeting Warrant, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?"

YES____NO____

Explanation: This question proposes a general override and a permanent increase in taxation if passed.

8. "Shall the Town of Harwich be allowed to assess an additional **\$32,080.00** in real estate and personal property taxes for the purpose of **purchasing the following equipment:**

Division of Highways and Maintenance

One (1) Front Mount 72" Mower 13,445.00

One (1) new Marathon Hot mix Transporter 10,000.00

One (1) new Concord Truck Tailgate Conveyor 8,635.00

as outlined in Article 28 of the May, 2001 Annual Town Meeting Warrant, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?”

YES____NO____

Explanation: This question proposes a capital expenditure exclusion and a temporary, one-time increase in taxes for one (1) year.

9. “Shall the Town of Harwich be allowed to assess an additional **\$65,000.00** in real estate and personal property taxes for the purpose of **purchasing a self-contained breathing apparatus system for the fire department as outlined in Article 29 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?”

YES____NO____

Explanation: This question proposes a capital expenditure exclusion and a temporary, one-time increase in taxes for one (1) year.

10. “Shall the Town of Harwich be allowed to assess an additional **\$5,000.00** in real estate and personal property taxes for the purpose of **purchasing a fire alarm recording system for the fire department as outlined in Article 30 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?”

YES____NO____

Explanation: This question proposes a capital expenditure exclusion and a temporary, one-time increase in taxes for one (1) year.

11. “Shall the Town of Harwich be allowed to assess an additional **\$8,755.00** in real estate and personal property taxes for the purpose of **purchasing a laser speed detection unit and three (3) dual-antenna moving radar units as outlined in Article 31 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?”

YES____NO____

Explanation: This question proposes a capital expenditure exclusion and a temporary, one-time increase in taxes for one (1) year.

12. "Shall the Town of Harwich be allowed to assess an additional **\$50,461.00** in real estate and personal property taxes for the purpose of **funding building maintenance in the school system as outlined in Article 41 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?"

YES____NO____

Explanation: This question proposes a capital expenditure exclusion and a temporary, one-time increase in taxes for one (1) year.

13. "Shall the Town of Harwich be allowed to assess an additional **\$54,000.00** in real estate and personal property taxes for the purpose of **purchasing and installing a digital telephone system in the Middle School and High School and to provide training on those systems as outlined in Article 42 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?"

YES____NO____

Explanation: This question proposes a capital expenditure exclusion and a temporary, one-time increase in taxes for one (1) year.

14. "Shall the Town of Harwich be allowed to assess an additional **\$15,000.00** in real estate and personal property taxes for the purpose of **purchasing new portable radios for communication with lifeguards as outlined in Article 49 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?"

YES____NO____

Explanation: This question proposes a capital expenditure exclusion and a temporary, one-time increase in taxes for one (1) year.

15. "Shall the Town of Harwich be allowed to assess an additional **\$100,000.00** in real estate and personal property taxes for the purpose of **purchasing computer hardware, software, and support within the school department, as outlined in Article 25 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?"

YES____NO____

Explanation: This question proposes a capital expenditure exclusion and a temporary, one-time increase in taxes for one (1) year. This annual technology program is included in the Town’s Capital Plan for FY 2002.

16. “Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 1/2, so called, the amounts required to pay for the bond issued in order to **purchase and equip a new rescue vehicle for the fire department, as outlined in Article 26 of the May, 2001 Annual Town Meeting Warrant**, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?”

YES____NO____

Explanation: This question proposes a temporary increase in taxation to pay exactly the principal and interest on new debt. This rescue vehicle is included in the Town’s Capital Plan for FY 2002.

17. “Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 1/2, so called, the amounts required to pay for the bond issued in order to **purchase and equip the following new vehicles:**

Division of Highways and Maintenance

One (1) new 58,000 gvw Dump Truck with sander and plow	90,000.00
One (1) new 3/4 ton Utility Truck with plow package	34,854.00
One (1) new 3/4 ton Pickup Truck with plow package	29,796.00
One(1)new Roll-Off Trailer	50,000.00

Water Department

One (1) new Utility Truck	33,000.00
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Golf Department

Two (2) Rough Mowers	65,000.00
One (1) Front End Loader	35,000.00

School Department

One (1) Maintenance Van	23,405.00
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Fire Department

One (1) 16-ft. covered trailer	5,536.00
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as outlined in Article 27 of the May, 2001 Annual Town Meeting Warrant, for which the monies from this assessment will be used for the fiscal year beginning July 1, 2001 ?”

YES____NO____

Explanation: This question proposes a temporary increase in taxation to pay exactly the principal and interest on new debt.

Hereof fail not to make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 19th day of March, 2001.

s/Cyd Zeigler, Chairman

s/Peter S. Hughes

s/Peter J. Luddy

s/Sylvia Laffin

s/Donald F. Howell

A true copy ATTEST:

s/James M. Noonan

Constable

April 17, 2001

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in Town elections, and affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 15th of May, 2001 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings in the Town of Harwich, at least fourteen (14) days before the time of said meeting as within directed and causing an attested copy thereof to be published in the Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan

CONSTABLE

The Town of Harwich Annual Election was held on Tuesday, May 15, 2001 in the Community Center Gymnasium on Oak Street, as directed by the Warrant according to law and the Harwich Home Rule Charter. The voters were asked to choose on one (1) ballot the following Town Officers, Committees: two (2) Selectmen for three (3) years; one (1) Town Clerk for three (3) years; one (1) School Committee Member for three (3) years; two (2) Library Trustees for (3) three years; one (1) Water Commissioner for three (3) years; one (1) Housing Authority Member for five (5) years and the ballot questions.

The following persons having been appointed and sworn to duty by the Town Clerk, Anita N. Doucette, at 6:45A.M.

	PRECINCT I	PRECINCT II	PRECINCT III
Warden:	Sally Owens	Marlene Vagenas	Susan Mills
Clerk:	Jeanne Dunne	Carole Warren	William Keenan
Insp.Ck In:	Judy Davis	Alice Stanford	Hilda Dagenais
Insp.Ck Out:	Janet Silverio	Alberta Myers	John Mahan

Precinct I, Precinct II and Precinct III ballot boxes were examined by the Town Clerk, and the Wardens of each precinct, each ballot box was found to register “zero”. The Town Clerk read the Warrant and the Return of Warrant. At 7:00 A.M. the polls were then declared open.

The following election officers did report to the Town Clerk at the Community Center Gymnasium at 11:45PM and worked until 6:00 PM.

Dep.Warden:	Sally Owens	Marlene Vagenas	Susan Mills
Dep. Clerk	Nancy Roy	Carole Warren	William Keenan
Dep.Insp.In:	Ruth Farham	Alice Stanford	Hilda Dagenais
Dep.Insp.Out:	Evelyn Robinson	Alberta Myers	John Mahan

Voting proceeded until 8:00 P.M., at which time, with no voters in sight, or waiting to vote the Town Clerk declared the polls closed. The ballot boxes were checked and registered One thousand three hundred thirty (1,330) including (33) absentee ballots.

Precinct I	=	413, including 14 absentee ballots
Precinct II	=	467, including 15 absentee ballots
Precinct III	=	450, including 4 absentee ballots

The voting lists of each precinct showed the same number of names checked as ballots cast. The Town Clerk announced the results on May 15, 2001 at 8:30 P.M. as follows:

SELECTMEN -VOTE FOR TWO -Three year term				
PETER S. HUGHES	324	372	331	1027
CYD ZEIGLER	325	367	326	1018
BLANKS	172	186	236	594
ALL OTHERS	5	9	7	21

TOWN CLERK - VOTE FOR ONE -Three year term

ANITA N. DOUCETTE	362	407	379	1148
BLANKS	51	57	71	179
ALL OTHERS		3		3

SCHOOL COMMITTEE - VOTE FOR ONE -Three year term

GEORGE A. DINSMORE	312	353	346	1011
BLANKS	101	111	104	316
ALL OTHERS		3		3

WATER COMMISSIONERS - VOTE FOR ONE -Three year term

DANETTE L. GONSALVES	321	374	350	1045
BLANKS	92	92	100	284
ALL OTHERS		1		1

TRUSTEE BROOKS FREE LIBRARY- VOTE FOR TWO -Three year term

WILLIAM D. CROWELL	336	387	361	1084
SENNA M FERNANDEZ	326	360	338	1024
BLANKS	164	184	201	549
ALL OTHERS		3		3

HOUSING AUTHORITY – VOTE FOR ONE -Five year term

SENNA M. FERNANDEZ	329	371	345	1045
BLANKS	84	94	105	283
ALL OTHERS		2		2

BALLOT QUESTIONS

QUESTION 1 FUNDING SCHOOL BUDGET

YES	193	200	184	577
NO	215	259	260	734
BLANKS	5	8	6	19

QUESTION 2 HIRING ADDITIONAL POLICE

YES	209	251	205	665
NO	198	212	238	648
BLANKS	6	4	7	17

QUESTION 3 OPERATION OF C.O.A. VAN

YES	218	254	215	687
NO	186	201	228	615
BLANKS	9	12	7	28

QUESTION 4 FUND ROAD MAINTENACE PROGRAM

YES	240	255	234	729
NO	168	203	211	582
BLANKS	5	9	5	19

QUESTION 5 FUND CHAPTER 90 ROAD CONSTRUCTION				
YES	271	319	284	874
NO	138	135	160	433
BLANKS	4	13	6	23
QUESTION 6 FUND RECONSTRUCTION/ALLEN HARBOR BREAKWATER				
YES	194	225	194	613
NO	211	228	245	684
BLANKS	8	14	11	33
QUESTION 7 FUND UPGRADE & NEW POSITIONS				
YES	194	231	216	641
NO	213	230	229	672
BLANKS	6	6	5	17
QUESTION 8 PURCHASE NEW EQUIPMENT- HIGHWAY DEPT				
YES	175	199	182	556
NO	219	233	244	696
BLANKS	19	35	24	78
QUESTION 9 BREATHING APPARATUS FOR FIRE DEPT				
YES	281	320	306	907
NO	118	124	124	366
BLANKS	14	23	20	57
QUESTION 10 ALARM RECORDING SYSTEM FOR FIRE DEPT				
YES	231	256	249	736
NO	167	185	181	533
BLANKS	15	26	20	61
QUESTION 11 LASER SPEED DETECTION UNITS-POLICE DEPT				
YES	145	150	158	453
NO	250	287	270	807
BLANKS	18	30	22	70
QUESTION 12 FUND BUILDING MAINTENANCE IN SCHOOL SYSTEM				
YES	227	219	229	675
NO	167	219	202	588
BLANKS	19	29	19	67
QUESTION 13 DIGITAL TELEPHONE SYSTEM IN MIDDLE SCHOOL				
YES	171	174	164	509
NO	229	266	269	764
BLANKS	13	27	17	57
QUESTION 14 NEW PORTABLE RADIO EQUIPMENT FOR LIFE GUARDS				
YES	213	240	225	678
NO	186	198	209	593
BLANKS	14	29	16	59

QUESTION 15	COMPUTER HARDWARE & SOFTWARE-SCHOOL DEPT			
YES	197	194	195	586
NO	199	243	234	676
BLANKS	17	30	21	68

QUESTION 16	NEW RESCUE VEHICLE FOR FIRE DEPT			
YES	228	248	242	718
NO	171	192	191	554
BLANKS	14	27	17	58

QUESTION 17	NEW VEHICLES-WATER-GOLF-SCHOOL-FIRE DEPTS			
YES	177	185	184	546
NO	217	250	245	712
BLANKS	19	32	21	72

**COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH**

**SPECIAL TOWN MEETING WARRANT
AUGUST 6, 2001**

BARNSTABLE, ss:

To either of the Constables of the Town of Harwich in said County.

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Monday, August 6, 2001 at 7:00 P.M., then and there to act on the following articles:

Hereof fail not to make return of this Warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 2nd day of July, 2001

s/Cyd Ziegler

s/Peter S. Hughes

s/Peter J. Luddy

s/Sylvia Laffin

s/Donald F. Howell

BOARD OF SELECTMEN

A true copy Attest:

s/James M. Noonan

Constable

July 19, 2001

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in Town elections and affairs, to meet in the Community Center, 100 Oak Street in said Town on Monday, the 6th of August, 2001 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings in the Town of Harwich, at least fourteen (14) days before the time of said meeting as within directed and causing an attested copy thereof to be published in the

Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan
Constable

The August 6, 2001 Harwich Special Town Meeting was held in the Community Center on Oak Street. Moderator, Michael D. Ford, called the meeting to order at 7:00 PM when a quorum had been reached. A total of 512 registered voters were in attendance.

Before town business began, Anita N. Doucette, Town Clerk read the Warrant and return of Warrant. The Special Town Meeting began with:

ARTICLE 1. HERRING REGULATIONS

ARTICLE 1. To see if the Town will vote to authorize the Board of Selectmen to file Special Legislation, which if passed would authorize the Town of Harwich, through its Board of Selectmen, to continue to set regulations relative to the taking of herring from the Town-owned Herring Run, and to act fully thereon. By request of the Board of Selectmen.

MOTION: (James Higgins, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: The motion carries.

**ARTICLE 2. AMEND ZONING BY-LAWS AND ZONING
MAP-SIX PONDS SPECIAL DISTRICT**

ARTICLE 2. To see if the Town will vote to amend the Zoning By-laws and Zoning Map by adding the following section:

**Section XVII
Six Ponds Special District**

- 1.0 PURPOSES.** The purpose of the Six Ponds Special District is to establish zoning regulations that accomplish the following:
- Enhance protection of water quality within existing and potential future zones of contribution to water supply wells;
 - Enhance protection of water quality within the Herring River watershed and the Pleasant Bay coastal embayments;
 - Evaluate and protect future well areas to serve future Town needs;

- To protect the water quality of Aunt Edie's, Cornelius (Eldredge), Walker's, Oliver's, Black and Hawksnest Ponds;
- Protect the District's key natural resources including rare plant and wildlife habitat, wetlands and coastal plain pondshores, unfragmented forest areas, fisheries, and wildlife corridors;
- Maintain the scenic character of area roads and views of pondshores and woodlands;
- Preserve cultural landscapes, archaeological sites, historic structures and traditional land uses within the District, including agriculture;
- Restore areas of the District that have been significantly degraded by excavation, mining, or other activities;
- Encourage the continued use of land within the District for open space and recreational purposes;
- Foster land uses that are compatible with the resource protection goals of the District.

2.0 SIX PONDS SPECIAL DISTRICT BOUNDARIES. The Six Ponds Special District encompasses approximately 1350 acres of land area and approximately 114 acres of pond surface area. The boundaries of the District are shown on a plan entitled "Six Ponds Special District" prepared by the Town of Harwich Planning Department, dated December 2000 and is hereby made a part of this by-law. The plan is on file in the Planning Department. The Six Ponds Special District shall be shown on the zoning map of the Town of Harwich.

2.1 ZONING DISTRICTS. For the purpose of this by-law, the Six Ponds Special District is divided into the following zoning overlay districts:

- **Zone A:** To permit moderate density along the major roadways of the Six Ponds District's perimeter, while minimizing impacts to its resources.

Zone A encompasses all land within the Six Ponds Special District 400 feet or less from one of the following roads: Route 124, Queen Anne Road, Route 39 and Route 137.

- **Zone B:** To maintain the rural and scenic character of the District's interior and protect its resources.

Zone B encompasses all land more than 400 feet from one of the following roads: Route 124, Queen Anne Road, Route 39 and Route 137.

3.0 DEFINITIONS. In addition to the definitions contained in the Town of Harwich Zoning By-law, Section II (Definitions) the following definitions shall apply to the provisions of this bylaw.

Agricultural use. Premises, including necessary structures and equipment, which are used for the keeping or raising of livestock or the raising of agricultural products including a stand for the sale of produce, 50% or more of which is raised on the premises upon which the farm stand is located. All such uses are to be defined as defined in MGL Chapter 40A, Section 3 and are subject to compliance with MGL Chapter 128 and Chapter 131 Section 40 (as described in "Farming in Wetland Resource Areas, 1996).

Bed and Breakfast. An owner-occupied dwelling for the rooming and boarding of guests. Food or beverage shall only be served to those who rent a room(s) in such a dwelling. A Bed & Breakfast shall not be considered a Home Occupation.

Building Coverage. The coverage of an individual site by any building. For the purposes of this definition, a building is defined as any combination of materials, whether portable or fixed, having a roof or similar covering, to form a structure for the shelter of persons, animals or property.

Cleared Area. Any part of the area of a lot disturbed from its natural state.

Clearing. Removal or causing to be removed, through either direct or indirect actions, trees, shrubs and/or topsoil from a site, or any material change in the use or appearance of the land. Actions considered to be clearing include, but are not limited to: causing irreversible damage to roots or trunks, destroying the structural integrity of vegetation, and/or any filling, excavation, grading or trenching in the root area of a tree which has the potential to cause irreversible damage.

Earth Removal. The excavation and removal of sand, gravel, quarry or other earth materials other than that which is incidental to and in connection with construction of a building on the same lot.

Educational Use. A school owned and operated by a public, sectarian, denominational, or by a non-profit educational corporation. All such uses are to be defined as defined in MGL Chapter 40A, Section 3.

Filling. The act of transporting or placing (by any manner or mechanism) material from, to, or on any soil surface or natural vegetation.

Flexible Cluster Development (FCD). A subdivision plan allowing for variations in development styles in order to minimize the impacts of development while preserving open space in perpetuity.

Grid Subdivision (GS). A subdivision consistent with MGL Chapter 41, Section 81 and Town of Harwich Rules and Regulations.

Grading. Any excavating, clearing, filling, or the creation of impervious surfaces, or any combination thereof, which alters the existing surface of the land.

Lot Coverage. See Site Coverage in Section II (Definitions) of this Zoning By-law.

Municipal Use. Use of land, buildings and structures by the Town of Harwich that would be compatible with the purpose of the district.

Religious Use. Use of land, buildings and structures by a religious sect or denomination. All such uses are to be defined as defined in MGL Chapter 40A, Section 3.

Special Permit Granting Authority. For the purposes of this section, the Planning Board is the Special Permit Granting Authority. The special permit granting authority of the Planning Board is outlined in Section XG of the Town of Harwich Zoning By-law.

4.0 PERMITTED USES.

Within Underlying Residential Districts:

Agricultural Uses
Home Occupation
Religious Use
Single Family Home

Within Underlying Commercial District:

Religious Use
Educational use
Municipal Use
Medical facility
Agricultural Use
Retail Stores
Professional Office

4.1 Conditional uses. The following uses are conditionally allowed through a special permit to be granted by the Planning Board provided that the use does not conflict with the purpose of the district

or more specifically endanger or unacceptably impact district resources as described in Section 1.0 (Purposes).

For the purpose of Section XVII (Six Ponds Special District), Section X (Administrative Official) G (Special Permits) inclusive shall apply to any special permit under Section XVII. As Special Permit Granting Authority, the Planning Board is authorized to waive submission requirements of Section X G if it deems a requirement to be duplicative or unnecessary.

Within the underlying residential district:

- Single Family Dwelling with Accessory Apartment — For existing lots lawfully laid out by plan or deed prior to the effective date of this section the minimum required lot size within the Six Ponds District shall be 60,000 square feet for any single family dwelling with accessory apartment. For all lots created after the effective date of this section, the minimum required lot size within the Six Ponds District shall be 100,000 square feet for any single family dwelling with accessory apartment.
- Bed & Breakfast.
- Flexible Cluster Development.
- Swimming pools as an accessory to an allowed principal use
- Grid Subdivision as described in MGL Chapter 41, Section 81.
- Earth Removal/Sand and Gravel Mining – An Operation Permit is required pursuant to Section 10.0 of the Six Ponds Special District by-law. Operators of cranberry bogs, within the Six Ponds Special District using sand specifically in the operation of the bog are exempt from the requirements of Section 10.0. Excavation associated with the construction of a permitted structure is exempt from the requirements of Section 10.0.

Prohibited Uses. Any uses not specifically allowed as of right or by special permit within this district are prohibited.

Pre-Existing Uses. Any lawfully existing use of a structure or land that does not conform to the provisions of this by-law may continue. Any change of such use shall be governed by the provisions of this by-law.

5.0 DIMENSIONAL REGULATIONS. Lot size, lot width, set backs, coverage and height regulations shall be as set forth below:

Zone A: up to 400 feet from the following roads – Route 137, Route 39, Queen Anne Road, Route 124. Lots partially within Zone A must have at least 50% of their lot area

within Zone A to utilize the Zone A dimensional requirements.

Minimum Lot Size	60,000 square feet
Minimum Lot Frontage	150 feet
Minimum front yard setbacks	50 feet
Minimum side and rear yard setbacks	25 feet
Maximum lot coverage %	30%
Maximum building coverage %	10%
Maximum building height	30 feet

Zone B: All other land within the district

Minimum Lot Size	100,000 square feet
Minimum Lot Frontage	200 feet
Minimum front yard setbacks	80 feet
Minimum side and rear yard setbacks	40 feet
Maximum lot coverage %	15 %
Maximum building coverage %	10 %
Maximum building height	30 feet

Lots in more than one district. Where the district boundary line between Zone A and Zone B divides a lot in existence at the time such line is adopted, each portion of the lot shall comply with the area requirements for the applicable zoning district.

- 5.1 **Accessory uses to single-family dwelling.** A garage and/or a shed greater than 100 SF are accessory uses allowed as of right in the Six Ponds Special District and are subject to setback and coverage regulations as outlined in Section 5.0.
- 5.2 **Pre-existing lots.** Existing lots lawfully laid out by plan or deed prior to the effective date of this section shall be considered lawfully pre-existing, non-conforming, provided the lot meets the provision of Section IV (Interpretation and Application), paragraph B (Application) of the Town of Harwich Zoning By-law.
- 5.3 **Developed lots.** Structures on pre-existing, non-conforming lots may be added to or extended, and accessory structures exceeding 100 square feet constructed, on the provision that the addition, extension, or accessory structure exceeding 100 square feet meets the following criteria:

1. The addition, extension, or accessory structure exceeding 100 square feet is set back no less than 25 feet

from any street and 20 feet from the side and rear lot lines, and

2. Maximum lot coverage does not exceed 25%.

6.0 CLEARING AND GRADING. No person may clear any portion of a lot for construction without first obtaining a foundation permit or a building permit from the Building Department. No person shall undertake land clearing/grading activities exceeding an area of 30,000 square feet without first obtaining a special permit from the Planning Board. While the clearing/grading of an area less than 30,000 square feet does not require a special permit, compliance with the measures contained in 6.2.1 through 6.2.8 is encouraged for all development within the district.

6.1 Application Requirements. Unless determined otherwise by the Planning Board the following submittals are required at the time of application:

1. A plan must be accurately drawn to scale (not less than 1" = 40') on a sheet or sheets having dimensions of not less than 11" x 17". Multiple sheet site plan sets must be labeled using the format of "Sheet 1 of ____, Sheet 2 of ____, etc.". The plan must contain adequate drawings, symbols, and notations to indicate the following information:

- 1.1 Seal and signature of the contributing Registered Land Surveyor for any plans showing property line locations and seal and signature of the contributing Registered Civil Engineer for any plan proposing new or altered storm water drainage facilities. Information may be superimposed on a valid survey plan or a valid existing site plan, provided the following notation is included on the site plan: [This site plan was prepared by (name of preparer) using a (plan of land/site plan) entitled "_____, dated _____ and last revised on _____, Scale: _____, prepared by _____."]

- 1.2 Scaled site locus map (at a scale of 1"=500'), Assessor map(s) and parcel number(s), north arrow, graphic scale, title block, plan references, names of applicant(s) and record owner(s) and date of site plan preparation.

- 1.3 Total area of property containing the site of proposed development. Plans for redevelopment of a site shall show all land on the

subject parcel and any other parcels relating to the subject use. Failure to show all property pertaining to the subject use(s) may result in incomplete notification to all parties in interest that may invalidate any approval obtained.

1.4 All existing and proposed contour lines at intervals of no more than two (2) feet.

1.5 All proposed structures and facilities, including all property line setbacks.

1.6 Existing and proposed surface water drainage facilities.

1.7 Location and extent of subsurface drainage and sewage disposal facilities.

1.8 Location of existing water lines, if any. The location of proposed water lines are to be determined pursuant to the requirements of the Board of Water Commissioners and shall be shown on the plan.

1.9 A zoning compliance table showing the required and proposed dimensions/ quantities or lot size, frontage, setbacks (structures and parking), building coverage, site coverage, building height, and clearing and grading area.

1.10 Delineation of all bodies of water, including vernal pools, streams, ponds, and any wetlands as defined by M.G.L. Chapter 131, Section 40 located within 100 feet of any disturbance or alteration on the site. Delineation of the 100-year floodplain should also be provided.

1.11 Plan indicating the limit of work. The limit of work shall include all building, parking and vehicular use areas, and any grading associated with the proposed development. The plan or accompanying narrative shall document the species and quantities of specimen trees and/or other vegetation to be removed or relocated within the project area.

6.2 Granting of a special permit by the Planning Board for clearing/grading shall be based on the applicant's ability to prepare and execute a plan that meets the review standard listed below. The applicant shall demonstrate that the following measures are employed in the development of the site:

- 6.2.1** Site/building design shall preserve natural topography outside of the development footprint to reduce unnecessary land disturbance and to preserve natural drainage channels on the site.
- 6.2.2** Clearing of vegetation and alteration of topography shall be limited to 30% of the site. Disturbed areas shall be revegetated with native plants.
- 6.2.3** Clearing for utility trenching shall be limited to the minimum area necessary to maneuver a backhoe or other construction equipment. Roots should be cut cleanly rather than pulled or ripped out during utility trenching. Tunneling for utilities installation should be utilized wherever feasible to protect root systems of trees.
- 6.2.4** In the design of a development or siting of a structure, priority shall be given to retention of existing stands of trees, trees at site perimeter, contiguous vegetation with adjacent sites, and specimen trees.
- 6.2.5** Additional efforts to minimize the clearing and grading on a site associated with construction activities shall be employed, such as parking of construction vehicles, offices/trailers, stockpiling of equipment/materials, etc. in areas already planned for permanent structures. Topsoil shall not be stockpiled in areas of protected trees, wetlands, and/or their vegetated buffers.
- 6.2.6** Finished grades should be limited to no greater than a 4:1 slope, while preserving, matching, or blending with the natural contours and undulations of the land to the greatest extent possible.
- 6.2.7** The site shall be protected during construction through erosion and sedimentation controls, such as:
1. Temporary or permanent diversions, berms, grassed waterways, special culverts, shoulder dikes and other mechanical measures as are necessary should be provided to intercept and divert surface water runoff.
 2. Erosion and sedimentation controls shall be constructed in accordance with the DEP Stormwater Guidance Manual.
 3. Erosion control measures shall include the use of erosion control matting, mulches and /or temporary or permanent cover crops. Mulch areas damaged from heavy rainfalls, severe storm or construction activity shall be repaired immediately.

4. Runoff from impervious surfaces shall be recharged on the site by stormwater infiltration basins, vegetated swales, constructed wetlands or similar systems covered with natural vegetation. Runoff shall not be discharged directly to ponds, streams, rivers or other surface water bodies. All basins shall be preceded by oil, grease and sediment traps. The mouths of all basins shall be fitted with filter fabric during the entire construction process to minimize siltation. Basin shall not be located within the 300-foot wetland buffer. Dry wells shall be used only where other methods are not feasible.

6.2.8 The site shall be revegetated immediately after grading.

1. Proper revegetation techniques shall be employed using native plant species, proper seedbed preparation, appropriate fertilizer and mulching to protect germinating plants. Revegetation shall occur on cleared sites within 7 (seven) calendar days of final grading and shall occur during the planting season appropriate to the selected plant species.
2. A minimum of 4 inches of topsoil shall be placed on all disturbed surfaces that are proposed to be planted.
3. Finished grades shall be no higher than the trunk flare(s) of trees to be retained.

7.0 POND BUFFER REGULATIONS

7.1 Shoreline Location. The pond shoreline location for the six ponds shall be measured from the extreme high water line of the ponds within the district.

7.2 Prohibitions. The following are prohibited within 300 feet of the pond shoreline:

- a. Septic Systems (Soil Absorption Systems) and leaching fields;
- b. Direct discharge of stormwater from roads, rooftops, developed land areas and any other uses and/or activities;
- c. Any disturbance or removal of natural vegetation, with the exception of a single path not more than 5 feet wide to provide access from a single point at the edge of the buffer zone to the pond shore. Appropriate erosion controls, such as terracing of the path, should be incorporated into any design. The layout of this path must be reviewed and approved by the Conservation Commission;

- d. Use of pesticides will be in conformity with 333CMR 1.00 to 11.00 as authorized by the Commonwealth of Massachusetts Pesticide Board.
- e. All other structures.

7.3 Nonconformity. In cases where existing lots lawfully laid out by plan or deed prior to the effective date of this section are too small to accommodate soil absorption systems, structures and/or stormwater runoff discharge outside the 300 foot buffer these structures shall be located at the maximum possible distance from the shoreline elevation of the pond. Additional provisions for protection of ponds such as advanced wastewater treatment and evaluation of nutrient loading capacity of adjacent pond are advised in this instance.

7.4 Existing Single Family Homes. An existing single family home shall become pre-existing nonconforming if it, at the time of the adoption of this by-law, does not meet the requirements of Section 5.0. Any additions or alterations shall be consistent with the provisions of Section 7.2 for the express purpose of becoming as conforming as possible.

7.5 Existing Commercial Structures. An existing commercial structure shall become pre-existing nonconforming if it, at the time of the adoption of this by-law, does not meet the requirements of Section 5.0. Any additions or alterations shall be consistent with the provisions of Section 7.2 for the express purpose of becoming as conforming as possible.

8.0 SCENIC ROAD CORRIDOR REGULATIONS. The following regulations shall apply to both sides of the following roadways and roadway segments:

Seth Whitefield Road (County Road)	Hall's Path (Town Road)
Nathan Walker Road (Private Road)	Hawksnest Road (County Road)
Spruce Road (Town Road)	Round Cove Road (Town Road)

8.1 New Structures. The following criteria shall be met to preserve the character and enhance safe travel on the scenic roadways:

1. New structures shall be setback at least 100 feet from the edge of pavement on any of the roadways or roadway segments described in Section 8.0.
2. With the exception of a curb cut for a driveway, a minimum 100 foot buffer of natural vegetation, including overstory and understory vegetation, shall be maintained along the frontage of all

lots fronting on the roadways and roadway segments described in Section 8.0.

3. Where lot depth or the 300 foot pond buffer as required in Section 7.0 would prevent development of a lot, the Planning Board may grant a special permit allowing development if the following criteria are met:
 - a. Dense plantings of evergreen vegetation combined with the construction of berms to screen new construction from the scenic road. Plant varieties shall be indigenous to the area and may include rhododendron, cedar, white pine, American holly, inkberry, spruce, fir and sheep laurel.
 - b. New lawn area shall not be planted within the 100' scenic road corridor.
 - c. New subdivisions shall be designed to incorporate the 100' scenic road corridor along subdivision roadways as part of the required open space.

8.2 Design Guidelines. The following guidelines are recommended for new development and driveway construction on any of the roadways and roadway segments as described in Section 8.0:

- The use of shared driveways is encouraged whenever two or more lots are being created by any division of land regulated by the Subdivision Control Law. A special permit from the Planning Board may reduce the frontage required by Section 5.0 to a minimum of 100' for any lot that is subject to a permanent deed restriction requiring a shared driveway. The deed restriction language shall be submitted with the application for the division of the land and must be of a form and content acceptable to the Planning Board and Town Counsel. The deed restriction shall be recorded with the plan that divides the parcel. This provision shall only apply to the frontage dimensional requirement; no other dimensional requirement shall be lessened through this provision.
- Where shared driveways are not feasible, applicants are encouraged to design driveways and new subdivision roadways to obscure views of new development from the scenic roadway.
- The use of board fencing stained to blend with the natural landscape or natural finish wooden fencing especially split rail fencing is encouraged when installing fencing along front lot lines.
- Landowners and land developers are encouraged to use siding

and roofing colors that blend with the natural landscape. Such colors include browns, grays, dark greens, and naturally stained building materials.

- New structures shall be sited to minimize obstruction of existing views of the ponds from the scenic roadway.

9.0 FLEXIBLE CLUSTER DEVELOPMENT (FCD) AND GRID SUBDIVISION (GS). This section is established to permit variation in development styles and minimize the impacts of development while preserving open space in perpetuity for the protection of natural resources, protecting the historical and archaeological resources of the district, and providing for the efficient layout of roads and utilities.

9.1 Application. A Flexible Cluster development or Grid subdivision as defined in MGL Chapter 41, Section 81 is permitted in the Six Ponds Special District by special permit from the Planning Board.

9.2 Permitted uses. The following uses are permitted in a Flexible Cluster Development or Grid Subdivision:

1. Single Family Dwelling: Detached, single family dwellings are allowed and permitted accessory uses including a cluster unit and a duly permitted wastewater treatment facility.
2. Open Space: Common open space, restricted in perpetuity.

9.3 Density requirements. The total number of residential units allowable within a flexible cluster residential development shall not exceed the number of units that would be allowed as demonstrated under a conventional grid subdivision according to the dimensional requirements of Section 5.0 and in conformance with the Town of Harwich Zoning By-law and the Town of Harwich Rules and Regulations Governing the Subdivision of Land and Major and Minor Site Plans, most recent edition, without bonuses, variances or waivers. The sharing of driveways is encouraged to reduce curb cuts.

9.4 Density Calculation. The allowed number of dwelling units (density) in an FCD shall be calculated as follows:

1. For the purposes of calculating the number of dwelling units for an FCD, the applicant shall list which Map and Parcel numbers of land in their ownership they wish to develop.

2. Land that is the subject of a permanent conservation restriction or that has been dedicated as open space by any special permit or Development of Regional Impact decision shall not be used in the density calculation.

9.5 Dimensional requirements. FCD lot coverage, yard, frontage and lot area regulations shall be as follows:

Minimum Lot Area	20,000 SF
Minimum Frontage	100 feet
Minimum Front Yard Setback	20 feet
Minimum Side and Rear Yard Setback	10 feet
Maximum Lot Coverage:	15%

9.6 Wastewater. The FCD shall comply with the provisions of 310 CMR 15.00 of the State Environmental Code (Title V) and the onsite wastewater disposal regulations of the Board of Health.

9.7 Common Open Space. Within an FCD all land area not utilized for lots, roads, and drainage shall be set aside as open space. Applicants are encouraged to include any areas of high natural resource value or historic resource value within this open space. Common open space shall be maintained in an open and natural condition, without clearing, in its natural condition for the protection of habitat. The open space shall be used, designed and maintained in accordance with the following standards:

- a. Purposes: Open space shall be used solely for recreation, conservation or agricultural purposes by residents of the FCD and/or the public. The proposed use of the open space shall be specified in the application and depicted on the plan. The Planning Board shall reserve the authority to approve or disapprove use(s) proposed for designated open space.
- b. Open space shall be planned as large, contiguous areas wherever possible. Long thin strips or narrow areas of open space (less than 100 feet wide) shall occur only when necessary for access, as vegetated buffers along wetlands or the perimeter of the site, or as connections between open space area.

- c. Open space shall be arranged to protect valuable natural and cultural environments such as stream valleys, wetland buffers, unfragmented forestland and significant trees, wildlife habitat, open fields, scenic views, trails, and archaeological sites and to avoid development in hazardous areas such as floodplains and steep slopes. The development plan shall take advantage of the natural topography of the parcel.
- d. Where a proposed development abuts land held for conservation purposes, including the designated open space of a pre-approved Open Space Residential Development or Flexible Cluster Development, the development shall be configured to minimize adverse impacts to abutting conservation land or designated open space of a pre-approved Open Space Residential Development or Flexible Cluster Development. Trail connections should be provided where appropriate.

9.8 Common Open Space Ownership and Management. At the developer's option and subject to approval by the Planning Board, all areas to be protected as permanent open space shall be:

- a. Conveyed to the Town to be placed under the care, custody and control of the Conservation Commission, and be accepted by it for open space use. Land conveyed to the Town will be open for public use;
- b. Conveyed to a nonprofit organization, the principal purpose of which is the conservation or preservation of open space, with a conservation restriction. Such organization shall be acceptable to the Board as a bona fide conservation organization; or
- c. Conveyed to a corporation or trust owned or to be owned by the owners of lots or residential units within the development (i.e. "homeowners association") and placed under conservation restriction. The documents which form said association are subject to approval by the Planning Board. If such a corporation or trust is utilized, as indicated herein, ownership thereof shall pass with conveyance of the lots or residential units. The developer is responsible for the maintenance of the open space and other facilities to be held in common until such time as the homeowners association is capa-

ble of assuming such responsibility. Thereafter, the members of the association shall share the cost of maintaining the open space. The Planning Board shall require the applicant to provide documentation that the homeowners association is an automatic (mandatory) association that has been established prior to the conveyance of any lots within the subdivision.

9.9 Review Procedure.

9.9.1 Submission Requirements.

Any person who seeks approval of the Planning Board for a Flexible Cluster Development or Grid Subdivision shall file with the Board the following:

1. One (1) linen or reproducible copy and thirteen (13) positive prints of the FlexibleCluster or Grid Plan.
2. A properly executed Form 11.
3. One (1) linen or reproducible film copy and four (4) positive prints of all plans, profiles, and cross-sections, showing proposed design and location of streets, sidewalks, drainage, sanitary sewers (if any), and water supply (if any).
4. The applicant shall file by delivery or registered mail a notice with the Town Clerk stating the date of submission of the Flexible Cluster or Grid Plan and accompanied by a copy of the completed application form (Form 11).
5. The applicant shall submit to the Harwich Board of Health one (1) copy of the Flexible Cluster or Grid Plan and any additional material needed by the Board of Health to determine which, if any, of the lots shown on the Flexible Cluster or Grid Plan can be used for building sites without injury to the public health.
6. The applicant shall submit two (2) positive prints of the Flexible Cluster or Grid plan prepared at a scale of 1 inch = 100 feet. The plan shall include the lot numbers and lot areas in acres. Distances and bearings need not be shown.
7. One (1) copy of drainage calculations including drainage curves and contour plan delineating contributing areas shall be submitted.

8. The applicant may be required to provide a natural resource inventory of the property in question at the request of the Planning Board.

In the case of an application to amend an existing Cluster Special Permit the procedures in Section X G 4.0 through Section X G 4.9.1, inclusive shall apply, except as to such materials as the Planning Board may waive as duplicative of materials previously submitted. Modification of any existing Flexible Cluster Development, Open Space Residential Development or Grid Subdivision within the Six Ponds District must comply with the requirements set forth in this section.

9.9.2 Flexible Cluster Development or Grid Subdivision criteria for approval. Approval of a Flexible Cluster Development or Grid Subdivision can be granted upon a determination by the Planning Board that the plan complies with the requirements of Section 9.0 and that the Flexible Cluster Development or Grid Subdivision Plan meets or exceeds the following criteria:

1. Preserves open space for conservation, recreation and the protection of the resources within the Six Ponds Special District;
2. Utilizes, preserves and enhances the natural features of the land;
3. Provides the most efficient arrangement of streets, utilities and other public services;
4. Minimizes to the greatest extent possible the impacts of development upon the natural features and resources of the Six Ponds Special District.
5. Enhances the character of the Six Ponds Special District by preserving scenic vistas, limiting traffic impacts, and using building materials that blend with existing structures and the surrounding area.
6. Preserves, improves or enhances the surface water quality of the district.
7. Preserves existing unfragmented forest.

10.0 EARTH REMOVAL/SAND AND GRAVEL MINING

10.1 Purpose. One of the purposes of these regulations is to control accelerated stormwater run-off, soil erosion and resulting sedimentation as a result of earth moving and sand and gravel mining activities. The primary purpose and most important goal of this zoning

by-law is to protect groundwater, and enhance public safety in the Six Ponds Special District.

10.2 Scope. Within the Six Ponds Special District, no person, firm or corporation shall undertake any mining of sand or gravel or excavation or filling of topsoil or subsoil material exceeding 500 cubic yards or exceeding a combined area of 10,000 square feet over a period of six (6) months without first obtaining an Operations Permit from the Planning Board pursuant to these regulations.

In cases where previously pre-existing lots were used for earth removal/sand and gravel mining and continued use is planned, accommodations must be made for soil absorption systems and/or storm water runoff discharge outside of the 300-foot wetland buffer. All of these Earth Removal/Sand and Gravel Mining or related operations shall be located at the maximum possible distance from the shoreline elevation of a pond. Additional provisions for protection of adjacent ponds are also advised in these instances.

Facilities for the dumping of construction debris or other solid waste, including wood waste reclamation facilities, are prohibited within the Six Ponds Special District.

10.3 Operations Permit. Earth Removal shall be allowed only under an Operations Permit issued by the Planning Board. Any applicant must first file a written application for this purpose on Form 11 that includes the required information and materials. Permits to be issued for a period of not more than two years. An Operations Permit only covers earth removal and sand and gravel mining.

All applicants for Earth Removal operations permits are also subject to Site Plan Review by the Planning Board.

10.3.1 Required Elements for Application. Ten sets of plans drawn to at least 1"=40' scale, prepared and stamped by a Registered Land Surveyor and Registered Engineer, containing the following information:

Pre-Excavation Plan

1. Existing property lines for the subject property, with names and addresses of all direct abutters.
2. Existing topography in the proposed area for earth removal and for 100 feet beyond the proposed area within the

- boundaries of the subject property.
3. Any existing wetlands
 4. Estimates of the evaluation of historic high groundwater as determined from monitoring wells and historical water table fluctuation compiled by USGS
 5. Grades below which excavation will not take place
 6. Existing cover vegetation and trees
 7. Proposed signage
 8. Surface run-off plan
 9. Commencement and estimated completion dates
 10. Municipal Lien Certificate
 11. Proof of Ownership of the property in question. If the applicant is not the owner of the property, the owner will provide a notarized statement that they are aware of and support the applicant's request.

Post-Excavation Plan

1. Proposed finish grades upon completion of removal and restoration activities.
2. Proposed cover vegetation and trees

10.3.2 Waivers. The Planning Board may waive any of the above requirements. An applicant seeking a waiver from any of these requirements should include a written request for waivers with the application materials for the Operations Permit.

10.3.3 Review Considerations. Before granting a permit, the Planning Board shall give due consideration to the location of the proposed earth removal, the general character of the surrounding neighborhood, the protection of water supply, and the general safety of the public on the public ways in the vicinity and in any publicly accessible areas adjacent to the earth removal operation, as well as those set forth in Section 1.0 (Purpose).

Where the subject property covers an area larger than 5 acres, the Operations Permit may be granted for a specific area, not to exceed 5 contiguous acres. Approval of additional areas shall be contingent upon the satisfactory completion and reclamation of each previous section. The Planning Board may allow the applicant to delay reclamation of a specified area to facilitate circulation on the site and for continuity of the earth moving operation. Work of any sort connected with earth moving shall not be performed on more than one phase area at a time, without prior approval of the Planning Board.

10.3.4 Public Hearing. The Planning Board shall conduct a public hearing following the procedures set forth in Chapter 40A Section 9 (Special Permits).

10.4 Criteria for Approval. Approval by the Planning Board will be contingent upon receipt of a removal and restoration plan by the applicant. Approval shall be based on the following criteria:

10.4.1 Removal Criteria.

1. Areas proposed for excavation shall be posted and/or secured to prevent trespassing. Security measures may include: signage, fencing, vegetated screening or other suitable measures.
2. Finish grade shall not lie below a level that would reasonably be considered a desirable grade for later development of the area, or below the grades specified on the plan accompanying the permit application. The Board may specify a base grade below which excavation shall not take place under any circumstances. No excavation shall take place within 10 feet of historic high ground water.
3. Provision shall be made for safe drainage of water, and for prevention of wind or water erosion carrying materials onto adjoining properties.
4. A minimum 200 foot buffer strip shall be maintained at all boundaries of earth removal/sand and gravel mining operations. Excavation may take place within the buffer strip, however, a slope of not greater than four feet horizontal to one foot vertical shall be maintained.
5. All stumps shall be removed to a licensed Wood Waste Reclamation Facility.
6. A road map shall be provided indicating the routes to be used to transport the materials removed. The map will include any driveways to and from the subject property. Not more than one entrance or exit from a public or private way shall be provided to any area of operation. Access points shall be located in such a way so as to avoid routing of vehicles over developed residential streets if possible.

7. No excavation shall be allowed closer than three hundred (300) feet from a natural stream or pond.
8. No topsoil (loam) or subsoil (hardening) shall be removed from any area of ground within the legal limits of the Town consisting of more than fifty thousand (50,000) square feet, other than that which is incidental to and in connection with the construction of a building on the same lot, unless that person removing such topsoil or subsoil shall replant the entire area with rye, vetch, wheat, legumes or any permanent cover crop or reforest the area and stabilize the soil.
9. Operation hours shall be only between the hours of 8am and 7pm weekdays excluding Sundays and legal holidays and loaded trucks may leave the subject parcel only within these hours.
10. Earth removal/sand and gravel operations must comply with existing state and federal regulations governing the visibility, sound and airborne particulates from processing equipment and dust created through the operations of the pit.

10.4.2 Restoration.

Following the expiration or withdrawal of a permit, or upon voluntary cessation of operations, the entire area shall be restored as follows:

1. All land shall be graded so that no slope exceeds one-foot vertical rise in a four-foot horizontal distance and shall be graded to safely provide for drainage without erosion.
2. The entire area shall be covered with not less than four inches of topsoil, which shall be planted with cover vegetation adequate to prevent soil erosion.

10.5 Additional Conditions. The Planning Board must be notified of any transfer of ownership or legal interest or change in contractual interest in the subject premises within 10 days of such transfer or change. Failure to do so will be grounds for revocation of said permit.

10.6 Renewal or Review of Permit. No Operations Permit shall be issued under the provisions of this Section for a period of more than two years. A permit may be renewed upon application without a public hearing at the discretion of the Planning Board. Prior to any

renewal, an inspection of the premises shall be made by the Planning Board or its agent to determine if the provisions of this by-law and the Operations Permit have been and are being complied with.

The Planning Board may conduct a duly noticed public hearing at any time to determine whether any Operations Permit has been or is being violated and shall notify the Building Commissioner to request an inspection of the property and appropriate enforcement if necessary.

10.7 Expenses. The Town shall require the permit holder to pay a permit fee based on the following: for up to 1 acre to be excavated — \$200.00. For each additional acre — \$100, to a maximum fee of \$600 for 5 acres.

10.8 Applicability. Removal of earth material from a parcel for which removal was previously authorized under a special permit pursuant to Town of Harwich Zoning By-laws Section XV (Special Conditions) shall be permitted until the expiration date of said permit. From that expiration date, full compliance with the requirements of this by-law must be met.

In the case when no special permit was ever issued for the removal of earth materials under the prior zoning by-law, because said activity preceded the adoption of said zoning by-law, an owner and/or operator must file an application for an Operations Permit within 90 days of the effective date of this by-law as set forth in Section 3.0 (Operations Permit).

11.0 SEVERABILITY. If a court of competent jurisdiction holds any provision of this by-law invalid, the remainder of the by-law shall not be affected thereby. The invalidity of any section or sections or parts of any section or sections of this by-law shall not affect the validity of the remainder of the by-law

And to act fully thereon. By request of the Planning Board.

MOTION: (James Higgins, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

PLANNING BOARD REPORT ON SPECIAL TOWN MEETING ARTICLE 2.

On Tuesday, July 24, 2001 at a regularly scheduled meeting of the Harwich Planning Board, the Board held a public hearing to consider the proposed article to create regulations for the proposed Six Ponds Special District. There were no comments from the public on the proposed amendments. The Board voted unanimously to recommend this article to Town Meeting.

Respectfully submitted,
s/Robert S. Widegren
Planning Board Chair
8/06/01

AMENDMENT TO MAIN MOTION: (Leo Cakounes) I move that the main motion be amended to read: That the article be accepted and adopted as printed with the following change: Section 5.0 under Zone B: Minimum lot size 100,000 square feet amend to read minimum lot size 80,000 square feet. This amendment changes lot size requirement from 100,000 to 80,000 square feet. (Duly seconded)

ACTION ON AMENDMENT: The amendment did not carry

A motion was made and seconded to terminate debate, a 3/4 majority was needed. A standing count was taken YES 363 NO 84, it is a vote.

ACTION ON MAIN MOTION: On a voice vote, it was ruled to have gotten the necessary 2/3 vote.

ARTICLE 3. AMEND ZONING BY-LAW CREATE OVERLAY DISTRICT – HARWICH PORT

ARTICLE 3. To see if the Town will vote to amend the Harwich Zoning By-Law by adding to SECTION X.G. Special Permit as follows:

11. Colonial Commercial Overlay District

11.1 Purpose

The Colonial Commercial overlay District enables the development and redevelopment of Harwich Port's village center to be in keeping with its historic development patterns, including the size and spacing of structures and additional open space. The redevelopment of existing structures will allow them to come into compliance with current

plumbing, electric and building codes, as well as the latest fire and handicapped access regulations.

11.2 Scope

Within the Colonial Commercial District only property that has frontage on Route 28 (Main Street) Harwich Port, is permitted to utilize this section. Property located on the south side of Lower County Road between Ayer Lane and the intersection of Route 28 and Lower County Road is also permitted to utilize this section. A contiguous section of property is permitted for commercial uses and apartments, incidental to a commercial structure. All property owners, including the Town of Harwich, are required to locate the majority of these structures on the Route 28 facing portion of this property and to locate parking, septic and open space to the rear of this property. All single uses remain under the present Town of Harwich Zoning By-laws. All other property that does not have frontage on Route 28 in this overlay district is not affected by this section.

The dimensional requirements, including building set backs, maximum site coverage and heights of these structures are outlined in Section 11.5 of this document.

This By-Law is intended to be used in conjunction with other regulations of the town, including site plan review and other by-laws designed to encourage appropriate and consistent patterns of village development.

Applicants, with the approval of the Board of Health, and Water Quality Management Task Force are encouraged to utilize new and improved technologies for septic treatment and rainwater drainage purposes.

11.3 Location

The Colonial Commercial overlay District is shown on the following map: Colonial Commercial Overlay District, dated June 2001, prepared by the Town of Harwich Planning Department. Only contiguous sections of property, with frontage on Route 28 (Main Street) Harwich Port or Lower County Road in Harwich Port as described in Section 11.2 are included in this Overlay District. The Overlay District is bounded on the north side of Route 28 by Freeman Street to the east and by the east side of Bank Street to the west to a depth of 200 feet; also by the west side of Bank Street to the east to the east side of South Street to the west to a depth of 300 feet; also by

the west side of South Street to the east and Miles Street to the west to a depth of 200 feet. The Overlay District is bounded on the south of Route 28 by Bay View Road to the east, and by the intersection of Route 28 and Lower County Road to the west to a depth of 200 feet. In addition, the overlay district includes the south side of Route 28 bounded by Route 28, Lower County Road and the irregular line formed by the westernmost property line of Assessor's Map 13, Parcel W7-10.

11.4 Procedure

- a. The Planning Board shall serve as the Special Permit Granting Authority for developments within the Colonial Commercial Overlay District.
- b. Prior to the submission of an application for Special Permit under this by-law, the applicant may meet with the Planning Board at a public meeting for a pre-application conference to discuss the proposed development in general terms and establish the plan filing requirements. The Planning Board shall schedule a meeting for a pre-application conference following a written request from the applicant, inviting preliminary comments from the Board of Health, Conservation Commission, and any other interested officials or agencies. The purpose of this pre-application conference is to inform the Planning Board as to the nature of the proposed project. As such, no formal filings are required for the pre-application conference. However, the applicant is encouraged to prepare sufficient preliminary architectural and/or engineering drawings to inform the Planning Board of the scale and overall concept of the proposed project and its relationship to abutting properties.
- c. Special Permit applications shall comply with and be subject to the requirements of Section X.L – Major Site Plan Approval.

11.5 Dimensional Requirements

- a. Lots shall have frontage along Route 28 (Main Street) to utilize the dimensional requirements of paragraph 11.4. Adjacent parcels may be included provided they are under the same ownership and are also located within the overlay district. Where possible lots should be combined by plan or deed prior to the issuance of the Special Permit.

- b. Setback requirements:
 - 1. Front setback requirements shall be determined at the time of site plan review based on existing development patterns and the elements of the proposed project.
 - 2. Side lot line setback shall be 10 feet.
 - 3. Rear lot line setback shall be 20 feet
- c. Parking shall be permitted at the side or rear of the property.
- d. Maximum site coverage shall not exceed 80%.
- e. The maximum permitted height for new constructions shall not exceed 30 feet or 2 1/2 stories.
- f. Assessor's Map 13, Parcel W7-10 is included in this Overlay District with the provision that the western most property line, that abuts residential property, must comply with the minimum of 20 foot set back and open space, if the property is redeveloped.
- g. The Board may waive or modify these dimensional requirements if it is found that such waiver or modification will not substantially derogate from the purpose and intent of this By-Law and that such waiver or modification may be granted without substantial detriment to the neighborhood or overall public good.

12. Apartment(s) Incidental to Commercial

Special permits for Apartment(s) Incidental to Commercial may be granted upon a determination by the Planning Board that the following additional criteria have been met:

- a. There shall be no less than 33% of the floor area of the building or building (s) dedicated to a Commercial use(s). A Commercial use(s) shall be located at the front of the building, facing the street and shall be located on the ground level.
- b. For each apartment incidental to commercial, there shall be 10,000 square feet of lot area per unit. Applications for apartments incidental to commercial shall also comply with Board of Health regulations.
- c. The parking shall comply with the requirements of Section IX, Off-Street Parking Regulations.
- d. There shall be an outdoor landscaped public area provided as part of the landscaping requirement.

- e. Special Permit applications shall comply with the requirements of Section X.L - Major Site Plan Approval.
- f. Screening of parking shall comply with the provisions of Section IX.C.1.a.

And further to amend Section II (Definitions) by adding the following:
 Apartment(s) Incidental to Commercial – A dwelling unit or multi-family dwellings in the same building or on the same lot or property.

And further by adding Under Section V.E. Table 1, Use Regulations, Paragraph I. Residential Uses the following:

11. Apartments Incidental to Commercial

R-R	R-L	R-M	RH-1	RH-2	C-V	CH-1	CH-2	I-L	RH-3	MR-L	MRL-1	WR	PWS
-	-	-	-	-	S ¹	-	-	-	-	-	-	-	-

¹In the Colonial Commercial Overlay District only.

And to act fully thereon. By request of the Planning Board.

MOTION: (Matthew Hart, Planning Board) I move that the article be accepted and adopted as printed and that the Zoning By-law be so amended with the following changes:

Under 11.3, third sentence, by striking out the number 300 and inserting in place thereof the number 200,

And further under 11.5 a, striking out the number 11.4 and inserting in place thereof 11.5,

And further under section II (Definition), add at the end of the sentence “as a commercial use: so that it reads: “A dwelling unit or multi-family dwellings in the same building or on the same lot or property as a commercial use.”

And further under Section V.E. Table 1, Use Regulations, Paragraph I, to add S1 under CH-1. (Duly seconded)

PLANNING BOARD REPORT ON
SPECIAL TOWN MEETING ARTICLE 3

On Tuesday, July 24, 2001 at a regularly scheduled meeting of the Harwich Planning Board, the Board held a public hearing to consider the proposed amendment to Section X, G to create the Colonial Commercial Overlay District. There were a number of comments from the public on the proposed amendments, resulting in the Planning Board's decision to propose an amendment to this article. The Board voted unanimously to recommend this article as amended to Town Meeting.

Respectfully,
s/Robert S. Widegren
Planning Board Chair
8/06/01

AMENDMENT TO MAIN MOTION: (David Palmer) I move to amend the main motion by adding the following: To eliminate the word "Colonial" and insert the word "Village" in the title of the Article 3 and in all references within the article itself. (Duly seconded)

ACTION ON THE AMENDMENT: A standing count was taken, YES 246 NO 131, the amendment carried.

AMENDMENT TO MAIN MOTION: (Mrs. Winifred Ovaska) I move that the main motion be amended to read as follows: "That the article be referred to an ad hoc committee, appointed by the moderator, consisting of three members of the Planning Board and four at large members to study the article and report back at the next annual town meeting." (Duly seconded)

ACTION ON THE AMENDMENT: The amendment did not carry.

A motion was made and seconded to terminate debate, this needed a 3/4 majority vote to pass, it was a unanimous vote, so declared.

ACTION ON MAIN MOTION AS AMENDED: A 2/3 majority vote was needed, a standing count was taken, YES 260 NO 108, it did get the necessary 2/3 vote.

ARTICLE 4. **ACCEPT ROAD LAYOUTS**

ARTICLE 4. To see if the Town will vote to accept the layouts of the following roads as laid out by the Board of Selectmen:

Abigail Avenue, Harwich
Hope Lane, Harwich
Tracy Lane, Harwich
Juniper Lane Extension (final portion), North Harwich
Halls Path One, East Harwich

and to authorize the Selectmen to purchase or take by eminent domain the land or interest in the land within said layouts for use as public ways and to raise and appropriate or transfer from available funds a sufficient sum of money for this purpose and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$

MOTION: (James Higgins, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: This needed a 2/3 majority vote to pass, it was a unanimous vote, so declared.

**ARTICLE 5. LEASE OF TOWN-OWNED LAND FOR WIRELESS
COMMUNICATION SITE – KILDEE HILL**

ARTICLE 5. To see if the Town will vote to transfer the care, custody, management and control of the land described in this article from the Town of Harwich Water Department for general municipal purposes to the Board of Selectmen for general municipal services and also for the purpose of leasing to a communications services provider for construction, use and maintenance of a communications service facility or facilities, for a term not to exceed twenty-five years, said land being all or a portion of the parcel shown on Assessors Map 13, Parcel A-3, known as Kildee Hill, and to authorize the Board of Selectmen to enter into such lease on such terms and conditions as the Selectmen shall determine; or take any action relative thereto, and to act fully thereon. By request of the Board of Selectmen.

MOTION: (James Higgins, Chairman-Finance Committee) I move that this article be accepted and adopted. (Duly seconded)

ACTION: A 2/3 majority vote was needed, the article did not carry.

At this time the Moderator, Michael D. Ford, stepped down and Cyd Zeigler, Chairman-Board of Selectmen continued as moderator the following two articles.

ARTICLE 6. LEASE OF TOWN OWNED CRANBERRY BOGS

ARTICLE 6. To see if the Town will vote to authorize the Board of Selectmen to enter into long-term lease agreements for the use of Town-owned Cranberry bogs described as follows:

- 1. Bogs acquired from Chatham Cranberry Company, Inc., off Birch Drive, as shown on Harwich Assessor’s Map 79, as parcels C1-A, C1-B, and C1-C, containing 68.88 acres more or less, being further shown on the plan recorded in Barnstable Plan Book 306, Page 14.
- 2. Bogs acquired from Main Street Cranberry Co., LLC located at 374 Main Street, as shown on Assessors Map 47, as Parcel A-10, containing 33.6 acres more or less, and being shown on a plan recorded in Barnstable Plan Book 460, Page 55.

The Lease to be issued on such terms and conditions as established by the Board of Selectmen and to allow general agricultural use as part of the lease and to act fully thereon. By request of the Board of Selectmen.

MOTION: (James Higgins, Chairman-Finance Committee) I move that this article be accepted and adopted and that the Conservation Commission be authorized with input from the Board of Selectmen, to execute any such lease.
(Duly seconded)

ACTION: A 2/3 majority vote was needed, it was a unanimous vote, so declared.

ARTICLE 7. UNPAID BILLS

ARTICLE 7. To see if the Town will vote to raise and appropriate, or transfer from available funds a sufficient sum of money to pay unpaid bills of past years, as provided for in Chapter 179 of the Acts of 1941 and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$

MOTION: (James Higgins, Chairman-Finance Committee) I move that this article be accepted and adopted and that \$48,583.38 be raised and appropriated to pay the following unpaid bills:

Volta Oil (Gasoline)	Gasoline	\$13,595.06
Keyspan (Gas)	Town Hall	100.95
Keyspan (Gas)	Albro House	28.06
Kopelman & Paige	Legal	24,000.96
Keyspan (Gas)	Brooks Academy	24.98
Cape Cod Audio (STM 1/01)		450.00

Quill	Selectmens Exp.	125.27
Nstar	Brooks Academy	138.32
CC Chronicle-May	Advertising	268.20
CC Chronicle-June	Advertising	180.70
Michael Ford	Legal	4,859.00
Holtz & Gilman	Legal	2,870.52
McGraw Hill	Books-School	1,941.36
TOTAL		\$48,583.38

(Duly seconded)

ACTION: This article needed a 9/10 majority vote to pass, it was a unanimous vote, so declared.

ARTICLE 8. **CRANBERRY VALLEY GOLF COURSE**
CLUB HOUSE RENOVATIONS

ARTICLE 8. To see if the Town will vote to raise and appropriate, borrow, or transfer from available funds a sufficient sum of money to complete the renovation and expansion, and to equip the clubhouse and maintenance buildings at Cranberry Valley Golf Course, and to act fully thereon. By request of the Board of Selectmen. Estimated cost: \$

MOTION: (James Higgins, Chairman-Finance Committee) I move that this article be accepted and adopted and that the sum of \$291,590.00 be raised and appropriated for this purpose, and that to raise this appropriation the Treasurer, with the approval of the Selectmen, be authorized to issue bonds pursuant to the provisions of General Laws, Chapter 44, Section 7, or any other enabling statute, for this purpose, provided however that this vote shall not take effect until the Town, at a regular or special election, votes to exempt from the limitations on total taxes imposed by the General Laws, Chapter 59, Section 21, amounts required to pay the principal of and interest on the borrowing authorized by this vote. (Duly seconded)

ACTION: A 2/3 majority vote was needed, it was ruled to get the necessary 2/3 vote.

ARTICLE 9. **TELEPHONE SYSTEM FOR THE MIDDLE SCHOOL**

ARTICLE 9. To see if the Town will vote to raise and appropriate or transfer from available funds a sufficient sum of money to fund the purchase and installation of a telephone/intercom/emergency paging system for the Middle

School and to fund the training for use of such system, and to act fully thereon. By request of the School Committee. Estimated cost: \$39,974.

MOTION: (James Higgins, Chairman- Finance Committee) I move that this article be accepted and adopted and that \$11,000.00 be raised and appropriated for this purpose. (Duly seconded)

ACTION: It was a unanimous vote, so declared.

At 11:05 P.M. James Higgins made a motion to adjourn the August 2001 Special Town Meeting. Duly seconded and so voted.

**THE FOLLOWING ARTICLES WERE PASSED AT THE
AUGUST, 2001 ANNUAL TOWN MEETING**

HERRING REGULATIONS

ARTICLE 1. HERRING REGULATIONS

ZONING ARTICLES

ARTICLE 2. AMEND ZONING BY-LAWS AND ZONING MAP SIX
PONDS SPECIAL DISTRICT

ARTICLE 3. AMEND ZONING BY-LAW CREATE OVERLAY
DISTRICT – HARWICH PORT

ROAD LAYOUTS

ARTICLE 4. ACCEPT ROAD LAYOUTS

LEASE CRANBERRY BOGS

ARTICLE 6. LEASE OF TOWN OWNED CRANBERRY BOGS

RAISED AND APPROPRIATED

ARTICLE 7.	UNPAID BILLS	\$48,583.38
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ARTICLE 9.	TELEPHONE SYSTEM FOR THE MIDDLE SCHOOL	11,000.00
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DEBT EXCLUSION

ARTICLE 8.	CRANBERRY VALLEY GOLF COURSE CLUB HOUSE RENOVATIONS	\$291,590.00
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BALLOT
COMMONWEALTH OF MASSACHUSETTS
TOWN OF HARWICH
SPECIAL TOWN ELECTION BALLOT

BARNSTABLE, ss

Greetings:

In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of said Town qualified to vote in elections and Town affairs to meet in the Community Center Gymnasium, 100 Oak Street, in said Town on Tuesday, September 25, 2001, then and there to act on the following ballot:

POLLS WILL BE OPEN AT 7:00 A.M. and CLOSE AT 8:00 P.M.

1. "Shall the Town of Harwich be allowed to exempt from the provisions of Proposition 2 1/2, so-called, the amounts required to pay for the bond issued in order to complete the renovation and expansion and to equip the clubhouse and maintenance buildings at Cranberry Valley Golf Course as outlined in Article 8 of the August 6, 2001 Special Town Meeting Warrant?"

YES____NO____

Explanation: This question proposes a temporary increase in taxes to pay exactly the principal and interest on new debt.

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said meeting.

Given under our hands this 7th day of August, 2001.

s/Cyd Zeigler, Chairman

s/Peter S. Hughes

s/Peter J. Luddy

s/Sylvia Laffin

s/Donald F. Hall

BOARD OF SELECTMEN

A true copy attest:

s/James M. Noonan

Constable

September 6, 2001

By virtue of this Warrant I have this day notified and warned the inhabitants of this Town of Harwich, qualified to vote in Town elections and affairs, to meet in the Community Center, 100 Oak Street in said Town on Tuesday, the 25th of September, 2001 at the time and place for the purpose herein named by posting up attested copies thereon in the four (4) Post Office buildings in the Town of Harwich, at least fourteen (14) days before the time of said meeting as within directed and causing an attested copy thereof to be published in the Cape Cod Chronicle, a newspaper published in Barnstable County and having its circulation in the Town of Harwich.

s/James M. Noonan
Constable

The Town of Harwich Special Election was held on Tuesday, September 25, 2001, in the Community Center Gymnasium on Oak Street, as directed by the Warrant and according to law.

The following persons having been appointed and sworn to duty by the Town Clerk, Anita N. Doucette, at 6:45 A.M.

	PRECINCT I	PRECINCT II	PRECINCT III
Warden:	Sally Owens	Marlene Vagenas	Susan Mills
Clerk:	Jeanne Dunne	Carole Warren	Janet Silverio
Insp. In:	Judy Davis	Alice Stanford	Hilda Degenais
Insp.Out:	Mary Egan	Alberta Myers	John Mahan

Precinct 1, Precinct II and Precinct III ballot boxes were examined by the Town Clerk, and the Wardens of each precinct, each ballot box was found to register “zero”. The Town Clerk read the Warrant and the Return of Warrant. At 7:00 A.M. the polls were then declared open.

The following Election officers did report to the Town Clerk at the Community Center Gymnasium at 11:45AM and worked until 6:00PM.

Dep.Warden:
Dep. Clerk: Charles Brown
Dep.Insp.In: Ruth Farham
Dep.Insp.Out

Voting proceeded until 8:00 P.M., at which time, with no voters in sight, or waiting to vote, the Town Clerk declared the polls closed. The ballot boxes

were checked and registered. Seven hundred eighty seven (787) including forty three (43) absentee ballots.

Precinct I = 230 including 13 absentee ballots
Precinct II = 294 including 20 absentee ballots
Precinct III = 263 including 10 absentee ballots

The voting lists of each precinct showed the same number of names checked as ballots cast. The Town Clerk announced the results on September 25, 2001 at 8:10 P.M. as follows:

QUESTION 1. Complete the renovation and expansion and to equip the clubhouse and maintenance buildings at Cranberry Valley Golf Course

	PRECINCT I	PRECINCT II	PRECINCT III	TOTAL
YES	185	223	203	611
NO	45	71	60	176

HUMAN SERVICES

Report of the **Council on Aging**

MISSION STATEMENT

“The mission of the Board of Directors of the Harwich Council on Aging is to advocate to the Town for the senior citizens of Harwich through an ongoing assessment of their needs, making the community aware of those needs, as well as overseeing the development and implementation of programs and services of the Council on Aging.”

MASSACHUSETTS COUNCIL ON AGING AWARD

The Council on Aging won the Best Council on Aging in the State of Massachusetts for small town communities (size based on population). Many thanks go out to the Council on Aging Board as well as the Friends of the Council on Aging. The award was also made possible by the beautiful presentation put together for the Council on Aging by Michael Lawton (our Board member Vahan Khachadoorian’s son). The Council on Aging received a beautiful plaque from the Massachusetts Council on Aging, and a Citation from the Statehouse presented to us at the annual Massachusetts Council on Aging Conference at Sea Crest Resort in Falmouth.

NURSING SERVICES:

<u>Type of Nursing Service</u>	<u>Number</u>
Home Visits	976
Office Visits	962
<hr/>	
	1,938 Total
Home Flu Immunizations	67
Referrals from Certified Agencies	53
Discharges (to other agencies, hospitals, Nursing homes, other living arrangements, Or death.)	43

Town Nurse Maureen Starkweather continues to provide weekly walk-in clinics serving an average of 20 clients per clinic. The caseload continues to

increase in the number of medically compromised /acute cases, along with the aging of the community. During 2001 the follow up process for clients returning from the hospital or nursing homes has dramatically increased requiring additional nursing services. In addition, the town nurse has been required to “troubleshoot” around dysfunctional or insufficient systems in the general healthcare community, utilizing more of her time and skills. The present twenty five hour nursing staff is inadequate and in need of review.

NURSING SERVICE PROCESS

Currently, the town provides one part time (25 hrs per week) nurse. Due to the reduction in Medicare coverage of home health care services to frail, chronically ill seniors the request for Town Nurse services has dramatically increased. To cope with this increase and increasing emergency calls to the Council on Aging, the Council on Aging Team (COA Director, Town Nurse, Friendly Visitor Coordinator, Outreach Coordinator, and Outreach Assistant) meets weekly to assess needs and caseloads. This includes assessment of elderly transported by the EMS system each week. The caseload follow up is then assigned to meet the needs of the patients.

It is apparent with the continuing Federal and State budget reductions and the increase in number of elderly residents, that the number of hours for nursing services and the contract with the Visiting Nurses Association need careful review.

HARWICH EXTEND A HAND TASK FORCE

The Harwich Extend A Hand Task Force was initiated originally from the Community Health Access Project working to enhance and improve services for elders. This pilot project currently involves the Harwich Fire Department, Harwich Council on Aging, Alzheimer’s Association of Cape Cod and the Islands and Hospice of Cape Cod. The program provides Harwich Rescue personnel with assistance at the client’s home, and coordinates proper follow up for non-emergency cases the rescue department responds to. The program has 30 professionally trained active volunteers (one on call for each day of the month) who respond to the call from the rescue department day or night. The Extend A Hand program identifies patients at risk due to inadequate or absent home health care assistance.

VOLUNTEERS

Volunteers #: 392

Volunteer Hours: 35,851

In Kind \$ Value: \$440,457

Each year the COA is asked to select a volunteer as Harwich Senior Citizen of the Year, someone who represents all of our dedicated volunteers. Elder

Services of Cape Cod and the Islands, Inc. sponsors this program which seeks to honor an outstanding resident who exemplifies positive aging, is an excellent role model and gives his/her time willingly to serve others. This year the Harwich Council on Aging has chosen 2 such volunteers: Robert Prew and James Tompkins. The Harwich Board of Selectmen and the Commonwealth of Massachusetts presented certificates to both of the "Senior of the Year" recipients at the COA Volunteer Recognition Luncheon. In addition, Elder Services of Cape Cod and the Islands, Inc. recognized both men at their annual breakfast at the Coonamessett Inn in May. Their services included President of the Friends of the Harwich COA, and the development of the COA Computer Lab. Mr. Prew also serves as a volunteer "Friends Minibus" driver, and dedicates much of his time to: Kiwanis Club, the B.U.G.S. (bringing up grades in school) program at Harwich Elementary School and to Holy Trinity Church. Mr. Tompkins volunteer service included being Secretary of both the Community Center Building Committee and the Harwich Council on Aging Board of Directors. He also served as Chairman of the Pastor Parish Relations Committee of the Chatham United Methodist Church.

COUNCIL ON AGING PROGRAMS

Harwich Council on Aging programs continues to grow at a rapid pace.

- Harwich S.A.L.T. Council/TRIAD became an official member of the Barnstable County TRIAD and was recognized in a breakfast ceremony by Barnstable County Sheriff James Cummings.
- Harwich COA has a "Seniors" Police Officer serving as a liaison.
- American Red Cross (Cape Cod Chapter) provided hurricane preparedness seminars and kits for seniors as well as September 11, 2000 grief counseling.
- The Harwich Council on Aging organized The Lower Cape Prostate Cancer Support Group-meets monthly at the COA.
- The 2nd annual Harvest Health Fair served over 200 senior citizens.
- Over 25 free health and informational seminars were provided for community education.
- 423 seniors were provided Income Tax assistance!
- 316 seniors received Legal Counseling.
- The S.H.I.N.E. Counselors assisted 250 seniors and their families.
- 406 Files Of Life were distributed in 2001!
- 36 seniors availed themselves of the new Financial Service Counseling.
- 12 Senior Citizen Exercise groups met regularly at the Community Center serving 594 Harwich citizens.
- The Friends of the COA inaugurated their Computer Lab, providing 5 computers.

- 4 Computer classes provided 20 seniors with basic computer instruction.
- The World War II Discussion Group provided Veterans support and education.
- Blood Pressure Service continues with high demand and has expanded to Monday's, Wednesday's (with the Town Nurse) and Friday's.
- The Town Senior Citizen van to bring seniors to the Community Center for programs and services was implemented.

A summary of present programs, activities and service follows:

- Artfulness at it's best
- Banking Assistance
- Blood Pressure Clinic
- Book Mobile
- Breakfasts Monthly (sponsored by Dennis/Harwich Lion's Club)
- Bridge Lessons and Game
- Classes: Caning, Cooking, Cribbage, Crafts, Mahjongg, Upholstery
- Concerts
- Current Events Group
- Dances
- Day Trips, local and in-state
- Educational programs/Seminars
- Exercise Classes
- File of Life
- Financial Planning
- Friendly Visitor Program
- Fuel Assistance
- Harwich Hikers
- Harwich Stamp Club
- Health Insurance Counseling
- **S.H.I.N.E.** (Serving the Health Information Needs of Elders)
- Hearing Screenings
- Holiday Parties
- Information and Referral Services
- Income Tax Assistance
- Knitters group
- Legal Advice
- Long Term Care Insurance Information
- Luncheons weekly
- Manicures
- Massage clinics
- Medical Equipment

- Minibus-Seniors without transportation.
Free ride for grocery shopping, bank &
Post office. Minibus also provides the
Transportation to Current Events Group
And to the WWII discussion group.
- Movies on large screen T.V.
- Men's Club
- Newsletter (also on audio cassette)
- Outreach Program
Coordination of assistance for frail,
homebound elders and their caregivers;
coordination of volunteers for
medical transportation
- Painting Classes/Lessons
- Parkinson's Disease therapeutic exercise group
- Pedicures
- Prostate Cancer Support Group
- S.A.L.T. Council /TRIAD (seniors and law enforcement together)
- Telephone Reassurance Program
- Tool Sharpening
- Trips and Travel Opportunities
- Walking Club in the Gym
- Web T.V. Club
- Wellness weekly clinic (Wed.'s with the Town Nurse)
- World War II Discussion Group

Respectfully Submitted:

Christine Wood - *Chairman*
 Bettina Pino - *Vice Chairman*
 Hagar Johnson - *Treasurer FY 01*
 James Tompkins - *Secretary*
 Robert McCarthy
 James Noonan - *Treasurer FY 02*
 Barbara Bliss
 Elizabeth Watkins
 Vahan Khachadorian

Barbara-Anne Foley
Executive Director

Report of the
Building Code Board of Appeals

The Building Code Board of Appeals had no petition for relief during the year 2001.

Respectfully submitted,

Theodore R. Lawton
Chairman

Report of the **Board of Health**

The Board held 19 regular meetings during 2001 plus others devoted to special concerns.

A review of some of the accomplishments from the past year includes the following:

- 1- full year has passed of the complete smoking ban in Harwich- no complaints have been registered of violations/ confrontations as a result of this measure
- One hundred and fifty-two variances were granted to thirty-six applicants to provide for improvements in the repair or replacement of existing septic systems.
- BOH instituted a comprehensive body art regulation to cover the practice of body piercing and tattoo. This became necessary for all towns to address with the striking of the 30+ year ban on body art in Massachusetts. The profession was suddenly allowed without any public health and sanitation standards in place.
- Several members served as liaison to Planning Board subcommittee concerning the development of DCPC regulations.
- Major changes in the sampling and reporting procedures for the State Department of Public Health Bathing Beach regulations saw beach closures in the Town of Harwich for the first time in 2001. Staff is working with the County and State Health depts. to see if improvements can be made to this system.
- Flax pond remediation program- after ten years of operating the restorer program it was time for equipment replacement. We chose this opportunity to meet with the consultants to review technology advancements and have opted for a slight change in instrumentation at a major cost savings versus like-for-like replacement. We continue to work to refine this program and expect additional cost saving measures added to the effort such as town volunteer sample crews to assist with data collection and the Department of Natural Resources to assist with the operation and maintenance of the windmills.
- Meetings were held with the regional DEP office in an effort to clarify changes in Title 5 regulations affecting existing subdivisions in Zone II

water recharge areas (our efforts to streamline regulations and exempt preexisting conditions were overturned)

- Major environmental review was conducted for large scale projects as Harwich East Plaza; Pine Oaks III; Wequassett Inn expansion proposal; Snow Inn expansion proposal
- Currently working with other committees regarding stormwater drainage issues

GOALS FOR FY 03-

- Review and tackle tasks assigned to the BOH by the Local Comprehensive plan such as educational brochures on water quality; septic system management; identification of private drinking water wells in the community
- Develop a proposal for May Annual Town Meeting to fund a study of the Allen's Harbor Watershed area to identify and seek solutions for the documented elevated bacterial contamination in this area
- Form a working relationship with the Water Commissioners to study common issues of public education for drinking water supply protection; Zone II protection issues

We have a change in the membership of the Board this year as Linda Schultz chose not to consider another term at this time. We welcomed Dr. Stanley Kocot to the Board this summer to fill that vacancy.

We appreciate the cooperation and support of the various committees and staff members who have made themselves available to assist us in the administration of our duties. As usual, we acknowledge the efforts of the Health Department staff for all their dedication and effort throughout the year.

Robert A. Germain, *Chairman*
Alfred E. Hurst, *Vice-Chairman*
Ronald E. Hindman
Francis C. Sampson
Stanley L. Kocot

Report of the Health Director

The following permits were reviewed and issued by the Board of Health

TYPE	CURRENT FEE	# ISSUED
Food service establishments	\$25-\$150	171
Motels/Cabins	\$50.00	11
Rubbish Haulers	\$75	9
Swimming Pools	\$60	19
Disposal Works Installers	\$75	56
Milk & Cream	\$10	14
Manufacture of Frozen Dessert	\$25	7
Stable	\$20	21
Funeral Directors	\$25	5
Mobile Food	\$50	12
Septage Carriers	\$75	18
Bakery	\$50	6
Shucking	\$5	0
Massage Therapist	\$25	8
Massage Establishment	\$100	2
Catering	\$75	2
Underground Storage Tank Registration	\$2	0
Well Permits	\$25	23
Tanning Salons	\$25	0
Retail Sale of Tobacco	\$25	26
Recreational Camps	\$0	1

These resulted in the collection of \$20,617. In addition, 333 permits were issued for the installation and/or repair of septic systems and receipts totaling \$24,374. A total 1014 percolation and deep hole observation pits were performed on 278 lots with fees collected of \$15,735. Total department receipts for 2001 were \$63,815.

Inspection and requests for services were fulfilled in the following areas:

Food service	161
Septic system plan review	333
Building/alteration/site plan review	372
Housing	12
Therapeutic massage establishment	2
Swimming pools/beaches	43

Complaint investigation	37
Water analysis	492
Hazardous waste/underground storage	22
On-site septic approval	492
Test holes	519
Percolation tests	495
Real estate transfer review	307
Tobacco sale outlets	68

Special Projects and Surveys Conducted by the Department this year included:

-Exams to become certified to install sewage disposal systems and to inspect systems for real estate transfer were administered ten times

-New food service facilities/new owners opening in 2001 included: Luscious Louie's, Store Route 28, Harwich Exxon, The Cove Club, Lamberts', Seafood USA, The Clam Bar, Talk of the Town, Cranberry Liquors, Mason Jar, Pleasant Lake General Store and Pottery Plus.

-The Health Director assisted the Board in research and development of rules and regulations for body art establishments and practitioners.

-We worked closely with the Barnstable County Department of Health and the Environment on several issues including: twice yearly groundwater monitoring project; assistance with the enforcement of tobacco control regulations; implementation of the new bathing beach monitoring regulations; and establishment of that agency as a regional vaccine distribution depot for area physicians. The County Laboratory continues to provide a valuable service in free and/or reduced cost water analysis and auxiliary field crews at great savings to the Town. We appreciate this unique service available to our department.

-Work continued on several interagency programs such as monthly meeting of inspectional/community service departments to improve delivery of service in permit review; work toward drainage improvements along Route 28 with the State Division of Highway personnel; assist the High School in evaluation of indoor air quality issues; plan team inspection strategies for large scale problems; assist with the development of Town-wide volunteer water quality monitoring program.

-The Health Director was a featured speaker this year at workshops for the Cape Cod Regional Technical High School Culinary Arts Program, Serve Safe Food Manager Certification training and several lectures/workshops for school personnel on bioterrorism/responding to anthrax issues.

-An outbreak of salmonella food-borne illness at a local resort dominated staff resources for most of July. The case fortunately was contained to two

events at the facility and not the general public dining areas. One hundred and seventy guests from California to Florida and Canada were interviewed to determine commonality and cause of illness. Multiple facility inspections were conducted along with staff interviews in an effort to isolate the source of the problem and take corrective action. The Department wishes to thank the Massachusetts Department of Public Health Division of Food and Drugs and Division of Epidemiology and Immunization for their role in assisting the Town during this project. In particular we wish to acknowledge the efforts of Johnson Nsubuga, Epidemiologist, for his valuable technical assistance, and advice in guiding us through this difficult process.

-This year the Town administered over 600 doses of flu vaccine at clinics and distributed an additional 300 doses to the homebound and nursing home programs. The Health Director continues to administer the VNA contract. This year the VNA conducted monthly childhood immunization clinics; conducted maternal/newborn visits; provides staff to conduct flu clinics and investigates and reports on all communicable disease cases.

-Legislative changes requiring certification for all Sealers of Weights and Measures became effective in 2001. James Fournaris, Town Sealer, chose not to pursue the certification and resigned from the position in winter 2001. Effective July 2001 the Town entered into a contract administered by this Department for the Town of Barnstable to perform Sealer of Weights and Measures duties. Barnstable has a "state of the art" department of certified staff and equipment and is willing to offer this service to small communities. It is with sadness that we noted the passing of former Sealer Jim Fournaris in July 2001. We shall miss his wit and humor sprinkled through the office.

We are very grateful to the continued assistance of our many volunteers. They make programs such as the flu clinics operate smoothly. Thanks to Marge Marion, Nadine Schmitt, Anne Welch, Elayne Stockwell, Louise Dickinson, Barbara Zotarelli for their help in 2001.

Paula J. Champagne, R.S., C.H.O., *Health Director*

Lisa Gordon, RS, *Senior Health Inspector*

Herbert Schnitzer, *Health Inspector*

James Fournaris, *Sealer of Weights & Measures**

Judith M. Sullivan, *Principal Clerk*

Sandra Varrica, *Principal Clerk*

Sandra Howard, *Recording Secretary*

*resigned

Report of the **Department of Veteran's Services**

This year has seen a number of changes in the medical services provided to all veterans. We suggest that you call the local Veteran's Service Office to be updated.

We are still waiting for the Department of Veteran's Affairs to cut the length of time it has been taking to process claims. At present, six months to a year is the normal time before decisions are handed down, which we feel is unacceptable.

This department is a one-stop agency for veterans. All of your questions should be directed to this office for both state and federal benefits.

We would like to thank the Town Administrator, Town Accountant, and Treasurer for their help, which enables us to provide the professional services expected by all our veteran clients.

Sidney L. Chase, *Director, Veteran's Agent*
Norman E. Gill, *Assistant Director, Veteran's Agent*

Report of the **Human Services Advisory Committee**

The purpose of the Human Services Advisory Committee is to consider the merits of requests from various Human Service agencies in order to determine which requests and what amounts of town funds will be presented to town Meeting for consideration and to solicit others through interviews with the Agencies. The recommendations of the Committee will be submitted to the Board of Selectmen as an omnibus article each year. The Committee will meet with the Town Administrator, Board of Selectmen, and Finance Committee as necessary to review their recommendations in the same manor as a department head. All Human Services budgetary requests are referred to the Human Services Advisory Committee to be reviewed in this way. The Committee may also be required to (1) Develop or oversee the development of a needs assessment for human services in Harwich, (2) Develop contracts for particular services with particular Agencies on a unit cost or other basis, (3) Monitor the delivery of services contracted through documentation, site visits, interview or other appropriate means to establish service quality and quantity; and (4) Be requested by the Board of Selectmen to review and advise them on human service issues.

In 2001 the Town appropriated \$69,080.00 to aid fourteen agencies. The residents of the Town received \$9.80 for every \$1.00 appropriated.

Committee Members

James M. Noonan, *Chairman*

Robert Spidle, *Vice Chairman*

John Jennings, *Secretary*

Rev. Harlow T. Doliber

Juell Buckwold

James B. Tompkins

Anthony Pagliaro

Report of the

Harwich Housing Authority

The office location and mailing address of the Harwich Housing Authority is 38 Sisson Road, P.O. Box 714 in Harwich Port, MA 02646. Working hours of the Authority are four days per week between the hours of 8:00 a.m. and 1:00 p.m. Monthly meetings of the Board of Commissioners, which are posted and open to the public, are held on the last Tuesday of every month, unless otherwise noted with posting at Town Hall.

Eligibility for housing subsidized through the Harwich Housing Authority is governed by rules and regulations promulgated by the Commonwealth of Massachusetts Department of Housing and Community Development (DHCD) and the United States Department of Housing and Urban Development (HUD). Income admissions limit criteria for the 705 family housing program are as follows:

<u>1 Person</u>	<u>2 Persons</u>	<u>3 Persons</u>	<u>4 Persons</u>	<u>5 Persons</u>	<u>6 Persons</u>	<u>7 Persons</u>	<u>8 Persons</u>
28,900	33,000	37,150	41,300	44,600	47,900	51,200	54,500

The Harwich Housing Authority (HHA) operates a total of thirty-seven (37) units of subsidized housing under four (4) different subsidy programs. State programs include the Massachusetts Rental Voucher Program (MRVP) which currently has twelve (12) scattered site family and elderly units; the Massachusetts 705 family housing program which manages twelve (12) state family units; and the Massachusetts 167 program/Department of Mental Health which has a total of eight (8) special needs units. In addition, the HHA acts as a host agency for the administration of five (5) Section 8 HUD certificates for tenants living in Harwich.

The Harwich Housing Authority's waiting list continues to reflect the need for additional affordable housing in the Town of Harwich. The waiting list for the 705 family housing program presently consists of 404 families, with 0 people on the 1 bedroom waiting list and 257 families on the 2-bedroom waiting list and 147 families on the 3-bedroom waiting list. The waiting list for the MRVP Massachusetts Rental Voucher Program presently consists of 227 families, with 16 people on the 1-bedroom waiting list and 155 families on the 2-bedroom waiting list, 51 families on the 3-bedroom waiting list and 5 families waiting on the 4-bedroom waiting list.

The Harwich Housing Authority acknowledges that there is a real need for all types of housing in the town, and continues to seek opportunities to provide quality, decent, affordable housing to Harwich residents. In spite of the dismal climate of State and Federal funding cuts, the Harwich Housing Authority will continue its quest to obtain funding for further development of needed programs to assist the residents of Harwich. Exploring all avenues of funding resources and technical assistance, including joint public-private ventures, the Housing Authority continues to work with town officials, residents, the Town's newly formed Housing Committee, the Lower Cape Cod Community Development Corporation, and other groups and organizations to provide additional housing with whatever funds may become available.

Annual Operating Budget FY 10/1/01-9/30/02*

* Excluding 5 Section 8 Units

Program	Receipts		Expenses	Units
400.01	\$32,250	RENT		
	\$32,682	STATE	\$64,932**	12
		SUBSIDY		
167-1	\$18,350	RENT	\$18,350	8
MRVP	\$ 2,930		\$ 2,930	12
SECTION 8				5
<hr/>				
TOTAL	\$86,212		\$86,212	37

** This includes a payment of \$4,400 to the Town of Harwich in lieu of taxes.

Cynthia Sullivan is the Executive Director. Ms. Sullivan, a Harwich resident, has been in this position since July of 1997. She has her Public Housing Manager certification. In addition, she has had previous experience working with various subsidy programs in Medford, Cambridge and Boston and Brookline.

Charlie Puzo currently holds the position of Maintenance Mechanic with the Harwich Housing Authority. He is very experienced in maintenance and works a part-time schedule with the HHA.

The Harwich Housing Authority wishes to express its gratitude and thanks to the Town and citizens of Harwich for a successful 2001 and looks forward

to productive 2002. We welcome and encourage your support and suggestions in our efforts to continue to provide quality housing for the residents of Harwich.

Respectfully submitted,

William Doherty; *Chairman, Board of Commissioners*
Cynthia Sullivan, *Executive Director*

BOARD MEMBERS:

William Doherty, *Chairman*
Robert Randolph, *Vice Chairman*
Senna Fernandez, *Treasurer*
Alexander Tod, *Assistant Treasurer*
Brooke Williams, *Assistant Secretary*

STAFF:

Cynthia Sullivan, *Executive Director*
Charlie Puzo, *Maintenance*

Report of the **Brooks Free Library**

739 Main St., Harwich, MA 02645

Phone: (508) 430-7562

Homepage: www.vsg.cape.com/~brooks

Email: brooks@cape.com

This report reflects the calendar year 2001. Statistical and financial information pertains to the fiscal year beginning July 1, 2000 and ending June 30, 2001 (FY2001).

President Bush said, in proclaiming National Library Week from April 1-7, 2001 "An educated citizenry provides the foundation for a free and democratic society. Libraries promote the sharing of knowledge, connecting people of all ages with valuable information resources." These remarks are especially important in the wake of the terrorist attacks of Sept. 11th. It is important to remember the many blessings we enjoy in our democracy. The open exchange of ideas and free access to information, vital to a democracy, are intrinsic parts of any public library. Our collections represent all viewpoints, providing for intellectual freedom for all. In addition, public libraries have been called "the great equalizer" because they are open to all, regardless of race, ethnicity, age, sex, disability, citizenship, or economic or social status.

Since its founding in 1880, the Brooks Free Library has helped generations of Harwich residents to lead fuller, more satisfying lives. Today, in addition to providing access to popular fiction, the classics, audiobooks, music and video recordings, we are also teaching patrons to be information literate. Information literacy means being information smart. It means knowing how to find, evaluate, and use information in all forms. Librarians bridge the information gap by ensuring that all people have the resources and skills they need to live, learn, work, and govern in our democracy. The Brooks Free Library, like all public libraries, is working to narrow the "digital divide" by providing access to computers and electronic resources for those who do not have such access at home. On an individual basis as patrons request assistance or we respond to a reference question, as well as through small group classes offered several times per week, we are instructing patrons in the use of electronic resources.

Use of the Brooks Free Library continues to grow by leaps and bounds, as measured by many different workload indicators. This year we experienced our largest increase in circulation ever. In FY2001 123,401 items were borrowed from the Brooks Free Library, an increase of 11,529 items over FY2000. This constitutes an increase of 38% in circulation in the past five years.

75,240 visitors came to the library last year, an increase of 5,586 over FY2000. This means an average of 6,270 visitors came to the library each month. This is an increase of 12% in the past five years. The number of inter-library loans rose to 10,683 - an increase of 204% in the past five years. The total number of library cardholders is now 13,540, an increase of 66% in the past five years. Last year, we answered 3,955 reference questions. We now contribute 54,684 items to the CLAMS database.

One of our biggest increases has been in the use of public computers. In FY2001, we had five computers available for public use for word processing and the Internet and two MacIntosh computers in the Children's Dept. with word processing, educational software and games, for a total of seven public computers. Our number of computer use sessions sky-rocketed - from 4,395 in FY2000 to 10,360 in FY2001, an increase of 136% in one year! With additional computer purchases in the fall of 2001, we now have nine public computers for Internet and word processing and the two MacIntosh computers, for a total of eleven computers for public use. In addition, the Library has two computers on each floor dedicated to the CLAMS catalog. These four computers can be used by patrons to look up materials in the catalog and to request items.

Programming efforts continued to increase as well. This year the Library offered 196 children's programs, with a total attendance of 6019. This is an increase of 26% in attendance at children's programs over FY2000. Programs offered in FY2001 included two toddler story-times per week, parent-son and parent-daughter book discussion groups for middle school students, puppet shows, storytellers and seasonal craft activities. The Summer Reading program was extremely successful, with 241 children participating, with a total of 3,205 books read, an increase of 71% in books read over FY2000. The programs and activities for children have been greatly expanded in the fall of 2001 using the Howard W. Lang Memorial Trust. An additional story-time per week, a bi-weekly creative movement program, a weekly game time, and a monthly puppet show have been added. The Friends of the Brooks Free Library continued sponsoring monthly programs for adults on Sunday afternoons, with a variety of interesting speakers and topics. The Library continued to offer the "How to Use CLAMS" classes and "Using the Online Databases" several times per week. A book discussion group for adults was started in the fall of 2000 and continues to meet on Tuesday mornings. All together, 80 adult programs were held at the library, with a total attendance of 520.

The Children's Librarian, Suzanne Martell, has continued her strong record of collaboration with the Harwich schools. In June 2001 we hosted

several classes of fourth graders for research instruction and library tours. In the fall of 2001 six 5th grade classes, three 6th grade classes, six 7th grade classes visited the library to do research on assignments and receive library instruction. The Children's Librarian visited the schools during each 7th grade class' computer time to instruct the students in the use of the InfoTrac and SIRS periodicals database. The entire junior class from Harwich High School also visited the library with History teacher Richard Houston for instruction in the CLAMS catalog and the periodical databases. As a result of this collaboration, and the class trips, the numbers of students coming to use our "Homework Center" each day after school has increased dramatically. The Library is now the "in place" to be. This is an unusual phenomenon, as most public libraries have difficulty attracting young adults.

The Brooks Free Library continues to be blessed with dedicated volunteers, without whom we could not function! Last year, 42 volunteers worked over 1800 hours on tasks such as shelving books, covering books and attaching spine labels, and straightening book shelves.

In October 2001, we were delighted to have Dianne Mutch transfer here from the Town Administrator's Office. The addition of the Principal Clerk position fills a desperate need since, despite our growth, the Library had no clerical help. In December 2001, Myrna Crowley retired after eleven years as a Cataloger and then Reference Librarian at the Brooks Free Library. Jo Ann Latimer was promoted from Staff Librarian to Reference Librarian, and Julie Pina from Senior Library Technician to Staff Librarian. Our pool of substitute Library Technicians this year has included Debbie Bailey, Juell Buckwold, Lea Cavill, Janis Chandler, Julie Croston, Dot Hemmings, Phillip Inman Mary Jo Metzger, Judy Nichols, and Sean Owen.

This year we were saddened by the loss of Lee Baldwin, local naturalist and former library trustee. Prior to her passing, Mrs. Baldwin donated her papers to the Brooks Free Library. This collection has now been processed and is available for public use in the Library's Local History Room.

Respectfully submitted,

Ginny Hewitt
Director

Report of the **Brooks Free Library Board of Trustees**

The Trustees of the Brooks Free Library are pleased with the growth of library usage and programs during the year 2001.

Director Hewitt's report gives specific statistics for circulation, attendance, programs and computer use. The Trustees are pleased to know that the library is serving the residents of the Town of Harwich so comprehensively.

This year Trustees Senna Fernandez and Attorney William Crowell were re-elected to three year terms on the board.

The Howard W. Lang Memorial Trust has helped the library staff increase its programming for children. We have been able to increase our purchase of materials for children with this trust fund.

The Friends of the Brooks Free Library continue their strong support for the library. The Sunday afternoon programs of speakers and artists is appreciated by everyone in the community. The Friends support our children's programming and help with the physical needs of our facilities.

Reference Librarian Myrna Crowley retired in December. The Trustees thanked her for the excellent service she gave the library patrons as a member of the staff for twelve years.

We were saddened by the death of Lee Baldwin in 2001. Mrs. Baldwin served as a Trustee of the Brooks Free Library from 1991-1999. She served as a member of the building committee and was instrumental in completing the library building project. Mrs. Baldwin donated her papers to the library and they have been processed and are available for public use in the Library's Local History room.

Report of the **Harwich Historic District Commission**

The Commission had nine meetings during the year 2001, eight requests for Certificates of Appropriateness were approved and two are pending, one was not approved.

Among the proposals approved were signs for the Tile Works, the Mexican restaurant, a real estate office and the so-called Luddy sign in Exchange Park. This sign welcomes people to Historic Harwich and is somewhat similar to a sign Selectman Luddy saw in Harwich, England when he visited there a few years ago and the new sign for the Telephone Building is being held up for further design information. The Watts memorial flagpole and illuminated flag located in the front yard of the First Congregational Church was donated by Mrs. Vivian Watts as a memorial to her late husband Phillip, who was a member of the church, a World War II veteran and a popular Cranberry Valley golfer. The removal and reconstruction of the old barn on the so-called old Ford property on Main Street and the Chamber of Commerce kiosk located in Exchange Park.

The one proposal that was not approved was the canopy over the gas pumps at the Getty gas station on Main Street. Three abutters appeared at the public hearing and one abutter wrote a letter objecting to the canopy, which was quite similar to the canopy at the Harwich Port Getty gas station. The Commission voted unanimously to not approve the canopy because it was too large and covered too much of the lot. Also it was inappropriate for a Historic District.

Respectfully submitted,

Theodore R. Lawton,
Chairman

Report of the **Historical Commission**

The Harwich Historical Commission (HHC) achieved several major accomplishments in 2001. The roof of the South Harwich Meeting House (the former South Harwich Methodist Church) was repaired using proceeds of Article 32, Annual Town Meeting 2001. This project has been planned for several years, however, with the help of Town Administration staff, notably Mr. Joe Letteri, Director of Highways & Maintenance, and his efforts to retain the Barnstable County Sheriff's Community Services Division for labor, the work was completed in several days in September. Additional exterior work is being planned this spring and in FY 2003, prior to any final action on correcting the condition of the foundation.

The second project was the revision of plans for the West Harwich School building, completed under contract with Coastal Engineering, Orleans, MA. The HHC is attempting to conclude a joint contract with several grant proposal firms to carry this project into the next step of finding appropriate grant funding. This is also being done in coordination with the Massachusetts Historic Commission and local interests in effort to obtain approval for the listing of the structure on the National Register of Historic Places, ideally as part of a larger district within W. Harwich.

The Commission's role in implementing the Demolition Delay By-law process is continuing. Two buildings with a date of construction prior to 1900 were inspected and an approval of demolition granted to the owners, each without a major impact on the historic significance of the Town (70 Chase Street, W. Harwich - House demolition and replacement with new home; 115 Gorham Road, Harwich - House and adjacent garage demolition, and replacement with new home). A third project, an old barn at 687 Main Street, Harwich Center was approved for demolition with conditions of an historic reconstruction as close to original as possible. This project also involved approvals from the Harwich Center Historic District as well as the Zoning Board of Appeals.

The new calendar year will address several major outstanding issues in addition to the actions related to securing the South Harwich Meeting House and the West Harwich School. The first is the acquisition of a full time staff position to substantially increase the capabilities of the Town to meet its obligations under State legislation and its own Comprehensive Plan. This new staff position would allow the Commission to pursue completing a historic structure survey of the Town (only about 250 out of over 900 pre-1900 buildings have been surveyed in detail to date). It would also provide the ability to complete

the historic preservation Section of the Harwich Local Comprehensive Plan (re-approved last year); and provide technical assistance to apply for State and Federal historic preservation studies and grants. These actions and staff support are critical to preserving the Town's heritage and attraction for both residents and visitors.

In an effort to consolidate previously approved revenues for Town owned historic building preservation, the Commission will submit an Article for the Annual Town Meeting of 2002 to combine the unexpended amounts of all past Articles of the HHC. This includes Article 61, ATM 1996 – Purchase South Harwich Methodist Church; Article 60, ATM 1998 – Fund Study of Appropriate Uses, Town owned buildings; and Article 32, ATM 2001 – Repair to South Harwich Meeting House Roof & Gutters. The intent is to provide a unified capability to respond to the preservation of Town owned historic structures. A new article to address specific non-funded needs will also be submitted.

Membership changes include the loss of Duncan Berry in the Spring who has served the Commission well, especially in the role of reporting on Demolition Delay By-Law projects as well as organizing material for local television presentation. The Commission also welcomes a new member Robert S. Widegren and looks forward to his knowledgeable and fresh perspectives. Our Board Clerk, Mechelle Goodwin is also recognized for her dedication and work in keeping the Commission on track.

Respectfully submitted,

David Palmer, *Chair*
Phil Eagan, *Vice Chair*
Robert Marshall
Harry Ryder
Robert Widegren
(Appointed, Nov., 2001)
Chris Wood
Duncan Berry
(Resigned, Spring, 2001)

Report of the **Harwich Cultural Council**

In 2001, the Harwich Cultural Council shared the funds allotted to the Massachusetts State Legislature. The Massachusetts State Legislature supports local activities with the distribution of monies. In 2000 the Harwich Cultural Council received permission to allocate \$3,300.00 for 2001. Combined with available unencumbered monies from the past years we were able to award a total of \$4,946.00 for the year 2001.

The Council holds open meetings from October 15th to December 1st in order to review all applications. The Local Cultural Council will continue to meet intermittently from January to September to oversee and promote overall activities. As in the past, we will give local applicants first consideration.

This year (2000), the council received over \$16,612.00 amount of requests. The following is a complete list of approved applicants.

The LCC hopes to generate additional funds in order to acquire matching funds from the Massachusetts Cultural Council to provide increased cultural enrichment for the town of Harwich.

Harwich Elementary School (2)
Harwich High School
Cape Cod Community TV
Lower Cape Cod CDC
Ruth Harcorvitz
Melissa Hayes Tishler
Harwich Community Partnership for Children
Edward M. Wirt
Alice H. Van Buren
Studio 878 Trust
Gillian Drake
Harwich Middle School, Donna C. Phil
Holy Trinity School
Harwich Middle School

Respectfully submitted,

Laura Beitler-Christakis, *Chairperson*

Report of the **Forestry Committee**

Elected the following officers:

Raymond L. Thacher, Chairman

Hugh C. "Tim" Millar, Vice Chairman

Sheldon J. Thayer, Clerk

Scout units, both male and female, visit the Forest for camping and instruction during all seasons of the year. The Forestry Committee wishes to extend its thanks to the Scout Leadership and to the Scouts who continue to maintain an area for camping and diligently remove unwanted debris and material throughout the 140+ acres of the Forest.

The Holmes Forest Public/Police firing range continues to be effectively monitored by the Harwich Police Department. It is supervised by Officer Jonathan Mitchell, Firearms Instructor for the Department. The Forestry Committee thanks those Police Officers and Public Participants for their continued respect for the rules of the range and for keeping the area safe and free of debris and projectile contaminants.

The range occupies about one acre and is located in an old sandpit with high bankings on three sides. The target area is at the base of the northern rim. A flag warning system is in place to notify potential walkers in the Forest that the range is in use. There is a flagpole at the entrance to the range on Depot Road and another at the southern edge of the range.

Purposely, there is no attempt to maintain groomed walking paths. The Forestry Committee is charged with caring for the Forest in its "natural state". There are, however many natural animal trails to be traversed and enjoyed.

A parking area is available near the Charles D. Holmes commemorative stone off Depot Road, for those who wish to walk in the Forest. We ask that you observe the following:

1. If the Firing Range is in use, a flag will be flying. Avoid proximity to the range.
2. If you take anything in - bring it back out when you leave!
3. The Forest is not to be entered by ATV's or dirt bikes.
4. Above all enjoy yourselves and the surroundings!

The Forest is randomly patrolled by the Forestry Committee/Rangers and their faithful "Canine Assistants". We have observed signs and occasionally actual evidence of a healthy wildlife population residing and/or migrating through the Holmes Forest.

Respectfully submitted,

Raymond L. Thacher, *Chairman*

Report of the
Designer Selection Committee

The Designer Selection Committee had no activity during the year 2001.

Respectfully submitted,

Theodore R. Lawton
Chairman

PUBLIC SAFETY

Report of the Fire Department

Fire and Emergency Statistics – 2001

The Harwich Fire Departments uses the Massachusetts Fire Incident Reporting System (MFIRS) for all of its incident reports. This system has been in use for quite some time and is part of the National Fire Incident Reporting System (NFIRS). Both the Massachusetts State Fire Marshall's Office and the United States Fire Administration collect the information that is documented on these reports. This not only creates a standardized method for incident reporting, but the statistics developed from these reports assist in identifying fire hazards, life safety concerns and trends for fire cause. For each request for service that the Fire Department receives, one incident number is created. Whether 1 truck or 10 respond, 2 people or 20, there will still be only one incident number created for each request.

Total Incidents	3651
Total Fires	723
Structure Fires	50
Motor Vehicle Fires	14
Brush/Outside fires	32
Hazardous Materials	178
Automatic Fire Alarms	238
Miscellaneous Fire responses	211
Total Medical	2841
Medical Emergencies	2349
Motor Vehicle Accidents	206
Medical Assists/Misc.	286
Total Public Service	87

Once again the year 2001 has brought an increase to the amount calls for service. 3651 represents an almost 4% increase over 2000.

Incidents by Village	
North Harwich	159
East Harwich	801
Pleasant Lake	347
Harwichport	539
South Harwich	205
West Harwich	316
Harwich Center	981

Mutual Aid	
Fire Received	19
Medical Received	53
Fire Given.	45
Medical Given	185

Operations

In September Fire Fighter Robert Williams retired after 27 years of dedicated service. Fire Fighter Williams carried the staff rank of Lieutenant due to his duties as the department mechanic. Not only did Lt Williams work his regular shift as an EMT on Group 3, but he also kept the department fleet in top-notch condition. So as not to be bored with his retirement, Rob has taken on the project of restoring the Town’s first motorized fire engine, a 1928 Maxim, which was recently recovered from a cow barn in New Hampshire. Lieutenant Donald Parker has assumed the department’s maintenance duties. Lieutenant Parker will also continue to serve as the Lieutenant on Group 1. Matthew Eldredge was appointed to fill the vacancy on Group 3.

The new engine that was purchased at Town meeting in 2000 was delivered in early January of this year. Aside from being designed to carry Advanced Life Support (ALS) equipment, this vehicle also gives the department the ability to use Class A foam for extinguishing fires. This engine was placed into service and currently runs first due at the Headquarters station.

Emergency Medical Services

This year \$771,063 was received from insurance payments and reimbursement for deposit into the Town General Fund. As always our response was without regard for how the trip would be paid for. This Department has always, and will always respond to your calls for service.

At the 2001 Town meeting approval was received to purchase a new ambulance. The Department had been purchasing a new ambulance every other year up until this point, but it was necessary to replace the oldest ambulance a year early to keep the replacement plan working without the ambulance mileage getting to high. The new ambulance was delivered in November and has been placed in service at the Headquarters station.

Donna Dolan and Henry Jessop continued to teach CPR classes throughout 2001. Countless citizens have learned this skill, and I am proud of the service they provide.

Fire Prevention

The following inspections were completed in 2001

Resale Inspections	360
New Home Alarm System	127
Alterations to existing systems	116
Oil burner / Storage	136
Commercial License	31
New Sprinkler System	5
Gas Installation	32
Aboveground Tank Removal	8
Underground Tank Removal	7
Other revenues/fines	50
 Total Inspections	 822

Total money collected from inspections/permits and submitted to the Town treasurer for deposit in the Town General Fund: \$ 19,295.00.

Fire and Rescue Apparatus

Rescue 62	2000	Ford/Road Rescue Ambulance
Rescue 63	2001	Ford/Road Rescue Ambulance
Rescue 73	1998	Ford/Road Rescue Ambulance
Special Hazards 72	1986	Chevrolet/Emergency One Heavy Rescue
Marine Unit 74	1972	Boston Whaler – Rescue Boat
Engine 64	1992	Emergency One – 1500gpm
Engine 65	1993	Emergency One – 1250gpm
Engine 68	1976	Mack/Emergency One – 1250gpm
Engine 69	2000	Emergency One – 1500gpm
Ladder 66	1992	Emergency One – 110' Aerial Ladder
Forestry 67	1981	Brush Truck
Car 60	1991	Ford Crown Victoria – Staff Car
Car 61	1998	Ford Crown Victoria – Chief's Car
Car 70	1999	Dodge Pickup – 4 WD
Car 71	1998	Ford Crown Victoria – Deputy Chief's Car
Car 75	1999	Ford Crown Victoria – Fire Inspector's Car

gpm – Gallons Per Minute

Personnel Roster

Administration

Chief Robert A. Peterson, Emergency Medical Technician – Basic
Deputy Chief Wilfred Remillard, Emergency Medical Technician – Basic
Sandra F. Howell, Principal Clerk

Fire Prevention

Captain Henry Jessop, Inspector, Emergency Medical Technician – Basic
Susan Pires, Principal Clerk – Part time

Fire Suppression and Emergency Medical Services

Group 1

Captain William Flynn, Emergency Medical Technician – Paramedic
Lieutenant Donald Parker, Emergency Medical Technician – Basic
Fire Fighter Robert Johnson, Emergency Medical Technician – Basic
Fire Fighter Michael Mason, Emergency Medical Technician – Basic
Fire Fighter Brenda Norcott, Emergency Medical Technician – Paramedic
Fire Fighter Glenn Hawthorne, Emergency Medical Technician – Paramedic
Fire Fighter Eric Diamond, Emergency Medical Technician – Paramedic
Fire Alarm Operator Margaret Mantos

Group 2

Captain John Clarke, Emergency Medical Technician – Basic
Lieutenant Daniel Spencer, Emergency Medical Technician – Basic
Fire Fighter John Ayer, Emergency Medical Technician – Paramedic
Fire Fighter Joseph Mayo, Emergency Medical Technician – Basic
Fire Fighter Bruce Young, Emergency Medical Technician – Basic
Fire Fighter Craig Thornton, Emergency Medical Technician – Paramedic
Fire Fighter Justyne Walorz, Emergency Medical Technician – Paramedic
Fire Alarm Operator Alice Bonatt, Emergency Medical Technician, Basic

Group 3

Captain Norman Clarke, Emergency Medical Technician – Basic
Lieutenant Timothy Jaques, Emergency Medical Technician – Paramedic
Fire Fighter Robert Sanders, Emergency Medical Technician – Paramedic
Fire Fighter David LeBlanc, Emergency Medical Technician – Basic
Fire Fighter Bucky Mabile, Emergency Medical Technician – Paramedic
Fire Fighter Leighanne Deering, Emergency Medical Technician – Paramedic
Fire Fighter Matthew Eldredge, Emergency Medical Technician – Basic
Fire Alarm Operator Diane Aikman, Emergency Medical Technician – Basic

Group 4

Captain Kent Farrenkopf, Emergency Medical Technician – Basic
Lieutenant Brian Coughlan, Emergency Medical Technician – Paramedic
Fire Fighter Leonard Kalbach, Emergency Medical Technician – Basic

Fire Fighter George Romme, Emergency Medical Technician – Basic
Fire Fighter Joel Goucher, Emergency Medical Technician – Paramedic
Fire Fighter Stephen Currey, Emergency Medical Technician – Paramedic
Fire Fighter Sean Piche, Emergency Medical Technician – Paramedic
Fire Alarm Operator Donna Dolan, Emergency Medical Technician, Basic

The tragic events of September 11, 2001 have forever changed how we all live. This has especially wrung true in the Fire Service. Since the day of the events and the subsequent anthrax attacks, the Fire Service has been placed into a position of the “Front Line Troops” on the war against terrorism. As the event in New York City has shown, we may be the first to respond when something like this happens. Unfortunately for 343 of our Brothers and Sisters in New York this response would prove to be their last. While the last of their remains has yet to be returned home, I would like to take this opportunity to thank the Community for their outpouring of kindness and generosity following the September 11th attacks.

Another outcome of these events was the need to respond to concerns about anthrax. With this need to respond came a need for training and equipment purchases so that this department could handle these events with a minimal amount of resources. While the learning curve was steep, I am proud at the way this department handled the additional responsibilities brought about by these events.

In my 40 years of service to the Town, I have never been prouder of this Department. The Officers, Fire Fighters and Fire Alarm Operators have performed their duties with pride and professionalism. I would like to thank them for their service.

Finally, I would like to thank the Board of Selectmen, the Town Administrator, the Assistant Town Administrator, Department Heads, Elected Officials, the various Town Committees and most importantly, the Citizens of the Town of Harwich for your continued co-operation, interest and support of our activities.

Respectfully submitted,

Robert A Peterson, *Fire Chief*

Report of the **Harwich Police Department**

To the Honorable Board of Selectmen and Citizens of the Town of Harwich, as the Chief of Police, I am pleased to submit the Annual Report of the Harwich Police Department for the year 2001 and recognize the personnel who provided professional public safety and law enforcement services to our community.

PERSONNEL

ADMINISTRATION

Chief William A. Mason

Captain Peter G. Welch

Karen F. Young, Administrative Secretary

Beverly A. Murphy, Records

Chris A. Small, Asst. Secretary – Firearms Licenses and Records

DETECTIVES

Lieutenant Barry M. Mitchell

Sergeant Thomas A. Gagnon

Detective Robert C. Brackett

Detective Lee E. Culver, Court Prosecutor

PATROL

Lieutenant Manuel A. Gomes Jr.

Sergeant David J. Jacek

Sergeant Richard R. Sayers

Officer Earl T. LeGeyt

Jonathan L. Mitchell

Officer William M. Shelley

Officer Jeffrey F. Davis

Officer Edward W. Silva

Officer Robert F. Horgan

Officer Terrence A. Dinnan

Officer T. Paul Ulrich

Officer James M. Cheverie

Officer Scott H. Wright

Officer Thomas R. Dion

Sergeant Dennis J. Kendrick

Sergeant Christopher J. Kender

Officer Craig T. Morris

Officer John E. Warren

Officer Richard Campbell

Officer John F. Sullivan, Jr.

Officer Robert D. Hadfield

Officer Adam E. Hutton

Officer Michael E. Porter

Officer Kevin M. Considine

Officer Neil A. Nolan

Officer Tracy A. Curran

Officer Aram V. Goshgarian

Officer Heath J. Eldredge

COMMUNICATIONS

Dispatcher Donna I. Tavano

Dispatcher William D. Willis

Dispatcher Amy L. Clough

Dispatcher Patricia MacDonald

SPECIAL OFFICER - ANIMAL CONTROL

John J. Burns (Full-Time)

Carolyn E. Jones (Part-Time)

BUILDING MAINTENANCE AND REPAIR

Michael E. Bryda

SPECIAL OFFICERS

David R. Brouillette

Robert E. Currie

Walter D. Ennes Jr.

Joseph Gomes (Honorary)

Keith E. Lincoln

Donald R. Moreland (Armorer)

John F. Sullivan Sr.

Patrick J. McCarthy

John J. Miller

Matthew J. O'Brien

Susan Ahearn

Chester F. Wright

SPECIAL OFFICERS - POLICE MATRONS

Cheryl Malone

Sarah P. Pearl

Karen Shores

Sandra J. Wilkins

Patricia Scarnici

Ann Schweizer

SPECIAL OFFICERS - LONG POND ENFORCEMENT

Captain Brian Allen

Heidi Rogers

Neal P. Nevin

CRIMINAL ACTIVITY REPORTED

Code	Category	1998	1999	2000	2001
001	Homicide	1 (MV)	2 (MV)	0	0
002	Rape	7	3	9	4
003	Robbery	1	1	1	0
004	Assault	110	107	116	96
005	Burglary	113	56	72	76
006	Larceny	224	203	235	252
007	Auto Theft	10	9	10	5
008	Arson	2	1	1	0

TAKEN INTO CUSTODY

Part I Offenses (Code 001-009)	69
Warrants	56
Operating Under the Influence	58
Other Offenses	112
Protective Custody	11
Incapacitated Persons	19
Total	325
Restraining Orders	80

As Chief, I have been privileged to work with an excellent staff that takes pride in their service to the community of Harwich. Captain Peter Welch, Lieutenant Manuel Gomes, Lieutenant Barry Mitchell and the rest of the Department's staff have been professional and diligent in addressing issues, which have faced the Department over this past year. A special thanks goes to Karen Young, my Administrative Secretary, for her perseverance in meeting endless deadlines, developing reports, attention to details, directing calls, and budget maintenance.

I continue to have the pleasure of meeting and working with several citizen groups, civic organizations, churches, and other Town departments. Their support and assistance has been invaluable in helping me understand the needs of the community and developing priorities to meet expectations in a cooperative manner. I have learned much during my tenure due to these individuals for which I am very grateful and will do everything possible to encourage the growth of these positive relationships.

Personnel

With the approval of the Board of Selectmen and citizens of this Town, the Harwich Police Department was authorized to increase its strength by four police officers and elevate three existing year-round special officers to regular status. This will enhance the Department's capabilities to provide professional services and respond to the needs of this community. It is important that qualified and appropriate individuals are selected to fill these important positions. The six-month selection process for the four new officers and to create an eligibility list was started in early June, which included a written examination, screening oral board, interview, oral board, complete background investigation, psychological testing, and comprehensive medical examination. The newly selected officers will start their careers with the Department on January 7, 2002. New hires that are not academy qualified will start the Basic Recruit Training Academy in late January followed by a ten-week field training instruction program prior to being assigned to a shift.

Special Officers Aram Goshgarian, Thomas Dion, and Heath Eldredge were recently promoted to regular officer status in the later part of November. Officer Dion and Eldredge started the twenty-six week Basic Recruit Training Academy in Plymouth, Massachusetts in December. Officer Goshgarian, who was an officer in the United States Secret Service assigned to the Whitehouse, has an extensive training background including the Massachusetts Criminal Justice Training Council's Intermittent Academy and the Federal Training Academy in Glencoe, Georgia, which allowed him to be exempted from the Basic Recruit Academy requirement.

Dispatcher Carolyn Jones left her position, but remains in service to the Town as a part-time special officer working with Officer Jack Burns in Animal Control and as a substitute when needed in Communications and Records. Patricia MacDonald was hired as a full-time dispatcher to fill this vacancy.

Elder Affairs

Over this last year, the Harwich Police Department has enhanced their efforts in addressing the needs of our senior population. On April 30, 2001, Harwich was officially designated a *Triad* community. This is a partnership between the Harwich Police and Fire Departments, Council on Aging, Barnstable County Sheriff's Department, and the Cape and Islands Alzheimers Association to specifically address the unique concerns and issues, which face our elder residents. A local S.A.L.T. Council (Seniors and Law Enforcement Together) with representatives of the Police and Fire Departments, Harwich Council on Aging, Sheriff's Department, and interested members of the senior community was created.

The S.A.L.T. Council was responsible for implementing a house numbering effort that allows emergency responders, such as police and fire, to readily identify the specific location of a call for service. Other projects being developed include an emergency cellular phone loaner program, safe driving classes, crime prevention clinics, and renewal of the Neighborhood Watch program.

The Harwich Police Department contributes a "Blue Light Special" article regarding senior public safety concerns to the Council on Aging's monthly newsletter *Hi Tidings*. Special Officer Donna Tavano is the Department's elder affairs liaison working with the Council on Aging's outreach program. She has done an outstanding job through personal dedication, devoting time and effort in developing the programs currently in place and being formulated to better address the needs of our senior population. Over this year, the Department handled 43 cases regarding elder affair issues including Alzheimer patients, domestic incidents, fraud, elders at risk, dementia, and impairment of safe motor vehicle operation. The Department also maintains an Alzheimer registry to assist in prevention, location, and identification of confused patients.

The Harwich Police Department continues to seek methods of improving existing and developing new methods of serving and safeguarding our senior community, which contributes so greatly to this Town.

Bicycle Patrol Unit

The Harwich Police Department has had an informal Bicycle Patrol Unit for several years. Due to heavy vehicle and pedestrian congestion, extensive

bicycle trails, parks, large public events, commercial areas, and beaches, bicycles are a cost effective and efficient means of providing law enforcement services.

During this last year, a competitive selection process was conducted to select officers to be specially trained in bicycle patrol operations. Eight officers headed by Sergeant Chris Kender were selected to form this specialized unit. The Department hosted the nationally recognized *International Police Mountain Bike Training Academy* that all members attended. This intensive week long course encompassed both the educational and physical skills associated with a professional bicycle patrol unit. The Harwich Police Department's Bicycle Patrol Unit is the first on the Cape and possibly in the State to have all of its members trained to this level.

The Bicycle Patrol Unit was successfully utilized to address the disturbance and alcohol abuse issues at the *Mariners'* baseball games this past summer. They also patrolled the heavily utilized bicycle trails, parks, business areas, beaches, and back areas. Public response, especially by the community youth, to these officers was very positive, as they were more approachable and available while conducting their patrols. The Bicycle Patrol Unit is a direct effort of the Department to enhance communications and public interaction with the community we serve.

Meeting the Changing Needs of Our Community

All Town departments have limited resources available to meet the professional mandates, requirements, and needs of our community. Decisions have to be made to prioritize service, which best address these responsibilities within existing limitations. The Harwich Police department made several modifications in the delivery of services to meet the Town's changing priorities. I would like to present two of those changes.

For several years, minimally trained seasonal special officers were assigned to Bank Street and Route 28 to direct traffic. This regularly created extensive traffic congestion on Route 28 that would frequently extend from the Chatham Town line through Harwich Port to Sisson Road. During this year, seasonal special officers were not hired due to training limitations, professionalism, and civil liability issues. Without the seasonal specials, traffic congestion on Route 28 was markedly improved. Several studies and surveys were conducted during peak traffic periods on Bank Street, which indicated maximum delays to cross or make left turns onto Route 28 to average 30 seconds with a maximum delay of two minutes. The number of traffic accidents related to that intersection actually went down.

During several meetings with business groups, organizations, and the Harwich Chamber of Commerce, visible police presence was a high priority

in the commercial sections of the Town. To address this need, walking beat and Bicycle Patrol Unit assignments were regularly made during high activity and traffic periods in Harwich Port and Harwich Center utilizing the funds previously allocated to hiring seasonal specials. In addition to enforcement and public safety responsibilities, officers made their presence known by introducing themselves and being available to owners, employees, customers, visitors, and pedestrians. Citizens and business owners clearly appreciated the officers' efforts as indicated by the overwhelming positive response to this service. Initial evaluation of the program indicates that criminal violations decreased over the same period the previous year.

Teen Alcohol Abuse

In the *2000 Annual Report*, the serious issue of teen alcohol abuse was presented. Over this past year, the combined efforts of the Harwich School District, its staff, students, parents, business leaders, concerned parents, and others in partnership with the Police Department have made progress in addressing this concern. Public forums were held to present the issues that face this community and develop alternatives for their resolution. From this, the Harwich Police Department implemented many of those alternatives.

The Department's two School Resource Officers, Jon Mitchell and Michael Porter frequently provide information, counseling, and formal classes regarding criminal and enforcement issues with assaults and other types of violence, alcohol abuse, property destruction, and drugs. This provides a clear understanding of the position the Police Department will take regarding these issues and the opportunity to have questions and concerns addressed in a safe atmosphere.

Because of the inherent dangers to the students and community in general, the Harwich Police Department has adopted and follows a "zero tolerance" policy regarding teen alcohol consumption, alcohol related driving violations, violent behavior, property destruction, and sexual assault. The Harwich Police Department was successful in obtaining a Governor's Highway Safety Bureau Grant for teen alcohol enforcement, which encompasses education and preventative measures along with enforcement. Specialized patrol assignments are made under this grant to specifically respond to teen alcohol related issues. There has been a significant increase in the number of alcohol related teen arrests while sexual assaults, alcohol poisonings, and serious injury motor vehicle accidents involving teens are starting to decline. It is the Department's sincere hope that this trend continues.

As previously stated, this problem has evolved over many years; therefore, its solution will not be easy or rapid. Everyone involved is committed to a successful resolution. This is not just a school or police issue, it is a community concern.

Citizen's Police Academy

Under the direction of Sergeant David Jacek, the Harwich Police Department's *Citizen's Police Academy* was significantly revised this year to include an enhanced "hands on" educational opportunity. Several areas of the law enforcement profession are included in this 10-week program such as: traffic enforcement, crime scene investigations, administration and budget, firearms, patrol techniques, prisoner custody, care, and control, specialized units and equipment, communications, criminal law, and the court process. This year's class went to the police firearms range, dusted for fingerprints, collected evidence, and photographed a mock crime scene, learned first hand how suspected drunk drivers are field tested, and went on patrol with officers. Further methods of improving the program are being developed to make this a positive and meaningful experience for our citizens.

The *Citizen's Police Academy* is designed to provide students with an understanding of the responsibilities of and demands placed on police officers in providing professional law enforcement and public safety services while establishing positive long lasting relationships between the Department and alumni. The Academy is traditionally held in the fall of each year and is open to citizens over the age of 21. Over the past several years, over 130 citizens have participated in this program. Applications and additional information for the Academy are available starting in July. Space is limited.

Alternative Funding Sources

Financial responsibility is essential to any organization's success including police departments. Over the last year, the Harwich Police Department was successful in obtaining several grants to support services provided to this community including:

D.A.R.E. School Program	\$9,600
Community Policing Grant	\$23,500
Governor's Highway Safety Bureau	\$13,500
Department of Justice, Bullet Proof Vest Partnership	\$7,996
Massachusetts Office of Public Safety,	
Bullet Proof Vest	\$11,425
COPS in Schools	\$35,000
Total	\$101,021

Sergeant Tom Gagnon researches, applies for, and administers the Department's grants. His efforts are most appreciated and valued. During the upcoming year, the Harwich Police Department is particularly looking at grants designed to assist with necessary technology improvements, communications equipment, advanced professional training, community policing, build-

ing renovations, and new construction. Currently, two grant applications are pending. The first is a Cops MORE Technology Grant for \$163,000, which would fund a substantial portion of the much-needed new computer system to replace the unreliable and antiquated existing system. The second is a three-year \$123,138 Cops in School Grant for an additional school resource officer to be assigned to the Harwich Middle/Elementary School complex.

The events of September 11th have had a significant impact on all of us. Our thoughts, concern, and appreciation go to the victims and their families that suffer from this tragedy. In a different manner, this event has had a direct impact on the Harwich Police Department as well. Several pending grant approvals have been delayed or eliminated due to the transfer of available funding to address the terrorist attacks and Governmental response. The Department is dedicated to continue its search for alternative funding sources that are in the best interest of providing quality services to this community.

Condition of the Police Building

Over this last year, several serious health and safety issues surrounding the existing Police Department building have occurred. Many of the associated events were heavily covered in our local and regional newspapers, radio, and television. The building had to be evacuated on three occasions due to hazardous levels of carbon monoxide caused by failing boilers, the lower level flooded three times due to heavy rains and once due to a septic system back-up. In addition, a sewage pipe failed causing extensive damage to both the upper and lower levels of the building. While attempting to correct the lower level flooding issue, a 5,000-gallon heating oil tank was found to have been leaking for an extended period causing contamination of surrounding soil. Approximately 40 tons of contaminated soil and the tank had to be removed to mitigate this condition. Portions of the building were without heat, hot water, and in a state of functional disrepair for several months.

With a minimal budget that included emergency building repair appropriations and a reserve fund transfer, immediately needed repairs were completed. This included removal of the leaking fuel oil tank, installation of new natural gas fired boilers, re-grading the land and parking lot to prevent flooding, landscaping, and gutter replacement.

Mike Bryda, the Department's building maintenance specialist, must be given credit for the relentless efforts he has displayed in keeping this facility in the best working condition possible. In addition, Joe Letteri, Director of Highways and Maintenance, and his staff developed and completed the drainage and pavement plan to redirect storm water and ease the stress on the building's foundation, helped with ordering materials, and identified necessary but cost effective subcontractors for the work that could not be completed by

Town employees. By having much of repairs completed with Town personnel, thousands of dollars in outside contractor costs were saved.

The current Police Department building remains in a serious state of disrepair including structural and major operational components. Additional steps are underway to make necessary interim repairs to insure the operational integrity, and most importantly, the health and safety of citizens conducting business and employees working in the facility until long term plans can be finalized and funded.

I am pleased to provide the citizens of Harwich with my second *Annual Report* of the Police Department. The success of this Department is not predicated on any one event, activity, or person; rather, it is the consistent delivery of quality services to this community and a partnership with the citizens of this Town.

In conclusion, I would like to gratefully acknowledge the support and assistance given to me by the staff of this Department. In addition, a special thanks to the *Board of Selectmen*, Finance Committee, Capital Outlay Committee, Wayne Melville, and his staff for their relentless guidance and willingness to assist me over this past year. If you have any questions or need additional information, please feel free to contact me at your earliest convenience.

Respectfully submitted,

William A. Mason
Chief of Police

Report of the Building Inspector

I hereby present my report of activity for the Building Department for the year ending December 31, 2001.

A Total of \$85,567.00 was collected by this Department for various fees throughout the year and paid to the Town Treasurer.

The following lists the total number of permits issued in the past three years.

	1999	2000	2001	
Building Permits	663	729	677	\$ 80,072.00
Demolition Permits	14	20	16	\$ 400.00
Sign Permits	29	49	32	\$ 800.00
Certificate of Inspections	81	779	94	\$ 4,220.00
Preliminary Permits	3	1		
Harwich Historical Commission	2	2	1	\$ 25.00
Rental O.C. Permits	2		1	\$ 25.00
Harwich Historic District			1	\$ 25.00
Total				\$ 85,567.00

The following table lists the numbers of permits and estimated values for various types of construction. (R-Residential; C-Commercial; M-Municipal)

105	DWELLINGS	\$ 21,551,530.00
1	MULTI-FAMILY DWELLING	\$ 4,379,500.00
112	ADDITIONS ®	\$ 9,365,932.00
2	ADDITIONS (M)	\$ 12,010,000.00
229	ALTERATIONS ®	\$ 4,356,884.00
4	ALTERATIONS ©	\$ 1,026,000.00
3	ALTERATIONS (M)	\$ 40,000.00
34	DECKS	\$ 152,330.00
97	SHEDS	\$ 193,404.00
8	GARAGES	\$ 205,000.00
6	STOVES	\$ 6,250.00
17	FOUNDATIONS ®	\$ 295,000.00
7	ACCESSORY BLDG/BARN	\$ 495,700.00
2	COMMERCIAL STEEL BLDG.	\$ 426,800.00
2	WAREHOUSES ©	\$ 275,000.00
22	POOLS	\$ 360,000.00

1	MOBILE CLASSROOMS	\$	170,000.00
1	KIOSK	\$	750.00
11	TENTS		N/A
1	GAZEBO	\$	1,200.00
4	SITE TRAILERS	\$	3,500.00
1	STAIRS	\$	3,000.00
1	WALL (M)	\$	500.00
3	MOVE BUILDING	\$	6,800.00
3	CHIMNEYS	\$	11,000.00
Total	677		\$ 55,336,080.00

I wish to give my thanks to the various Town Departments for their shared alliance and support. The suggestions of the Town Administrator, Planning, Engineering, Water, Fire and Health Departments have been fundamental to this office and a special thanks to Carol Mason and to Building Inspector Kenneth C. Porter who retired at the end of this year after serving the town of Harwich since 1996. He will be missed by the staff and the citizens of Harwich.

Paul J. Corcoran
Building Commissioner

Report of the **Gas Inspector**

I hereby submit my report as Gas Inspector for the Town of Harwich for the year ending December 31, 2001

Permits Issued531
 Inspections made592
 Amount of fees collected \$13,785.00

Office hours are 8:00 a.m. to 9:00 a.m. Monday, Wednesday & Friday.

Manley Boyce
Gas Inspector

Report of the
Electrical Inspector

I hereby submit my report as Electrical Inspector for the Town of Harwich for the year ending December 31, 2001

Permits Issued809
Inspections made	1354
Amount of fees collected	\$26,995.00

Office hours are 8 AM to 9 AM Monday through Friday.

Stephen P. Boyson
Electrical Inspector

Report of the
Plumbing Inspector

I hereby submit my report as Plumbing Inspector for the Town of Harwich for the year ending December 31, 2001

Permits Issued517
Inspections made784
Amount of fees collected	\$36,092.00

Office hours are 8:00 a.m. to 9:00 a.m. Monday through Friday.

Robert O'Donnell
Plumbing Inspector

Report of the **Department of Civil Defense**

To the Honorable Board of Selectmen and the Citizens of Harwich, I hereby submit the annual report of the Civil Defense Department.

In our ongoing effort to be of service to all departments, the first issue for January was to supply one of our 4-wheel drive vehicles to the Police Department for transportation to and from training off-Cape during the winter months. January also saw us participating in the planning of evacuation procedures for the Cranberry Pointe Nursing Home on Headwaters Drive. We also attended the Directors meeting in Bridgewater with the Red Cross from Hyannis. On the 26th of January, Harwich hosted a county-wide meeting designed to assist local agencies in the application for grants for domestic preparedness.

In February, we actually evacuated some patients from Cranberry Pointe. The wonderful volunteers were taken by our ambulances to the Cape Cod Regional Technical High School. On hand were members of the Red Cross, volunteers from our Civil Defense, the Police and Fire Departments. Patients were tagged for needs (medication and food), residence and contact people "off-Cape". We discovered many things that needed to be included in the finished plan for an actual emergency. I am happy to report that this was a first for the whole state and the difficulties encountered (minor) will assist others in their efforts to create a working plan for emergencies involving nursing homes.

March brought us to the Harwich Community Center and a "Project Impact" meeting regarding disaster plans. We, of course, also attended another Directors meeting in Bridgewater.

In April, I attended a one week course in "Weapons of Mass Destruction" put on by the Federal government. The instructors were great and the testing resulted in my being qualified to instruct in this field.

June was quiet and spent reviewing plans for the hurricane season. We did provide one generator for the traffic control signals at Routes 137 and 39. The power lines were being changed from one pole to another.

Red Cross workers were in Harwich during July to check our shelter supplies (hurricane time) and we were pleased to find that all was in order. We also attended a breakfast meeting with "NStar" officials and obtained new "secret" numbers to be called in the event of a true emergency. It appeared that all was in readiness for the big storms predicted.

September 11, 2001

Also in September we provided generators for the crosswalk at the festival. Also we reviewed our plans and possible responses to a variety of possibilities with the state and local agencies (State CD, Harwich Health and the Fire and Police Departments).

October had a multitude of anthrax reports from concerned citizens. All of these reports were dealt with by the Fire Department and their support agencies. As the reports continued and the results were found to be other than anthrax, the response level was reduced. We attended a hasty training class on the "how to" level of dealing with the suspicious articles.

Also in October, Paula Champagne (Health), Chief Peterson (Fire) and the writer appeared on the local channel to suggest a calm approach to our circumstances would be appropriate. We had another Red Cross meeting on October 30th regarding mutual aid in the time of crisis.

The last event in this year was being invited to meet with Governor Swift and her aides regarding the needs of emergency management. This meeting took place in Boston on November 29th. The results are pending. I was pleased to be one of about 100 directors invited.

I wish to extend my thanks again to the Board, to Mr. Wayne Melville, the citizens who are always ready to help Harwich in time of need (Tony Ross, Jim Leavitt, Charlie Puzo). All the department heads who put up with my requests for service and reports. It truly is a pleasure to work for and in this town. Harwich is served very well by you all.

Respectfully submitted,

Captain Peter G. Welch
Director

Report of the **Traffic Safety Committee**

Our Committee from January to June of 2001 was artfully chaired by David Marsland, who then retired from this Committee, having been appointed Chair of the School Building Committee. Our never-ending thanks to him for all of his devoted work.

Early in the year, we entered a budget request for the Town Meeting Warrant for necessary electronic "School Zone" signals. This request was deleted from the Warrant. This project should be a "must" for all students, and supported by all parents.

We supported the traffic improvements already in progress at the busy intersection of Routes 137 and 39, especially concerning pedestrian safety crossing, curb cuts, and sidewalks.

We continued distributing our printed "Road Rage" pamphlets at key locations throughout the town.

In Harwich Port at the CVS, we were successful in having "Fire Lanes" and "No Parking" installed in front. Now all we need is to make the public aware of this restriction and have violators ticketed.

We worked with Police to ensure security and reduce teenage loitering and "rowdy-ism" at White House Field ballpark. Conditions were greatly improved with Police bicycle presence.

Attended meetings with parents, groups, professionals, Youth Counselor, Police, etc. in regard to teenage drinking.

Worked on plans for annual Bike Rodeo—first in the spring, then in the fall. This plan was changed to spring of next year. "Law Enforcement Expo" took place in April.

Made proposal to the Harwich Council on Aging regarding a shuttle bus from the High School parking lot to Town Meeting and Elections at the Community Center. Safe transit for the elderly and infirm.

We continue to deal with constant complaints at the Four-Way Stop at Route 124 and Queen Anne. It was recommended by the 1999 Traffic Study of the V.H.B. to go to full signalization. The latest complaint by Mr. D.J. Thiele was turned over to the Board of Selectmen (on the Agenda) for further study and action, if any. Action would involve doing the lights correctly, which would involve possible land-taking, turning lanes, and a great deal of money. Much "Road Rage" occurs there because of three lanes melding into one. Big accident occurred there as recently as this November 14, 2001!

Citizens in the area of Pleasant Bay Road and Route 39 came in force in reference to dangerous conditions there. Demanded a 4-way stop, better lighting, and traffic lights—due to multiple accidents and speed. Problem has been lessened by improving the “sight line,” cutting trees and brush. Residents proposed stopping of commercial traffic on Pleasant Bay Road and a speed survey to reduce speed limit.

July 19, 2001—election of new officers to Barbara L. Yamamoto, Chair, and Robert E. Cybulski, Co-chair. Oliver Pelton—Secretary. Our meeting location was changed when the Police needed their conference room for Court Officers, etc.

Selectman Donald Howell requested help for traffic problems at Harwich Junior Theatre, Division Street. Problems resolved by Sgt. Richard Sayers and the Town of Dennis.

Sgt. Sayers of the Traffic Department is working on many issues, including blind driveways, “No Parking” signs, “Slow Please” signs, Parallel Street speeding (which may require speed bumps), stop bars on beach roads, etc.

On-going business—Cape Cod Commission hearings in reference to new Shaw’s Market to be at Sisson Road and Route 28. Shaw’s personnel and representatives also attended our meetings to discuss traffic light, sidewalks, etc. To date, we have not been given the latest plans to study. Cape Cod Commission, Select Board, and Police need to work out details, which at present are not acceptable. More to follow.

GOALS:

The major goals for our Committee are:

(1) To be successful in having a safe roundabout in place at the dangerous intersection of Route 39 and Queen Anne, to prevent more serious accidents and additional fatalities.

(2) The second most important goal is to upgrade and add sidewalks, using the 1997 Planning Board proposal. The only sidewalk completed this year was on Lower County Road, when the Highway Department was re-paving there. We worked with Highway Department’s Jim Cook in regard to the State of Massachusetts’ plan to re-do Route 28—now planned for 2002. The need is great to also provide sidewalks on the south side of Route 28. Other sidewalks are needed from Bank Street Beach to Saquatucket Harbor.

(3) Committee needs re-appointment of a seventh member.

Respectfully submitted,

Barbara L. Yamamoto, *Chair*
Robert E. Cybulski, *Co-chair*

ENVIRONMENT & PUBLIC WORKS

Report of the **Harwich Cemetery Department**

In the year 2001, the Cemetery Department oversaw the completion of the following projects:

EVERGREEN CEMETERY

- McKenney Land Purchase – approved at the 1997 Annual Town Meeting, and after several delays, all issues were resolved. The deed was recorded June 2001, and the Town of Harwich is now the owner of seven acres of land for public cemetery purposes.
- Installation of Electricity & Water Pump – this will provide well water for maintenance purposes, and eliminates the usage of thousands of gallons of town water.

ISLAND POND CEMETERY

- Lily Pond Restoration – this project has been completed. The aerator will be reinstalled in spring 2002, when the threat of freezing has past, and removed each fall. The aerator circulates the sediment, which maintains water quality, and the fountain adds beauty and solitude to the cemetery.
- Extension of Water Lines – 1000 feet of additional water lines were installed with water faucets at suitable intervals.

MOUNT PLEASANT CEMETERY

- Building Expansion – this project was combined with the installation of bathroom facilities for maintenance department personnel. The building was expanded to provide more space for both equipment storage and workspace, and included new shingles and replacement of windows as needed.
- Stockade Fence Replacement
- Purchase & Installation of Flagpole

Future Cemetery Department endeavors and projects include:

- South Harwich Cemetery – Plans are underway to clear the town owned parcel of 40,900 square feet, to be used for public cemetery purposes, and to develop additional burial and cremation space.
- Purchase of Cemetery Software – to computerize all cemetery records, including revision of maps that are 15- 20 years old.
- Perpetual Care Funds – with the assistance of the Town Treasurer's and Town Accountant's office, the process of separating the original Perpetual Care accounts is underway, so that private funds may be returned to families who originally overpaid many years ago.

The Cemetery Commissioners wish to thank Cemetery Administrator Nancy Roy, for her exceptional organizational work in the Cemetery Office. Cemetery records continue to be separated, organized and color-coded by cemetery, for precise recognition of specific cemetery records.

Additional thanks go to Cemetery Foreman Jeff Holmes, for his exceptional job in caring for and maintaining over 50 acres of Harwich Cemetery property, which add to the value of Town Cemeteries.

Respectfully submitted,

Christine S. Wood, *Chair*
Olga R. Forrest
David W. Fraser

Report of the **Engineering Department**

The Engineering Department continued to work on a wide variety of projects in 2001. The Department typically performs work for all stages of project development including design, permitting, cost estimation, bidding and construction management, as well as professional land surveying services for all Town projects.

Plans and specifications were developed for a storm drainage system, additional parking areas and repaving of the Saquatucket Harbor parking area. The project was undertaken in the fall with completion scheduled for the spring.

Plans and specifications were developed for the septic system for the new Cranberry Valley Golf Course Maintenance Building. The project was bid and construction completed this fall.

Plans and specifications were developed for a storm drainage system on Cove Landing Road. The project was bid and the construction completed this fall.

A Town Line monument was replaced as a cooperative effort between the Harwich and Dennis Engineering Departments.

The Town Land Surveyor began work on a project to digitize the Assessors maps allowing the information to be available on the computer, as well as modernizing the Engineering Department's record keeping again to allow information to be accessed by use of a computer.

We continue to review submittals for the Planning Board and assist with the Water Department, Highway, Transfer Station, Cemetery, and Recreation and disability access issues, surveying of Town property and land and road takings. Five private roads were accepted by the Town in 2001. The E911 street address database is continually reviewed and updated.

Carol Genatossio, the Department's Administrative Assistant left April 30th to become the Principal Clerk for the Conservation and Planning Board. She has been and will continue to be missed.

I wish to extend my appreciation to all other Departments for their support and cooperation in the past year and especially Paul Sweetser of the Engineering Department for his invaluable support and assistance in administering the many facets of the Department's operations.

Respectfully submitted,

Joseph J. Borgesi
Town Engineer

Report of the Golf Commission

**2000 – 2001
Ending June 30, 2001**

INCOME

Yearly Resident Fees	\$444,870.00
Daily Resident Fees	15,500.00
Greens Fees	748,557.00
Motor Cart Fees	132,785.00
Pull Cart Fees	9,305.00
Driving Range Fees	62,363.00
Concession Fees	<u>\$ 20,020.00</u>
TOTAL REVENUE	\$1,433,400.00

EXPENSES

Salaries & Wages	\$516,103.00
Expenses	<u>\$289,661.00</u>
TOTAL EXPENSES	\$805,764.00

RETURNED TO TOWN \$627,636.00

Other Obligations

Article Expenditures:

Town Water	\$ 52,487.00
Reservations	7,775.00
Above Ground Fuel Tanks	15,000.00
Above Ground Fuel Tanks	11,516.00
Clubhouse Architectural Fees	45,753.00
Fringe Benefits 30% of S&W	<u>105,150.00</u>
TOTAL OBLIGATIONS	\$237,681.00

FISCAL YEAR 2000-2001 PROFIT \$389,955.00

Some years ago the Board of Selectmen charged the Golf Commission with reinvigorating Cranberry Valley. The decision was based in part on the recommendations of an outside Consultant the Board had hired. This Consultant confirmed what we knew, but had not faced up to — Cranberry Valley has an excellent layout, but the twenty-five year old course has become

tired. With Cranberry Valley returning a net profit of about a half million dollars to the towns coffers, year after year, why is the Selectmen's charge important? Golf is a competitive business. Better courses attract the outside visitors, who pay green fees into our general fund.

The rejuvenation program has been multi-faceted including both small and big improvements. When our Director of Golf Operations, Dennis Hoyer, came on board, he had a list of fifteen or so procedural changes to improve the day-by-day operations of the clubhouse. Most of these changes are now our standard procedures including the acceptance of credit cards. Procedural changes only, but they have changed the clubhouse environment. We selected and purchased a computer reservation system to improve the efficiency of scheduling residents and visitors alike. Based on our groundbreaking utilization, several other courses here on the Cape have abandoned their old system and selected ours. We now have town water. When our Superintendent, Shawn Fernandez, came on board, he reinvigorated the course maintenance agenda. He and his staff resurrected grass on one dead green and saved two dying greens, which were in critical condition. He has formulated a program of generally improving the course. One big item is filling ever-expanding sink holes, which have existed since the course was built.

The most visible changes are the new maintenance building and clubhouse. An additional maintenance building is being built to supplement the old. The old building has always been inadequate for our operation and was a potential source of some danger. The clubhouse is being extensively renovated and expanded. With these changes the quality of the clubhouse will be on a par with the quality of the course.

However, our long-range program is only beginning. This program requires the help of all — selectmen, finance committee, voting public.

1. Equipment The complexity of the operation is overwhelming. The course has 35 pieces of motorized equipment — mowers, (rough, green, and fairway), front end loaders, sweepers, aerators, etc., — which must be maintained, some of this equipment is more than 25 years old. In addition, non-motorized equipment must also be maintained. A prioritized, seven-year capital plan for equipment replacement has been prepared, but unfortunately has not been implemented for various reasons. The equipment need continues year after year. While authorization lags, the grass continues to grow.
2. Irrigation A new irrigation system is the number one priority and is on the 2004 Capital Plan. The current system has been maintained gingerly, but remains a potential disaster should it ever fail.

3. Bunkers The weakest design feature of our course is our sand traps. Their designs are dated, and the quality of them is very difficult to maintain. The 2004 Capital Plan has provision for their improvement, which would be carried out over a number of years.
4. Driving Range Our driving range is a very profitable operation, generating on the average about \$65,000 - \$70,000 per year. Plans have been put forth and are on the back burner for improving the range in order to increase its profitability.

This course now has about 1600 resident members, which along with the beach, are the most popular recreational destinations in the Town. The large number of residents create our prime problem – too few tee times. In 1994 we had less than a thousand members. At that time eight golfers had to compete for a tee time; now nearly 13 residents compete for a time. We have not arrived at a satisfactory solution.

Renovation comes at a price. Four article expenditures – Town water, fuel tanks (2), and clubhouse architectural fees – totaled nearly \$133,000 this year. Despite these articles, and a particularly wet fall, resulting in 14 closed days, the course remained profitable and returned a net profit of nearly \$390,000 to the Town. In anticipation of future Capital expenditures and other rejuvenation costs, the Commission has increased 2002 fees for both visitors and residents.

Respectfully submitted,

Harwich Golf Commission
Theodore Stein, *Chairman*
George O. Boule III, *Vice Chairman*
John A. Halliday
Joan Garrity
Michael Fortier
Walter Tebo
Pete Watson

Report of the **Division of Highways and Maintenance**

To the Honorable Board of Selectmen and the residents of the Town of Harwich:

I hereby submit my annual report for 2001.

The Division of Highways and Maintenance provides a wide array of maintenance and services including: street maintenance; tree and roadside maintenance; solid waste and recycling management; maintenance of municipal vehicles; snow and ice removal; park, cemetery, and beach maintenance; and building and grounds maintenance.

Administration

The administrative unit supervises and coordinates six departments within the Division of Highways and Maintenance. Administration develops division strategies to implement policies approved by the Selectmen and actions directed by the Town Administrator. This group also provides front line customer service by answering telephone inquiries and by selling beach and disposal stickers.

Building Maintenance Department

The Building Maintenance Department, which consists of two full-time employees, is responsible for routine maintenance of various town-owned buildings. In addition to routine work orders, this department completed several major projects during 2001. These include major repairs and a new roof on the South Harwich Church; rebuilding the Brooks Park gazebo; a new addition, with a bathroom, to the Mt. Pleasant Cemetery maintenance garage; an addition to the Salt Barn at the Highway Department; a new office at Town Hall for the Board of Health; a new block building at McPhee Field; replacing windows in Town Hall; and painting and repairs to all of the Town-owned bathhouses.

Cemetery Department

The Cemetery Department is responsible for the care, maintenance, preservation and improvement of town-owned cemeteries. The two dedicated employees of this department and two seasonal employees spend the majority of their time mowing, trimming and removing leaves and debris from the 16 cemeteries. The total land mass maintained by this department exceeds 55 acres. Other tasks accomplished this year included the installation

of 1000 feet of new water lines and an underground electric service for the lily pond fountain in Island Pond Cemetery; a new well in Evergreen Cemetery for the purpose of watering trees, grass, plants, and flowers; a new addition (including bathroom facilities) to the maintenance building at Mount Pleasant Cemetery; removal of dead trees and tree limbs; repairing broken gravestones; and sod management.

Forestry Department

The Forestry Department is committed to a policy of maintaining and expanding a diverse population of street trees as an essential component of the roadside beautification in Harwich. The department is comprised of two part time employees who planted 40 shade trees on the side of roadways in various locations with help from the Cape Cod Technical Horticultural class. The trees planted in 2001 consist of maple, Bradford pear, and Thundercloud plum.

Highway Department

The Highway Department's primary responsibility is for the maintenance, construction and repair of 132 miles of public roadway. Staff consists of 12 full time employees and 4 seasonal workers. On-going department programs include annual crack sealing; pavement resurfacing; and catch basin repair, replacement, and cleaning. In addition, this department is responsible for the snow and ice removal on 312 miles of public and private roadways; fleet maintenance; street sweeping; pothole patching; sign maintenance; pavement marking maintenance; and seaweed removal on town-owned beaches.

Significant accomplishments this year include the paving of 17 roads, chip seal on 7 roads, and crack seal on 22 roads. In preparation for the various resurfacing projects, and as routine roadway maintenance, the Highway Department's crew cut out and patched areas of deteriorated pavement, using in excess of 250 tons of asphalt. Additionally, 143 drainage systems were installed to improve drainage concerns, and maintenance was performed on 125 existing systems. Thanks to the good fortune of having both street sweepers fully operational for most of the season, every paved road in town was swept at least once.

Beaches and Town Restrooms

Maintenance of the 20 Town-owned beaches and 9 restrooms was performed as a joint effort between the Highway, Park, and Building Maintenance Departments. The seaweed was removed weekly from Red River, Bank Street, Pleasant Road, and Earle Road Beaches. It was also removed from Belmont Road Beach as needed. All beaches were patrolled for litter daily. Restrooms were opened and cleaned daily, and locked up at night. Windswept sand was

cleaned from the parking lots regularly. Various signs were installed and maintained throughout the year.

Major projects included painting all of the restrooms, inside and out; re-roofing Bank Street, Pleasant Road, and Sand Pond bathrooms; and the installation of a larger septic holding tank at Red River Beach.

Transfer Station and Recycling Center

The Harwich Disposal Area, which is open seven days a week, from 8:00AM to 4:00PM, 362 days a year, actually consists of three separate operations on one site. The Transfer Station accepts household waste, also known as municipal solid waste (MSW), from residents and commercial haulers. The MSW is loaded into 100-yard trailers and transported to SEMASS, a waste to energy facility, located in Rochester Massachusetts, approximately 50 miles from Harwich. Disposal Area staff made 350 trips to this facility moving a total of 8,300 tons of MSW. The second component of the operation is the drop-off recycling center. The site consists of ten roll-off containers and several tables.

A total of 1,700 tons of recycled material was hauled mostly to New Bedford and accounted for a total of 275 trips. The traffic flow, drive-through parking, Salvation Army bins, and paint and oil sheds continue to work very well. The last major component of the operation is known as the C&D pad. C&D (construction and demolition, i.e. wood waste from building and remodeling, shingles, unusable furniture and mattresses) is dropped off on a concrete pad south of the Transfer Station where it is processed to increase density and loaded into 100-yard trailers for transportation to the Town of Bourne Landfill. During the second year of operating this facility, Harwich vehicles made 300 trips, hauling a total of 5,200 tons of C&D.

The year 2001 brought new changes to our operation. The C&D pad has been expanded to accommodate both customers and staff. Additionally, the entire area has been paved for easier access. Due to Harwich's outstanding recycling effort, we received a State grant for educational materials and a new roll-off container, allowing us to collect plastics #1-7. Construction has begun on a new maintenance building, located east of the Scalehouse. This will eventually lead to the Treasure Chest being relocated to our existing maintenance building on Queen Anne Road. With the landfill capping completed, we were also able to start offering free compost, loam, and woodchips to residents last fall.

The Town offers the following programs to residents:

- Paint Recycling (daily April through October) Residents may drop off unwanted paint and paint-related products or pick up good paint for reuse.

- The Treasure Chest is open Monday, Tuesday, Friday, and Saturday, from April through October, 9AM–3PM, for residents to drop off or pick up useful items in good condition. Many thanks to the Treasure Chest volunteers for their hard work and dedication.
- Automotive Product Recycling (daily, year round) for drop off of used oil, antifreeze, gasoline, and oil filters.
- Composting of Grass and Leaves (daily, year round). Material must be weighed, but there is no charge for residents.
- Household Hazardous Products (HHP) collections for unwanted household chemicals are held on the second Saturday of each month, from May through October, 9AM-12PM.

In addition to the above, we continue to accept the following items for a fee: brush, TVs, computers and monitors, propane tanks, tires, refrigerators, air conditioners, scrap metal, and appliances.

Park Department

The Park Department, which consist of two full time, one half-time, and six seasonal staff members, is responsible for the maintenance of 6 parks, 5 athletic fields, 19 memorial squares, the grounds of 13 Town-owned buildings, and the new bicycle trail.

Routine maintenance for these areas was as follows:

- Parks, Grounds, and Memorial Squares - These were mowed regularly from mid-spring through mid-fall. Other routine maintenance consisted of regular pruning, raking, cleanup, watering, and the painting and repairing of benches, picnic tables, and flagpoles. Daily cleanup and maintenance of the tennis courts and skateboard park was performed.
- Athletic Fields - These were mowed and prepared for games daily from mid-spring through mid-fall. Routine maintenance performed throughout the year consisted of raking, pruning, watering, cleanup, and repairs to fences, irrigation systems, and drainage systems. Regular repairs to the dugouts and the press box were necessary due to frequent vandalism.
- Bicycle Trail - This was patrolled daily throughout the year for litter, washouts, debris, and other safety issues. The bike trail was mowed monthly, and was pruned and brushed back when needed.

Our field maintenance program, which was developed and implemented last year with the assistance of the Golf Department, is proving to be very successful.

Major projects completed during 2001 included a complete renovation of McPhee Field; the brushing back and clearing of approximately 3.5 miles of Town-owned and 8 miles of State-owned bicycle trail; rebuilding of the infield at Whitehouse Field.

In closing, I would like to thank my staff, my fellow department heads, the Town Administrator, and the Assistant Town Administrator for all their support.

Respectfully submitted,

Joseph P. Letteri
Director of Highways and Maintenance

Report of the **Architectural Advisory Committee**

Our committee meets on the second Tuesday of each month. We reviewed (26) applications for (32) signs. (2) plans.

I sincerely thank my dedicated committee members for taking time from their active lives to attend our meetings.

Commercial buildings and signs are a large part of how our town appears as we go about our daily living. We try to encourage continuity of the character of our town. We are pleased when we review a sign that is attractive and unique. We hope you also enjoy the beauty of our town.

Laurie McGrew Moore
Chairman

Members:
Robert Cybulski
John Sullivan
Barbara Josselyn
Laurie McGrew Moore
Edward W. Balicki
Pamela C. Purdy

Report of the

Harwich Recreation & Youth Commission

We have had another successful year in the Harwich Community Center providing and adding new programs for all age groups. Our enrollment was at peak numbers again this year.

In July, we welcomed two new members to our Commission, Laura Beitler-Christakis and Vahan J. Khachadoorian. Laura has been a long supporter of the Recreation Department as a volunteer at the Community Center and as a coach of several programs. Vahan is currently a member of the Council on Aging Board and the Old Timers Softball League.

Ann Schweizer, Director of the Recreation and Youth Department, along with Youth Program Specialists Susan H. Fraser, Vincent E. Gulotta, Jeff Carter and long time staff member Kathie Gulotta we were able to offer more programs than ever this year. We would like to extend our thanks and appreciation to all of the recreation staff in recognition of their continued dedication, support, and hard work throughout the years.

Youth programs offered were:

Field Hockey	Grades 5 & 6	Billiards	Grades 5 & 6
Red Cross Babysitting	Ages 12 - 15	Pilo Polo	Grades K, 1, & 2
Multi-cultural Games	Families & all ages	Pilo Polo	Families of all ages
Gymnastics/Tumbling	Grades 1 - 4	Summer Basketball	Boys ages 10-15
T-ball	Grades K, 1, & 2	Summer Basketball	Girls ages 10-15
Family Rec T-ball	Families of all ages	Flag Football	Grades 3 - 8
Farm Team Baseball	Ages 6 - 9	Youth Soccer	Grades K, 1, & 2
Boys Baseball	Grades 3 - 6	Girls Soccer	Grades 3 - 8
Spring Baseball	Ages 13 -15	Boys Soccer	Grades 3 - 8
Girls Softball	Grades 3 - 8	Family Rec Soccer	Families of all ages
Boys Basketball	Grades 3 - 12	Street Hockey	Grades 5 - 8
Girls Basketball	Grades 3 - 12	Swimming	Grades 7 - 12
Basketball	Grades K, 1, & 2	Kayaking	Ages 8 - Adult
Red Cross Youth CPR	Ages 12 - Adult	Tennis	Grades 5 & 6
Summer Baseball Club	Ages 8 - 14	Summer Softball Club	Ages 8 - 14
American Red Cross		American Red Cross	
Guard Start	Ages 11 - 15	Lifeguard Training	

Adult programs offered were:

Adult Tennis	CPR Classes
Co-ed Volleyball	Women's Indoor Field Hockey
Men Over 30 Basketball	Women's Self-defense classes
Men's Under 30 Basketball	Women's Basketball League

Other programs sponsored were:

Harwich Junior Theatre	Harwich Town Band
Harwich Hurricanes Men's Soccer League	Harwich High School TV Club
Babe Ruth Baseball	Lower Cape Figure Skating
Pop Warner Football	Harwich After Prom Party
Harwich Baseball Inc. (Little League)	Harwich Youth Hockey

The following deposits were made into the Town's general fund:

Summer Recreation Program Registration Fees . . .	\$22,085.00
Public Telephone Receipts	\$ 8.32
Daily Beach Parking Tickets	\$ 9,250.00
Food Vendors Bids for Town Beaches	\$18,483.00
Total	\$49,826.45

The Recreation and Youth Department is responsible for numerous areas of the Town including ball fields, beaches, and parks. These specific areas are Whitehouse Field, Brooks Park - Skate Park, Basketball Court, Baseball Field, Tennis Courts, Play Area, and Bandstand, Steven W. Potter Softball Field, Schoolhouse Parking Lot, Jimmy McPhee Memorial Field, Senior Memorial Softball Field, Exchange Park, Larsen Park (Wychmere Overlook), Village Green, 16 Memorial Squares, Great Sand Lakes Squares, Lothrop Avenue Property, Recreational Land in Harwich Center including the Boy Scout Camp Grounds, Salt Water Beaches, Sand Pond, Wixon Memorial - Cahoon's Road, and Fernandez Bog Beach on Long Pond.

Whitehouse Field, home of the Harwich Mariners, was the site of the N.C.A.A. regional baseball tournament in May, the Senior Babe Ruth New England Regional Tournament in August and the Greater Boston Roy Hobbs Tournament in September.

During the summer months, this Department offered lessons in swimming and tennis. Other programs offered were basketball, softball, soccer with the Cape Cod Crusaders, baseball and the very successful kayaking program implemented by Kathie Gulotta. Also offered during the 2001 season was another successful program called American Red Cross Lifeguard Training, run and instructed by Susan Fraser. There were five candidates enrolled in the program, all who passed their requirements with flying colors.

Our summer staff is Red Cross certified and consists of 50 employees; Beach Supervisor, Waterfront Director, Water Safety Instructors, Lifeguards

and Gate Attendants. We are proud to announce that our staff of Lifeguards took 1st place in the first annual Extreme Lifeguard Games Competition against Chatham. This idea was initiated, planned, and accomplished by our Beach Supervisor, Ethan Lucas and Youth Program Specialist, Jeff Carter.

Water Safety Instructors must have Lifeguard Training, First Aid and CPR certificates. Gate Attendants, Playground Instructors and Tennis Instructors are also required to hold certificates in First Aid and CPR. A summer playground program was offered for children ages 6-12 Monday through Friday, from 9 A.M. to Noon. We also offered a Counselor-in-Training program. This is a volunteer position, which prepares enrollees for future employment in the Recreation Field.

We are pleased to report that this past summer, 1,290 children signed-up in a variety of programs sponsored by the Recreation and Youth Department.

We hope to have available, handicapped accessible restroom facilities at Earle Road and Pleasant Street beaches within the 2002 season. Our primary goal is to equip all beach restrooms for the handicapped in compliance with State and Town requirements.

A special **THANK YOU** to Cynthia McGalliard, who after for 31 years of dedicated service to this Department and the Town of Harwich, retired in March. Thank you also to those who have worked so hard to make the new Community Center such a success. Carolyn Carey, Community Center Director, Jill Mason, Channel 18, and Barbara-Anne Foley, Director of the Council on Aging, for their continued support.

We would like to thank the following for their continued support: Town Administrator Wayne C. Melville; Assistant Town Administrator, Ron Sanda; our many Coaches who volunteer for Farm Team Baseball, Youth Soccer, and Youth Basketball; our Volunteers; Mrs. Suzi Morgan, our Gymnastics Instructor; Counselor-in-Training volunteers; Harwich Chamber of Commerce for their "Light Up the Harwiches" at Christmas time; the Harwich Garden Club for beautifying Doane Park and Brooks Park; The Division of Highways and Maintenance staff for caring for our parks, ball fields, beaches and memorial squares; Harwich Board of Selectmen; Lee Culver, Liaison from the Police Department; Town Engineer; School Department, whose facilities have been made available to us; Golf Commission; all Departments and Town Boards which we depend upon daily for assistance.

Our appreciation and thanks are extended to Lee Ames, Secretary. Lee has been with us for over a year, and has proven to be an outstanding asset to this Department.

Finally, a sincere and grateful acknowledgement is extended to the citizens of Harwich who continue to support the many programs provided annually through their generous funding. Without their commitment to our on going activities, we could not continue to provide the variety of recreational programs and services to the youth of this community.

Respectfully submitted,

Richard Ervin, *Chairman*
Mary Clarke, *Co Chairperson*
William G. Griswold, *Co Treasurer*
Carol E. Kelley, *Co Treasurer*
Francis Crowley
Laura Beitler-Christakis
Vahan Khachadoorian

Report of the **Harwich Recycle Committee**

We have actively pursued our goal as an educating committee by the following activities:

1. Earth Day 2001 (April)
Involved Star Market and Stop & Shop, with the middle school, to decorate brown bags with earth day messages from the children. They were distributed to shoppers on earth day. A display of some of the bags was located in the middle school library, town hall and Brooks Free library.
2. A half hour program entitled, "This Precious Place in Which We Live," was produced by Channel 18 with footage from Recycle Day 2000 (Nov), Earth Day 2001 (April), with comments and information from members of the recycle committee.
3. Newspaper articles for the Chronicle and the Harwich Oracle included glass, compost, newspaper, swap/thrift shops, #1-7 plastics, and aluminum recycling.
4. A sign was erected, with the help of the transfer station personnel, thanking the residents of Harwich for recycling.
5. We are pleased to announce that the recycle committee is working with the transfer station to initiate book recycling in the coming year. We will be working in cooperation with "Hands Across the Water" to recycle books to foreign countries.

Our goals for 2002 include:

1. Mailing to all Harwich residents regarding recycling of #1-7 plastics and books.
2. Earth Day 2002
Handouts on composting and giveaways of environmentally friendly products at the recycle area. Composting demonstrations will be presented at midday.
3. Continue to promote recycling through newspaper articles.
4. Increase membership.

Please feel free to attend a monthly meeting (first Tuesday of the month) to give us additional input.

Sincerely,

John Roy, Co-Chairperson
Patty Carney, Co-Chairperson
Bill Doherty

Report of the Water Department

The Superintendent and Board of Water Commissioners respectfully submit our Annual Report of the Harwich Water Department to the citizens of Harwich for the year ending 2001.

The Department continues to focus on maintaining and improving the municipal water system so that a quality water service can be continuously rendered with pride to the Town and its residents.

DEPARTMENTAL OVERVIEW

The Water Commissioners hired Mr. Craig Wiegand as the Superintendent for the Water Department. Mr. Wiegand joined us in November and came from the Provincetown Water Department, where under his direction the Town received DEP's *Most Improved Water System in Massachusetts* award for 2001. Mr. Wiegand brings to the Department a strong background in water system operations and construction, and we are pleased to have him here.

During 2001 the Water Department pumped 730,249,000 gallons of water, an increase of 13.2% over that pumped last year. Water losses due to unaccounted for water (leakage and breaks) was at 5.8%. This is excellent for municipal water systems, where the industry average is 10%.

The Department maintains nearly 180 miles of pipe and twenty structures, including twelve wellfields and pump stations, three water treatment plants pump stations and appurtenant equipment. An additional 3,300 lf of water main was constructed and 13 additional water mains were installed during 2001. These increases to the water system are due to growth in private developments that the town must provide water to.

DEP conducted a comprehensive evaluation of the Town's water system under their Source Water Assessment Program (SWAP). Their report, issued in October 2002, states that the Water Department is in excellent shape and is being operated very effectively in accordance with Federal and State standards. Annual lead and copper testing associated with our corrosion control program indicates full compliance with the requirements of EPA and DEP for lead and copper control.

One of our main projects this year was the repair of pumping facilities at Well #9, which had to suddenly go off-line in September because the pump system failed. The repairs consisted of replacing the split casing on the pump

column going down into the well casing and a complete overhaul of the pump motors, and were completed during January 02'.

This year as time has allowed, our employees worked on a number of projects through out our system, which helped in areas such as water conservation, energy conservation, as well as to improve our ADA standards. Through out 2002 we will be striving to enhance water quality and customer service. The water department will work hard to supply the community with needed information, which we hope will meet most of their needs. The community will be able access this information on the Water Departments new web page at www.harwichwater.com. The web page will be online by mid-February.

Once again, our annual spring and fall flushing program continues to help the department improve the quality of water supplied to our customers, which is evident by the continuing reduction of complaints. However, additional periodic flushing in several areas was necessary due to complaints of odor associated with hydrogen sulfide. In January of 2002 the department started a comprehensive water quality-testing program we are currently investigating and reviewing data with this new problem.

The Department will continue to focus on training its employees to insure we continue to render quality and efficient service to all of our customers. Various operators will receive training in a number of technical areas to meet the minimum State requirement for annual training. We will also look at hosting local education programs with other water utilities utilizing the meeting room in the fire headquarters. Administrative and clerical staff also attended training to support excellent customer service skills. Attendance at DEP workshops included staff and members of the Board of Water Commissioners.

Once again we have minimized the use of station # 4, which contributes heavily to the problem of iron and manganese within the distribution system. This situation resulted in a great reduction of the normal consumer calls related to laundry and clothing problems. The department will reevaluate the way that well # 4 is being looked at. There may be alternative way to address our Iron and Manganese issue.

There will be an open house, which will be held in May at the Department's headquarters on Chatham Road in observance of National Drinking Water Week. The department will also continue to hold classroom educational programs in our local schools, working with both Schoolteachers and department staff. The department will also have a poster contest as well as an essay contest for our older children. Through out the year the department will hold seminars and educational programs in the community.

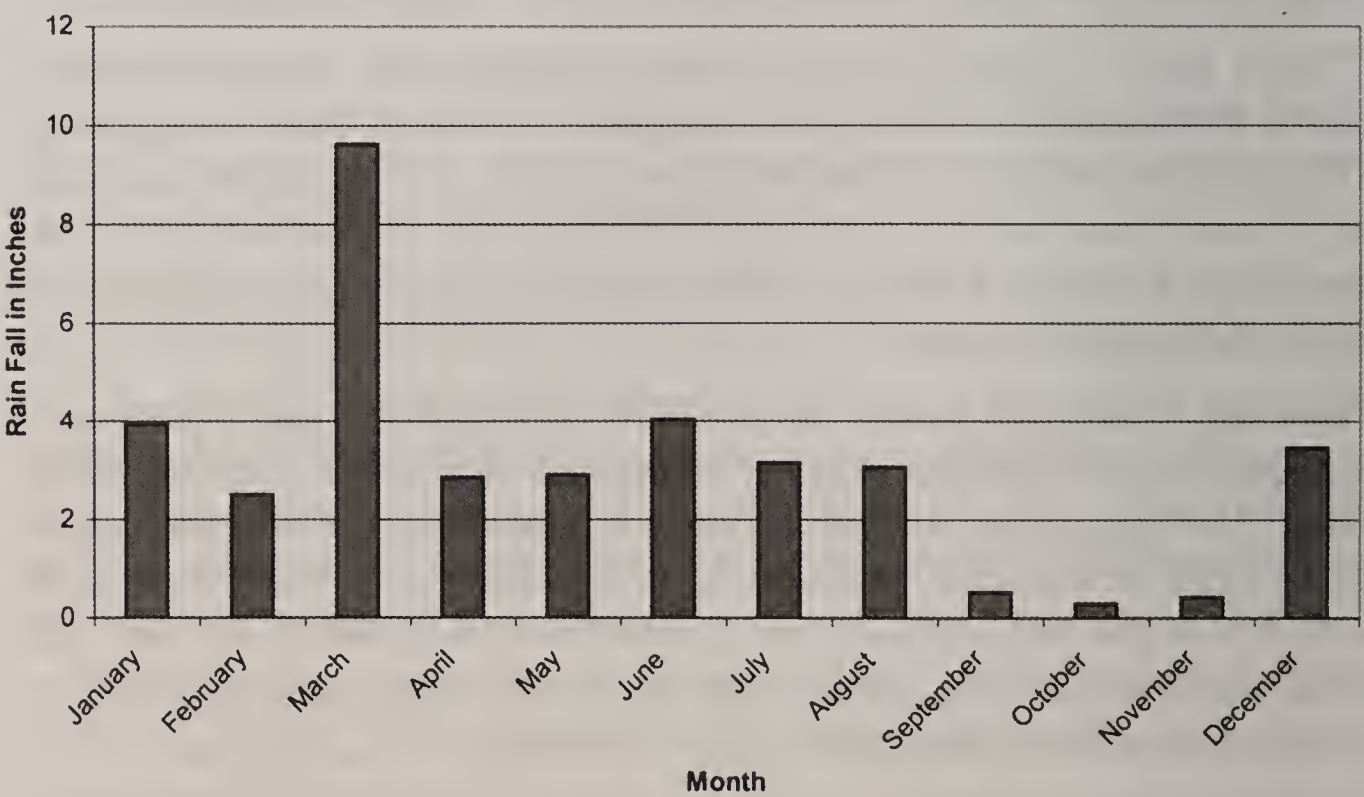
CONSTRUCTION-SERVICE-MAINTENANCE

During the past 12 months, the Town extended water on three public roadways and developers within three subdivisions installed water mains and appurtenances.

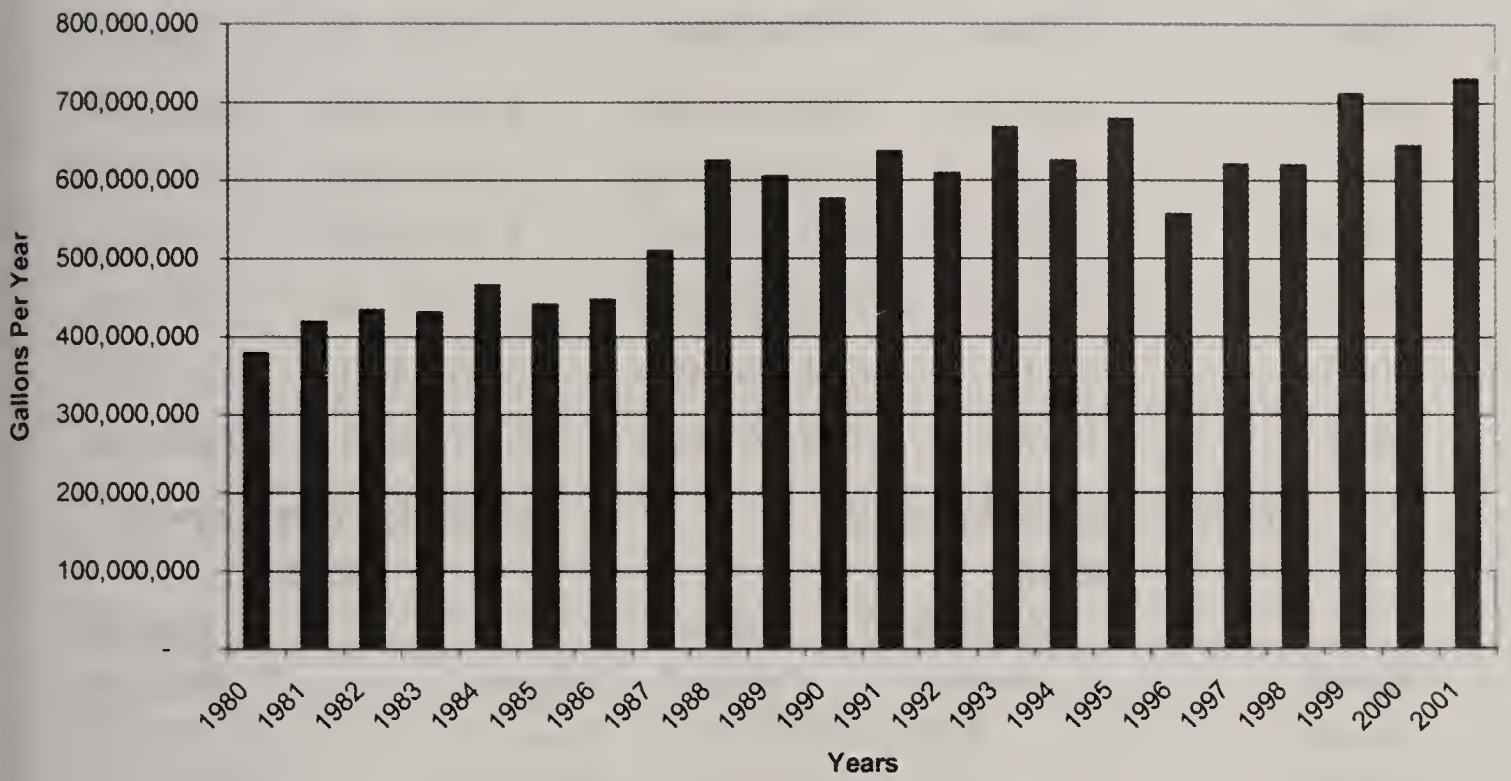
Eighteen hydrants were added during the year, increasing the total number in operation to 1,236. One Hundred and Twenty services were installed, bringing the total number to 9307. In addition, a total of 72 services were renewed due to condition and age.

Routine activities included responding to 136 service locations for maintenance and or repairs, replacement of 18 goosenecks and 15 curb stops, 1 frozen service and 26 water main repairs. Dig Safe requests resulted in marking out 2,655 locations for excavation by private parties. Water quality monitoring for compliance with drinking water standards resulted in over 900 samples being collected and analyzed. Meter activity included 190 meters changed out and an additional 143 were repaired, with 108 new water meter installations. Over 1,734 requests were received to turn off and/or turn on water to our seasonal accounts. The staff replaced 4 defective hydrants and rebuilt an additional 9 as part of our hydrant maintenance program. The Department has processed 283 property transfers, as well as 106 miscellaneous calls. Other maintenance tasks were performed as time permitted.

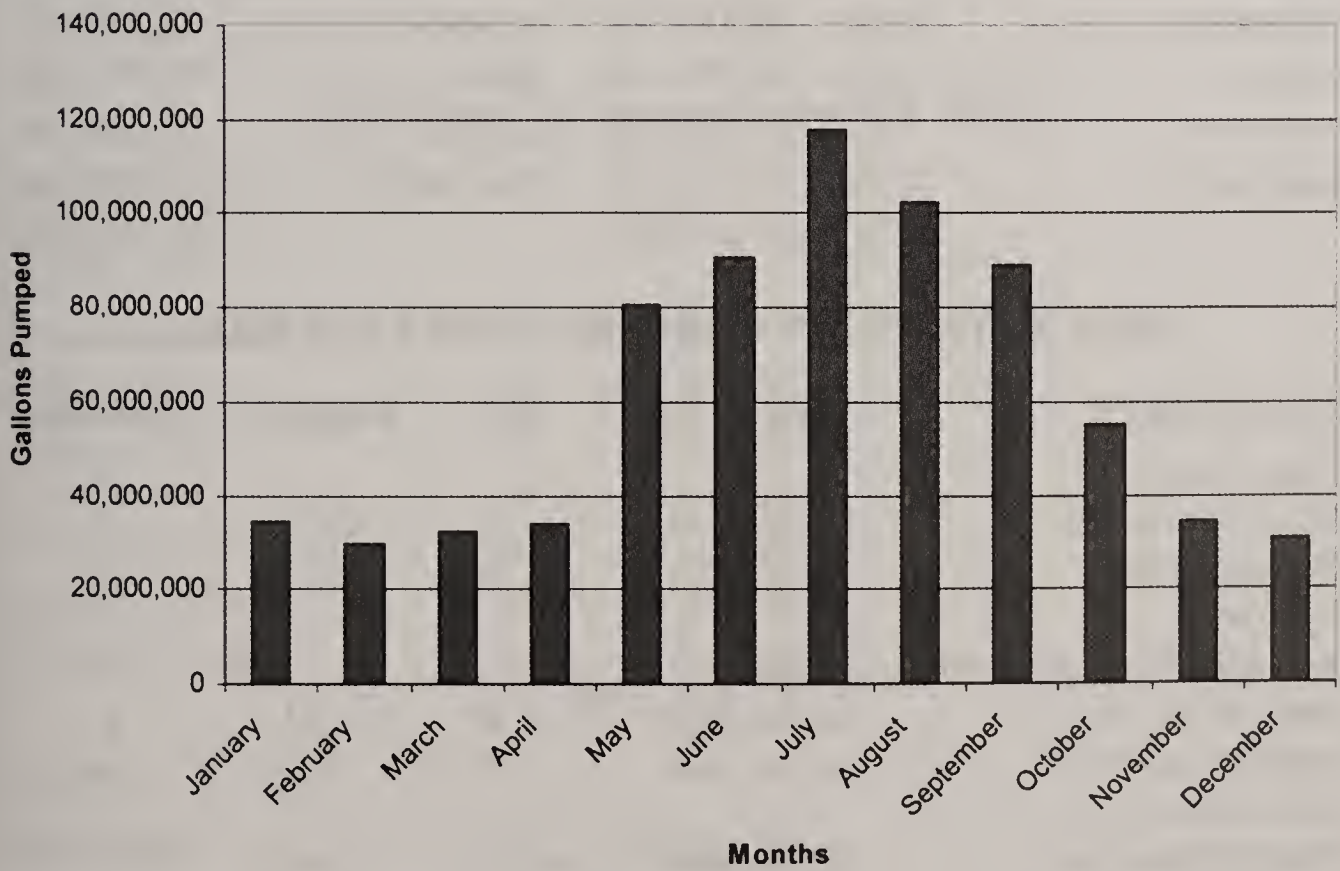
2001 Rain Fall



Yearly Pumpage



Gallons Pumped Per Month



WATER DEPARTMENT COMPARATIVE TABLE

Calendar Year	Rainfall Inches	Gallons Pumped	Maximum Day	Minimum Day
1996	63.33	555,982,400	4,344,600	688,200
1997	48.46	620,145,100	5,627,100	717,300
1998	49.93	619,321,800	4,740,800	779,000
1999	44.48	710,729,600	5,681,400	730,700
2000	48.11	644,636,400	5,065,400	738,800
2001	36.76	730,249,000	5,879,600	784,400

MONTHLY RECORDINGS

2001

Month	Rainfall Inches	Gallons Pumped
January	3.93	34,259,200
February	2.5	29,596,400
March	9.62	32,248,200
April	2.86	34,178,800
May	2.9	80,389,100
June	4.03	90,578,800
July	3.15	117,640,000
August	3.07	102,145,500
September	0.52	89,120,700
October	0.3	55,193,100
November	0.42	34,257,600
December	<u>3.46</u>	<u>30,641,600</u>
	36.76	730,249,000

PUMPING OPERATION

2001

Station	Gallons Pumped
Station # 1	67,247,000
Station # 2	52,910,200
Station # 3	57,023,800
Station # 4	0
Station # 5	65,203,700
Station # 6	67,462,000
Station # 7	80,864,100
Station # 8	50,858,400
Station # 9	58,533,200
Station # 10	74,712,300
Station # 11	72,455,500
Main Station	<u>82,978,800</u>
	730,249,000

2001 WATER MAIN CONSTRUCTION PROGRAM

Name of Street	Type of Pipe	Size	Length Ft.	Hydrants
Joshua Jethro				1
Bassett Woods Rd.	Ductile Iron	8"	1113'	3
Cranberry Valley Golf Course	Ductile Iron	8"	1573'	4
Deep Hole Rd.& the corner of RT. 28				1
Route 28 So. Har.	Ductile Iron	8"	1811'	2
Stephen Hopkins Rd.	Ductile Iron	8"	280'	1
Lothrop Ave.				1
Harwich Elementary School	Ductile Iron	8"	990'	2
Ninth St.	Ductile Iron	8"	372'	2

MILES OF MAIN BY SIZE

	20"	16"	12"	10"	8"	6"	2"	1-1/2"	1-1/4"	1"	Totals
1996 Through	0.03	18.52	17.49	18.16	50.59	41.80	20.25	1.04	0.44	0.02	168.34
1997 Added	0.00	0.17	1.41	0.00	1.26	0.09	0.03	0.00	0.00	0.00	2.96
1997 Abandoned	0.00	0.00	0.00	0.00	0.00	0.00	-0.06	-0.04	0.00	0.00	-0.10
1998 Added	0.00	0.00	2.30	0.00	1.68	0.34	0.00	0.00	0.00	0.00	4.32
1998 Abandoned	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
1999 Added	0.00	0.00	1.33	0.00	1.14	0.02	0.00	0.00	0.00	0.00	2.40
1999 Abandoned	0.00	0.00	0.00	0.00	0.00	0.00	-0.38	0.00	0.00	0.00	-0.38
2000 Added	0.00	0.00	0.07	0.00	0.38	0.18	0.00	0.00	0.00	0.00	0.63
2000 Abandoned	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2001 Added	0.00	0.00	0.00	0.00	0.00	1.16	0.00	0.00	0.00	0.00	1.16
2001 Abandoned	0.00	0.00	0.00	0.00	0.00	0.00	-0.10	0.00	0.00	-0.11	-0.21
Totals	0.03	18.69	22.60	18.16	56.21	42.43	19.74	1.00	0.33	0.02	179.21

Summary Of Accounts For FY 2001

Previous Balance	\$ 465,968.71
PLUS	
Commitments	
Water Rates	\$ 747,847.40
Repairs	\$ 15,259.45
New Services	\$ 90,625.00
Miscellaneous	\$ 22,103.60
Seasonal Charges	\$ 28,400.00
Demand Charges	\$ 7,140.00
	\$ 911,375.45
PLUS	
REFUNDS	\$ 2,129.25
TOTAL AMOUNT DUE	\$ 1,379,473.41

MINUS

ABATEMENTS \$ (18,159.05)

MINUS

RECEIPTS \$ 1,329,997.33

BALANCE \$ **31,317.03**

PROJECTS AND PROGRAMS FOR 2002

The Water Department has several important projects planned for 2002, including water conservation measures, inspection and repair of well fields and pump stations, construction of a new storage reservoir, permitting of a new water supply source, developing a hydraulic model of the water distribution system, installation of new water mains and correcting high iron conditions at Wells #1 and #4.

Water Conservation Program

Water withdrawals have been generally increasing over the last five years, and the Water Department will be evaluating the causes of these increases and recommending steps to keep future withdrawals in check. One area to be closely evaluated will be use of water for outdoor irrigation, to include researching the possibility of implementing moisture controls, which would help in the managing of amounts of water and durations of time needed for watering.

New Water Supply Source

The Water Department will be working with the Open Space Committee and the Conservation Commission to acquire wellhead protection land for our water supplies. The Department has applied for a grant from DEP that will support this effort.

The Water Department will also be seeking to permit a new water supply within the Town's limits; there are several locations that show real promise. This additional water supply is needed to meet the Town's existing and future demands during our peak summer tourism season. Permitting of this water supply will take from four to six years to complete.

Well Field and Pump Station Inspections

As a result of the emergency repairs being needed at Well #9, the Water Department has now made it a priority to inspect and evaluate the condition of all of our well fields to reduce the chances that the Department is not faced with a similar situation in the future. Inspections are being conducted on all

of the wells at the Main Station and on Wells #1, #2 and #3 during early 2002, and will proceed over the next couple of years until all of the wells are evaluated.

Storage Reservoir Construction

A new storage reservoir is to be constructed that will provide additional storage capacity and will increase the Town's fire fighting capability. This reservoir is to be located north of Route 6 on a parcel of land voted for during Town meeting, near the Cape Cod Tech and will have a capacity of 11/2 million gallons. This reservoir will be an important addition to our water supply and distribution system, which will help in both system pressure and fire fighting capabilities.

Water System Modeling

The Water Department is developing a hydraulic model of the distribution and storage system. This model will be important for tracking the performance of the existing system, identifying areas where improvements should be made and for managing water storage. This model is to be completed during the spring of 2002.

New Water Main Installations

New water mains were installed at several locations in Town during 2001, slated for early 2002 are Pleasant Street, Allen Street and Mark Street. This program of replacing or installing new mains will continue during 2002, and is important for maintaining good water quality and pressure to all of our customers.

Iron and Manganese at Wells #1 and #4

Water withdrawn from Wells #1 and #4 has historically had high iron concentrations, which degrades water quality. Evaluations will be conducted during 2002 to determine the source or cause of these high iron conditions and recommendations will be made to implement measures for correcting this problem.

● WATER CONSERVATION TIPS ●

- REPAIR LEAKY FAUCETS INDOOR AND OUTDOORS.
- INSPECT YOUR TOILET TANK! IT'S NOT UNCOMMON TO LOSE UP TO 100 GALLONS A DAY FROM AN OTHERWISE INVISIBLE LEAK.
- INSTALL FAUCET AERATORS AND LOW FLOW SHOWERHEADS.
- PRACTICE IRRIGATION ON AN ALTERNATING CYCLE.
- STOP BY OUR OFFICE TO PICK UP FREE CONSERVATION INFORMATION

COURTESY LEAK DETECTION KITS ARE AVAILABLE AT OUR
OFFICE

**WE THANK YOU FOR YOUR CONTINUED SUPPORT IN
HELPING TO
CONSERVE OUR NATURAL WATER SUPPLY! YOUR
EFFORTS HELP THE ENVIRONMENT, ENERGY COSTS AND
REDUCE EXPENSES!**

CONCLUSION

The Department will work hard at improving the level of service provided to the community while insuring that Safe Drinking Water Act standards are met and the system is maintained and operated effectively and efficiently as possible.

As the department continues with its long and short term projects we thank you for the confidence that you have placed in us. We are committed to providing you with a water system that excels and is operated and maintained with "Water Works Pride". We will continue to encourage you to support our water conservation efforts.

At this time we would like to thank the citizens, customers, elected and appointed officials, other Departments and their employees for continued support and cooperation throughout the year.

As the Department's Superintendent, I would also like to thank our employees and the Board of Water Commissioners for their continued support and service to the community and myself throughout the year.

Craig Wiegand, *Superintendent & Collector*
Danette Gonsalves, *Chairman*
Donald Bates, *Vice-Chairman*
Gary Sinclair, *Clerk*

Report of the **Channel 18 Department**

I, as Department Head/Manager of Harwich Channel 18, respectfully submit this Annual Report to the citizens of Harwich.

The year 2001 has been a busy one for Harwich Channel 18. The Channel continues to grow, and our viewer base has been increasing.

The Channel has increased programming while maintaining our regular schedule. Meetings of the Board of Selectmen are taped weekly, and many other town Departments continue to take advantage of the service offered by Channel 18.

Our regular programs continue to be in production. "The Harwich High School News", "Know Your Town", "Community Journal", all remain mainstays of the Channel. We have added new productions such as "Know Your Town: Then and Now". This show, hosted by volunteer John Roche, takes a look at the history of the town through the eyes of its early citizens.

Channel 18 continues to rely heavily on volunteers. A dedicated group has committed to being available for production on a regular basis twice a week. These volunteers include: John and Joyce Roche, Marge Donnelly, Betty Pino, Dorothy Safford, Ruthe Barnett, Edith Wheat, Bob Anderson, Paul Coughlin, Ellie Bassett, Rob Catlin, Florence Lebenson.

The Harwich High TV Club remains an extra curricular activity at the High School, and for the 10th year, I have acted as the advisor to the TV Club. The students continue to produce a weekly News Show on Fridays. The TV Club is open to any student in the High School, who is willing to be trained. The number of students involved varies depending on the sports schedules and other activities. In spite of the many conflicts for the student's time, we still manage to produce a weekly show. Included in the many weekly interviews conducted by the student reporters, was an opportunity for reporter Justine Pistorino to interview Senator Ted Kennedy during his visit to the Elementary School.

The High School students are required to assist me with the LIVE cablecast of the Annual Town Meeting. The student's help, along with my Senior Volunteers, is essential. Cablecasting Town Meeting is the most challenging programming we do. We set up a production with five cameras, including a camera reserved for the sign language interrupter. We try to identify each speaker and make it possible for those citizen's who cannot attend the Town

Meeting to be able to follow the articles as they are discussed. We are there from gavel to gavel!

I have been working on upgrading equipment in the playback area of the studio. Two new SVHS Decks have been purchased and professionally installed. I have had to replace our main playback controller, as the old unit quit and was not worth repairing. Additional deck replacement is necessary, although with regular maintenance, I hope to extend the use of all equipment. Our field cameras continue to age, and need to be replaced.

Our Amiga Computers, used for production and for running the Community Bulletin Board, continue to operate despite their age and hours of operation. We have a computer online that runs 24 hours a day, 7 days a week, 365 days a year! I have researched replacing these computers, and have come up with alternative systems when we are forced to act. I have contacted C3TV and requested the use of their old Amiga Computers, which they have replaced. With these additional units I hope to be able to keep the system going a little longer.

I still see the need to improve the set-up at Town Hall. I would like to place remote cameras in the Griffin Room and add the necessary switching equipment. The field cameras used for taping at the Griffin room are showing their age, as is the record deck. Additional work on the audio system is also needed.

My goals for the coming year are as follows:

1. To continue to increase programming from Town departments
2. To continue to enlist and train volunteers.
3. To purchase equipment to improve the quality of Channel 18 productions
4. To develop and advertise a program schedule, starting with the use of the Community Center Web page.

I continue to be amazed by the positive response I have had concerning operations of Harwich Channel 18. Many people stop by for a tour of the facility, including many new Town residents. This exposure has been terrific in helping me show the citizens of Harwich just what Channel 18 is all about. I continue to get inquiries from other Cape Towns, as to how we operate and how they can get a Channel going in their Town. I am proud of the fact that Harwich Channel 18 has been the leader of Government programming on the Cape, and continues to lead the way.

Finally, I would like to thank all the dedicated volunteers who help me, and the citizen's of Harwich for all their support.

Respectfully submitted,

Jill Mason
Channel 18

Report of the **Utility & Energy Conservation Commission**

The Commission scheduled meetings every month during the year 2001. Several times meetings were cancelled or attended by less than a quorum and therefore minutes exist for only seven months of the year. Normal meeting place and time have been established as the second Thursday of every month at the Library Room at Town Hall.

Membership- Two members of the Commission, Larry Cole and William Doherty completed their first term and were re-appointed by the Selectmen, effective July 1, 2001. No additional changes in membership were experienced during the past year.

Cape Light Compact- A continuing major assignment of the commission is to represent Harwich on the CLC governing board. This continued to be accomplished by B. Worth as the assigned representative and L. Cole as the Alternate. Every meeting of the Compact board was attended by one of these two individuals. B. Worth serves as Chair of the Compact, Energy Efficiency Committee and also serves on the Distributed Generation Committee as well as the Power Advisory Committee.

Over the past 12 months, the Compact continued to work toward starting power flowing from the contract signed with Select Energy. Even though fuel and energy costs have fallen significantly, power is not yet flowing to consumers on the Cape. This effort will continue in 2002.

Through a ruling by Mass DTE, the Compact was awarded the administration of the Energy Efficiency funds collected from Cape ratepayers. This program which is administered by the Compact through Honeywell-DMC now is energetically promoting energy efficiency program, particularly for residential and low income consumers.

Efforts were taken by the Compact to support the transfer of ownership of streetlight systems to various towns on the Cape. Harwich was one of the original towns to initiate this effort.

It is expected that Mr. Worth and Mr. Cole will continue in these roles during the coming year.

Streetlight Purchase- The effort initiated by the Commission on behalf of the town to purchase the existing streetlight system continues. Although Town Meeting authorized expenditure of over \$32,000 to make this purchase,

consultants for the Compact indicated that the method of depreciation being utilized by NStar in developing the proposed sale price was faulty. As a result, Harwich joined several other Cape towns in a complaint to the DTE on this issue. Cost for the legal work associated with this effort was borne by the Compact. Late in the summer of 2001, the Compact received a favorable ruling from DTE. The streetlights in Harwich will be sold to the town for \$1.00. Savings on this issue will be approximately \$30,000 a year and will be effective, retroactive to 10/1/01. Currently, negotiations with NStar continue on the specifics of the Purchase & Sale Agreement and License Agreement. Completion of this work is expected before June 1, 2002.

As a separate issue, the Compact is currently evaluating results of an RFP issued to obtain a maintenance contractor to service streetlights on Cape.

Whitehouse Field – As a result of a recommendation from the Youth and Recreation Department of the town, the commission spent considerable time and effort in an attempt to have the eight, 80 foot wooden poles which support the lighting for Whitehouse Field tested for integrity. Discussions were held with NStar and Verizon who own thousands of poles within the town to attempt to have their pole testing contractors evaluate these poles to save the town the cost of replacement. NStar has been uncooperative and Verizon who has responsibility for maintenance of jointly owned poles within the town has reported that they do not test poles. The two national vendors who perform such testing, Osmose and Asplundh were contacted, but each refused to take on this work, citing liability costs associated. Slight hope exists that NStar will agree to assist the town.

Library Fixture problem- The Commission took on responsibility to investigate premature failure of compact fluorescent lamps and also a series of fixture at Brooks Free Library. After finding that the lamps were correct for the fixtures and that multiple failures were restricted to about 20 fixtures, a recommendation for group replacement of the lamps and replacement of the fixtures was forwarded to the Library Director. Here again, the lamp manufacturer was uncooperative in solving the problem.

Energy Conservation Recommendations- Commission members visited several of the larger municipal buildings within the town to evaluate possible conservation measures which could be taken to save energy and therefore dollars for the town. Recommendations were completed and forwarded to the department head and town administrator for the Community Center, the Town Highway Barn and Town Hall. This effort will continue during 2002 with school structures.

Municipal Power Supply- On March 1, 2001, a contract which the Commission had developed for the town with Exelon was ended. This con-

tract which had been in place for two years had resulted in savings of approximately \$18,000 a year. As 2001 ends, negotiations are underway with a major power supplier who may be able to provide energy for municipal accounts at levels lower than NStar, Standard Offer.

Default Service- Two significant accounts within the town are being served at Default Rates. These accounts are the Community Center and also Water Department Pump #11. Service was established at each of these locations after 3/1/98. Until 12/2000 this was not significant since Standard Offer and Default Service were identical rates. The change has resulted in increased costs of over \$10,000 on an annual basis. The Commission has continued to search for suppliers who could and would serve these accounts at a lower rate. As this report was prepared, a major supplier offered lower rates for a one or two year contract. This offer will be compared with the Default Pilot rate which will be available through the Cape Light Compact, early in 2002 before action is recommended to the selectmen. In either case, it is apparent that lower rates will be available at least in the early part of 2002.

Barry R Worth, *Chair*
Lawrence Cole
William Doherty
Robert Marshall
David Harrison

Report of the **Harwich Disability Rights Committee**

The Harwich Disability Rights Committee includes seven members. We meet on the second Tuesday afternoon of each month. The meetings are open to the public and we welcome visitors.

Several projects have continued, as well as new programs have been developed during 2001.

- Bob Spidle was unable to continue his leadership of the raised bed gardens project, but other interested gardeners have continued the project.
- An increased number of wide tire beach chairs and additional boardwalks enhance the pleasure of our beaches. Ann Schweizer from Youth and Recreation has met with our committee to insure distribution of equipment and adequacy of staff.
- The expressed goal of the committee has been to develop Harwich as the most accessible town on the Cape. A town wide survey was developed and distributed. Ten percent (10%) of our residents have responded. The survey has brought to light comments and recommendations of residents with disabilities and also those concerned with limitations within our town. A full report of the results of the survey will follow. A common theme is the need to enforce special parking for those who have a disability. Sgt. Sayers of the Harwich Police Department has developed strategies to address this issue.

The participation of the committee in several community events has increased the visibility of the committee.

- At Kids Day, a part of the Cranberry Festival, the committee provided a series of games and prizes with sensitivity to the physically challenged. The wide tire beach chairs and picture taking were also a big hit at kids' day.
- This was the third year that the committee members rode in the Cranberry Festival parade. Recognition and sidewalk support by parade viewers were hearty.

The committee is developing a new role - Friends of the Harwich Disability Rights Committee.

Curb cuts in Harwich Center have been reviewed and will receive individual attention in the Spring of 2002.

Conclusion

This committee is an integral part of the Town of Harwich. The town strives to achieve recognition of our disabled residents and also their care providers. The town wide survey is an essential contribution to this goal.

The Board of Selectmen, Department Heads, Town Clerk, Town Manager and financial staff have been of particular assistance to our committee in reaching our goals.

Virginia H. McCann, *Chair*

Anthony Germann, *Vice Chair*

Kathy Griffin, *Recording Secretary*

Jean McLaughlin

Rita O'Neill

Paul Corcoran

Building Commissioner

ADA Compliance Officer

Report of the
**Harbormaster/
Natural Resources Department**
www.harwich.town.ma.us/harbormaster

As Harwich boaters and Cape Codders enjoyed one of the most delightful summers ever, our business community faced a downshift from the super-charged growth rates of the past several years. This spell seemed to impact even the luck of our tuna fishermen. Strangely, the bearish times were not reflected in the record low dockage turnover of only three berths and our harbors' seasonal boat slips were full to capacity.

The bluefin "bite" showed up late in August, a slow start to the season and that was stalemated like so many other businesses by the infamy of September 11th. We were all stunned by the horror of terrorists crashing planes into the World Trade Center. The harbor staff shared that moment with fifty fishermen, many from New York, as we watched the television in our crammed little office and shared this gut wrenching moment of confusion and dismay as the buildings crashed to the ground.

By Sunday evening (9/16/01) a candle lit vigil was organized at Bank Street Beach to share our prayers for those souls and survivors of our nation's greatest attack. More than 400 gathered at sunset to share the moment with friends and neighbors, as towns across our USA were doing the same. A memorial wreath was blessed by the pastors of our churches and spread on the waters of Nantucket Sound from the Harbormaster vessel by fire fighters Mike Mason, Leighanne Merrigan, Donald Parker, along with Police Chief William Mason and Harbormaster Tom Leach. Our prayers are with the all the victims, fire fighters, and policemen killed in this act of war on the US. Please know we will continue to pray for you and keep you in our hearts as the days go by and hope that you will find comfort in our God as you struggle through this trying time.

Dockage Fees

The Board of Selectmen voted new dockage fees representing roughly an 8% increase across the board of all wharfage and mooring fees. The Board also took the additional step to raise electric fees 30% above that recommended by the Waterways Commission in an effort to cover massive utility rate hikes expected at the harbors over the year. The Harbormaster's office had all bills in the mail by the last week of February. Deposits on dockage are considered past due March 15th. Lease holders should call the Harbormaster if they have not received a bill or want to send a timely security deposit. Selectmen have agreed that dockage at the popular Harwich Harbors is a priv-

ilege enjoyed by few and that taxpayers should not be carrying costly harbor projects the extent that user fees can carry expenses. Town Meeting also agreed to the harbor accepting credit cards for the first time ever. This has made collections much easier for the Harbormaster and staff.

WHARFAGE & HARBOR RECEIPTS

	2000	+/-	2001
Saquatucket Dockage	27,1484	8.38%	294,245
Visitor Dockage	153,106	15.10%	176,220
Offload Permit Fee	40,424	21.19%	48,991
Fuel Dock Commission	30,978	-9.27%	28,108
Mooring Permit Fee	22,127	16.15%	25,700
Ramp Fee Collected	17,237	34.76%	23,228
Allen Town Dock	10,865	85.23%	20,126
Wychemere Town Pier	10,816	7.02%	11,575
List Waiting Fee	7,010	62.98%	11,425
Allen Harbor Boat Storage	6,600	11.52%	7,360
Ice Receipts	2,117	-0.15%	2,114
Other	638		2
refund	-244		-1,189
Total	\$ 573,158	13.04%	\$ 647,903
Wages	187,364	8.64%	203,552
Expenses	63,520	35.62%	86,145

If the elbow of the Cape is the epi-center for the late bite of bluefin tuna on Cape Cod, then Saquatucket Marina is ground zero for landings. The Harbormasters Office was deluged April 1st with boaters making transient reservations for August through October. This immediately created a no vacancy period for the harbor. The Town policy is a two-week maximum and virtually all large slips were booked by an anxious fleet of sportfishermen. The Selectmen also settled an offloading permit issue with the Army Corps of Engineers requiring an across the board \$500 tuna landing permit for fishermen in addition to dockage fees. However, requiring skiff fishermen landing tuna via the boat ramp to have the tuna landing permit was waived once again. Harwich sold 66 of these landing permits generating \$33,000. Tuna buyers must also buy permits for all offloading vehicles. The bluefin quota and season closed October 25th.

Shellfish Propagation

Now in its eighth year, the shellfish propagation lab located at Wychemere harbor had the top growth rate among the seven such systems on Cape Cod.

Nearly 2.5 million quahog seed were reared throughout the summer and grew from (1-3.0 mm) to an average of (11 mm) in size. Our largest seed grew to 25 mm. While a portion of our post-set quahog seed was purchased directly by the Town, the majority of these juvenile clams came directly from the DMF/County Seed Grant Program. Shellfish seed was also purchased from hatcheries at Muscongus Bay and Port Clyde, Maine and Aquacultural Research Corporation in Dennis.

The shellfish lab was retrofitted this year with new intake pipe lines paid for by a grant from the Cape Cod Cooperative Extension Service. The lab was also the site of our fourth high school summer aquaculture internship program. The six week program enabled students, Ally Keefe, Shannon Clouter, Brooke Falvey, and Brian Lasky under direction from Heinz Proft and teaching supervisor Mr. Robert Smeltzer to monitor and maintain the shellfish nursery during its busiest time. The lab, open to the general public, received over 500 visitors this year, some from as far away as China. Funds supporting our program came from the Barnstable County Enhancement Grant Program. The shellfish from the lab were counted, sized and seeded into Herring River, Allen Harbor, Oyster Creek, Wychmere Harbor, Saquatucket Harbor, Pleasant Bay/Muddy Creek, and Round Cove.

The local Harwich shellfishing flats were again a busy place. More permits were sold this year than in 2000. Volunteer shellfish wardens Jim Coyle, Mike Cienava, and Ron Saulnier were very generous with their time and energy augmenting shellfish patrol duties. All three wardens were appointed assistant harbormasters in September to act as wharfingers during the tuna landing. The assistance provided by our volunteer corps certainly makes the Natural Resources Department a more efficient, more productive group.

2001 Harwich Shellfish Permits

Resident Family	303	\$ 3,030
Non-Resident Family	43	1,290
Commercial	9	360
Seniors	93	279
One-Day Non-Resident	<u>52</u>	<u>780</u>
TOTAL	500	\$ 5,739

Clam prices quickly dropped back to 1980 prices due in part to a market flooded with dragged quahogs coming from a newly discovered deepwater bed in Nantucket Sound off Monomoy and leaving shellfishermen and aquaculturist scrambling for alternatives. The local fin fishermen were also feeling the pinch in an economy gone sour on its demand for luxury food after September 11th.

QPX, a disease that can wipe out entire cherrystone populations, was discovered in Pleasant Bay. Kept under wraps for some time, a story implicating the outbreak of this serious shellfish disease was circulating this spring. The disease, affecting both wild and hatchery quahog stocks, has been found in shellfish grants in Little Bay. Experts Dr. Roxanne Smolowitz, from the Marine Biological Laboratory in Woods Hole, and Dr. Dale Leavit from the Southeast Massachusetts Aquaculture Center, have been called in to determine the nature and gravity of the situation. The malady occurs primarily in 1.5 - 2 year old quahogs planted in leases and it is terminal for the clams. It is not harmful to humans if ingested, however, there is no cure for the disease. The outward sign of the disease on live animals is a damaged or fragmented shell edge. Several Lower Cape shellfish farmers have already made claims for crop damage and seed. Those reared at our shellfish lab were required to be tested prior to broadcasting in local shellfish beds. A batch sample from the deepwater draggers also needed testing for QPX before we begin a relay of chowder quahogs to the family area at Wychmere and Allen harbor.

Many of our projects were completed with the assistance of our college interns Bob Cooney (CCCC) and Deb Olstein (UMASS). Their contributions along with interest, dedication, and hard work were a valuable asset to our program. We also extend our gratitude to high school students Kristin Chin, Tommy Leach, Jamie Scarbrough and Bryan Knowles for their assistance in a new program facilitating students as environmental interns at the Natural Resources Department.

Competing interests for valuable shorefront activities often require tough decisions by those in charge with determining whether a homeowner should be allowed to extend a dock or if an area should be kept open in the interest of shellfishing and navigation. The Shellfish and Marine Water Quality Committee faced exactly that deliberation when acting on a request by Lisa Pedicini to locate a pier and float system from her property into Wychmere Harbor while it tabled a dock request from home owner Herbert Collins on Saquatucket Channel.

Herring Run Enforcement

A movement by the Board of Selectmen toward provincialism of the herring run regulations became a hotly contested subject this past spring. Herring were observed in the fish ladder from March 16th through June 4th. It appears as if the Town of Harwich and the Massachusetts Division of Marine Fisheries have yet to agree on the rules and regulations which will govern the run in the future. The town was denied injunctive relief in its battle with the state Division of Marine Fisheries over these regulatory rights. Barnstable Superior Court Judge Richard Cannon issued his finding declaring there is nothing in the state statute, Chapter 130, sections one and 94, to preclude the Division of Marine

Fisheries from exercising control over the Town of Harwich concerning the herring run along the Herring River.

The Natural Resources Department had volunteer herring wardens specifically designated to enforce regulations surrounding the herring run on a daily basis. We would like to thank Michael Sekerak, Gary Stephens, and Sue Stephens for the help they provided to our staff of volunteer shellfish/herring wardens in this area. One thing is clear, if the Town insists on limiting the herring run to “residents only” through legislation, it must also be prepared to hire paid personnel for this thankless enforcement assignment.

By late this year, water levels in the ponds and rivers were very low. Nature repeated itself as low pond levels in the herring runs have trapped millions of herring fry in the upper ponds and made it very difficult for the juvenile herring trying to migrate back to Nantucket Sound. The latest precipitation numbers from the Cape Cod Commission show that from December 2000 to November 2001, Cape Cod received only 27.35 inches of precipitation, almost 15 inches below the Cape’s annual average of 42 inches of precipitation. It is the lowest amount since 1989, when the Cape received 33.4 inches. This is the third year in a row with below-average precipitation, all of which means groundwater levels are low.

The Board of Selectmen expressed concern regarding the recent actions that allow foreign factory ships into New England waters. More recently, the government passed legislation prohibiting American vessels larger than 165 feet from fishing in US waters. We can only assume there were sound reasons behind these actions, yet now the New England Fishery Management Council has seen fit to build a joint venture allowing massive foreign fishing vessels to take herring and mackerel from right off our own coast. It hasn’t been long since we last saw these massive floating factories in our waters that we cannot remember the threats they posed. In the 1980’s, legislation was passed prohibiting foreign fishing vessels in US waters. With the withdrawal of Orleans resident Bill Amaru, the Cape lost its seat on the New England Fishery Management Council. The NEFMC makes the majority of decisions that spell out how the region fishes.

Water Testing

Ongoing scientific data collection continued in 2001 including our involvement with the Massachusetts Phytoplankton Monitoring Program. This program was coordinated by the Massachusetts Division of Marine Fisheries and involved collecting data from 18 stations along the coast of Massachusetts including the Cape and Islands to determine the location and densities of potential toxin producing phytoplankton.

The Natural Resources Department's long term water sampling program began in late July as volunteers sampled the water in the harbors and ponds to better manage and protect their quality, beauty and aquatic life for the future.

Testing was taken to a new level this year. This past summer 40 volunteers took part in a combined saltwater and freshwater sampling program to develop a baseline of their existing conditions. Saquatucket Harbor, Wychmere Harbor, Allen Harbor, Herring River, and 11 ponds were sampled several times in order to establish a reliable water quality database including nitrates, phosphates, chlorophyll and dissolved oxygen levels. Over seventy fecal coliform water samples were sent to the Barnstable County health lab for analysis. Oceanographic data collection from Nantucket Sound was also completed. This was the fourth year that data such as water temperature, water salinity, dissolved oxygen, and turbidity were recorded from the sampling locations. Obtaining this data is important for detecting any changes over a multiyear period.

The Department has acquired a new multi-parameter water-sampling instrument which acquires and stores data in the field that can be downloaded to a personal computer back at the office for investigation. The unit called a Hydrolab Mini-Sonde is fully capable of taking depth, conductivity, pH, dissolved oxygen, nitrate, ORP, and salinity. This tool will allow Harwich to sample environmental parameters at stations in all of its reported 33 ponds and estuaries (except nitrate reading in seawater) keeping the data clear and organized.

Long Pond may get treatment. Murky, oxygen-deprived ponds benefit from alum approach. The towns are on the cusp of getting close to \$300,000 in state monies to conduct an alum treatment and do some work to reduce the input of nutrients at the 740-acre pond. Excess phosphorus in a pond acts as an out-of-control fertilizer, oftentimes creating large algae blooms. When the blooms die, they suck up a tremendous amount of oxygen. The pond bottoms are left without oxygen, making them inhospitable for many forms of life, most notably fish.

The Natural Resources Department conducted evening cormorant harassment exercises at the power lines crossing Muddy Creek off Pleasant Bay. Shellfish Wardens Mike Cienava and Tom Leach shared the duty in this Division of Wildlife exercise using shot gun fired rockets. The flock of birds perched on the high wires have reached numbers more than 1,200 and congregated close to sunset. There is evidence that bird droppings from the huge biomass have helped to contaminate the estuary also known as the Monomoy River. As the nightly exercise of shooting one or two whistler flares went on over four weeks, neighbors report the flock has relocated elsewhere, we're but

not sure where? The Harwich Natural Resources Department will continue to monitor the situation.

Catch Basins and Leaching

Massachusetts Highway Department has agreed to incorporate 35 more leaching and three more catch basins in improvements scheduled for next spring. A \$2 million resurfacing project for 8.27 miles of Route 28 running through the towns of Harwich and Dennis is in the works. The improvements the state is planning include corrective drainage measures however there is no immediate plan to mitigate run-off into streams and harbors which are closed seasonally to shellfishing because of pollution. MHD suggested the addition of leaching and catch basins could take care of 90 percent of the pollution connected to roadway drainage. The cost of this project is estimated at \$1,987,150 estimate for the 8-mile stretch.

Saquatucket Harbor got a face lift including some additional parking, but the entire project may not be done for a year or two depending upon when the State Access Board can fund the work on the east side. The Robert B. Our Company completed the west side lot, installing a leaching field for the catch basins and adding 27 parking spaces on the north side of the property.

In a town-wide survey conducted through the Board of Selectmen, residents spoke overwhelmingly of the need for a shuttle bus and supported a harbor-walk pathway between Wychmere and Saquatucket Harbor. They also cited the need for more public restrooms.

Town officials are once again looking for a better means of combating seaweed build-up along Red River Beach. Area residents are complaining about the smell and beachgoers are upset with the flies and swimming conditions in the thick netting of vegetation. The Highway Department has been following the directive of the conservation commission in beach cleaning efforts, using its equipment to push mounds of seaweed back into the water, but people who use the beach say this is not a satisfactory solution.

Boat Ownership Documentation

There are 14 instances on the town's commercial slip list where the names on the documentation of commercial vessel are different from the names having access to a slip. While there are 14 identified cases on the commercial slip list, that does not mean those vessels don't have the right to be there. In some cases, the vessels are listed in the name of a corporation while the slip belongs to an individual in the corporation. In other instances, the husband is named as the owner of the vessel and the slip is in the wife's name. In a few instances the dockage permit holder's name is not associated with ownership documentation. A boat slip is town property and cannot be sold or transferred between parties. There was one instance where a commercial vessel owner

voluntarily removed the vessel from its berth after change of ownership without prejudice. The provision within the town's dock regulations which prohibits slips from being passed from one generation to the next was also challenged by a commercial fisherman who was forced to give up his space at the Wychmere Harbor dock at the beginning of January. Harry Hunt III, through his attorney, James Stinson of West Harwich, filed a suit which was later dismissed challenging a decision by the Harbormaster prohibiting Hunt's use of the slip.

Dredging and Breakwaters

The County dredge began work on the Allen Harbor entrance channel the first week of October. The project removed 10,000 cubic yards of spoil. The sand replenished once popular Gray Neck Road and Earle Road public beach. The beach for some reason has been unable to hold sand since the time NSTAR Nantucket Island power line was burrowed beneath the bluff and beach there. The Red River Beach nourishment project, proposed for late May, was postponed because of the need to upgrade the application from 1,500 cubic yards of sand to 10,000 cubic yards and resubmit a plan to dredge the Wychmere Outer Harbor. The project requires a booster pump to carry the sand over a mile to Red River Beach. The Selectmen had been counting on the project to renourish the sand-depleted public beach. A \$30,000 credit that was given to Harwich by Barnstable County and used toward the Allen Harbor channel dredging this round.

The sands of time continue to pass through the west jetty at Allen Harbor filling in the channel. But the littoral drift that has occurred along Nantucket Sound since this peninsula was formed more than 12,000 years ago may also be clogging progress on reconstruction of the stone appendage. There are two stumbling blocks: money and ownership of land adjacent to the jetty. The town sought \$310,000 this spring to fund its share of the jetty repair project and together with the Commonwealth's Office of Waterways, has agreed to split the more than \$700,000 cost for the work. Town meeting approved the funds, but voters turned down the spending request on a subsequent debt exclusion ballot.

Personal Watercraft and Boating Activities

August was a foggy month and vessel operators, particularly small boat fishermen operating without the aid of RADAR, were cautioned to slow down in poor visibility. There were several close calls reported by charter captains. The use of GPS makes anglers in the rips of Monomoy more daring in these conditions, however, GPS does not equate to RADAR, does not show oncoming traffic, and only relates static waypoints. Rules of the road require all vessels to reduce operating speed to a minimum in limited visibility. Be safe, we have had plenty of these accidents in the past, we don't want anyone to get hurt out there again.

Using borrowed boats, the Harwich High School sailing team made a name for itself across the waters of Massachusetts. A benefactor named Pasqual Antolini of South Harwich donated \$8,000 to buy a fleet of eight 420's from the Chatham Yacht Club. Mr. Antolini was looking to honor his late wife, Ann Antolini, an educator for 35 years in New Hartford, Conn. Assistant sailing coach Thomas Leach navigated the two proposals onto the same tack. Harwich sailors finish second at States and were the 2001 Cape & Island League Champs. The Selectmen accepted this gift and voted to allow the boats to be stored in the Harbormaster shop on Bank Street.

43 Coastsweepers volunteered to give Harwich's beaches and ponds a cleaning nature could not provide. The beach "sweepers" walked the town's shorelines and removed trash left behind by humans. The September cleanup was part of an international effort to keep the world's beaches free of debris. Besides picking up the unsightly trash, cleaning the beaches is necessary to preserve marine life that can become choked on plastic and cigarette butts.

Harwich Harbormaster Boating Safety Academy graduated its smallest class of young operators. The class given in cooperation with the Environmental Police and Coast Guard Auxiliary was held over four nights during the beginning of July and certified students between 12 and 16 years of age to operate a motorboat. The course stresses safe operation. Prior classes have graduated up to 35 kids per class. Perhaps Harwich has caught up with this learning curve for the moment. We can think of a few adults and commercial operators who need to learn a little respect for their own wake!

In July, the owner of a power boat escaped with minor injuries after the vessel's engine exploded in Allen Harbor producing a plume of black smoke throughout the Port. The operator dove overboard when his 28-foot Bayliner caught fire just 30 feet from the town landing. Wind blew the wreckage across the harbor and into a private landing, where Harwich fire and rescue crews were able to hook the boat and secure it to shore. The fire was extinguished with foam and the harbormaster removed the boat the next morning.

Town Meeting voted to join five Outer Cape towns concerned about the impacts of personnel watercraft use, restricting PWC's in Pleasant Bay. The ban on jet-skis came as part of a five town effort to limit the use PWC's in our inland waterway. Opponents supporting an outright ban included the Pleasant Bay ACEC commission, the Pleasant Bay Alliance, the Pleasant Bay Cruising Club, the CYC sailing School, and neighbors and users at large, including powerboat owners and fishermen. In addition to the threats posed by the high speed craft on Pleasant Bay, Harwich is far better equipped to handle the craft from its' two launching ramps on Nantucket Sound (at Saquatucket Harbor and Allen Harbor) where there are good resources to launch, park the trailer, enforce and rescue these "vessels". The article passed along with a sister arti-

cle prohibiting their launching and operation at Round Cove a tributary to Pleasant Bay.

Harwich Harbormaster Tom Leach along with 26 other harbormasters and assistants from and Boston to Provincetown completed a week-long Harbormaster recertification course given through the Massachusetts Criminal Justice Training Council. Course dealt with harbor law, medical safety, hazardous material training, vessel approach and self defense. Certified harbormasters in Massachusetts maintain a high level of training and understanding for their own safety, that of their employees and boating public at large. A two day hands-on fast rescue and boating safety training seminar for harbormasters was hosted at Saquatucket Harbor and Town Hall in September.

Staffing

Once again the Department plea for a fulltime clerk position lost in the voting booth. The harbormaster's office hired a new part-time principal clerk as we wished Jenna Bossung fair tides on her departure for a full-time position at Woods Hole Oceanographic Institute. Harwich resident Jill Greene comes to the position bringing both intelligence and creativity. Jill, a graduate of Lynchburg College in Virginia, holds her master's degree from Simons College and is doing well in the busy role of representing the Harbormaster and Natural Resources Department. We have learned to settle for nothing less then the best and Jill is indeed a nice fit for this Department.

Harwich lost one of its finest volunteers with the passing of Walton MacCaughern. Walt served as a shellfish warden for many years and truly loved his volunteer work patrolling the flats and helping folks find their clams and quahogs and playing peacekeeper at the herring run. When we rebuilt the Shellfish Lab, Walt was there with all his tools and know-how.

Lee Baldwin, will be remembered by all Cape Cod outdoors enthusiasts who knew her. Lee was a true friend to the Harwich Natural Resources Department and spent many hours over the years leading the Harbormaster on adventures to uncover problems along the Herring River. Nature was always first in her heart. She loved Harwich and its wildness.

Tom Leach
Harbormaster/Wharfinger
Natural Resources Director

Heinz Proft
Assistant Harbormaster/NRO

Report of the **Bikeways Committee**

Although scheduled for completion in November 2001, the bridge over Route 6 still has a few details to be completed as of year-end. The span is up and the decking is poured, and we have all been impressed by the unique wave design that is imprinted in the abutments and wing walls.

Virtually all that is left to be completed in the first weeks of 2002 is a fence on the ramps leading up to the bridge, the installation of bike racks and picnic tables, and the grading and drainage in the Headwaters Drive parking area.

Also, before the bridge is open for use, the current path from the north side of Queen Anne Road out to Route 124 will be closed off permanently. This will ensure that all bicycle and pedestrian traffic will use only the new bridge to safely cross over the highway, thus avoiding the extremely dangerous Exit 10 Interchange and the 4-way stop.

The bridge and about a half-mile of approaches is the long-awaited connection along the original path of the railroad, so that users can now travel almost 5 miles through Harwich from the Dennis line to Brewster. In addition, the spur to Chatham completed in the last couple of years adds over 3 miles to the Rail Trail network. The total cost of these projects was nearly \$1.5 million, virtually 100% of which came from the State.

The original Cape Cod Rail Trail was completed about 1977 and parts of it are in pretty bad condition. However, an ongoing project began in 2001 with the rebuilding of a 2-mile section in Brewster. The old trail will be resurfaced, and widened from 8 feet to 10 feet wide wherever possible, given wetlands restrictions. Whole sections will be cut out and replaced where roots and potholes have damaged the trail. Eventually, all of the original section in Harwich will get a facelift.

In order to preserve and maintain the bike trail network in Harwich, the Town of Harwich Highways and Maintenance Department has recently purchased a small utility vehicle that will be used to pick up trash, debris and vegetation and keep sand off the trail.

We also hope to enlist the support of local landscapers for a plan to care for some hardy shrubs and bushes in the three rotaries on the spur to Chatham.

Above all, we need the help of all trail users to dispose of trash properly and to pick up after your dogs. And remember to ride the trail safely – always

wear a helmet, never use headphones and bring along a cell phone to call for assistance if injured or report illegal motor vehicles or dirt bikes using the trail. Safety is everyone's business!

Harwich Bikeways Committee

Hugh "Tim" Millar, *Chair*

Bill Reuss, *Vice Chair*

Albert Cline

Bob Marshall

Maurice Yoffe

Barry Worth

Lew Ashton

SGT Richard Sayers, *Harwich Police Department,*
Ex-officio member

Report of the **Waterways Commission**

www.vsv.cape.com/~harharb/waterways.html

The Harwich Waterways Commission met ten times over the past year to deal with matters at hand. I completed my first twelve months as chairman on December 1st and I can truly say that this has been an education. Most of all we feel it has been the Commissions job to the man to be as fair as possible and back-up the Harbormaster when it comes to debatable issues and interpretation of regulations. We welcomed two new members Eric Winer and Matt Hart and give our heart felt thanks to Bill Myers and Bob Pistel both of whom were active members for many years.

The Army Corps of Engineers put Harwich on Notice relative to conditions for the operation of the marina. That it be open to all on equal terms. The Corps believes the Town would be breaking its agreement by waiving local boats from the \$500 Tuna fee. This is in keeping with the spirit of the Corps/Harwich agreements from 1966 on the operation of the harbor. Some members feel that since conditions of operation and expectations for the harbor have changed over the years that perhaps the Town might be able to renegotiate its operating agreement with the Army Corps.

In dockage rate arena the members supported an 8% dockage increase for 2001 and are recommending holding the line for 2002 based on an increasing rate of return.

It was decided that escalating landings at Wychmere are not in the best interest of the groundfish fleet who are already backed up. Some of this is due to a critical lack of parking space and access to the pier by multiple fish buyer trucks, ice trucks and fuel tank wagon at peak times. This is why the Commission supports limited fueling access to the pier to C-Permits.

Allen Harbor was dredged again this November and material placed at Gray Neck and Earl Road. The Commissioners would love to see these areas dredged annually but the reality is dredging is burdened by budget, permitting and survey. You don't dredge if you don't need it and you need survey to dredge.

The Commission wants to pursue the burdened parking situation and suggest revenue would offset gate expenses and make money for the town.

The Board recommends that the Selectmen set a minimum requirement for charter boats to hold their permit. That would mean the C-permit holders

must do a minimum of 20 charter trips per season, otherwise the Town will take back the permit.

We want to see a definition for who is a commercial fisherman especially where it comes to allocating offloading permits. We are concerned that there are applicants in line for all intensive purposes that might fish only seasonally and work 90% of their income from other source businesses. They dabble as commercial fishermen and might barely comply with the definition for a commercial vessel in the port regulation. So this leads to people getting one of these very limited permits when other full-time fishermen who need that permit to support a family would be out of luck. It should be in the purview of the Harbormaster to refuse issuing the permit, however, suggest to that applicant he/she seek a hearing with the Commission if there is an issue. However, a more clarified definition or setting the standard at "full-time" commercial fishermen for A, B and E permits is needed.

It was reported that tuna buyers had been illegally picking fish from trailered tuna boats last year. The Commission had the Harbormaster write a strong letter to all the Tuna buyers advising the ground rules concerning the Saquatucket Landing and those utilizing ramps to exit with fish. NMFS advised Tom Leach that the trailered tuna boats need not have their tuna fish tagged by the buyers before exiting the water.

The chairman underscores that the Harbormasters Office is short of help, needs more help. Most recently a three-year principal clerk left the under-funded position for a new position at Woods Hole. The Harbormasters Office needs full time clerical help and more staffing. Why the Harbormaster is forced into doing housekeeping and mowing instead of harbor patrol and getting out and about is wrong. A letter was sent to the Board of Selectmen about this need for help. This past year the harbors grossed more than to \$600,000. the Commission feels that somehow this money should be gotten back to pay help and a living wage for a full-time clerk.

The Commission wants the waiting list for prospective passenger carrying interest to be broken into two lists in the Harbor Management Plan. One list would be for charter boats carrying six or fewer passengers and the second list for boats in D category of 7 or more passengers. The Harbormaster does not have a problem with this and believes that doing so might head off a problem in the future. Members would hate to see a six passenger Coast Guard license operator take needlessly take a D permit out of circulation because of a waiting list problem when it really wasn't of interest.

The Commission supports anything that may be done for pedestrian safety at Saquatucket Harbor. There are many dangers involved to people crossing Route 28 from the ferry operation center. This issue is not even when the

ferry boat people direct customers to walk on the north side of 28 to Lambert's Market where there is a crossing, they will cross to the Brax side and every which way. The middle of the existing crosswalk is paint right to a telephone pole on the south side of the highway. This is "view blocking" for drivers and pedestrians. It also seems that the side walk project from Saquatucket to Snow Inn Road proposed by the planning department has fallen dead again. This would have definitely been a public safety piece.

There was no money in the FY'01 budget for dredging Saquatucket Harbor entrance channel. However, Mark Forrest aid to Congressman William Delahunt said there is money in the coming fiscal year.

Waterways Commission is looking for alternative revenue sources instead of raising dockage. Thoughts of paid parking, dry land storage and wet storage were discussed. Wet storage is impractical as the stored boats depend on electricity for heating boats and engine blocks, running deicers etc. and the electric system is stressed in the winter with all the additional load put on by the fishing fleet. So increasing this should be the last thought.

Dry land storage is a better consideration but would require dealing with the environmental problems that are created and electrical needs and deadlines of getting boats out of the parking lot before season. A third idea was making Saquatucket a paid parking lot. This probably would generate the most revenue and gather in a more efficient parking situation as the marina has become a catch all for surrounding businesses and day and overnight storage of vehicles.

A dock permit for Lisa Pedicini on Wychmere Harbor was approved in December and a proposal for a dock and quay on Saquatucket Channel was tabled in 2001. The Waterways Commission supports pocket dredging the northeast corner of Allen Harbor by the Town docks, but remains undecided about the dredging of Oyster Creek.

In closing, we want to pay a special tribute to the commercial fishing community of Harwich, the Board of Selectmen, Town Administrator and above all the Harbormasters Office and its employees for their cooperation, and suggestions and recommendations for improvements to the Waterways and to the environment over the past year and hopefully in future years to come.

Respectfully submitted,

Michael Cienava, *Chairman*

Report of the **Community Center Facilities Committee**

The Community Center has enjoyed a steady increase in public use since its opening on February 14, 2000. The programs developed by the Manager and the Committee has brought in over 8,200 individuals. This figure does not include those who attended the Council on Aging and Recreation Department programs. Please see these reports for additional information on their offerings. Primary responsibility for program and activity development lies with the Council on Aging and the Recreation and Youth Departments. However, the Community Center Manager, in conjunction with the Facilities Committee may, from time to time, develop and/or promote programs that are in keeping with the Mission Statement. Some, but not all, of those programs include yoga, volleyball, Reiki, Tai chi, and aerobics. The exercise room has seen the greatest number of participants with 3,000 entry cards issued to Harwich residents.

The Center Manager has also developed community events such as the following:

- A holiday open house in December, attended by 300 residents
- A first anniversary party
- A July 3 celebration attended by 300 residents
- A Halloween party attended by 400 Children accompanied by parents and grandparents.

These events included over 100 volunteers drawn from the Council on Aging and the Recreation Departments making this a truly intergenerational Community Center. In addition to the above, the Center is host to Town Meetings and town or national elections.

Other joint ventures included:

- Working with the Cranberry Festival Carnival, local residents, fire and police representatives so that the Carnival could take place this year in the Center parking lot
- Working with the School and Arts Project which provided a wall hanging depicting Harwich then and now; this project was completed by our elementary and high school students
- Cooperating with the Harwich Board of Education by providing space to the after school kindergarten program
- Installing a generator for use in emergencies
- Landscaping by the Rose Society

This year, the Facilities Center Committee and the Manager are proud to have completed the Use Policy Brochure available to anyone who wants to organize an event at the Community Center. This brochure is available at the reception desk of the Center. We have also installed a DSL line that will enable us to take over the web site using the following address: www.harwichcommunitycenter.com

Future Facilities Committee goals are as follows:

1. Develop a strategy to secure funding to fully staff the Community Center
2. Develop a system of user fees
3. Clarify user fees, procedures and independent contractor agreements of the Community Center, Recreation and Council on Aging to insure consistency
4. Continue to develop a plan for efficient use of the building including the basement space.

Community members are encouraged to attend Facilities Committee meetings on the second Wednesday of each month. The agenda is posted at Town Hall. The Committee welcomes community input and thanks all volunteers and meeting participants. The Committee also thanks the Selectmen and woman for their support and constructive suggestions during the past year.

Respectfully submitted,

Marilyn V. Feldman, *Chairperson*

Carolyn Carey, *Center Manager*

James B. Tompkins

Richard Ervin

Beverly Kelsey

James M. Noonan

Report of the **Pleasant Bay Resource Management Alliance**

The Pleasant Bay Resource Management Alliance is an organization of the Towns of Harwich, Orleans and Chatham to implement the recommendations of the Pleasant Bay Resource Management Plan. Harwich voters approved the plan at the 1998 Annual Town Meeting. The Alliance has a Steering Committee with one member selected by the Board of Selectmen in each town. This year the Harwich Board of Selectmen voted to appoint an alternate member to the Steering Committee, and appointed Mr. Larry Ballantine to serve in that capacity. The Steering Committee is supported by a Technical Resource Committee consisting of resource management professionals from each town, and representatives of Massachusetts Coastal Zone Management, the Cape Cod Commission and the Cape Cod National Seashore. A coordinator for the Alliance manages implementation activities with the committees.

The Alliance was successful in securing private grants to support many programs. Project highlights from 2001 include:

- The Alliance completed the second season of bay-wide water quality monitoring. Many thanks are offered to the more than 100 volunteers who collected water quality samples at 16 locations across the Bay from June through September. The samples are analyzed at the SMAST Laboratory at UMASS-Dartmouth. Results from the 2000 monitoring season were compiled and distributed in the *Pleasant Bay Citizen Water Quality Monitoring Program Interim Report 2000*. A similar report compiling results from the 2001 monitoring season is planned for publication in early 2002. In 2001 the Massachusetts Department of Environmental Protection signed off on the Quality Assurance Project Plan (QAPP) for the program.
- Town Meetings in all three Alliance communities approved similar bylaws to prohibit the operation of personal watercraft in Pleasant Bay. The bylaws were developed in response to the National Park Service's decision to prohibit PWC within the boundaries of the Cape Cod National Seashore. The bylaws received approval from the Massachusetts Attorney General conditioned on the review and approval of the Massachusetts Division of Environmental Law Enforcement. A decision on the bylaws from the latter agency is expected early in 2002.
- Progress continued on the Intertidal Habitat and Sediment Assessment Study launched in late 2000. The study will provide baseline information about the physical characteristics, vegetation, and animal and plant populations of the Bay's intertidal areas. It will also develop an

on-going monitoring program to ensure the vitality of these ecologically critical areas. The study is funded by grants from the Sudbury Foundation (\$12,500), Edward Bangs Kelley and Ezra Kelley Foundation (\$8,000), and the Alliance towns. In 2001 the Friends of Pleasant Bay, Inc. contributed \$10,000 toward second phase of the project.

- The Alliance published for public comment draft *Guidelines for Private Walkways and Stairways in Fresh and Marine Resource Areas in Pleasant Bay*. The *Guidelines* are intended for use by local conservation commissions and boards of appeal/planning boards in the review of permit applications for walkways or stairways over marine or freshwater wetland resources.
- The Alliance published the *Pleasant Bay Shoreline Access Enhancement Program*. The publication includes a detailed map indicating lateral shoreline access along the bay, and information on facilities available at each of the 26 public access points on the bay's shoreline.
- The Secretary of the Massachusetts Executive Office of Environmental Affairs approved the *Guidelines for Docks and Piers in Pleasant Bay*. The *Guidelines*, which were developed by the Alliance and local conservation commissions and planning boards, have been relied upon by commissions and boards in each town to revise regulations governing the permitting of docks and piers.
- The Alliance obtained a grant from the Community Foundation of Cape Cod to publish three editions of a *Citizens Guide to Estuarine Protection*. Each edition will be targeted to the specific nitrogen loading conditions within a selected sub-embayment and associated sub-watershed of Pleasant Bay. The guides are intended to increase public awareness of the effects of nitrogen on marine eco-systems, and to provide a foundation for community debate and consensus building on water quality goals and strategies for nitrogen management.

The Alliance appreciates the Town's on-going financial support and commitment toward its efforts to preserve the natural resources and public enjoyment of Pleasant Bay.

Respectfully submitted,

Allin P. Thompson, Jr., *Steering Committee*
Larry Ballantine, *Steering Committee*
Charleen Greenhalgh, *Assistant Town Planner*
Thomas Leach, *Harbormaster/NRO*
John Chatham, *Conservation Administrator*
Frank Sampson, *Board of Health*
Carole Ridley, *Coordinator*

Report of the **Real Estate and Open Space Committee**

This committee has continued to work closely with Wayne Melville, the Board of Selectmen and other town departments in purchasing an additional 26 acres of open space during 2001. This adds to the 221 acres that we have already purchased, which brings our total to 247 acres of preserved open space. We anticipate presenting another 100 acres for Town meeting approval in May 2002.

The 3% Land Bank Assessment provided \$745,221.00 and it was supplemented by the State donation of \$323,341.00. The committee also worked with the Harwich Conservation Trust in jointly purchasing property valued at over \$500,000.00.

Property owners should be aware that there are many ways to preserve land without selling it directly to the town. Information regarding these alternative methods can be obtained by contacting this committee or the Harwich Conservation Trust.

All of us will continue to work diligently and with a sense of urgency to acquire as many critical acres as possible before they are lost forever. The Real Estate Committee is learning not only the frustration of land negotiations, but also the satisfaction and joy in seeing acres of land successfully protected for the future enjoyment of all.

Members:

Jane C. Dalzell
Phillip S. Egan
Hugh "Tim" Millar
Robert S. Neese
Paul Widegren
Beverly Nightingale
Margo L. Fenn
Douglas D. Stanford
D. Isabel Smith - *Chairman*

Report of the **Harwich Center Initiative Committee**

Over the past year the Harwich Center Initiative Committee continued the pursuit of its mission statement and objective “to enhance the visual quality and historic presence of Harwich Center which will strengthen the village character and contribute to its economic and social vitality.”

The eleven member committee met regularly the second Wednesday of every month to discuss the goals presented by each of its four sub-groups.

These groups include: Street Design, Traffic Safety, Publicity/Promotion and Funding/Fundraising. They held monthly meetings to discuss their immediate and long range goals.

The Street Design Group focused on putting several visual items in place for the summer season. These included the five gateway signs, Historic Harwich Center flags, flower planters, informational kiosk, and bike racks.

Although the kiosk was not ready for summer, it will be installed in Exchange Park for the “Christmas in the Harwiches” festivities. The bike racks will follow in early Spring.

Many long range goals for a street design for Main Street, Harwich Center were put into conceptual drawings by Bob Bradley and George Robbins. These ideas will be transposed into an actual streetscape plan.

Through an application submitted by the Initiative to the Massachusetts Department of Housing and Urban Development, a small grant was given to the Cecil Architectural Firm that conducted the original study of Harwich Center two years ago, to assist the Initiative with the initial stages of a street design. Steven Cecil met with members of the Initiative on October 19 to discuss the project and steps that will be taken.

The Traffic/Safety Group stayed in touch with plans of the Initiative. This past Spring it worked on the placement of crosswalks in Harwich Center and will look into providing signage for parking locations in the village.

The Publicity/Promotion Group held a Summer 2001 Kick-Off event marking the completion of some of the Initiative’s goals. This event was held at the First Congregational Church Parish House on June 7. Over 150 invitations were mailed to Harwich Town Boards, Departments, Committees, Community Organizations, individuals and State Representatives. The event was well attended by various members of the community including State Representative Shirley Gomes.

An update on the progress of the Initiative was mailed to the same mailing list of community members in October. A future "Informational" event will be held the early part of next year.

The Funding/Fundraising Group continued to research sources of grants and other monies over the past year.

With an initial plan or outline for the Center provided by the Cecil Group, the Funding Group will proceed to raise funds in order to move the plan to the preliminary and final phase.

We were most appreciative of the \$2,500 received from the Town this Spring to cover start-up expenses.

In closing this report we extend our thanks and appreciation to the Board of Selectmen, Town Administrator, and other Town Departments for their support of our endeavor.

Respectfully submitted,

Betty Schneiderhan, *Chairperson*
Ed McManus, *Recording Secretary*

Committee Members

- | | |
|-----------------|------------------|
| Gerald Feldman | Paul Anastasio |
| Ruth Kitchen | Brian Murphy |
| Stanley Vizard | Bill Reuss |
| Jean McLaughlin | F. Hager Johnson |
| Ed McManus | Forest Eaton |

Ex-officio members: Robert Bradley Sgt. Richard Sayers

SCHOOLS

Report of the **School Committee and Superintendent of Schools**

ORGANIZATION FOR THE YEAR 2001

SCHOOL COMMITTEE

Mrs. Pamela Groswald	Term Expires 2002
Mrs. Barbara Prindle-Eaton	Term Expires 2003
Mr. George Dinsmore	Term Expires 2004
Mr. Robin Wilkins	Term Expires 2002
Mr. Mark Russell	Term Expires 2003
Mr. Thomas Leach	Student Advisory Council Representative for 2001-2002

SUPERINTENDENT OF SCHOOLS

Joseph L. Gilbert, Ed.D.

SCHOOL NURSES

Jeanne Keefe, R.N.

Kathy Vohs, R.N.

Marcia M. Murphy, R.N.

SCHOOL PHYSICIANS

David P. Doherty, M.D.

Andrew C. Rigg, M.D.

SCHOOL CALENDAR 2001-2002

School Opened Monday, September 10, 2001
Year Planned: 180 Days

SCHOOL YEAR

September 10, 2001. December 21, 2001
January 2, 2001. February 15, 2002
February 25, 2002. April 12, 2002
April 22, 2002. June 20, 2002

SCHOOLS NOT IN SESSION

Columbus Day	Monday, October 8, 2001
Veterans' Day	Friday, November 12, 2001
Thanksgiving Recess	Thursday & Friday, November 22 & 23, 2001
Holidays Recess	Monday, December 24, 2001-Tuesday, January 1, 2002
Martin Luther King Day	Monday, January 21, 2002
Winter Recess	Monday, February 18-Friday, February 22, 2002
In-Service Half Day	Tuesday, March 12, 2002
Good Friday	Friday, March 29, 2002
Spring Recess	Monday, April 15-Friday, April 19, 2002
Memorial Day	Monday, May 27, 2002

2001		2002	
September	15	January	21
October	22	February	15
November	19	March	20
December	<u>15</u>	April	17
		May	22
		June	<u>14</u>
	71		109

2001-2002 SCHOOL COUNCIL MEMBERS

High School

Parents

Patricia Capistrone*
Patricia Cavanaugh
Vicki Provost
Jackie Scarbrough
Kathy Sullivan

Students

James Scarbrough, Grade 12
Matthew McVickar, Grade 11

Staff

Robert Krol*
John Dickson
Kathy Gulotta

Community Representatives

Carlota Pena
Rose Johnson

Elementary School

Parents

Jodie Blute
Jill Ellison
Janine McCaffery*
Kelly Reardon

Staff

Walter Nagle*
Nancy Barnett
Kathleen Dunphy
Bonnie Haas

Community Representative

Judi Shank

Middle School

Parents

Rob Thompson*
Kathy Farrell
Mary Clarke
Susan Stoltz

Staff

Mary Childress*
Peggy Chase
Pam Reuss
Jeanne Keefe
Donna Pihl

* denotes Co-Chair

HARWICH PUBLIC SCHOOLS

Enrollment as of October 1, 2001

Pre-K	28
Kindergarten	124
Grade 1	101
Grade 2	103
Grade 3	127
Grade 4	<u>111</u>
SUBTOTAL	594
Grade 5	143
Grade 6	145
Grade 7	126
Grade 8	<u>142</u>
SUBTOTAL	556
Grade 9	94
Grade 10	111
Grade 11	104
Grade 12	<u>83</u>
SUBTOTAL	392
GRAND TOTAL	
ALL SCHOOLS	1542

HARWICH HIGH SCHOOL

2001 Graduates

Gregory P. Ballam, Jr.
Sarah Elizabeth Barca*
Katie Lynn Barr
Bryan T. Barrows
Jennie Isabelle Beaulieu
Christopher J. Berry
Amanda Sal Bolduc
Andrew R. Boule
Timothy G. Bowker
Sam L. Bridgewater
Jared Paul Brierley
Colin Joseph Brown
Shayne Burnham*
Justin M. Castelli
Andrea M. Chute* **
Keith S. Clark**
Randy Clark
Meaghan K. Cosker*
Lindsey M. Costantini*
Jeremy M. Coutts*
Michael Lawrence
Crowell*
Joseph D. Currid
Jared Daniels
Sean Daniels
Shannon Colleen Davis
Bill DeCosta
Michael Doherty
Robert Donovan
Robert A. Douglas
Mollie Lyn Eastman
Catherine Leigh Eaton
Christine Sarah Eaton
Andrew D. Edilson
Jonathan Robert Edwards
Elijah Eldredge

Jason Eldredge
Wayne N.D. Fennell
Karla Sorauf Ferguson
Tyler Matthew Franklin
Megan Marie Gaudet*
Michael J. Geary
Jeremiah Kane
Goodnow**
Tara Suzanne Handren
Deborah Ann Hanley
Pamela Kate Hayden
Melissa Marilyn
Herrmann
Elin Treat Hersch*
Patrick M. Hersey
Steven G. Hicks
Bryna E. Johnson
Brian Kett
Tanya Jo Klinefelter
Kimberly L. Lombard
Michael London
Abigail W. Lynch
John Hopkins Lynch
Joseph A. Maple
Timothy Keith Marcella
Jessica C. Martin
Heather May
Karen Lee McKean
Danielle Marie Moore
Rebekah S. Nelson*
Joshua Nickerson
James L. Nowak III
Randolph Joseph Nunes
Dina Frances O'Donnell
Paige Q. Pennypacker
James Anthony Perry

Wayne G. Perry II
Colleen F. Phelan
Timothy J. Picard
Achille Pierre
Steven James Porter
Leah Loretta Pothier
Jessica L. Reedy*
Rhannon M. Reynolds
Matthew Robert Rocco
Monica A. Sarkes
Tiana Shavon Short
Matthew P. Slivka
Elizabeth Clara Smith
Jessica Marie Spaid
Charlotte J. Speakman
Mark P. Stines
Wesley C. Stinson
Cortney P. Stoddard
Bridget Leigh Sullivan
Spangle Taylor
Angela Crystal Thibert
Nathaniel Allen Thomas
Kelly Ann Thompson*
Jason W. Tileston
Alison Ann Toner* **
Lindsay Vittori
Christopher R. Waystack
Nick J. Webb
Michaela H. White*
Anita Carolina
Widyasaputra***
Shawna D. Willis
Andrea Kristen Wilson
Katherine Maura Winquist
Laura Christine Wright

**Members of National Honor Society*

***Class Officer*

****Foreign Exchange Student*

CLASS MOTTO

"Veni, Vidi, Vici"

Julius Caesar

CLASS ADVISORS: Mrs. Patricia Hammatt and Mr. John Dickson

Approximately 250 college applications were processed this year resulting in the following acceptances. Rather than listing only a student's choice, we felt that it would be interesting and informative to list all of the acceptances for the Class of 2001 that numbered 80 different colleges and universities.

Art Institute of Boston	Mary Washington College
Assumption College	Mass. Communications College
Bard College	Mass. Maritime Academy
Boston College	Merrimack College
Bridgewater State College	Mitchell College
California Maritime Academy	Montsurat College of Art
Cape Cod Community College	Mount Ida College
Castleton State College	Motorcycle Mechanics Institute
Catawba College	New England College
Champlain College	Northeastern University
Clark University	Norwich University
Cogswell Polytechnical College	Pennsylvania State University
Concordia College	Plymouth State College
Curry College	Quinnipiac College
Dean College	Rhode Island School of Design
Elon College	Roger Williams University
Emerson College	Rutgers University
Endicott College	Salem State College
Framingham State College	Salve Regina University
Hofstra University	San Diego State University
Holy Cross College	St. Anselm's College
Husson College	St. Joseph's College
Iona College	St. Michael's College
James Madison University	Savannah College of Art
Johnson and Wales University	Sonoma State University
Keuka College	Springfield College
Lasell College	Stonehill College
Lehigh University	School of Museum of Fine Arts
Lyndon State College	Syracuse University
Maine Maritime Academy	Trinity College

Tufts University
University of Colorado
University of Connecticut
University of Massachusetts
University of New Haven
University of Hawaii
University of New England
University of New Hampshire
University of Rhode Island
University of Vermont

Villanova University
Wagner College
Wake Forest University
Wesleyan University
Westfield State College
Wheaton College
Worcester Polytechnic Institute
Worcester State College
Word of Life Bible Institute
Yale University

BROOKS MEDAL RECIPIENTS 2001

Grade 12
Grade 8
Grade 4

Megan Marie Gaudet
Lindsay Ryder
Matthew Peter

JOHNSON-ULM MEMORIAL SCHOLARSHIPS GRANTED FOR THE SCHOOL YEAR 2000-2001

(90+ Average Over Their High School Career)

Sarah Barca
Jessica Reedy
Elin Hersch
Rebekah Nelson

Yale University
Syracuse University
Savannah College of Art and Design
Bard College

2001 HERBERT R. MORSE MEMORIAL SCHOLARSHIP

Wayne Fennell

Cape Cod Community College

HARWICH ELEMENTARY SCHOOL

The Harwich Elementary School began the 2001- 2002 school year with approximately 600 children. One hundred twenty three of these children were incoming kindergartners.

Our curriculum continues to be strong with the implementation of the Harcourt Reading Program which provides regular assessment testing to determine students progress. Our Everyday Math Program is one of the programs used by the State Department of Education in the creation of the math MCAS Program.

In April of 2001, all our third graders completed the Massachusetts Comprehensive Assessment System in Grade 3 Reading test. This was the first year of this revised test which was included as a part of the MCAS. The results show that over 77% of our children scored in the "proficient range" and 23% scored in the "needs improvement range". One hundred percent of our students scored above the "warning range" which is the lowest classification. Our students performed better than the State average in all classifications. These results confirm our strong curriculum emphasis at Harwich Elementary School.

In April and May our fourth graders completed the Massachusetts Comprehensive Assessment System in Grade 4 English/Language Arts test. When compared to the State's average our students did better. We had a greater percentage of students in the "advanced" and "proficient" classifications and fewer students in the "needs improvement" and "warning" classifications. On the MCAS mathematics test, our fourth graders scored at the State average. These scores were consistent with the State average in all classifications; advanced, proficient, needs improvement and warning. We are currently using the results obtained from our MCAS testing to improve instruction and to strengthen our math curriculum.

Several new staff members joined the school for the 2001 - 2002 school year: Mary Cronin, Grade 1 Resource Room Teacher; Leslie Saig-Fields, Grade 1 Teacher; Kathleen Dunphy, Grade 2 Teacher; Kimberlee Piknick, Special Education Teaching Assistant for Grades 3 and 4; Franchesca Stout, DLC Teacher; Kelly Brennan, part-time Pre-kindergarten Assistant and part-time Grade 3 Teaching Assistant; Theresa Reinwald, part-time Pre-kindergarten Teaching Assistant; and Patricia Cavanaugh, Title I Teaching Assistant for Grade 4. Special recognition is to be given to Stephanie Henderson and Barbara Johnson, who left the school system. Mrs. Henderson successfully developed and implemented the Harwich After School Program and Mrs. Johnson, School Linked Services Coordinator, brought forward volunteer programs and resources for teachers.

Our program for children in the computer laboratory, under the direction of Larry Brookhart, continues to be cited by school systems throughout the Cape and beyond, as well as by the Cape Cod High Tech Council. A culminating activity occurred on May 22, 2001 with our school having the privilege of welcoming Senator Edward Kennedy as our guest speaker for Technology Day. This day, organized by Mr. Brookhart, included Sen. Kennedy speaking to an audience that included 30 fourth grade students, parents and teachers, local and state officials, and forty representatives of the high technology industry on Cape Cod. Our guests were given an extensive tour of technology exhibits which were assembled and demonstrated by fourth grade students. The exhibits included designing Web Pages in HTML, creating three-dimensional animations in LOGO, producing television programs with Avid Cinema, operating robots, and programming arcade games in BASIC. This significant day will remain in the minds of our children for a lifetime.

The America Reads Program, endorsed by the President of the United States to ensure that children are reading by the end of grade three, continues to become an important and valued service to our school. Volunteers from the RSVP Program (Retired Senior Volunteer Program) are trained to work one-on-one with children to help them build stronger reading skills and self-confidence. Numerous educational activities have taken place to enrich the lives of our students. A sampling of these include:

- A second grade trip to Pleasant Bay with a naturalist to study plant and animal life, culminating with the creation of a grade level aquarium
- With the focus of Fire Prevention Week, a visit to the New England Fire and History Museum in Brewster, followed up by visitation to the Harwich Fire Department
- The collection of food products three times during the year for the Harwich Food Pantry and to learn how the pantry operates to serve the community
- The creation of a "soil tunnel", the result of a teacher workshop, to enable children to crawl through and see what animals live under ground as well as those found on the surface
- At no cost to the school system, Heritage Plantation sends instructors to each grade level with objects from the Museum's education collection for hands-on experiences to enhance the curriculum. Each is tied into the State's Curriculum Frameworks. Kindergarten: lessons to encourage learners to develop and exercise observation skills. Grade 1: a selection of antique toys and games from the 1600's to the 1900's along with modern toys and games to help illustrate similarities and differences between the ways children played in the past and play today. Grade 2: an assortment of artifacts and prints to illustrate the

similarities and differences across a wide variety of Native American cultures. Grade 3: scrimshaw and the art of the whaler to gain greater understanding of the development of whaling, an important early American industry and the lives of the diverse individuals involved. Grade 4: the examinations of a variety of historical, contemporary and scientific uses of flowers.

The Brooks Medal Award is presented annually to a fourth grade student who demonstrated proficiency in composition and letter writing. The school is pleased to announce that Matthew Peter was our fourth grade student recipient of this award.

The renovation of the Harwich Elementary School began in the spring of 2001 to completely refurbish the school and add an 8-room addition to house our pre-kindergarten and kindergarten children and to create a new two-station gymnasium. To accommodate construction, 10 classrooms were relocated to other facilities for the full 2001 – 2002 school year. Six kindergarten classes are now located in Building 5 at Harwich High School. Four of our six fourth grade classes are now located at the Harwich Middle School. To accommodate our fourth graders, the three new modular classrooms that were in place in the back of our building were relocated to the Middle School. During the spring of 2002, the older occupied portion of our building will be turned over to the contractors with children and staff relocated to the newly renovated parts of the building. The entire school project is scheduled for completion by the end of December 2002.

The Elementary School Council, under the direction of co-chair and parent Pat Smith, continued to be active to meet the objectives of our School Improvement Plan. With a major focus being the renovation and addition to this school, much attention was focused on the logistics of relocating children to other facilities. Pat Smith is to be congratulated for her several years of contributions to the Council. Serving as co-chair for the next two years is Janine McCaffery.

Our PTA, under the direction and leadership of co-presidents Stephanie Rae and Jan Kelley, continued to provide many enrichment experiences for our children. We continue to be grateful to all the parents of the school who provide so much of their personal time to support the work of the school for children.

It has been my sincere pleasure to serve as Principal of the Harwich Elementary School since 1995. The support from the community has been truly outstanding.

Respectfully submitted,

Walter R. Nagle, *Principal*

HARWICH MIDDLE SCHOOL

Harwich Middle School continues to strive to become an exemplary middle school. Staff and students alike are dedicated to the ongoing process of change and improvement. The staff possesses a clear vision that directs them toward providing the best, most developmentally appropriate education possible for all students. Vision and mission, respect and honoring diversity, curriculum instruction and learning, and collaboration and communication are the cornerstones of the educational foundation of the middle school

The initial step to clarify the vision and mission for Harwich Middle School was to examine beliefs, assumptions and values in order to rewrite the mission statement. It was immediately determined that our mission statement should reflect one of our most important beliefs: That the middle school must provide a smooth and uncomplicated transition from the self-contained elementary school model to the departmentalized classes at the high school. Input to revise the former mission statement was made by all stakeholders; staff, school council, parents and students. The new statement reads:

As members of the Harwich Middle School community, we seek to bridge the years between childhood and adolescence with programs structured to meet the physical, social, emotional and intellectual needs of all students. We strive to provide a safe environment that not only promotes self-directed life long learning and excellence in academics but also demonstrates concern, tolerance and respect for all. Within this caring, creative community all members move toward responsible citizenship in our society.

We “strive to provide a safe environment...[that] demonstrates concern, tolerance, and respect...” in a variety of ways. The middle school statement of expectations is concise, straightforward, and achievable and clearly addresses our goal to create a learning community of respectful individuals. It states that, “We expect respect for the following: You, me, us, the building, all equipment and the learning environment through our words, actions and attire.” Many initiatives have been set into place to further the staff and student commitment to consistently reflect a respectful community. The counselors, administrators, resource officer, school nurse and town counselor meet once per week to discuss, reflect, and make an effort to design programs and schedules that meet individual student needs. Additionally, a student initiative to improve peer relationships was created by some of the members of our current eighth grade class. These students have visited classes at other grade levels to indicate that they are available to facilitate discussions with students helping them to resolve any issues of disrespect that they encounter.

Each day at the middle school we seek ways to describe what respect “looks like” and how important it is to honor each individual’s uniqueness.

Curriculum and learning are at the heart of all efforts at the middle school. We work diligently to create a learning community that improves instruction and where educational goals, professional development plans and expectations are aligned with state and district frameworks. All members of the middle school community believe that lowered class size positively impacts education. One of the most important goals of the middle school staff and middle school council is to decrease class size. Over the past two years we have added an additional grade five teacher and an additional grade six teacher. These new staff members have enabled us to move from classes of 26-28 to classes of 23-24. Other personnel changes occurred due to positions vacated by the retirements of four teachers. The Harwich Middle School community thanks these teachers for their excellent contribution to education and their thoughtful commitment to students.

Our teaming practices have also begun to change as indicated by middle level research. To transition students carefully from the elementary school to the high school, grade five students are in teams with two academic teachers, grade six students have three academic teachers, and grade seven and eight students have five academic teachers. We believe that this model gradually prepares them for their high school career and easily provides curriculum connection opportunities for all students.

To enhance instructional practice, all of the middle school staff participated in a “planning backwards” professional development day to become familiar with current assessment practice. This initiative, coupled with the quest for interdisciplinary units, encouraged staff to create projects and assessments that employed rubrics, essential questions, and quality thinking. Since September, teachers are implementing a variety of strategies that they discovered in our study skills professional development day. Students have found it extremely useful to understand how they learn. They now utilize a variety of techniques to study and stay current with their homework.

Individual curriculum areas are examined and revised each year. Technology is woven into daily lessons as well as long-term projects. In our quest to improve our math scores and guarantee that students receive the very best math program, a sixth grade team is piloting a new book series. Also, “America Counts” [the math component of “America Reads”] has been added at the fifth grade level to assist some students to improve their math computational skills. In the last two years a new science curriculum has been implemented in grade six through eight to more closely align specific goals and learning with the state curriculum frameworks. To connect all of these individual curricular areas into one body of student work, the high school and

the middle school are excited about the creation of a portfolio. This assessment tool will contain significant representative pieces of student work with reflections by the student on individual areas of their learning.

Communication remains at the forefront as a goal for all of the middle school community and the community at large. We have expanded our collegial relationship with Brooks Free Library. Students have been treated to a tour of the library, teachers inform library staff of long and short-term assignments, the library is open after school and the bus is available for transportation. Clear expectations, coupled with necessary communication between home and school, are the impetus for the institution of homework hotlines and web site homework postings. These procedures have assisted all students to be successful in the completion of homework assignments and long-term projects.

To enhance our safety initiatives, the school council has developed parent call lists and emergency home plans to accompany our existing emergency card procedures. These programs were communicated to parents via the "News In The Middle", a parent newsletter that is sent home bi-weekly. It is hoped that by using these guidelines to discuss family procedures in case of an emergency, all will be better prepared for individual incidents both at school and home.

Continuous renewal and revision of goals and programs at the middle school are interwoven into the four cornerstones of our educational foundation each day. The creation of a new mission statement was instrumental in beginning the process of focusing our beliefs and looking toward the future together. Honoring diversity and creating an atmosphere of respect throughout the building positively impacts student achievement and their sense of safety and belonging. Revisiting curriculum issues and reflecting on the best instructional practices assures life long learning opportunities for all members of the school community. These practices are advanced and refined by virtue of our collaboration with community resources and the desire for open communication in order to keep all stakeholders well informed. We have gone through a series of changes that keep us constantly reflecting, implementing and adjusting our daily practices. This process never truly ends and with the support of the Harwich community at large, input from students, staff, and parents alike, we will continue to work together to expand and improve the educational programs at Harwich Middle School.

Respectfully submitted,

Mary S. Childress
Principal

HARWICH HIGH SCHOOL

Placement: HARWICH HIGH SCHOOL CLASS OF 2001

	Girls	Boys	Total	%
Number of Graduates	50	51	101	
Post High School Education	30	37	67	67
Four-year College State	10	10	20	20
Four-year College Private	12	20	32	32
Two-year College State	6	7	13	13
Two-year College Private	1	0	1	1
Other Schools	1	0	1	1
Military	0	0	0	0
Employment	20	14	34	33

CEEB Scores 2001

SAT Verbal Average: 518

SAT Math Average: 480

(93% of class took SAT)

National Merit Scholarship Commendations in the 2001 Merit Program were: Rebecca Brown and Kristen Chin. Brian Knowles achieved recognition in the National Achievement Scholarship Program.

The following students won awards at the Harwich High School college and departmental book awards ceremony:

Boston College	Scott Penfield
Columbia University	Amanda Chilaka
Dartmouth College	James Scarbrough
Emmanuel College	Caitlin Verchot
Harvard Club of Boston	Kristen Chin
College of the Holy Cross	Bryan Knowles
Mount Holyoke College	Rebecca Brown
Smith College	Jennifer Sharp
Univ. of Massachusetts/Darmouth	Scott Keeler
Wellesley College	Erin Remillard
Wheaton College	Caitlin Bates
Williams College	Thomas Leach
Art Department	Kristen Chin
Business	Jocelyn Raneo
English Department	Rebecca Brown
Foreign Language – French	Kristen Chin
Latin	James Scarbrough
Spanish	Tamara Caplice

Industrial Arts

A.J. Speight

Math

James Scarbrough

Music

Sean Shea-Clark

Science

Kristen Chin

Social Studies

Thomas Leach

Harwich Civic Assoc. Essay Contest

Kristen Chin

The following students were accepted into the All Cape and Islands Festival chorus: Kimberly Edson, Amanda Sinclair, Caitlin Mills, Shannon Clouter, Catherine Flynn and Joanna White

The following students were named to the All Cape and Islands Festival orchestra: Serena Ehrlich-Walsh and Marnie Rowe.

The following students will be represented in the All Cape and Islands Festival Band: Paul Wittenstein, Michael De Costa, Amanda Kosloski and Robert Reedy.

Harwich High School will be represented at the Southeastern District Music Festival Chorus by Kimberly Edson, Caitlin Mills and Joanna White. Brandon Eardley was accepted to the S.E. District Jazz Ensemble.

This year's Thanksgiving can drive for the Food Pantry was a tremendous success. The high school collected a total of 1,894 cans. The senior class collected the most cans this year.

The School Council and teaching staff have approved an up-dated school mission statement. We have asked our students, parents and community for their input. Our driving focus has been to answer the question: "What skills should the Harwich High School graduate possess to be successful in the 21st Century?" We will post the following mission statement throughout the school so it becomes a blueprint for school life.

Harwich High School shares a commitment with the community to create a safe learning environment where each individual may develop to one's fullest potential academically, socially, and personally.

Motto: "Committed to Success"

As Harwich High School students we are:

- Respectful of self and others
- Responsible for making healthy choices
- Active learners
- Effective communicators
- Critical researchers
- Creative thinkers

- Problem solvers
- Skilled collaborators
- Knowledgeable in a wide range of disciplines
- Contributors to the welfare of the community
- Appreciative and protective of the uniqueness of Cape Cod

Using this blueprint, the faculty recommended, and the School Committee approved, new graduation requirements for our entering freshman class. The following subjects must be passed in order to graduate: four in English, four in social studies, including U.S. History and government, three in math, and three in science. In addition, two in physical education/health/guidance, one in fine/applied arts, one in computer essentials, and one in writing center. A sophomore portfolio presentation is also a graduation requirement.

Much of this year the faculty has been working on the five-year report for submission to the New England Association of Secondary Schools and Colleges. This organization is the accreditation agency for all high schools and the report is in direct response to the recommendations they made as a result of the school's self study and the NEASC visitation five years ago. The report requires us to review our mission statement and student expectations, curriculum and programs, our graduation requirements, schedule, and our facilities. On in-service days, department and school council meetings, and in special team meetings after school, the faculty and council members have been identifying tangible evidence where the school meets the academic, social, and personal skills expectations outlined in our mission statement. Where we fail to find sufficient evidence, we will be making recommendations for change.

The faculty at the high school should be recognized for their hard work during these after school meetings, many of which are voluntary. Along with all the aforementioned work, the faculty have been involved in curriculum and program changes. We have also instituted a diversified learning program at the high school. This program allows our students to participate in community service, internships, transition-to-work, long distance learning, and dual enrollment with the community college.

We have instituted guidance classes in grades 9 and 10. We have restructured our Grade 11 and 12 physical education and health offerings. We have expanded our offerings in English and social studies to include courses in journalism, creative writing, and psychology. We have created a computer essentials course. We have redesigned the performing arts offerings. Our students are the direct beneficiaries of the faculty's willingness to tackle the tough questions about curriculum, assessment, and educational innovation.

We wish to thank the Cranberry Harvest Festival Committee for their generous donations to the school. The senior class again will be graduating on the front lawn under a tent supplied through their generosity.

We also wish to recognize the Interact Club who graciously donated a set of bleachers to Dunbar Field.

Our thanks are extended to the citizens of the Town of Harwich for their continued support of our students. The assistant principal, Ms. Janie Girolamo, and I want to add our personal thanks for the warmth and support given to us by the citizens of Harwich.

Proudly submitted,

Robert M. Krol, *Principal*

HARWICH HIGH ATHLETICS

2001

WINTER

The Harwich High School athletics had a very successful winter program. The Girls Varsity and Boys Varsity Basketball programs qualified for the State Tournament. The Harwich/Provincetown Co-Op Ice Hockey Team had a very successful year and qualified for the State Tournament.

The following athletes were selected for the Cape & Islands All-Star Teams: Joanna DaLuze, Allison Toner, Sharee DaLuze (Girls Basketball); Adam Rose, Jason Tileston, Brian Barrows, Jeremiah Goodnow (Boys Basketball); Brandie Gomez, Randy Clark, Billman DeCosta (Ice Hockey) ANDREW COOMBER FROM 1996-2000 SCORED 200 POINTS SETTING A CAPE COD RECORD. SCORING 126 GOALS AND 74 ASSISTS. In error this was left off last year.

SPRING

Our spring sports teams were very successful. We had a number of boys and girls from the Track and Tennis compete at the state level for individual awards. Our Varsity Baseball Team won the Cape & Islands Title and qualified for the State Tournament. Our Varsity Softball team qualified for the State Tournament also.

The following athletes were selected for the Cape & Islands All-Star Teams: Tim Marcella, Mike Crowell, was M-V-P OF THE LEAGUE, Jared McGuire (Baseball); Alison Toner, Diane Piersall, Andra Chute (Softball); Doubles:Sean Cummings, Justin Turco, Singles: Brian Kett (Boys Tennis);

Singles: Ashley Summers-Gainey, Christine Peterson, Doubles: Jessica Reedy, Rebekah Nelson (Girls Tennis). Mayflower League All-Stars Marnie Rowe, Megan Gaudet

FALL: 2001-2002

START OF A NEW LEAGUE: THE SOUTH SHORE LEAGUE

Our fall season featured youth on many of our teams. Our boys and girls soccer teams were in a rebuilding year as was our Cross Country Team. Even though this was to be a rebuilding year for Field Hockey our girls won the South Shore League Title. Our Golf Team, which was made up of mostly under classmen, also won the South Shore League Title. A GREAT START!

The following athletes were selected for the South Shore League All-Star Team: Diane Piersall (Girl Soccer); Brian Knowles, Joey Zabielsky, Floyd McIntyre, Brian Knowles was also selected to the E-Mass All-Stars (Boys Soccer); Joanna DaLuze, Kirsten Costa, Gina Legge, Selina Murphy and Marnie Rowe (Field Hockey) Joanna DaLuze and Kirsten Costa were selected to the Boston Herald All-Scholastic Team. Cody Crowell, Mike Broderick and Tyler Kett (Golf) Mayflower Football League: Jessie Rancourt, Zachery Belli: (Cross-Country) Eric Burgess, Caitlin Bates.

Respectfully submitted,

Glenn Rose, *Athletic Director*

PUPIL PERSONNEL SERVICES

Guidance Services

The Guidance Staff consists of two full-time guidance counselors at the High School, one of whom serves as department leader, one Middle School counselor, one full time guidance secretary, and two full time adjustment counselors. The staff provides the services usually associated with middle and secondary guidance programs. This includes transition from the Middle to High School; college, vocational, and personal counseling; college placement assistance; scheduling; student course selection; testing; special education referral and evaluation; dissemination of college and career information; enrollment of new students; coordination of visits from college representatives; consultation with parents, and teachers; report card preparation; record updating / storage; and provides information and assistance to parents / guardians. Many special and diverse programs are also provided through the Guidance Office: Financial Aid workshop for 12th grade

students and parents; spring college planning meeting for 11th grade students and parents; armed services career presentation to seniors; business and technical career presentations arranged for classroom teachers and students; A.S.V.A.B. testing for interested students in grades 10-11-12; participation in All Cape College Day for 11th and 12th grades; maintenance of a library of career and college reference materials, which includes internet access, video, and a laser disc player. The Adjustment Counselors work with students who have home/school issues which are preventing them from attaining an education. The High School Adjustment Counselor has started 'school to work' programs, which have provided opportunities for students who may not be college bound. The re-authorization of the Federal Special Education law, IDEA, are presenting challenges in dealing with MCAS testing, discipline, regular classroom modifications, tutorial programs, as well as class and student schedules. In addition, a new High School initiative has been the creation of an "in class" model of Developmental Guidance and Counseling Program dealing with learning, personal/social and career developmental needs of students. The counselors are responsible for introducing the portfolio graduation requirement.

Special Education

The re-authorization of the Federal Special Education law IDEA with implementation in September, 2000, has changed the face of special education services across the State of Mass. Some of the highlights include: a 'vision' developed by parents, students, and teachers; diagnostic categories for entrance into special education; independent evaluation restrictions; MCAS modifications/expectations; and the ability to automatically suspend for certain school infractions (drugs and weapons). All schools have a referral and child study process comprised of the School Psychologist, Counselor, Adjustment Counselor, and Regular and Special Education Teachers. Continuing into this year, we have developed a more comprehensive and participatory child study process in our efforts to offer services in the least restrictive environment. We strengthened our tutorial services through the many talented and gifted residents of the Town of Harwich. Our two newer programs at the High School, a Community Vocational program (geared toward academic, vocational, and independent living instruction), and a Language Based Learning Disabilities program (emphasizing written language and study skills as well as adaptations to the curriculum) continue to grow and offer quality services to our students. Both programs involved parental input in the development and the hiring process. This year the department will continue to emphasize training in the areas of IDEA/DOE regulations along with professional development in the areas of the diagnostic testing and entrance/exit criteria for serious emotional disabilities and learning disabilities. Within the next year, the standard for special education in Massachusetts will

change from Maximum Feasible Benefit to Free and Appropriate Education (stay tuned).

Occupational Therapy

Occupational Therapy services focus on the student's ability to perform functional arm/hand skills needed for everyday academics, and sensory processing of information for learning. Specific areas of remedial help include sensory integration, developmental progressions, self-care abilities, organizational/sequence training and compensatory skills/equipment to enhance activities of daily living. The Harwich Public Schools continue to provide a site where prospective OT students can receive an internship.

Physical Therapy

Physical Therapy is provided to those students whose physical ability to function in and around the educational setting is hindered by reasons of developmental delays, orthopedic or neurological pathologies. Services are designed to assist in developing the student's potential for all education-related activities. Among these activities are mobility within the school setting, i.e. transitioning between bus to school, class to class; the ability to sit and attend in the classroom; participation with peers in gross motor play; and physical education programs. Parent training and follow through is integral aspects of PT services.

Speech

Through grant funding the Harwich Public Schools have added the services of a speech therapist approximately 3 days per week at the Middle and Pre-school levels. The students with whom the Speech/Language Pathologists work have varied concerns: language delays; learning problems; hearing impairments; voice or fluency difficulties; and/or articulation problems. In cooperation with other specialists, the therapists complete speech and language evaluations and screen preschoolers and kindergarten students. Assistive technology, and pre school outreach will play a larger part in communication disorders in the future. The Speech Therapists provide services within the classroom and consult with classroom teachers about possible modifications to answer specific needs. They also provide individual and small group instruction to those students who benefit from a more traditional approach. In addition, they meet with parents to help with promoting growth in speech and language, and monitor the classroom performance of students who have recently been graduated from the program.

School Psychologists/Adjustment Counselors

The three full time School Psychologists are involved in the following activities:

- Serve as the major school resources for Special Education and 504 programs
- Provide individual and group counseling upon referrals from teachers, parents, and students.
- Assess intellectual and educational strength/weaknesses of children in order to determine relative achievement and aptitudes, and to describe individual learning style preferences.
- Assist school staff in formulating and specifying appropriate individual plans for educational and behavioral management.
- Recommend appropriate educational and psychological support for children with special needs in ways to accommodate their unique learning and psychological needs.
- Provide consultative services to assist school staff members to better understand behavior and learning patterns of children promoting an improved climate for learning.
- Serve in a liaison relationship between school and community resources/agencies in the understanding and treatment of learning and behavior difficulties.
- In addition to the duties listed above, the two full time Adjustment Counselors have allowed the system to expand their services in the areas of individual and group counseling.
- Family casework and coordination with social service agencies enabling the Harwich Schools to work on home-school issues with the goal of helping students adjust to the school environment and have productive educational experiences.

Pre-School Services

The Harwich Schools have developed two pre-school programs in order to address a wider variety of special needs concerns. The smaller morning program is for students who are younger or more developmentally delayed and the afternoon program is for students who need integrated activities (entry for regular students in the integrated class is by lottery). A variety of specialists work with these 3 and 4-year-olds in specific areas of concern. The pre-school teacher spends a portion of her week working more directly with parents and other pre-schools in the coordination of early childhood activities. The addition of a .5 pre school teacher and a .5 kindergarten teacher has allowed for more focused servicing of an increasingly needy population.

Health Services

The nursing department is comprised of three full time nurses and two health aides. Responsibilities include: administering first aid; dispensation of medication; monitoring students with chronic conditions; screening for vision, hearing and postural deficits; registration-medical records; fluoride treatments;

Hep. B. Immunizations; assisting the school physician with formal medical examinations; health education; counseling; and serving as a team member for special education evaluations. The Enhanced School Health Grant (through the DPH), with input from various members of the community, has allowed us to upgrade our school health services, computerize, and hire an additional nurse to provide full time assistance to the students of the Middle School. Last year, the nursing department was approved for another three-year grant to fund health related programs and the nurse at the Middle School.

Title 1

Title I is a federally funded program which provides extra help in reading and math. Children are considered for Title I service based on classroom teacher recommendation and the results of standardized testing. Services are available in Grades K-5. Title I instructors supplement regular classroom instruction and the teacher is in contact with the classroom teacher to assure that each child's educational needs are being met. This year part-time teachers have been hired to concentrate services during reading and mathematics instructional times. A full time Title I Consulting Teacher of Reading works with learning disabled students who are in need of more individualized instruction. This teacher also serves as a resource for the staff in the area of diagnostic/prescriptive reading approaches. Parents are an important part of the Title I program. They are urged to participate through membership in the Title I Parent Group in the following activities: classroom visits; informational programs; parent workshops; development of the grant application; and parent / teacher conferences. Funds permitting, we would like to continue to offer services at the Middle School during the 02/03 school year.

Section 504 and Limited English Proficiency

Section 504 is an Act which prohibits discrimination against persons with a handicap in any program receiving Federal financial assistance. The Act defines a person with a handicap as anyone who:

- has a mental or physical impairment which substantially limits one or more major life activities (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working); or
- has a record of such an impairment.

The Harwich Public Schools has a 504 policy which will accommodate both students and staff. At this point, it is important to delineate the differences between Special Education and Section 504. Special Education has its roots in the need to remediate a learning based disorder. 504 Accommodations are for students who are not thought of as learning disabled, rather they may need the following: wheelchair access; phonic ear; special

parking; and/or access to our facilities, and other reasonable accommodations based on their defined disability. Please note that this represents a very partial list of possible accommodations under Sec. 504. In one sentence, special education has to do with learning, and 504 with the ability to access services and “Level the Playing Field” for all students and staff.

ESL programs are for students who need tutoring/remediation in order for them to be able to acquire the English language and benefit from our instruction in the same manner as their peers. The method of entry and remediation is similar to that of other programs and is carried out by consultants.

Note: In April of 2001, the Harwich Public Schools underwent a program review by the Department of Education of the above programs, we are currently responding to their findings and recommendations. Final results will be forthcoming within the next few months.

Respectfully submitted,

James B. Hartley
Pupil Personnel Services Director

REPORT OF THE BUSINESS MANAGER

I am pleased to present to the Townspeople of Harwich the Annual Report of Operations of the School Business Office. The following is a summary of the pertinent events that occurred during the 2001 calendar year:

1. During this past year, the School Business Office, in conjunction with the Superintendent of Schools, continued to provide the School Committee, Selectmen, Town Accountant and Finance Committee a detailed routine status of the School Department Budget. This process is ongoing and is designed to keep all parties informed as to the latest projections of all expenditures and their relation to the funds budgeted. At the close of the 2001 fiscal year, the School Department ended the year with a budget surplus that was returned to the Town's General Fund.
2. The school business office continued to provide assistance to the School Building Committee. Specifically, the school business office provides assistance in the accounting of all funds, information related to any disposal of surplus furnishings, information related to the impact and requirement of state procurement laws, and served as a general resource for the school building committee.

3. The positive vote at the August Special Town Meeting, combined with school district funds, resulted in the replacement of the unreliable and obsolete phone system at the Middle School. The replacement and programming of this system was achieved prior to the opening of the school year.
4. The school department was unable to implement the district's fifth year of its technology plan due to the non-positive vote at the ballot box for the article containing \$100,000 for the purchase of instructional computers and software. As a result, no computers were replaced, no new computers were purchased, nor were any software programs updated or replaced.
5. During this past year, much attention was focused on the modifications required for the accommodation of students as a result of the renovation project. Additionally, because the elementary school is being renovated, the focus for maintenance was switched to the high school and middle school. This past year represented the completion of the fifth year of the District's five-year maintenance plan. Noteworthy among those planned and accomplished projects were the following: High School a) Exterior painting of cupola; b) replacement of main entrance doors; c) rebuilt all steam traps within the school; d) creation of computer (Plato) lab in room 109; e) building 5 modifications for kindergarten students; and f) assembly of a pre-fabricated greenhouse. Middle School a) work associated with inclusion of modular classrooms; b) repair of the emergency generator; c) additional internet wiring and alarm modifications; and d) heating system and boiler modifications.
6. The School Lunch staff continues to offer quality meals to the students and staff in each building. During the 2000 – 2001 school year, the school lunch program served 125,203 lunches and 9,636 breakfasts to students in Harwich Public Schools. Additionally, this program is providing separate meals to the kindergarten population within the high school. It should again be noted that the school lunch program has not raised lunch prices since the 1995 – 1996 school year.
7. The Harwich Public Schools continues to file for Medicaid reimbursements for services delivered to our schools' Medicaid eligible population. During the 2001 fiscal year, the Town of Harwich received reimbursements of \$217,350.
8. The wastewater treatment system continues to service the septic needs at both the Middle and Elementary Schools. During this past year, modifications were made to this system in the form of repiping

both filters from a parallel to a series configuration to provide additional filtering capabilities. Put simply, one unit will serve as a pre-filter, the second as a finish filter. The Department of Environmental Protection anticipates improved results with these modifications as this system continues to move towards the goals as set in the districts' groundwater discharge permit.

Respectfully submitted

Gary L. Costin, R.S.B.A
Business Manager

CURRICULUM, TESTING AND INSTRUCTION

I am pleased to report that the Harwich Public Schools were listed among the ten most improved school districts in the Commonwealth of Massachusetts for improved grade ten scores on the Massachusetts Comprehensive Assessment System (MCAS).

Over the past year, we have raised our graduation requirements and added new courses at the high school. Mr. Krol discusses this in his report. At the elementary school, Mr. Brookhart's "Computer Squad" continues to do amazing things. Last spring, Senator Edward M. Kennedy met with these students and was dazzled by their brilliance!

We are completing our K-12 math curriculum this year. We're recommending a minimum of sixty minutes per day on math in grades two through eight. We are also identifying key objectives by grade level, including math facts we're expecting students to learn. We're also writing curricula in Fine Arts and World Languages. We're reviewing our curricula in Health and Social Studies.

Through grant monies, we have invested in an exciting software program called PLATO. Students take a placement test in math and/or reading. They are then directed to tutorials in the software that match their academic needs. Students must pass a mastery test to proceed to the next level. We are pleased with the results we are seeing at Harwich High School. The lab operates during the school day and after school. This program helps low achievers. It also includes high-level modules (for example, up to Calculus 2 in Mathematics). We intend to introduce this approach to Harwich Middle School.

During the past year, we offered our first summer staff development workshops. After surveying teacher needs, we proceeded to offer

workshops in areas of need. During this year, we provided a course on "Connecting Curriculum, Instruction and Assessment". We'll also host the course "Understanding Teaching". These are both graduate level courses intended to maximize our skills to better help students.

We are also introducing Student Success Plans for Harwich students. These plans will identify student strengths and weaknesses and help us to better meet their needs. Our goal is to have a success plan for every student by the end of the 2002-2003 school year.

It is a pleasure and a privilege to be here and add my own contributions. I thank you for your support.

Respectfully submitted,

Robert A. Koenig

Coordinator of Curriculum, Testing and Instruction

SCHOOL LINKED SERVICES (SLS)

It has been a pleasure joining the Harwich School District as the newly appointed School-Linked Services Coordinator. Over the past two months I have begun to acquaint myself with both the SLS initiatives and with the wide range of constituents we work with and serve in the school district and Harwich community.

I would like to take a moment to provide a brief history of School Linked Services (SLS) and to highlight some of our programs and initiatives that are reflective of School-Linked Service initiatives.

History

In the spring of 1994, the Governor of the Commonwealth of Massachusetts created *School-Linked Services Initiative* as an impetus to respond to the many health, developmental and social risks that were confronting its young people. In doing so, he recognized that providing an environment conducive to learning and positive development required more than good teaching; it also meant strengthening parental involvement, recognizing and overcoming cultural barriers, addressing health and social service needs, and acting to prevent threats to the community such as poverty, violence, and substance abuse. These complex and challenging issues needed a comprehensive and coordinated cadre of people invested in the well-being of all students. It was time to think of ways in which schools and communities and state programs might work more collaboratively to identify and work on their own unique challenges and needs.

SLS Mission

Through the SLS program, many schools and school districts throughout the state have created partnerships with parents, businesses and service organizations with a primary mission to: *Provide students with the supports necessary to help them come to school each day ready to learn.*

School-Linked Services' intention is to assist and support local efforts to assess needs, develop priorities and coordinate efforts and resources to best serve children and families.

In January 1996, a School-Linked Services Liaison was appointed to facilitate a School-Community Action Planning (SCAP) committee at the Harwich Elementary School. A cadre of teachers, parents, school representatives and community agencies gathered as collaborative partners as a way of assessing and responding to the needs of the children and families residing in Harwich.

For over five years SLS of the Harwich School District has received support through the Department of Education grant. It also relies upon the fiscal support of the Harwich Community Learning Center and the Harwich Public Schools as its fiscal agent. In addition SLS receives technical support from our regional director at the Massachusetts Prevention Center.

We are currently located in The Albrow House and work in close collaboration with colleagues in the Harwich Community Learning Center Programs and the Community Partnership Council for Early Childhood in this shared workspace.

Success Stories in Action

Here are some examples of programs being served this year:

- AmericaREADS in the Elementary and Middle Schools
(liaisons Virginia Duffy of VISTA and Elinore Dinsmore)
- PTA Book Fair and Community Building Initiatives
(Brenda Weeks, President)
- Artists in the Classroom Series in Elementary School
(Christine Twombly & Heidi Schuetz, teacher and parent coordinators)
- Big Brother Program
(Candy Fox, recruitment coordinator)
- Art Guild of Harwich supporting the arts in classrooms
(Fred Meyer, President)

- Business-School Partnership with the Chamber of Commerce
(Barry Behn, Executive Director)

Our Future

SLS has recently completed a needs assessment/survey with the teachers throughout the district and a comprehensive list of those currently volunteering in the schools along with the projected interests and needs for future volunteers and resources. With this data, we will reconvene H.E.A.R.T. (Harwich Exchange & Action Resource Team), our local partnership council, in late January 2002 to review and respond to the projected needs and interests. H.E.A.R.T. will continue to serve as the hub for the gathering of town groups and organizations with shared commitment to the SLS mission. Anyone interested in joining this group or hearing more about SLS initiatives should contact or stop by the SLS office at: The Albro House, 728 Main Street, Ph. 508.432.5986 or email: Daggett@harwich.edu.

While the issues and those working with School-Linked Services may have changed over the years, the challenges remain to identify ways in which we can enhance and enrich the learning experiences and opportunities for all our students. In the spirit of SLS, our agency will continue to work collaboratively as we assess needs, develop priorities and coordinate efforts and resources that best serve the children and families of Harwich.

As I look back to the many people who have contributed their time and resources to SLS, I am reminded that volunteers reflect the true heart of who we are and what we do. I am most grateful for those who have welcomed me into this wonderful learning community and have helped us to link and serve the students of Harwich.

For those who have contributed in the past, I hope you will continue to work with SLS and other newcomers as we identify ways in which we can make a difference in the lives of others in our learning community.

Respectfully submitted,

Sue A. Daggett
School-Linked Services Coordinator

HARWICH COMMUNITY LEARNING CENTER PROGRAMS

The Harwich Community Learning Center Programs (HCLCP), located at the Harwich Family Resource Center, is now in its thirteenth year. The HCLCP offers extended day services to students in the Harwich Public Schools in grades kindergarten through twelve. The program also serves the

adult population of the town of Harwich and surrounding communities with Adult Education Courses. In June 2000, the HCLCP was awarded funding from the US Department of Education's 21st Century Community Learning Center Program Grant. The grant significantly impacted after-school clubs serving grades kindergarten through twelve, as well as creating a benefit package for employees, which reduced staff turnover. In addition, a \$35,000 continuation grant from the Massachusetts's Department of Education was awarded that linked after-school activities with the curriculum for grades 5-8.

In 2001, the Harwich Public Schools has once again been recognized as a demonstration site from The Yale Bush Center of the 21st Century because of the comprehensive programs for children ages three through eighteen.

The HCLCP Parent Council was formed in October 2001 to assist in setting policies and procedures as well as attaining financial stability.

Following are the Programs offered by the Harwich Community Learning Center Programs:

The Elementary School Age Child Care Program, formerly Harwich After-school Program, (HASP) involves before school, after school, and vacation programming in the Elementary School for grades kindergarten through four. This program meets Monday through Friday until 6:00pm. Thirty-two students attend the Before School Program, fifteen students attend the Kindergarten After-school, located at the Community Center, and fifty-six students attend the first through fourth grade After-school Program located at the Middle School cafeteria.

The MOST program (Making the Most of Out of School Time) offers school activities including sports, games, crafts, homework assistance, team building, community service and basic life skills. This program meets Monday through Thursday until 6:00pm. Fourteen students attend this program.

For the 2001-2002 school year, Enrichment Courses are being offered in the Middle and High Schools. Due to the renovation at the Elementary School, enrichment courses could not be offered. However, they will be reinstated in the spring of 2003. Enrichment courses offer an opportunity for students to concentrate on one particular activity for an hour after school. Pottery, Open Gym, Photography and Painting are the class offerings at the High School. MCAS tutoring is offered in the PLATO Lab. Approximately 70 students benefit from these programs. The Middle School Enrichment Courses are Environment/Nature Club, Studio Art, Dance, Improvisation, Playwriting, and Homework Clubs which are

funded in part by the Massachusetts Department of Education. One hundred ninety-two students are involved in the after-school activities.

Adult Education Courses are offered during the fall and spring. Courses range from our very popular computer courses to art courses. Many classes are now offered during the daytime hours at the Harwich Community Center. The reason for the success of this program is due to the enthusiasm of our community of instructors.

The 2001 Summer Program offered four camps. The camps were Kindergarten and First Grade, Second and Third Grade, Fourth and Fifth Grade, and the Sixth and Seventh Grade. Each Camp offered developmentally appropriate activities, including field trips and group projects. Approximately one hundred eighty-four students benefited from these summer camps.

A Summer Learning Program was introduced this past summer. The program blended thematic enrichment classes and computer tutorials. This served students in the third through eighth grade. Approximately forty-two students benefited from this program. The High School Program offered summer Art Courses with approximately ten students enrolled in this program.

Thanks to the assistance of the community partners of the HCLCP which include the Harwich Junior Theater, the Harwich Police Department, Brooks Free Library, the parents, community members, local businesses, school administration, faculty and staff, the HCLCP has had a very successful year. Our heartfelt thanks go out to the Harwich Community Center and the Town for housing our programs and administrative offices. We look forward to serving the diverse needs of our community in the upcoming year.

Respectfully submitted,

Ann B. Emerson, *Program Coordinator*
Beverly Kelsey, *Academic Coordinator*

COMMUNITY PARTNERSHIPS COUNCILS FOR EARLY CHILDHOOD

2001 has been a year in which our services and programs increased in order to meet the growing needs of working families with young children.

Following are the goals of our council for 2001 with a description of programs and services we offer in order to meet the needs of young children, their families and providers in Harwich:

Goal #1: To make child-care and preschool affordable and accessible.

- The Community Coordinator continued to work closely with families helping to determine the preschool and/or child-care program that most closely meets their needs.
- Approximately 50 families have been assisted with approximately \$95,000 in grant and fund-raised funds to make preschool and child-care affordable. A sliding scale based on gross monthly income is used to determine the parent's fee. Grant funds are used to reimburse the provider for the balance of the agreed upon tuition rate. In several cases families have been assisted with emergency funds raised by the "Friends" of the HECAC Inc.
- "Make Way For Kids" preschool, located in the Harwich High School, enrolled approximately 28 three, four, and five year olds with affordable tuition rates based on a sliding scale. The program continues to offer an eight-week summer program. The school year program provides extended hours for working families.

Goal #2: To enhance the quality of care through training opportunities and resource materials for providers and their centers.

- Monthly course offerings for licensed family-home day-care providers offer training and support for them in the process of qualifying for a Child Development Associate credential. Six providers have participated in this process; three have successfully received their CDA credential.
- "Make Way For Kids" preschool has been validated as an accredited preschool program through the National Association for the Education of Young Children.
- Outreach to centers was sponsored by the council including enrichment programs and natural science activities with the Cape Cod Museum of Natural History as well as field walks with a local naturalist.
- Curriculum and family support has been offered this year with the services of the following consultants:
 - Literacy Outreach
 - Language Development
 - Family Advocate
- Curriculum support materials and resources were made available through mini-grants to preschools and family providers.

- CPR training was offered in conjunction with the Harwich Fire Department to parents and providers of young children.

Goal #3: To provide education and support to parents/guardians for young children.

- Eight parenting courses were offered and attended by approximately fifty parents of young children.
- Parent Hours were offered monthly to families of the children in the "Make Way For Kids" preschool.
- Workshops on child-development and behavior management strategies were presented and attended by families with young children.

The collaborations in the community, which have benefited young children and their families as well as, in some cases, older citizens are community events and fund-raising activities. Following are some of the activities sponsored by the Community Partnerships Council that have benefited the community:

- A Valentine-making and sharing event with the Council on Aging.
- A Veteran's Day Walk for Children sponsored by the "Friends", with assistance from the Harwich High School SPIRIT Club and the Harwich Woman's Club, evening division. Funds raised helped families with emergency assistance with child-care and preschool costs.
- A Winter Carnival, sponsored by the "Friends", also benefiting families with need of emergency child care assistance.

The School and Family Resource Center continues to be a hub of activity for families with children from birth – school aged. Some of the services offered at the center are:

- Nutritional counseling and assistance through WIC
- Facilitated playgroups
- Workshops for parents and providers
- A lending library of books, tapes and educational resources, as well as laminating and die-cut equipment.
- Resource and referral services of Stephanie Speakman - Coordinator of services for children birth through three and Francie Joseph – Coordinator of services for children ages three through five

Respectfully submitted,

Francie Joseph
Community Coordinator for Young Children

REPORT OF THE SUPERINTENDENT OF SCHOOLS

This report is a review by the Superintendent of Schools, Dr. Joseph L. Gilbert, of the major activities of the Harwich Public Schools for the calendar year 2001.

The major highlight of this year was the vote of the Special Town Meeting on January 23, 2001 which approved \$14,716,308 for the renovation and addition of the Elementary School. The vote allowed for the initiation of the construction in April of 2001 rather than July 1, 2001. This earlier start date insures an earlier completion date which is projected to be December 2002. The School Committee approved a plan for relocating 10 classrooms of Elementary School children during the 2001-2002 school year. The plan, which was implemented in September of 2001, included the relocation of six kindergarten classrooms to Building 5 at the High School and the relocation of four fourth grades to the Middle School. Also included in the plan was the lease of four modular classrooms to be located at the High School and used for the High School students who had been displaced from their quarters in Building 5.

In the area of curriculum, efforts continued to align the State's curriculum frameworks with our local curriculum. The results of the fourth administration of the MCAS tests were encouraging especially at Grade 10. The goal of reducing failure at this grade level in English and math was achieved. 97% of the students passed English, while 88% of the students passed math. This was a significant reduction in the failure rate from the previous year. Harwich was cited by one of the Boston newspapers as being one of the top 10 districts in reducing student failures at the Grade 10 level. Areas needing more attention as indicated by MCAS were Middle School math and science. Curriculum committees will be reviewing staffing, materials and training in an effort to improve performance in these areas. Also of note at the High School was the addition of a Math lab and the purchase of curriculum software (Plato instructional software) which has been utilized during the regular day program as well as the after school program. The Plato program has been well received by both students and staff, and is currently being extended to the Middle School through an internet service which was purchased as part of the total program.

A major focus of the District's efforts in social education was the goal of reducing alcohol abuse by the students during non-school hours. Community leaders, including the Chief of Police, Superintendent of Schools and High School Principal, worked with parent leaders who formed a group, "Hope for Harwich." The local media worked to publicize the efforts of the group. During a period of approximately four months, community forums were held to discuss the issues, related problems, and possible solutions. The chemical

health policy at the High School was reviewed, along with after-school activities which could be expanded for the youth of Harwich. A federal grant entitled the Community Learning Center Grant, was utilized to expand late afternoon and early evening activities for secondary level students. Although there was no formal research on the impact of the attention paid to this important issue, anecdotal evidence indicates that alcohol abuse and related incidents have lessened during the past six months.

With the initiation of the State's Retirement Plus Program for educators, Harwich Schools experienced its largest number of retirements in recent memory. Seven teachers retired in total. Three retirements were from the Middle School and four retirements were from the High School. Including the teacher retirements, support staff retirements, positions added as a result of grants, and leaves due to personal circumstances, the district hired 28 new personnel. The task of hiring this number of personnel was made more complicated by the lack of affordable housing which was outlined at a public forum on this issue in November. For the first time in recent memory, the District's efforts at recruitment had to include assistance to prospective candidates in obtaining adequate housing.

School security remained a high priority for the schools. The events of September 11 shocked all of us. Not knowing what the next few days and weeks would bring, all security plans were reviewed with building level crisis teams and our district-wide crisis team. The anthrax issues that troubled our nation also were planned for in the case of an emergency. A false alarm at our elementary school was managed in a highly professional manner with town departments assisting as well as the State HAZMAT Team. It was ultimately comforting to know that our crisis protocols were effective in meeting the emergency contingencies as they arose. A special note of thanks is extended to the Fire Department, Police Department and Health Department for their support this past year, especially these past four months.

I am in the sixth year of my tenure here as Superintendent of Schools and am pleased to report that the Harwich Public Schools continues to provide quality services to all of its students. The schools continue to be supported by the community. The School Committee continues to advocate vigorously for the needs of our school children. The staff continues to provide the highest quality of services within the resources available to them. I am proud to serve with such a dedicated group of individuals.

Respectfully submitted,

Joseph L. Gilbert, Ed.D.
Superintendent of Schools

HARWICH PUBLIC SCHOOLS STAFF DIRECTORY

As of December 2001

Elementary School K-4

Administrators

W. Nagle, Principal
M. Stout, Asst. Principal

Secretaries

A. London, Principal's Secretary
B. Robinson, Secretary
C. Leahy, Clerical Asst./Courier
B. Govoni, Clerical Asst.

Kindergarten

M. Brady
A. D'Urso
D. King
S. Scinto
K. Smith
R. Virkler

Grade 1

J. Barker
L. Boule
K. Mirando
A. Santacroce
A. Silk
L. Fields

Grade 2

K. Johnson
C. Leofanti
L. Simmons
C. Wroe
A. Hirschberger
J. Elder
K. Dunphy

Grade 3

M. Belliveau
D. Bock
J. Carey
C. Twombly
S. Sears
P. Wilkinson

Grade 4

L. Ford
S. Humphreys
P. Malinowski
C. Olson
H. Sharkey
J. Smithers

Art

N. Lyon (p/t)
R. Hansen

Guidance

D. Darson,
School Adj. Cnslr. (p/t)

Guidance Support

Nanci Barnett

Librarian/Media Spec.

M. Albertine
L. Stroker (p/t)

Music

A. Doane
R. Leech (p/t) - Band

Nursing

K. Vohs, R.N.
K. O'Loughlin,
Health Assist.

Phys. Ed./Health

B. Haas
D. Smith (p/t)
M. Sugermeyer
S. Wittig

Psychologists

R. Titus, PreK-2 (p/t)
P. Norton 2-4

Reading Specialists

G. O'Connor

Speech Therapy

J. Costello (district-wide)
J. Dillon (district wide)
L. Chizek

Special Education

S. Trask, PreK
M. Cronin, Gr. 1
E. Senior, Gr. 2
J. Hyora-Williams, Gr. 3
M. A. Bragdon, Gr.4
C. Grady, PreK-K
F. Stout, DLC

Technology Teacher

L. Brookhart

Title I

D. Smith (p/t)
K. Brownell
D. Zabielski
P. Cavanaugh

Instructional Assistants

Special Education

C. Betters
D. Leger
K. Brennan
T. Reinwold
C. West
K. Piknick
C. Vrlik

Sp.Ed. 1-on-1

K. Julin
K. Duffy
P. Smith

Kindergarten

J. Blute
D. Greig
J. Kelley
C. Malone
T. Tansey

Cafeteria

P. Boyle
S. Hogg
D. Cannon
B. Dudis-Lucas
N. Landers

Custodians

F. Magee, **Lead**
J. Ferriera
G. Frawley
M. Starkweather

Lunch/Recess Monitors

P. Fortier
B. Miranda
A. Rose
D. Rose
E. Rubel
F. Salzillo

HARWICH PUBLIC SCHOOLS STAFF DIRECTORY

As of December 2001

Middle School 5-8

Administrators

M. Childress, Principal
P. Chase, Assist. Principal

Secretaries

K. Peterson, Principal's
Secretary
R. Simmons

Grade 5

J. Alvezi
A. Matheson
W. Lemoine
J. Babb
P. Reuss
S. Andreola

Grade 6

A Chicoine
M. Falcone
N. Malcolm
K. Savage
B. Waystack
S. Fleming

Grade 7

G. Baker (English)
J. Barker (Social Studies)
A. Fabia (Reading)
M. Forist (Science)
L. Crimmins (Math)

Grade 8

J. Bougas (Social Studies)
K. Cameron (Science)
D. Creedon (Math)
T. Wiacek (English)

Remedial Education

K. Mendoza

Art

D. Donovan

Behavior Room -A.C.T.

A. Litchfield
J. Coe

Computers

L. Zabielski

Foreign Language

R. Heidemann - Spanish
& French (p/t)

Guidance

D. Darson,
School Adj. Cnslr.(p/t)
E. Jaworksi, Counselor

Health

M. Mcguire

Home Economics

K. Holden

Industrial Arts

R. Petrella

Int/Extramural

Coordinator

B. Kelsey

Librarian/Media Spec.

J. Wordell
K. Mills (p/t)

Music

R. Leech - Band (p/t)
D. Pihl - Music/Chorus

Nursing

J. Keefe, R.N. (p/t)
E. Cahoon, Assistant (p/t)

Phys. Ed.

C. Poore
F. Thacher

Psychologist

J. Monast

Special Education

R. Alden
L. Anderson
L. Magelaner
S. Rutledge
D. Turco

Instructional Assistants

Special Education

K. Benjamin
S. Bonanno
M. Donnelly
E. Jolley
V. McGeoch
S. McManus

Cafeteria

C. Burns
D. Cannon
D. Barker
H. Hark
T. Masterson

Custodians

G. Guinen **Lead**

P. Goode
J. Willcox

Lunch/Recess Monitors

K. Stello

HARWICH PUBLIC SCHOOLS STAFF DIRECTORY

As of December 2001

High School 9-12

Administrators

R. Krol, Principal
J. Girolamo,
Asst. Principal

Secretaries

J. Bearse,
Asst. Principal's Sec'y
D. Higgins,
Principal's Sec'y
P. Rose, Secretary

Alternative Education (1)

G. Sowpel
P. Moynagh

Art

L. Schneider-Biron
J. Crooks (p/t)

Athletic Director

G. Rose

Business

N. Buckley
D. Dorgan
J. Ryan

World Languages

C. Blanchard
R. Smeltzer
D. Jones
E. Simmons

Guidance

J. Cahill-O'Shea
M. Callagy
J. Leach, Adjust. Cnslr.
M. Stalker, Secretary

Health

A. Chilaka

Home Economics

D. Backus
M. Donahue –
Child Dev. (.2)

Industrial Arts

A. Catanzaro

Language Arts

K. Kelly
D. O'Leary
A. Leete (p/t)
A. Martell-Paschal
L. LeVangie
E. Whittemore (p/t)

Librarian/Media Spec.

P. Goldstein
E. Tyldesley (p/t)
Lib./Media Assist.

Math

N. Debacher
J. Fede
M. Hemeon (p/t)
D. Sessler
T. Beer
E. Whittemore (p/t)

Music

R. Richard
(Chor./Theatre)

Nursing

M. Murphy, R.N.
E. Cahoon,
Health Asst. (p/t)

Phys. Ed.

G. Rose
K. Gulotta

Psychologist

R. Titus (p/t)

Science

J. Eastman
K. Dolan
T. Hopkins
S. Kot

Social Studies

K. Bates
J. Dickson
R. Houston
A. Leete (p/t)
C. McIntyre

Special Education

J. Heggi
P. Zimmerman

Vocational/Life Skills

D. Burke, T.A.
A. Dooley-Trabucco
A. Coppola, T.A.
J. Weekes, T.A.

Make Way For Kids Preschool

M. Donahue (p/t)
M. Levy
B. Almeida, Assistant

Cafeteria

L. Bassett
J. Freeman
J. Dodson
L. Guinen
M. Wordell

Custodian

K. Oakley,
Lead, Union Steward
T. Pederson
R. Simpson
L. Smith
R. Donovan

HARWICH PUBLIC SCHOOLS STAFF DIRECTORY

As of December 2001

Central School

Superintendent's Office

J. Gilbert, Superintendent

C. Broderick, Secretary

Business Office

G. Costin, Business

J. Falvey, Bookkeeper

N. Curry, Secretary (Personnel/Payroll)

M. Bantick, Medicaid Clerk

Coordinator of Curriculum, Testing and Instruction

R. Koenig (office in High School)

Pupil Personnel Services

J. Hartley, Director

A. Wade, Secretary

Buildings & Grounds

A. Hall, Supervisor

D. Demers, Maintenance

D. Kelly, Maintenance

District-Wide and Special Program Contacts

Adult Education

B. Kelsey

Early Childhood Programs

(Family Resource Ctr.)

F. Joseph, Community Coordinator for Young Children In Harwich

S. Speakman, Birth-3 yrs.

A. Wade, Preschool Lottery (Central Office)

Extended Day Programs (Albro House)

J. Gilbert, Interim Director

B. Kelsey, Program Administrator

A. Emerson, Before/After School Dir.

C. Serafino, Secretary

Food Service (all schools)

J. Smith, Director (office in Elem. School)

School Linked Services Project Coordinator

S. Daggett (office in Albro House)

Computer/Technology Director

S. Wilson

REPORT OF THE SCHOOL BUILDING COMMITTEE

The School Building Committee entertained a very busy agenda throughout the past year. The Harwich Elementary School Addition/Renovation Project is well under way and we have been diligently working towards successful completion of this long overdue construction project for the Town of Harwich. The Committee attends regular biweekly meetings. Public meeting notices are posted at Town Hall and meetings are conducted according to open meeting procedural law. Please confirm exact meeting date, time and location by way of the above-mentioned notice.

The project was designed by Strekalovsky & Hoit, Inc., Architects and is being constructed by J. T. Callahan & Sons, Inc., General Contractor. New gymnasium and kindergarten buildings are under construction in addition to the renovation of the existing building. The project is scheduled for completion in several phases, the first of which should be completed near the end of this school year. The entire construction project is due to be completed by the middle of the next school year.

The official Groundbreaking Ceremony for the project took place in June and was attended by many local dignitaries and department heads. Several school children were chosen to participate in the actual breaking of ground and the school band and chorus entertained the audience. It was a beautiful day and a delight to involve the children in the ceremonial start of this project. They are active participants being surrounded by the project on a daily basis as they learn. The project is fluid and ever changing, each day bringing further accomplishments towards the end result. Please tune to Channel 18 for regularly recorded video updates for your viewing. Special thanks to Jill Mason and her staff for providing this valuable service for our project.

The Committee would like to thank the citizens of Harwich for their continuing support of this project. It is an aggressive project and your fellow citizens on this Committee are doing their best to get the most value for the Town of Harwich. Anyone having undertaken a construction project knows what we are up against as we deal with many intricate details and daily dilemmas associated with a public works project of this magnitude. We also thank the Harwich Board of Selectmen, the Town Administrator and Staff, Town Hall Staff, the School Department Staff and especially the Teachers, Staff and Students at the Harwich Elementary School for their patience and understanding.

Respectfully submitted,

David Marsland, *Chairman*

Jack Burke, *Vice Chairman*

Mary Clarke, *Secretary*

Cathy Farrell

Richard Hoyer

Mark Russell

Dan Speakman

REPORT OF THE SCHOOL COMMITTEE

The School Committee has three major areas of responsibility: budget preparation and oversight; establishing policies; and, supervision of the Superintendent. Most people only see and hear about the budget aspect as it relates to the town meeting and the warrant. However, the five-member, elected board volunteers their time every other week in meetings; at committee meetings within the schools, other boards, and the community; and weekly in the fall during the budget process. It is critical that we hear from parents, teachers, school volunteers and community members about what is important and how they would like the schools to operate. We thank the many people who have contributed to those efforts throughout the 2001 year.

The most visible efforts of the School District were in the passage of the Elementary School project and the successful vote to spend the funds. This allowed us to move the project timelines up and cause the least amount of disruption to the students over the life of the project. The administrative team went into high gear to plan all the details of the relocation that affected children and staff in all three schools. This involved a coordinated effort with the Building Committee but also extensive community-wide input into possible options. Every detail from moving modular units to planning recess, from lunch schedules to communication networks had to be reviewed and analyzed for the changes in the coming year. We are happy to report that the 10-classroom relocation has occurred with a minimal amount of disruption, in large part due to the careful planning facilitated by Dr. Gilbert, and the cooperation and positive attitude of parents and staff.

Policies are reviewed and updated on a regular basis based on changing needs and mandates. Two policies in particular were the center of community dialogue and concern this year – the chemical health policy and the health education program. The end result in the first area has been the establishment of a working committee, which includes students, continuing to grapple with the best way to address student infractions through both positive education initiatives and penalties for breaking the rules. The second area resulted in an improved policy and procedure for parent notification when sensitive topics such as sex education and diversity are to be presented.

The eight objectives set with the Superintendent for the 2000-2001 school year addressed the issues above as well as others. Dr. Gilbert provides the link between the School Committee and the day-to-day functioning within the classrooms. It is important to not lose sight of these significant components which include: renegotiating five labor contracts; participating in the development of a Cape-wide program for students at-risk due to behavior management issues; continuing to make steady progress on the implementation of the Strategic Plan; providing oversight and support to a

new administrative team at the High School; and expanding options for early childhood and after-school programs through the implementation of Federal and State grants.

As rapidly as goals are achieved new objectives are identified as needing our attention. The High School, urgently in need of renovation, will require our focus; MCAS, now a graduation requirement, demands that we improve remediation for those students who have failed this year or are in danger of failing; violence in our country and our world necessitate that we implement an expanded anti-bullying, anti-violence program already piloted and ready for full implementation; and, innovative, cost effective programs such as virtual High School courses and staggered scheduling help us target specific student needs.

With the community's continued participation and recognition of the benefits to all of us when the Harwich Public Schools maintain a level of excellence, we will continue to meet the needs of all students, of all ages from birth through adult education. We thank you for your support of the past, the present and the future.

Respectfully submitted,

Barbara Prindle-Eaton, *Chairperson*

Pam Grosword, *Vice-Chair*

Robin Wilkins, Mark Russell, & George Dinsmore

Harwich School Committee

Report of the **Cape Cod Regional Technical High School**

Cape Cod Regional Technical High School serves the towns of Barnstable, Brewster, Chatham, Dennis, Eastham, Harwich, Mashpee, Orleans, Provincetown, Truro, Wellfleet, and Yarmouth and is accredited by the New England Association of Schools and Colleges, Inc. Cape Cod Tech's philosophy is that education should prepare students for citizenship, family life, decision-making and success in the world of work. We have high expectations and accountability of our staff, administration, and students. We believe that learning is a life-long process and we promote and celebrate staff and student diversity in a safe learning environment.

On June 9, 2001 we had 134 seniors graduate and of these graduating seniors 61 are employed in their trade, 45 graduating seniors went on to further education, and 5 graduating seniors joined the armed services. Our graduates received scholarships and tool-ships totaling approximately \$140,000.

We continue to strive for academic and technical excellence and our MCAS test (Massachusetts Comprehensive Assessment System) scores placed us in the top tier of the state of all of the technical high schools. We have implemented a number of after school programs to help prepare our students requiring additional academic preparation and since the MCAS testing began, we have significantly improved the number of students who have scored in the "proficient" category.

We received federal grant monies totaling \$771,272 including the Carl Perkins Allocation Grant of \$181,803 that supported academic remediation for students, The PACTS training program funds of \$208,752 that supported 18 at risk 8th grade youth from sending districts, Title I Grant of \$92,319 for in-class support for 9th and 10th graders, the Summer Academic Support Services of \$91,000 for support of 9th and 10th graders that focused on math and writing skills for students at risk of failing the MCAS test as well as several other smaller grant awards.

Some of the major awards received by the students and the school this past year include the following: Of the 75 students who participate in the Skills – USA Vocational and Industrial Clubs of America competitions 22 of our students won awards at the district level, 12 of our students won awards at the state level bringing home 3 gold, 5 silver and 4 bronze medals and 3 students competed at the National level winning a silver medal in Dental Assisting and

a silver medal for Advertising Design in Graphic Arts. Our Horticulture Shop participated in the State Future Farmers of America competition coming away with first place in Floriculture. Auto Technology won the Massachusetts Auto Dealers Competition for a fourth year in a row and placed 14th at the National Auto Dealers Competition held in New York. Cape Cod Tech had a very successful year in sports with the football team the Mayflower League co-champions. The golf, soccer, basketball, and tennis teams all qualified for MIAA (Massachusetts Interscholastic Athletic Association) tournament play.

Cape Cod Regional Technical High School's facility and grounds are used each year by a number of various community groups. We house the Ellen Jones Dental Center that provided dental services to over 800 new patients this year and provided excellent experience for our Dental Assistant students. We host the Lower Cape Pop Warner Football League each year. Also, we have had a total of 6,000 hours of service donated by our 35 volunteers.

Cape Cod Tech was home to the Soup Bowls for Hunger activity to raise money for the Harwich Food Pantry, The Taste of Harwich was held by the Harwich Chamber of Commerce, and the Lower Cape Senior Babe Ruth League held practices at Cape Cod Tech for a tournament in Harwich. The Harwich-Dennis Rotary Club held its Annual Meeting here. Our Cosmetology students gave free manicures at the Harwich Senior Center once a month.

We enrolled 68 students from the town of Harwich and we continue to thank all of our member towns for their support in providing a quality vocational-technical education to the students that attend Cape Cod Tech.

Respectfully submitted,

Carolyn G. Crowell and Lee Culver
*Town of Harwich
School Committee Representatives*

FINANCE

Report of the **Finance Committee**

As 2001 ends, Harwich is in as good financial condition as any town on Cape Cod. Our tax rate is stable at \$8.90 per thousand and we enjoy the highest bond rating in our Town's history, all while the town's infrastructure has been upgraded during the past decade. Last year saw the addition of four firefighters to the Fire Department and the first full year of activity at the Community Center. Construction of the addition to and renovation of the Elementary School is in progress; as is the expansion of Cranberry Golf Course's clubhouse and maintenance building.

The committee, as in the past, conducted joint sessions with the Board of Selectmen to review the budget, resulting in a savings of time to town employees and assuring that both Boards act on the same information. Decisions concerning the budget and articles are made independently by the Board of Selectmen and the Finance Committee in order that the Board of Selectmen may fulfill its obligation as the body responsible for the policy of the executive branch of town government and the Finance Committee may fulfill its responsibility as the advisory agency for the legislative branch of government, our Town Meeting. There were occasions when, based upon the same information, the Board of Selectmen and the Finance Committee made differing recommendations to Town Meeting. This is as it should be; if the two boards were in lockstep on every issue, one of us would not be doing our job.

The tragedy of September 11, 2001 has not been without its effects on our Town. It is anticipated that receipt of state aid will go down, and, while it is too early to make an accurate forecast at the time of this writing, that revenues (i.e., golf and harbor, automobile excise taxes) may also decline, due to the economic downturn at least partly attributable to that tragedy.

The Committee intends to follow the prudently conservative fiscal policy of past Finance Committees and Boards of Selectmen. We believe that by doing so, our Town will be able to avoid cuts in essential services or the necessity of an override election (at least for this year) during this economic turndown.

The Committee would like to take this opportunity to express its appreciation to our town officials, especially Chairman Cyd Zeigler and the Board of Selectmen, for their continued cooperation and support. We thank the department heads and employees for their efforts and understanding in the preparation of the budget and articles. And we thank you, the Citizens of Harwich, for your support and trust.

During Fiscal Year 2001, the following transfers from the Reserve Fund were approved by the Finance Committee:

Date	Budget #	Department	Amount
08/24/00	330	Community Center S&W	\$ 4,526.10
08/24/00	162	Police capital outlay	17,601.10
08/24/00	241	Highway expense	9,000.00
02/09/01	43	Audit	20,000.00
03/08/01	900	School	49,584.00
04/12/01	100	Legal	4,350.00
05/08/01	100	Legal	6,385.00
05/08/01	173	EMS expense	16,000.00
05/08/01	161	Police Department expense	5,000.00
06/27/01	381	COA expense	1,575.00
06/27/01	51	Town Clerk expense	1,000.00
06/27/01	545	Unemployment compensation	7,453.87
06/27/01	530	Postage	5,000.00
06/27/01	540	FICA	15,837.73
07/10/01	407	Golf maintenance/capital outlay	34,651.00
07/10/01	173	EMS expense	2,963.02
07/10/01	500	Gasoline	<u>19,484.10</u>
		TOTAL	\$220,410.82

Respectfully submitted,

Harwich Finance Committee

James J. Higgins, *Chair*

Brian D. Widegren, *Vice Chair*

Anne Magor, *Clerk*

Edward ("Ted") Barrett

Barbara McCue

Leo Cakounes

Dana DeCosta

Report of the

Board of Assessors

Fiscal Year 2002 was the first time the Town of Harwich did a complete interim year property value adjustment. These values were based on market conditions as of January 1, 2001. A market analysis indicated that while some properties only increased a few percent, other properties doubled in value and the town-wide average of all neighborhoods went up over 21 percent. These new values mean that everyone is paying their fair share. This resulted in the tax rate dropping from \$9.66 to \$8.90. However, the total spending for town services has also increased resulting in higher tax bills for many taxpayers. We printed newspapers and put the new values on the Town web site so that everyone can check their values against similar properties. The web site can be accessed at www.town.harwich.ma.us Taxpayers are encouraged to get a free copy of their property record card from the public computer terminal at our office to ensure the accuracy of the information.

A summary of all exemptions is available at the Assessors' office. The summary lists income and other requirements for the blind, widows, veterans and those with very low income. Tax deferrals for year-round residents over 65 allow persons to defer their taxes and remain in their home. We suggest that those who may qualify obtain a copy of the summary and appropriate forms.

FISCAL YEAR 2002

The value of all real and personal property assessed:	\$2,867,174,490.00
Total amount to be raised:	\$39,117,048.15
Total estimated receipts and revenue:	\$13,599,195.18
Net amount to be raised by taxation of real and personal property:	\$25,517,852.97
Tax rate for each \$1000 value assessed:	\$8.90
Total number of tax bills:	15,800

MOTOR VEHICLE EXCISE ISSUED IN FISCAL YEAR 2001

17280	- Bills were issued with a valuation of:	\$81,580,750.00
	- Amount of tax:	\$1,676,878.79
1044	- Abatements were issued in the amount of:	\$ 75,498.56

Respectfully submitted,

Barry A. Hemeon, *Chairman*
Robert S. Neese
John C. Neudorfer

HARWICH

The following State and County Assessments, as estimated, and the underestimates from the prior year, must be used by the Assessors in determining the "Total Amount To Be Raised By Taxation." Overestimates from the prior year must be listed by the Assessors as "Estimated Receipts - State."	Column 1 Estimates To Be Raised	Column 2 PRIOR YEAR Underestimates To Be Raised	Column 3 PRIOR YEAR Overestimates To Be Used As Estimated Receipts - State
A. County Assessment, County Tax: <i>Ch. 35, ss. 30, 31</i>	315,720		4,161
B. STATE ASSESSMENTS AND CHARGES:			
1. Retired Employees Health Insurance <i>Ch. 32A, s. 10B</i>			
2. Retired Teachers Health Insurance <i>Ch. 32A, s. 12</i>			
3. Mosquito Control Projects <i>Ch. 252, s. 5A</i>	80,065		
4. Air Pollution Districts <i>Ch. 111, ss. 142B, 142C</i>	4,871		
5. Metropolitan Area Planning Council <i>Ch. 40B, ss. 26, 29</i>			
6. Old Colony Planning Council 1967, <i>Ch. 332</i>			
7. RMV Non-Renewal Surcharge <i>Ch. 90; Ch. 60A</i>		7,820	
Sub-Total, State Assessments	84,936	7,820	
C. TRANSPORTATION AUTHORITIES:			
1. MBTA <i>Ch. 161A, ss. 8-9; 1974, Ch. 825, ss. 6-7</i>			
2. Boston Metro. Transit District 1929, <i>Ch. 383; 1954, Ch. 535</i>			
3. Regional Transit <i>Ch. 161B, ss. 9, 10, 23; 1973, Ch. 1141</i>	36,469		5,408
Sub-Total, Transportation Assessments	36,469		5,408
D. ANNUAL CHARGES AGAINST RECEIPTS:			
1. Multi-Year Repayments Program			
2. Special Education <i>Ch. 71B, ss. 10, 12</i>	11,400	5,870	
3. Energy Conservation 1983, <i>Ch. 700</i>			
4. STRAP Repayments 1983, <i>Ch. 637, s. 32</i>			
Sub-Total, Charges against Receipts	11,400	5,870	
E. TOTAL ESTIMATED CHARGES, FISCAL 2002	448,525	13,690	9,569

F. NET CHARGES, FISCAL 2002 (Column 1 + Column 2 - Column 3) **452,646**

HARWICH**A. EDUCATION:****Distributions and Reimbursements:**

1. Chapter 70	1,704,377
2. School Transportation Programs <i>Chs. 71, 71A, 71B and 74</i>	105,306
3. School Construction <i>1948, Ch. 645; 1976, Ch. 511</i>	824,785
4. Retired Teachers' Pensions <i>Ch. 32, s. 20 (2) (c)</i>	
5. Tuition of State Wards <i>Ch. 76, ss. 7,9; Ch. 74, s. 7A; Ch. 71, s. 71f</i>	

Offset Items – Reserve for Direct Expenditure:

6. Racial Equality <i>Chs. 76, s. 12A, 71, ss. 37 I,J, 15, s. 11</i>	
8. School Lunch <i>1970, Ch. 871</i>	7,036
9. Aid to Reduce Class Size	

Sub-Total, All Education Items	2,641,504
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B. GENERAL GOVERNMENT:**Distributions and Reimbursements:**

1. Lottery, Beano & Charity Games	442,804
2. Additional Assistance	
3. Highway Fund <i>Ch. 81, s. 31; 1980, Ch. 577, s. 8</i>	18,304
4. Local Share of Racing Taxes <i>1981, Ch. 558</i>	
5. Regional Public Libraries <i>Ch. 78, s. 19C</i>	
6. Police Career Incentive <i>Ch. 41, s. 108L</i>	
7. Urban Renewal Projects <i>Ch. 121, ss. 53-57</i>	
8. Veterans' Benefits <i>Ch. 115, s. 6</i>	27,663
9. Exemptions: Vets, Blind & Surviving Spouse <i>Ch. 58, s. 8A; Ch. 59 s. 5</i>	33,583
10. Exemptions: Elderly <i>Ch. 59, s. 5, Cl. 41, 41B, 41C</i>	38,536
11. State Owned Land <i>Ch. 58, ss. 13-17</i>	23,057

Offset Item - Reserve for Direct Expenditure:

12. Public Libraries <i>Ch. 78, s. 19A</i>	16,201
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Sub-Total, All General Government	600,148
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C. TOTAL ESTIMATED RECEIPTS, FISCAL 2002	3,241,652
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Report of the
Treasurer

I hereby respectfully submit the Annual Report of the Town Treasurer for the Fiscal Year 2001.

Balance July 1, 2000		\$15,877,209.86
Receipts		\$56,044,552.48
	Total	\$71,921,762.34
Paid by Warrants	\$54,734,674.51	
Balance June 30, 2001	<u>\$17,187,087.83</u>	
	Total	\$71,921,762.34

TRUST AND ESCROW FUNDS - FISCAL YEAR 2001

JOHNSON-ULM SCHOLARSHIP FUND

Balance July 1, 2000		\$43,274.75
DEPOSITS		
Interest earned		\$2,716.95
	Total	\$45,991.70
Withdrawn for Scholarships	\$1,300.00	
Balance June 30, 2001	<u>\$44,691.70</u>	
	Total	\$45,991.70

HERBERT MORSE SCHOLARSHIP FUND

Balance July 1, 2000		\$7,727.24
DEPOSITS		
Interest earned		\$450.73
	Total	\$8,177.97
Withdrawn for Scholarships	\$200.00	
Balance June 30, 2001	<u>\$7,977.97</u>	
	Total	\$8,177.97

BROOKS MEDAL FUND

Balance July 1, 2000		\$1,055.62
DEPOSITS		\$45.18
Interest earned		
	Total	\$1,100.80

Withdrawn for Scholarships	\$100.00
Balance June 30, 2001	<u>\$1,000.80</u>
Total	\$1,100.80

HIGH SCHOOL TRACK RECONSTRUCTION

Balance July 1, 2000	\$7,119.14
Interest earned	\$468.71
Deposits	
Total	\$7,587.85

Withdrawn	\$0.00
Balance June 30, 2001	<u>\$7,587.85</u>
TOTAL	\$7,587.85

CLASS OF 1991

Balance July 1, 2000	\$1,062.47
Interest earned	\$34.95
Deposits	
Total	\$1,097.42

Withdrawn	
Balance June 30, 2001	<u>\$1,097.42</u>
Total	\$1,097.42

STABILIZATION FUND

Balance July 1, 2000	\$552,686.86
Interest earned	\$36,194.05
DEPOSITS	\$0.00
Balance June 30, 2001	\$588,880.91

Withdrawn	
Balance June 30, 2001	<u>\$588,880.91</u>
Total	\$588,880.91

CONSERVATION FUND

Balance July 1, 2000	\$4,488.85
Interest earned	\$284.76
Balance June 30, 2001	Total \$4,773.61

LEMAY PLANS AND BIDS ESCROW ACCOUNT

Balance July 1, 2000		\$29,155.48
Interest earned		\$1,375.83
Deposits		
	Total	\$30,531.31

Funds ret'd to various persons		
Balance June 30, 2001	<u>\$30,531.31</u>	
	Total	\$30,531.31

WAHBURN NOM TRUST PLANS AND BIDS ESCROW ACCOUNT

Balance July 1, 2000		\$16,628.77
Interest earned		\$578.61
Deposits		
	Total	\$17,207.38

Funds ret'd to various persons	\$10,000.00	
Balance June 30, 2001	<u>\$ 7,207.38</u>	
	Total	\$17,207.38

ALEX CHASE PLANS AND BIDS ESCROW ACCOUNT

Balance July 1, 2000		\$3,678.52
Interest earned		\$173.60
Deposits		
	TOTAL	\$3,852.12

Funds ret'd to various persons	\$0.00	
Balance June 30, 2001	<u>\$3,852.12</u>	
	Total	\$3,852.12

AARON GRINGAS PLANS AND BIDS ESCROW ACCOUNT

Balance July 1, 2000		\$21,423.58
Interest earned		\$1,010.97
Deposits		\$0.00
	Total	\$22,434.55

Funds ret'd to various persons	\$0.00	
Balance June 30, 2001	<u>\$22,434.55</u>	
	Total	\$22,434.55

ISLAND POND LAND BANK ESCROW ACCOUNT

Balance July 1, 2000		\$11,453.01
Interest earned		\$540.46
Deposits		
	Total	\$11,993.47
Funds ret'd to various persons		
Balance June 30, 2001	<u>\$11,993.47</u>	
	Total	<u>\$11,993.47</u>

WHITEHOUSE FIELD MAINTENANCE FUND

Balance July 1, 2000		\$12,822.48
Interest earned		\$802.93
Deposits	Total	\$13,625.41
Funds ret'd to various persons	\$0.00	
Balance June 30, 2001	<u>\$13,625.41</u>	
	Total	<u>\$13,625.41</u>

400TH ANNIVERSARY

Balance July 1, 2000		\$1,178.62
Interest earned		\$59.10
	Total	\$1,237.72
Withdrawals	\$0.00	
Balance June 30, 2001	<u>\$1,237.72</u>	
	Total	<u>\$1,237.72</u>

CEMETERY PERPETUAL CARE FUNDS

Balance July 1, 2000		\$521,780.36
Interest earned		\$30,368.07
Receipts		\$10,450.00
	Total	\$562,598.43
Interest expended	\$39,209.18	
Balance June 30, 2001	<u>\$523,389.25</u>	
	Total	<u>\$562,598.43</u>

BROOKS FREE LIBRARY TRUST FUNDS

Balance July 1, 2000		\$163,854.49
Interest earned		\$14,073.38
Receipts		\$560,000.00
	Total	\$737,927.87
Interest expended	\$3,485.00	
Balance June 30, 2001	<u>\$734,442.87</u>	
	Total	\$737,927.87

**Schedule of Debt Outstanding as of JANUARY 15, 2002
with interest to be paid to maturity:**

Authorization	Issue	Outstanding	Interest to Maturity
ART. 42 - 1992 ATM NEW LADDER & PUMPER \$590,000	5.13% FIRE TRUCKS DATED 10/15/1992 DUE 02/15/2002	\$45,000.00	\$2,340.00
ART. 14 - 1993 ATM WATER WELL/ REHAB METERS \$585,000	4.41% WATER REHAB DATED 10/01/1993 DUE 02/15/2004	\$165,000.00 \$11,233.75	
ART. 79 - 1987 ATM ELEM.SCHOOL RENOV \$2,537,000	3.83% SCHOOL(ELEMENTARY) DATED 02/15/1989 DUE 02/15/2004 REFIN 10/01/93	\$116,800.00	\$7,868.15
ART. 79 - 1987 ATM MIDDLE SCHOOL ADD/RENOV \$8,973,000	3.83% SCHOOL (MIDDLE) DATED 02/15/1989 DUE 02/15/2004 REFIN 10/01/93	\$2,014,800.00	\$135,725.59
ART. 22 - 1988 ATM 1ST BOND ISSUE OLIVERS \$1,470,000	3.83% OLIVERS POND DATED 02/15/1989 DUE 02/15/2004 REFIN 10/01/93	\$408,800.00	\$27,538.52
ART. 56 1988 ATM NEW TRANSFER STATION \$1,320,000	3.83% TRANSFER STATION DATED 02/15/1989 DUE 02/15/2004 REFIN 10/01/93	\$379,600.00	\$25,571.49
ART 16-1998 ATM WATER TOWER \$540,000.00	4.0277 WATER TOWER DATED 10/15/98 DUE 10/15/2004	\$210,000.00	\$5,880.00 \$5,880.00

ART 13 99	MUNICIPAL PURPOSE LOAN		\$150,000.00
PLANS GOLF COURSE	DATED 9/15/00	9/15	\$6,950.00
		3/15	\$6,950.00
ART 26 2001 ATM	4.00% AMBULANCE		\$130,500.00
AMBULANCE	9/15/1-9/15/16	9/15	\$5,521.25
\$130,500.00		3/15	\$5,521.25
ART1 STM 99			
AND ART 22 00	MUNICIPAL PURPOSE LOAN		\$670,000.00
ELEMENTARY			
SCHOOL PLANS	DATED 9/15/00	9/15	\$36,590.00
		3/15	\$36,590.00
ART 24 2000	MUNICIPAL PURPOSE LOAN		\$400,000.00
ROAD MAINTENANCE	DATED 9/15/00	9/15	\$22,800.00
		3/15	\$22,800.00
ART 18 2000	MUNICIPAL PURPOSE LOAN		\$260,000.00
FIRE ENGINE	DATED 9/15/00	9/15	\$14,820.00
		3/15	\$14,820.00
ART 26 2000	MUNICIPAL PURPOSE LOAN		\$90,000.00
SWEeper	DATED 9/15/00	9/15	\$4,910.00
		3/15	\$4,910.00
ART 25 2000	MUNICIPAL PURPOSE LOAN		\$90,000.00
FRONT END LOADER	DATED 9/15/00	9/15	\$4,910.00
		3/15	\$4,910.00
ART 13 STM 00	MUNICIPAL PURPOSE LOAN		\$80,000.00
GENERATOR COMM CTR	DATED 9/15/00	9/15	\$4,560.00
		3/15	\$4,560.00
ART. 49 - 1992 ATM	5.13% WATER TREATMENT		\$745,000.00
2PUMPS/N.HAR/			
CORROSION	DATED 10/15/1992		\$146,970.00
\$2,000,000	DUE 12/15/2007		
ART 10-1997 ATM	4.2455% PUMPING STATION		
	\$110,000.00	\$770,000.00	
PUMPING STATION	DATED 8/1/98		
\$1,105,000.00	DUE 12/15		\$49,665.00
	DUE JUNE 15		\$65,862.50
ART. 07 - 1994 STM	5.20% FIRE STATION	\$195,000.00	\$1,740,000.00
NEW FIRE HQ/			
RENOV.STA.#2	DATED 05/15/1995		\$409,265.00
\$2,910,000	DUE 05/15/2010		
ART. 13 - 1996 ATM	4.81% LIBRARY		\$2,000,000.00
LIBRARY ADDITION/			
RENOV	DATED 12/15/1996		\$537,000.00
\$3,000,000	DUE 12/15/2011		

ART 12-1998 ATM	4.0277 COMM CENTER		\$4,075,000.00
COMMUNITY CENTER	DATED 10/15/98	10/15	\$531,350.00
\$5,095,000.00	DUE 10/15/2013	4/15	\$531,350.00
ART 76 00	MUNICIPAL PURPOSE LOAN		\$115,000.00
TRACK AND			
SOCCER FIELDS	DATED 9/15/00	9/15	\$17,947.50
		3/15	\$17,947.50
ART 2 2001 STM	4.00% SCHOOL		\$14,715,000.00
ELEMENTARY SCHOOL	9/15/1-9/15/16	9/15	\$2,388,050.00
		3/15	\$2,388,050.00
ARTS FY 99 AND 00	MUNICIPAL PURPOSE LOAN		\$3,065,000.00
LAND BANK	LAND BANK ARTICLES	9/15	\$717,077.50
ART 56 OF 99/ART'S 66,67,70,71 99 AND 00		3/15	\$717,077.50
AND ART10 STM 2000	DATED 9/15/00		
ART 58 2001 ATM	4.00% LAND land bank		\$360,000.00
land bank (NET OF LEVY)	9/15/1-9/15/16	9/15	\$86,265.57
\$360,000.00		3/15	\$86,265.68
ART 1 STM 00	MUNICIPAL PURPOSE LOAN		\$1,405,000.00
LANDFILL CAPPING AND	DATED 9/15/00	9/15	\$344,795.00
RECYCLING CENTER		3/15	\$344,795.00
ART 62 1998 ATM	4.00% (NOT LAND BANK)		\$979,500.00
LAND (NOT LAND BANK)	9/15/1-9/15/16	9/15	\$204,988.10
\$979,500.00			\$204,988.15
ART 48 1999 ATM	0% SEPTIC		\$199,697.50
SEPTIC LOANS			
\$200,000.00			
			<hr/>
			\$35,379,697.50 \$10,213,870.00

DEBT LIMIT AS OF JANUARY 15, 2002

Equalized Valuation	\$2,105,331,300.00	
Debt Limit -		
5% Equalized Valuation		\$105,266,565.00
Total Outstanding Debt	\$35,379,697.50	
Total Outside Debt Limit	\$4,284,400.00	
Net Debt subject to Debt Limit		\$31,095,297.50
Remaining borrowing capacity under 5% Debt Limit		\$74,171,267.50

My appreciation to the Selectmen, Town Administrator and all departments for their assistance and cooperation during the past year, The Tax Collector/Treasurer's office was able to go from Five employees to Four employees during Fiscal Year 2001 because of the great efforts of Caitlin Daley, Amy Duffy, and Judith Murphy. I have also been fortunate enough to have great volunteers in time of need stuffing envelopes. I wish to thank Barbara Yamamoto, Bob Cybulski, and Mildred Melling for their help.

Respectfully submitted,

Dorothy Parkhurst
Treasurer

Report of the
Collector of Taxes

JULY 1, 2000 - JUNE 30, 2001						
Tax Account	Outstanding JULY 1, 2000	Commitments	Payments to Treasurer	Exemptions & Abatements	Refunds	Tax Titles
						Outstanding JUNE 30, 2001
2001 Land Bank	\$0.00	\$657,358.84	-\$640,645.26	-\$2,503.32	\$901.09	\$15,111.35
2000 Land Bank	\$7,227.81	\$0.00	-\$6,624.49	-\$64.16	\$28.01	\$567.17
2000 Water Liens	\$2,301.85	\$0.00	-\$206.30	\$0.00	\$0.00	\$2,095.55
2001 TITLE 5 BETTERMENTS	\$0.00	\$5,023.64	-\$5,023.64			\$0.00
2001 Real Estate	\$0.00	\$21,911,684.35	-\$21,253,353.30	-\$233,237.57	\$108,842.38	\$533,935.86
2000 Real Estate	\$281,806.77	\$0.00	-\$256,007.08	-\$3,404.29	\$7,776.82	\$30,172.22
2001 Personal Property	\$0.00	\$681,778.46	-\$650,037.21	-\$17,547.52	\$9,943.84	\$24,137.57
2000 Personal Property	\$12,181.42	\$0.00	-\$6,687.22	-\$1,029.60	\$1,296.83	\$5,761.43
1999 Personal Property	\$4,512.36	\$0.00	-\$494.03	-\$411.84	\$95.94	\$3,702.43
2001 Motor Vehicle Excise	\$0.00	\$1,288,053.31	-\$1,096,240.70	-\$52,231.03	\$6,396.34	\$145,977.92
2000 Motor Vehicle Excise	\$66,666.70	\$279,029.43	-\$315,936.30	-\$19,698.66	\$8,256.34	\$18,317.51
1999 Motor Vehicle Excise	\$13,012.53	\$24,475.39	-\$28,680.01	-\$2,546.56	\$792.69	\$7,054.04
1999 Boat Excise	\$2,145.50					\$2,145.50
1996 Boat Excise	-\$4.67					-\$4.67
1995 Boat Excise	\$53.00					\$53.00
1994 Boat Excise	-\$74.00					-\$74.00
1992 Boat Excise	-\$107.83					-\$107.83
1991 Boat Excise	\$211.67					\$211.67
Totals	\$389,933.11	\$24,847,403.42	-\$24,259,935.54	-\$332,674.55	\$144,330.28	\$789,056.72

COLLECTIONS MADE BY THE TAX COLLECTOR'S OFFICE
JULY 1, 2000 - JUNE 30, 2001

	2001	2000	1999	TOTALS
LAND BANK TAXES	\$640,645.26	\$6,624.49	\$0.00	\$647,269.75
WATER LIENS	\$0.00	\$206.30	\$0.00	\$206.30
TITLE 5 BETTERMENTS	\$5,023.64	\$0.00	\$0.00	\$5,023.64
REAL ESTATE TAXES	\$21,253,353.30	\$256,007.08	\$0.00	\$21,509,360.38
PERSONAL PROPERTY TAXES	\$650,037.21	\$6,687.22	\$494.03	\$657,218.46
MOTOR VEHICLE EXCISE TAX	\$1,096,240.70	\$315,936.30	\$28,680.01	\$1,440,857.01
BOAT EXCISE TAX	\$0.00	\$0.00	\$0.00	\$0.00
INTEREST-REAL / PERSONAL / LAND & WATER TAXES	\$31,603.66	\$21,753.32	\$98.15	\$53,455.13
INTEREST-MOTOR VEHICLE & BOAT EXCISE TAX	\$475.44	\$2,183.39	\$749.96	\$3,408.79
FEES-REAL / PERSONAL / LAND & WATER TAXES	\$380.00	\$2,615.00	\$80.00	\$3,075.00
FEES-MOTOR VEHICLE & BOAT EXCISE TAX	\$3,220.00	\$10,540.00	\$1,455.00	\$15,215.00
MUNICIPAL LIENS	\$28,435.35			\$28,435.35
REGISTRY MARKING FEES	\$7,780.00			\$7,780.00
COPIES	\$134.35			\$134.35
TOTALS	\$23,717,328.91	\$622,553.10	\$31,557.15	\$24,371,439.16
LAND BANK				\$647,269.75
WATER LIENS				\$206.30
TITLE 5				\$5,023.64
TAXES				\$23,607,435.85
INTEREST				\$56,863.92
FEES				\$18,290.00
MUNICIPAL LIENS				\$28,435.35
MARKING FEES				\$7,780.00
COPIES				\$134.35
TOTAL				\$24,371,439.16

Report of the

Caleb Chase Fund

On January 21, 1899, Caleb Chase signed his Last Will and Testament establishing The Caleb Chase Fund in which he bequeathed “to the Town of Harwich to be used for the support of the poor, Ten Thousand Dollars.” The following is the Trustees’ financial report for the fiscal year ended June 30, 2001.

FINANCIAL STATEMENT

Investment Management & Research Interest Program	
beginning balance	\$5,611.26

DIVIDENDS and INTEREST

(received during fiscal year):	+\$8,331.62
Paid to Town of Harwich Treasurer	
(received during fiscal year)	<u>-\$13,280.01</u>

ASSETS ON HAND AT END OF FISCAL YEAR:

Investment Management & Research Interest Program	
(ending balance - June 30, 2001)	\$ 662.87

SECURITIES (Market values June 30, 2001)

300 sh American Tel. & Tel.	\$6,600.00	
33 sh Avaya	452.10	
533 sh Citigroup (split)	28,163.72	
400 sh Coca Cola Co.	18,000.00	
200 sh Exxon Corp.	17,470.00	
900 sh General Electric	43,875.00	
800 sh Intel (2-1 split)	23,400.00	
400 sh Lucent	2,484.00	
400 sh Merck & Co.	25,564.00	
300 sh P & G Co.	19,140.00	
\$97,000.00 U.S. Tr Note (8/31/01)	<u>97,303.61</u>	<u>282,452.43</u>
		\$283,115.30

Respectfully submitted,

William A. Doherty, Jr., *Treasurer*
David M. Davis
Paul V. Doane

Report of the
Capital Outlay Committee

The Capital Outlay Committee met in October to consider Town departments, boards, and committees' requests for capital plan projects. Our main purpose this year was to propose a new year seven to the plan. We recommended:

Sweeper - Highways	\$ 160,000
Roads maintenance - Highways	500,000
Storage building - Highways	180,000
Sidewalks - Highways	500,000
High School Plans - Schools	500,000
New well station - Water	1,300,000
Well rehabilitation - Water	<u>450,000</u>
	\$ 3,590,000

Some requests were not recommended due to lack of or insufficient information, cost, or our desire for other alternatives or further study. The Committee recommended some amendments to the current approved plan: projects where estimated costs have increased; movement of golf bunkers to same year as golf course irrigation to lower the cost and lessen disruption to golfers and staff; addition of monies for computer technology at the police department, sidewalks, well rehabilitation, and two studies. We strongly recommended \$175,000 to cover urgent repairs to the police station and an engineering study to determine the building's viability in the future. The Committee also strongly supports a study of the high school to determine if and what projects can be done piecemeal, the cost of each, and the order in which each should be done which would eliminate or greatly reduce a very costly building renovation project in the future.

We appreciate the time officials spent to provide us the information necessary to prepare our recommendations.

Anne Magor, *Chairman*
Robert Hall, *Vice Chairman*
Larry Cole
Angelo LaMantia
Barbara McCue
Mark McGowan

Report of the **Town Accountant**

To the Honorable Board of Selectmen
and Citizens of the Town of Harwich

In accordance with Section 61 of Chapter 41 of the General Laws of the Commonwealth, I present the following statements of the financial year; Fiscal Year ended June 30, 2001.

- Receipts
- Appropriations and Expenditures; Budget and Article
- Debt Accounts; Balances and Changes

With deep appreciation to the Selectmen, Town Administrator, Treasurer, department heads, commissioners and committee members, fellow town employees, and especially JoAnne Clancy and Gail Munson, for their assistance and counsel during the year. This year a special thank you goes to you, the citizens, for your patience as we implemented our new software.

Fiscal 2001 has been a successful year for our department and I am proud to bring you this report! The format is basically the same as in prior years, but I have included the General Fund Articles along with the Budget to give you a clearer understanding of the appropriations and expenditures of each department. We have separated the Capital Fund from the General Fund and you will find the capital articles reported on a separate page. In this context, "capital articles" are defined by those funded by bond issue. I have included the balance sheet this year due to several requests. If you have any problems reading the reports, please contact me and we will go through them together. Again, we are very grateful for the support we have received from everyone during the stormy implementation of the new software!

Respectfully submitted,

Margaret M. Gallagher
Town Accountant

<p align="center">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 2001</p>
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MOTOR VEHICLE & TRAILER EXCISE	1,425,411.64	
Abated Motor Vehicle Taxes	7,854.74	
	<hr/>	1,433,266.38

LICENSES

Liquor Licenses	26,883.00	
Hotel, Motel, Inn, etc.	780.00	
Business	1,530.00	
Stable	460.00	
Kennel	100.00	
Cable	3,067.50	
Junk Collector & Junk Dealer	745.00	
Used Car Dealer	250.00	
Amusement Device License	255.00	
Septage Carrier	3,750.00	
Massage Licenses	325.00	
Taxi/Limo Licenses	1,010.00	
Entertainment Licenses	1,785.00	
Motion Picture Licenses	600.00	
Common Victualler Licenses	1,010.00	
Other Food Service Licenses	30,123.00	
Tobacco Licenses	425.00	
Funeral Directors Licenses	175.00	
Transient Vendor	250.00	
	<hr/>	73,523.50

FINES

Court Fines	6,327.50	
TnClk Non Criminal Fines - Fire	650.00	
TnClk Non Criminal Fines - Police	1,540.00	
TnClk Non Criminal Fines - Harbor	376.00	
Parking Violations	4,067.00	
	<hr/>	12,960.50

GENERAL GOVERNMENT

Test Holes	17,449.25
Sewerage Permits	27,248.20
Building Permits	71,203.00
Building Inspection Certificates	8,121.00
Demolition Permits	5,425.00
Sign Permits	3,193.00

<p style="text-align: center;">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 2001</p>

Well Permit	900.00
BOH Flu Clinic	2,721.00
Swimming Pool	1,500.00
Plumbing Permits	29,772.00
Gas Permits	14,073.00
Electrical Inspections	25,095.00
I.D. Photographs and Cards	150.00
Gun Permits	1,650.00
Shellfish Permits	5,182.00
Board of Appeals Permits	11,700.00
Planning Board Permits	4,205.70
Raffle	120.00
Grave Opening	1,185.00
Fire and Oil Burner Inspections	16,895.00
Burning Permits	640.00
Gasoline Storage	160.00
Ambulance Billing	681,850.55
Miscellaneous Licenses and Permits	1,416.00
Lien Certificates	28,501.43
Chattel Mortgage	1,852.50
Birth, Marriage & Death Certificates	8,670.00
Dog, Withheld from County Fees	3,797.00
Garden Plots	1,780.00
Conservation Hearings, Bog Lease, etc	3,919.37
Fish and Game Fees Withheld	348.75
Sealer of Weights and Measures	1,150.00
Marking Fees	7,760.93
Bounced Check Fee	704.20
Collector's Charges and Fees	505.80
Police Admin Fees	7,680.00
Police, Insurance	2,619.07
Police Auction	0.00
Police -Use Of Cruiser	9,500.00
Police Testing	6,050.00
Maps, Photocopies, etc.	5,690.73
Utility Poles	320.00
Disposal Users Fees	363,232.05
Disposal Area Stickers	376,765.00
Disposal Charge Customers	344,040.85
Recycled Items	2,114.50
Bottle Rcdemption	10,519.40

<p style="text-align: center;">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 2001</p>

Bid, Recording & Miscellaneous Fees	1,600.00	
Telephone Commission	4,515.80	
Other Dept Receipts	1,788.05	
Allen Harbor Parking Lot Rental	6,600.00	
Harbor Fuel Concession	23,134.38	
		<hr/>
		2,157,014.51

SCHOOL (Local Receipts)

LIBRARIES 5,379.75

RECREATION

CRANBERRY VALLEY GOLF COURSE

Greens Fees	748,557.01	
Driving Range	62,363.00	
Pull Carts	9,304.66	
Yearly Residents' Fees	444,870.00	
Car Rentals	114,426.12	
Concession	17,676.75	
		<hr/>
		1,397,197.54

PARKS & RECREATION 20,229.50

BEACHES 132,332.00

WHARFAGE 637,520.23

COMMUNITY CENTER 250.00

BOAT EXCISE 170.50

INTEREST

Savings, Checking & Investment Accounts	592,069.65	
Property Taxes	56,633.88	
Excise Taxes	20,894.90	
Water Liens	24.53	
Septic Loan Interest	886.30	
		<hr/>
		670,509.26

PUBLIC SERVICE ENTERPRISES - Water 1,328,074.38

SEPTIC LOANS 23,241.30

<p style="text-align: center;">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 2001</p>

IN LIEU OF TAX PAYMENTS	54,997.80
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STATE RECEIPTS

GENERAL GOVERNMENT

Local Aid Fund - Lottery	500,834.00
Abatement to Veterans/Blind Highway	146,434.00
Abatement to Elderly	39,658.00
Reimb. Taxes on State Owned Land	61,651.00
Veterans' Benefits	19,675.11
Aid to Libraries	16,953.62

SCHOOL

Chapter 70	725,835.00
Pupil Transportation	104,323.00
Construction	824,785.00
State Wards	94,954.00
Charter School Reimbursement	37,934.00

OTHER STATE RECEIPTS

Hotel Tax	327,617.00
Reg MV Fines	15,335.00
Increase Polling Hours	938.00
Worcester Fire Emergency	7,774.15
Chapter 90 Highway Reimbursement	0.00

2,924,700.88

FEDERAL & STATE GRANTS

School Projects & Title Programs	1,404,265.00
Elder Affairs - Council on Aging	18,245.00
Public Safety Grants	91,409.00
Environmental Grants	17,066.76

1,530,985.76

COUNTY/OTHER GRANTS

237,038.00

RECOVERIES

School Revolving Accounts:	
Breakfast & Lunch Receipts	332,155.81
Athletic Program	2,402.00
Lost Books	283.14
Adult Education	33,620.00

<p style="text-align: center;">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 2001</p>

Summer School	7,675.00	
Harwich After School Program	191,326.64	
Play School Program	12,504.00	
NEED Collaborative	4,350.00	
Recreation Revolving A/C	56,688.50	
Harwich Cultural Council	3,300.00	
Water Hydrant Repair	83.04	
Police Cruiser Insurance Recovery	1,888.36	
Excelon Energy Recovery	27,798.32	
Other Insurance Recovery	412.46	
Workers Comp Recovery	36,976.82	
Jury/Military Duty	386.78	
Duplicate Payments	283.00	
Prior Year Recovery	1,747.82	
Restitution	1,000.00	
Criminal Training Reimbursement	700.00	
Municipal Medicaid Reimburse	217,350.00	
		932,931.69

AGENCY, TRUST & INVESTMENT ACCOUNTS

Payroll Withholdings	
Federal Taxes	2,697,652.89
State Taxes	914,987.02
FICA	216,185.17
County Retirement	758,824.24
Massachusetts Teacher Retirement	595,516.13
Blue Cross/Blue Shield/Trustmark Life Ins	836,742.71
Teachers Association Dues	79,672.15
Police Federation Dues	12,909.35
Firefighters Association Dues	19,346.37
Other Union Dues	15,778.00
Annuity, Credit Union, Other W/H	1,080,314.19
State Sales Tax Collected	10,185.78
Firearms License Collected	1,850.00
Wildlife Licenses Collected	7,428.00
Deposit on Plans & Bids	75.00
Golf Car Rental Special Account	206,533.43
Police Extra Duty Detail Non-Town	191,271.00
Fire Extra Duty Detail Non-Town	5,020.18
Other Extra Duty Detail Non-Town	7,812.39
Dog Licenses Sold	2,460.63

<p style="text-align: center;">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 2001</p>

Tailings	5,925.64	
Wetlands	7,134.00	
Media One Cable	69,696.90	
Cemetery Lot Sales	16,575.00	
Middle School Savings Account	42,818.56	
High School Savings Account	94,067.04	
Land Bank	946,030.42	
Land Auction Escrow A/C	273.75	
Caleb Chase Fund Income Account	13,280.01	
School Trust Accounts	17,756.34	
Planning Trust	3,612.17	
AFLAC Trust Account	74,759.95	
Workers Comp Trust Fund	37,252.00	
Whitehouse Field Trust	802.93	
Brooks LibraryTrust Account	578,174.06	
Cemetery Perpetual Care	45,550.26	
Stabilization Fund	337,346.31	
Conservation Trust	284.76	
400th Anniversary Trust	59.10	
Claims Trust Fund (BC/BS)	3,012,193.41	
Workers Comp Trust	37,252.00	
Law Enforcement Trust Fund	654.55	
Bond Anticipation Notes	5,495,438.00	
		18,497,501.79

GIFT ACCOUNTS

Community Center Gift Account	3,247.50	
Disability Rights Gift Account	303.00	
Ambulance Fund Gift Account	7,230.00	
Brooks Library Gift Account	3,235.59	
Parks & Recreation Gift Account	170.40	
Whitehouse Field Gift Account	1,350.00	
Shellfish Lab Gift Account	600.00	
Harwich Center Initiative Gift Account	1,170.00	
Town Nurse Gift Account	25.00	
Community Center Pool Gift Account	3,520.00	
Harwich Conservation Trust Gift Account	140,000.00	
		160,851.49

<p style="text-align: center;">STATEMENT OF RECEIPTS FISCAL YEAR ENDED JUNE 30, 2001</p>
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PROPERTY TAX COLLECTIONS

Personal Property Taxes	645,881.85	
Abated Personal Property Taxes	60.84	
Real Estate Taxes	21,392,866.18	
Tax Title Accounts Redeemed	153,663.95	
Interest Charges & Fees on Tax Title	78,629.73	
Deferred Taxes Collections	18,307.63	
Interest Charges & Fees on Deferred Taxes	6,343.92	
		<hr/>
		22,295,754.10

TOTAL RECEIPTS		<hr/>	54,526,430.86
		<hr/>	<hr/>

Town of Harwich, Massachusetts
Combined Balance Sheet
All Fund Type's and Account Groups
June 30, 2001

	Assets					General Long-Term Debt Account Group	Trust and Agency Funds	Capital Projects Funds	Special Revenue Funds	Totals (Memorandum Only)
	General Fund									
Cash and term deposits	\$ 11,231,790.00	\$	2,459,109.00	\$	3,264,577.00	\$	3,345,070.00			\$ 20,300,546.00
Accounts receivable:										-
Property taxes:										-
Levy of 2001 real estate	533,936.00		(4,275.00)							529,661.00
Levy of 2000 real estate and prior	30,172.00									30,172.00
Levy of 2001 personal property	24,138.00									24,138.00
Levy of 2000 personal property	5,761.00									5,761.00
Levy of 199 personal property and prior	3,702.00									3,702.00
	597,709.00									593,434.00
Allowance for abatements and exemptions:										-
Levy of 2001	(246,712.00)									(246,712.00)
Levy of 2000	(64,880.00)									(64,880.00)
Levy of 1999	(50,373.00)									(50,373.00)
Levy of 1998	(58,151.00)									(58,151.00)
Levy of 1997	(8,013.00)									(8,013.00)
Levy of 1996	(11,971.00)									(11,971.00)
Levy of 1995	(7,446.00)									(7,446.00)
Levy of 1994	(8,652.00)									(8,652.00)
Levy of 1993	(7,161.00)									(7,161.00)
Levy of 1992	(13,139.00)									(13,139.00)
Levy of 1991	(8,576.00)									(8,576.00)
Levy of 1990	(4,356.00)									(4,356.00)
	(489,430.00)									(489,430.00)
Total property taxes receivable-net	108,279.00									104,004.00
Land bank tax - levy of 2001	567.00									567.00
Land bank tax - levy of 2000	15,112.00									15,112.00
Deferred real estate	157,482.00									157,482.00
Tax foreclosures	180,049.00									180,049.00
Tax liens	732,747.00									732,747.00
Litigated taxes	4,709.00									4,709.00
Motor vehicle excise:										-
Levy of 2001	145,978.00									145,978.00
Levy of 2000	18,318.00									18,318.00
Levy of 1999	7,054.00									7,054.00
	171,350.00									171,350.00

Town of Harwich, Massachusetts
Combined Balance Sheet
All Fund Type's and Account Groups
June 30, 2001

	General Fund	Special Revenue Funds	Capital Projects Funds	Trust and Agency Funds	General Long-Term Debt Account Group	Totals (Memorandum Only)
Boat excise:						
Levy of 2001	-					-
Levy of 2000	-					-
Levy of 1999	2,223.00					2,223.00
Levy of 1998	(15.00)					(15.00)
Levy of 1997	10.00					10.00
Levy of 1996	(5.00)					(5.00)
Levy of 1995	(181.00)					(181.00)
Levy of 1994	(309.00)					(309.00)
Levy of 1993	-					-
Levy of 1992	(239.00)					(239.00)
Levy of 1991	1,500.00					1,500.00
Levy of 1990	518.00					518.00
	<u>3,502.00</u>					<u>3,502.00</u>
Water department:						
Water rates 2000	31,317.00					31,317.00
Water leins added to taxes	6,797.00					6,797.00
	<u>38,114.00</u>					<u>38,114.00</u>
Other departmental receivables:						
Ambulance	614,467.00					614,467.00
Septic revolving loans	36,770.00					36,770.00
Veterans department	39,865.00					39,865.00
	<u>691,102.00</u>					<u>691,102.00</u>
Amount to be provided for long-term debt			3,533,438.00		\$ 20,726,428.00	24,259,866.00
Total assets	\$ 13,334,803.00	\$ 2,454,834.00	\$ 6,798,015.00	\$ 3,345,070.00	\$ 20,726,428.00	\$ 46,659,150.00
Liabilities and reserves						
Warrants payable	\$ 3,124,002.00					\$ 3,124,002.00
Employee withholdings:						
BCBS insurance	202,690.00					202,690.00
Federal, state, dues and misc.	7,954.00	332.00				8,286.00
	<u>210,644.00</u>					<u>210,976.00</u>
Agency payables:						
Tailings	37,483.00					37,483.00
Guarantee deposits and other agency payables	20,406.00			\$ 60,848.00		81,254.00
	<u>57,889.00</u>			<u>60,848.00</u>		<u>118,737.00</u>

Town of Harwich, Massachusetts
Combined Balance Sheet
All Fund Type's and Account Groups
June 30, 2001

	General Fund	Special Revenue Funds	Capital Projects Funds	Trust and Agency Funds	General Long- Term Debt Account Group	Totals (Memorandum Only)
Notes payable			\$ 3,533,438.00		\$ 20,726,428.00	3,533,438.00
Bonds payable						20,726,428.00
Deferred revenue:						-
Real estate and personal property	(100,966.00)					(100,966.00)
Land bank tax	15,679.00					15,679.00
Deferred real estate taxes	157,482.00					157,482.00
Tax liens and foreclosures	912,796.00					912,796.00
Motor vehicle excise	171,350.00					171,350.00
Boat excise	3,502.00					3,502.00
Water rates and liens	38,114.00					38,114.00
Taxes in litigation	4,709.00					4,709.00
Ambulance	614,467.00					614,467.00
Septic revolving loans	36,770.00					36,770.00
Veterans department	421.00					421.00
	1,854,324.00					1,854,324.00
Fund balance reserved for encumbrances and continued appropriations	2,488,545.00		3,264,577.00			5,753,122.00
Unreserved fund balance:						-
Undesignated	3,254,418.00					3,254,418.00
Reserved for expenditure	2,434,720.00					2,434,720.00
Designated for over/under assessments	(4,121.00)					(4,121.00)
Designated for appropriation deficits-snow & ice	(85,618.00)					(85,618.00)
Fund balance designated for:		2,454,502.00				-
Special revenue funds						-
Trust fund balances	-	-	-	3,284,222.00	-	2,454,502.00
	8,087,944.00	2,454,502.00	3,264,577.00	3,284,222.00	-	3,284,222.00
	\$ 13,334,803.00	\$ 2,454,834.00	\$ 6,798,015.00	\$ 3,345,070.00	\$ 20,726,428.00	\$ 17,091,245.00
Total liabilities and fund balances						\$ 46,659,150.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
10	Moderator S&W	300.00	300.00			0.00
20	Selectmen's S&W	7,500.00	7,500.00			0.00
21	Selectmen's Expense	14,935.00	14,558.83	376.17	e	0.00
22	Selectmen's Capital Outlay	0.00	0.00			0.00
	SELECTMEN'S ARTICLES					
	Art 5-2000 Fund Youth Counsellor	35,981.00	32,736.43	3,244.57	e	0.00
	Art 6-2000 Fund Personnel Bd	7,555.00	0.00	7,555.00	e	0.00
	Art 8-2000 Fund Firefighters	15,054.00	0.00	15,054.00	e	0.00
	Art 9-2000 Fund HEA	182.00	0.00	182.00	e	0.00
	Art 4-1999 Channel 18 Station Mgr	290.00	0.00			290.00
	Art 5-1999 Fund Personnel Board	10,902.00	0.00			10,902.00
	Art 6-1999 Fund HEA	834.84	0.00			834.84
	Art 42-1993 Hardware, Software, Supp	1,499.79	908.00	591.79	e	0.00
	Art 9-1994 Insurance Deductibles	713.00	0.00			713.00
	Art 86-1994 Underground Fuel Tanks	575.00	0.00	575.00	e	0.00
	Art 9-1995 ADA Compliance	8,912.88	1,744.50	7,168.38	e	0.00
	Art 46-1995 Underground Fuel Tanks	3,375.00	0.00	3,375.00	e	0.00
	Art 18-1996 Video Equipment	661.41	661.41			0.00
	Art 5-1997 STM Purch Land Bike Trail	60,000.00	0.00	60,000.00	e	0.00
	Art 50-1997 Traffic Safety Study	8,997.33	0.00	8,997.33	e	0.00
	Art 54-1997 Underground Fuel Tanks	4,650.00	0.00	4,650.00	e	0.00
	Art 1STM-1998 ConsComLand Purch	50,000.00	6,244.79	43,755.21	e	0.00
	Art 2STM-1998 High Sch Lighting	4,018.00	4,018.00			0.00
	Art 28-1998 Town Hall Maintenance	11,620.00	9,185.76	2,434.24	e	0.00
	Art 38-1998 PCC Scholarships	2,200.00	0.00	2,200.00	e	0.00
	Art 1 STM 1999 Hardware, Software	48,493.69	23,109.71	25,383.98	e	0.00
	Art 15-1999 Capital/Oper Ch 18	5,991.64	5,379.00	612.64	e	0.00
	Art 34-1999 PCC Scholarships	3,000.00	0.00	3,000.00	e	0.00
	Art 38-1999 Repairs Town Hall	14,600.00	0.00	14,600.00	e	0.00
	Art 41-1999 Pleas Beach Bathhouse	38,885.27	0.00	38,885.27	e	0.00
	Art 66-1999 Exp Herring River	2,500.00	138.72	2,361.28	e	0.00
	Art 68-1999 Unpaid Bills	144.18	0.00	144.18	e	0.00
	Art 2 STM 2000 Eng Plans Brks Acad	12,000.00	9,546.84	2,453.16	e	0.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
	Art 12 STM 2000 Lowr Cape Wireless	1,000.00	0.00	1,000.00	e	0.00
	Art 5-2000 Exp Youth Counsellor	8,519.00	3,668.92	4,850.08	e	0.00
	Art 14-2000 Position Review	10,000.00	0.00	10,000.00	e	0.00
	Art 31-2000 Various Equipment	103,000.00	102,500.00	500.00	e	0.00
	Art 35-2000 Public Safety Study	20,000.00	0.00	20,000.00	e	0.00
	Art 37-2000 Aid Chase Library	11,042.00	11,042.00			0.00
	Art 37-2000 Aid Harwichport Library	11,588.00	8,622.75	2,965.25	e	0.00
	Art 56-2000 Grants WH School Bldg	5,000.00	0.00	5,000.00	e	0.00
	Art 57-2000 PCC Scholarships	2,800.00	0.00	2,800.00	e	0.00
	Art 58-2000 Purchase Street Lights	32,832.00	0.00	32,832.00	e	0.00
	Art 82-2000 Unpaid Bills	1,379.08	1,362.00			17.08
30	Art 7 STM 10/3/00 Purchase Our Land	30,000.00	0.00	30,000.00	e	0.00
	Assessors' S&W	182,260.00	176,633.69	(5,505.00)	c	11,131.31
	Assessors' S&W Enc FY'00	377.58	377.58			0.00
31	Assessors' Expense	23,200.00	21,148.04	2,000.00	e	51.96
31N	Assessors' Exp Enc FY'00	675.00	135.70			539.30
	ASSESSORS ARTICLES					
	Art 39-1996 Search Owners Unknown	27,971.75	0.00	27,971.75	e	0.00
	Art 24-1997 Property Valuations	7,583.00	7,583.00			0.00
	Art 19-1998 Property Valuations	75,000.00	75,000.00			0.00
	Art 20-1998 Property Inspection	17,074.82	5,286.00	11,788.82	e	
	Art 44-1999 Property Valuations	75,000.00	36,350.07	38,649.93	e	0.00
	Art 14-2000 Pay Outstanding Tax	25,000.00	0.00	25,000.00	e	
	Art 41-2000 Property Valuations	20,000.00	0.00	20,000.00	e	
40	Accountant's S&W	134,912.00	136,131.52	(5,399.00)	c	3.07
				4,176.41	e	
41	Accountant's Expense	5,268.00	3,799.26	1,300.00	e	168.74
41N	Accountants Exp Enc FY'00	678.29	178.29			500.00
43	Audit	16,000.00	31,500.00	(20,000.00)	fc	0.00
				4,500.00	e	
43N	Audit Exp Encumbered FY'00	1,600.00	1,600.00			0.00
50	Clerk's S&W	122,118.00	125,438.23	(4,079.00)	c	758.77

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001**

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
51	Clerk's Expense	25,085.00	25,247.49	(1,000.00)	fc	662.51
				175.00	e	
60	Treasurer/Tax Collector S&W . . .	178,226.00	182,610.37	(5,704.00)	c	1,319.63
61	Treasurer/Tax Collector Expense	28,523.00	22,089.13	250.00	e	6,183.87
62	Treasurer/Tax Collector Capital Outlay	0.00	0.00			0.00
63	Treasurer Bonding Expense	35,000.00	4,729.94	30,270.06	e	0.00
	Treas Bonding Exp Enc FY 2000	34,935.00	34,935.00			0.00
70	Town Hall S&W	337,552.00	319,003.40	(10,722.00)	c	27,569.60
				1,701.00	e	
71	Town Hall Expense	105,525.00	104,229.32	1,295.68	e	0.00
	Town Hall Exp Encumbered FY'00	759.10	500.10			259.00
72	Town Hall Capital Outlay	0.00	0.00			0.00
80	Town Engineer's Dept S&W	136,680.00	132,997.05	(3,418.00)	c	7,100.95
81	Town Engineer's Dept Expense	6,680.00	4,811.10	150.00	e	1,718.90
81N	Town Eng Exp Encumbered FY'00	120.00	120.00			0.00
82	Town Engineer's Capital Outlay	0.00	0.00			0.00
	TOWN ENGINEERS ARTICLES					
	Art 3 STM 1991 Storm Dam Grey Neck	2,012.44	0.00	2,012.44	e	0.00
	Art 9 STM 1992 Rebuild Bank Saq Hbr	2,970.00	0.00	2,970.00	e	0.00
	Art 78-1993 Close Septage Lagoon	5,752.06	0.00	5,752.06	e	0.00
	Art 65-1997 Storm Water Herring River	15,297.02	0.00	15,297.02	e	0.00
	Art 67-1997 ADA Sch Fire Alarm	11,417.50	0.00	11,417.50	e	0.00
	Art 67-1997 ADA School Signage	5,000.00	0.00	5,000.00	e	0.00
	Art 67-1997 ADA boardwalks	8,100.00	0.00	8,100.00	e	0.00
	Art 67-1997 ADA Town Hall Signage	1,000.00	0.00	1,000.00	e	0.00
	Art 67-1997 ADA Highway Signage	1,000.00	0.00	1,000.00	e	0.00
	Art 67-1997 ADA Portable Lift	5,000.00	0.00	5,000.00	e	0.00
	Art 67-1997 ADA Water Signage	1,000.00	0.00	1,000.00	e	0.00
90	Town Planner S&W	102,929.00	97,863.08	(3,115.00)	c	8,180.92
91	Town Planner Expense	4,180.00	3,005.20	568.78	e	606.02
91N	Town Planner Exp Encumbered FY'00	295.00	0.00			295.00
100	Legal Services	100,000.00	110,697.16	(10,735.00)	fc	37.84

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
101	Claims & Suits	1,000.00	500.00	484.70	e	15.30
110	Planning Board S&W	1,677.00	817.80	(66.00)	c	925.20
	Planning Board S&W Enc FY'00	500.00	231.24			268.76
111	Planning Board Expense	6,250.00	1,501.48			4,748.52
	Art 42-1997 Growth Study E Harwich	10,000.00	0.00	10,000.00	e	0.00
120	Board of Appeals S&W	14,008.00	11,004.89	(194.00)	c	3,197.11
121	Board of Appeals Exp	450.00	129.13			320.87
130	Finance Committee S&W	8,044.00	8,044.00			0.00
131	Finance Committee Expense	1,120.00	160.00			960.00
	TOTAL GENERAL GOVERNMENT	2,546,336.67	1,929,615.92	526,440.68		90,280.07
	PROTECTION OF PERSONS & PROPERTY					
	POLICE DEPARTMENT					
160	Police Dept S&W	1,970,788.00	1,984,363.09	(21,861.00)	c	8,285.91
161	Police Dept Expense	205,275.00	200,710.45	(5,000.00)	fc	6,772.59
				2,791.96	e	
161N	Police Expense Encumbered FY'00	14,905.91	14,603.49			302.42
162	Police Dept Capital Outlay	98,000.00	115,561.00	(17,601.00)	fc	40.00
	POLICE ARTICLES					
	Art 56-1996 Local Contrib for Grants	4,331.80	4,331.80			0.00
	Art 39-1997 Tn Share Pol Officer	2,601.49	0.00			2,601.49
	Art 12-1999 Portable Radios	4,473.04	4,473.04			0.00
	Art 12-1999 E-911 Computer	1,484.68	55.00	1,429.68	e	0.00
	Art 12-1999 Rorstar Telephones	4,217.49	1,343.43	2,874.06	e	0.00
	Art 13-2000 STM Town Share Officer	10,000.00	5,391.70	4,608.30	e	0.00
	TOTAL POLICE DEPARTMENT	2,316,077.41	2,330,833.00	(32,758.00)		18,002.41
	FIRE DEPARTMENT					
170	Fire Dept S&W	1,821,289.00	1,983,549.85	(243,179.00)	c	80,918.15

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
171	Fire Dept Expense	166,050.00	187,921.19	(23,120.19)	c	0.00
				1,249.00	e	
171N	Fire Expense Encumbered FY'00	21.00	19.39			1.61
172	Fire Dept Capital Outlay	8,500.00	8,500.00			0.00
173	Emerg Medical Service Exp	62,000.00	80,963.02	(18,963.02)	fc	0.00
174	Emerg Medical Service S&W	37,682.00	53,615.17	(15,995.00)	c	61.83
	FIRE ARTICLES					
	Art 16-1999 Pickup Truck	15.83	0.00			15.83
	Art 26-1999 CAD Software	9,288.96	0.00	9,288.96	e	0.00
	Art 27-1999 Renovations 2nd Floor	4,676.46	4,676.46			0.00
	Art 28-1999 Portable Radios	18.00	0.00			18.00
	Art 6STM 2000 New Firefighters	45,465.67	0.00	11,520.19	c	0.00
				33,945.48	e	
	Art 19-2000 Purchase Ambulance	128,540.00	127,826.28			713.72
	TOTAL FIRE DEPARTMENT	2,283,546.92	2,447,071.36	(245,253.58)		81,729.14
	DOG OFFICER					
180	Dog Officer S&W	33,372.00	32,032.06	(1,406.00)	c	2,745.94
181	Dog Officer Expense	10,095.00	5,784.83	1,500.00	e	2,810.17
	Dog Officer Encumbered FY'00	1,500.00	0.00			1,500.00
	TOTAL DOG OFFICER	44,967.00	37,816.89	94.00		7,056.11
	BUILDING INSPECTOR					
190	Building Inspection S&W	169,480.00	168,559.67	(4,655.00)	c	5,575.33
191	Building Inspection Expense	14,900.00	13,130.41	371.52	e	1,398.07
191N	Bld Insp Expense Encumbered FY'00	1,378.51	1,265.96			112.55
	Art 54-1999 Condemned Bldgs	6,125.00	0.00	6,125.00	e	0.00
	TOTAL BUILDING INSPECTOR	191,883.51	182,956.04	1,841.52		7,085.95

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
BOARD OF HEALTH						
220	Board of Health S&W	158,328.00	157,093.12	(6,227.00)	c	7,461.88
221	Board of Health Expense	28,025.00	15,126.95	11,949.73	e	948.32
221N	Bd of Health Exp Encumbered FY'00	1,325.00	469.55			855.45
223	Flax Pond Remediation	13,000.00	9,750.00	3,250.00	e	0.00
223N	Flax Pond Exp Encumbered FY'00	3,250.00	0.00			3,250.00
224	Household Haz. Waste Collection	0.00	0.00			0.00
BOARD OF HEALTH ARTICLES						
	Art 21-1993 Construct Recycle Area	61.91	0.00			61.91
	Art 32-1993 Haz Waste Disposal	312.30	0.00			312.30
	Art 74-1993 Haz Waste Disposal	1,051.68	0.00			1,051.68
	Art 30-1995 Haz Waste Disposal	8,000.00	0.00	8,000.00	e	0.00
	Art 30-1996 Design Recycle Facility	30,000.00	0.00	30,000.00	e	0.00
	Art 31-1996 Flax Pond Restoration	4,000.00	0.00	4,000.00	e	0.00
	Art 19-1999 Engineering Landfill	2,484.99	0.00	2,484.99	e	0.00
	Art 20-1999 Strm Drainage Long Pond	14,984.68	0.00	14,984.68	e	0.00
TOTAL BOARD OF HEALTH			182,439.62	68,442.40		13,941.54
OTHER PROTECTION OF PERSONS & PROPERTY						
200	Constable Salaries	375.00	375.00			0.00
211	Civil Defense Expense	5,000.00	4,805.08			194.92
TOTAL OTHER PROTECTION			5,180.08	0.00		194.92
TOTAL PROTECT OF PERSONS & PROP			5,186,296.99	(207,633.66)		128,010.07
DEPARTMENT OF HIGHWAYS & MAINTENANCE						
240	Highway Dept S&W	1,260,727.00	1,259,272.02	(20,779.00)	c	22,233.98
241	Highway Dept Expense	704,445.00	691,793.58	(9,000.00)	fc	1,770.07
				19,881.35	e	
241N	Highway Exp Encumbered FY'00	6,582.43	6,582.43			
242	Highway Dept Capital Outlay	5,000.00	4,099.93			900.07

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
HLK						
243	Hwy Snow Removal Wages	8,000.00	52,018.56	(44,018.56)	c	0.00
244	Hwy Snow Removal Materials	17,000.00	35,975.60	(18,975.60)	c	0.00
245	Hwy Snow Removal Equipment	34,000.00	56,623.50	(22,623.50)	c	0.00
246	Hotmix, Oil & Improve Town Rds	250,000.00	250,000.00			0.00
	HIGHWAY ARTICLES					
	Art 53-1997 Ch 90 Road Work	51,970.04	49,130.46	2,839.58	e	0.00
	Art 3 STM 1997 Ch 90 Road Work	819.08	819.08			0.00
	Art 15-1998 Dump Truck	338.00	0.00			338.00
	Art 46-1998 Ch 90 Road Work	81,868.74	61,134.23	20,734.51	e	0.00
	Art 47-1998 Ch 90 Road Work	481,990.00	336,282.18	145,707.82	e	0.00
	Art 16-1999 Truck/Catch Basin Cleaner	135.85	0.00	135.85	e	0.00
	Art 16-1999 4WD 1 Ton Dump Truck	365.79	0.00	365.79	e	0.00
	Art 28-2000 Ch 90 Road Maint	322,780.00	322,780.00			0.00
	Art 18-1999 Trailer for C&D Waste	15.00	0.00			15.00
	Art 18-1999 Concrete Pad Foundation	1,601.00	0.00	1,601.00	e	0.00
	Art 18-1999 Disposal C&D Waste	96,368.85	96,368.85			0.00
	Art 6 STM 2000 SEMASS Disposal	17,812.44	17,812.44			0.00
	Art 29-2000 C&D Waste Trailer	39,000.00	38,475.00	525.00	e	0.00
	Art 29-2000 C&D Waste Disposal	300,000.00	186,210.45	113,789.55	e	0.00
	TOTAL DEPT OF HWYS & MAINTENANCE	3,680,819.22	3,465,378.31	190,183.79		25,257.12
	VETERANS SERVICES					
300						
301	Veterans' Services Expense	17,187.00	17,186.70			0.30
302	Veterans' Benefits	30,000.00	25,673.97	3,382.48	e	943.55
302N	Vererans Benefits Encumbered FY'00	2,775.74	2,271.74			504.00
	TOTAL VETERANS SERVICES	49,962.74	45,132.41	3,382.48		1,447.85
	BROOKS LIBRARY					
303						
310	Brooks Library S&W	256,676.00	270,781.65	(14,187.00)	c	81.35
310N						
311	Brooks Library Expense	160,500.00	159,219.75	(5,529.80)	c	231.99

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
311N	Library Expense Encumbered FY'00 LIBRARY ARTICLES	969.92	493.89	6,578.06	e	476.03
	Art 4-1998 STM Parking Lot/Sdwalk	19,505.00	19,505.00			0.00
	TOTAL BROOKS LIBRARY	437,650.92	450,000.29	(13,138.74)		789.37
	BROOKS MUSEUM COMMISSION					
321	Brooks Museum Commission Expense	11,800.00	11,788.74			11.26
	BROOKS MUSEUM ARTICLES					
	Art 1-1995 STM Repair Brks Academy	8,628.00	0.00	8,628.00	e	0.00
	Art 64-1997 Engineering Cellar	5,000.00	0.00	5,000.00	e	0.00
	TOTAL BROOKS MUSEUM COMMISSION	25,428.00	11,788.74	13,628.00		11.26
	COMMUNITY CENTER					
330	Community Center S&W	27,639.00	146,075.11	(114,027.00)	c	116.99
				(4,526.10)	fc	
	Community Center Expense	84,600.00	84,139.84	460.16	e	0.00
	Community Center Cap Outlay	4,000.00	0.00	4,000.00	e	0.00
	Community Center Encumbered FY'00	5,721.59	5,223.88			497.71
	COMMUNITY CENTER ARTICLES					
	Art 4-2000 STM Staff Comm. Center	2,761.45	0.00	2,761.45	e	0.00
	TOTAL COMMUNITY CENTER	124,722.04	235,438.83	(111,331.49)		614.70
	CHANNEL 19					
290	Channel 19 S&W	39,468.00	41,025.78	(1,579.00)	c	21.22
291	Channel 19 Expense	12,870.00	10,487.64	1,728.46	e	653.90
292	Channel 19 Capital Outlay	22,662.00	22,071.33			590.67
	TOTAL CHANNEL 19	75,000.00	73,584.75	149.46		1,265.79

**STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001**

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
	RECREATION & YOUTH					
340	Recreation and Youth S&W	327,290.00	352,713.96	(29,185.00)	c	3,761.04
341	Recreation and Youth Expense	49,100.00	48,277.65	769.66	e	52.69
341N	Rec & Youth Exp Encumbered FY'00	891.24	0.00			891.24
342	Recreation & Youth Cap Outlay	6,641.00	0.00			6,641.00
343	Improve Beach/Rec Areas	0.00	0.00			
344	Aid to Various Programs	26,950.00	26,889.16			60.84
	RECREATION & YOUTH ARTICLES					
	Art 29-1987 Soccer Field	8,523.70	0.00	8,523.70	e	0.00
	Art 8-1992 Sand Pond Floats	2,910.02	2,525.22	384.80	e	0.00
	Art 20-1996 Resurface Tennis Courts	49,339.00	28,571.54	20,767.46	e	0.00
	Art 21-1996 Restroom Earle Rd Beach	40,000.00	0.00	40,000.00	e	0.00
	Art 22-1996 Street Hockey/Basketball	3,426.83	685.20	2,741.63	e	0.00
	Art 22-1998 Restroom Fernandez Bog	42,000.00	0.00	42,000.00	e	0.00
	Art 27-1998 HS Field Hockey Field	48,100.00	40,836.42	7,263.58	e	0.00
	Art 40-1998 Tennis Courts Brooks Park	5,000.00	3,587.00	1,413.00	e	0.00
	Art 40-1998 Skateboard Park	2,795.45	388.74	2,406.71	e	0.00
	Art 22-1999 Equip Softball Fields	2,483.97	105.00	2,378.97	e	0.00
	Art 43-2000 Tennis Courts Brooks Park	61,000.00	0.00	61,000.00	e	0.00
	TOTAL RECREATION & YOUTH	676,451.21	504,579.89	160,464.51		11,406.81
	WATERWAYS					
350	Harbormster/Natural Resources S&W	181,556.00	167,800.58	(13,194.00)	c	26,949.42
351	Harbormaster Expense	63,520.00	55,280.34	1,845.00	e	6,394.66
352	Harbormaster Capital Outlay . . .	3,500.00	0.00			3,500.00
353	Natural Resources Expense	15,600.00	12,903.62			2,696.38
354	Natural Resources Capital Outlay	6,700.00	6,545.00			155.00
	WATERWAYS ARTICLES					
	Art 90-1990 Renovations Saquatucket	36,852.08	8,700.00	28,152.08	e	0.00
	Art 48-1994 Batter Pilings	4,500.00	1,000.00			3,500.00
	Art 2-1997 STM Water Testing	1,933.45	0.00	1,933.45	e	0.00
	Art 59-1997 Dredge Various Harbors	53,489.12	0.00	53,489.12	e	0.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
	Art 50-1998 Maintain Pilings	12,000.00	12,000.00			0.00
	Art 51-1998 Dredge Various Harbors	49,520.00	0.00	49,520.00	e	0.00
	Art 49-1999 Dredge Various Harbors	50,000.00	0.00	50,000.00	e	0.00
	Art 33-1999 Skinniquit Pond Project	725.58	0.00	725.58	e	0.00
	Art 48-2000 Courtesy Floats-Wychmere	15,000.00	11,385.15	3,614.85	e	0.00
	Art 49-2000 Wiring/Power Saquatucket	11,280.00	10,248.00	1,032.00	e	0.00
	Art 51-2000 Parking Lot Saquatucket	90,000.00	0.00	90,000.00	e	0.00
	Art 80-2000 Drainage Cove Lnding Rd	16,000.00	0.00	16,000.00	e	0.00
	TOTAL WATERWAYS	612,176.23	285,862.69	283,118.08		43,195.46
	WATER DEPARTMENT					
360	Water Dept S&W	546,695.00	535,501.31	(31,269.00)	c	42,462.69
361	Water Dept Expense	360,335.00	351,571.07	(850.00)	c	5,637.13
361N	Water Expense Encumbered FY'00	135.00	135.00		e	0.00
362	Water Dept Capital Outlay	0.00	0.00			0.00
363	Water Dept Service Installations	35,000.00	28,753.86	3,969.63	e	2,276.51
364	Water Dept Water Mains	235,000.00	34,114.74	200,885.26	e	0.00
364N	Water Main Exp Encumbered FY'00	104,307.36	104,307.36			0.00
	WATER DEPARTMENT ARTICLES					
	Art 14-1999 Aux. Generator	77,800.00	0.00	77,800.00	e	0.00
	Art 16-1999 Utility Truck	23,825.00	23,552.00			273.00
	Art 27-2000 Inspect/Maintain Wtr Tanks	175,000.00	0.00	175,000.00	e	0.00
	Art 37-2000 Service Van	19,882.00	19,564.45			317.55
	Art 32-2000 Main Station Repairs	23,600.00	4,265.92	19,334.08	e	0.00
	Art 46-2000 Land Pleasant Lake	65,000.00	65,000.00			0.00
	TOTAL WATER DEPARTMENT	1,666,579.36	1,166,765.71	448,846.77		50,966.88
	CEMETERY COMMISSION					
370	Cemetery S&W	17,286.00	17,977.00	(691.00)	c	0.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
371	Cemetery Expense	2,850.00	2,612.25	75.00	e	162.75
371N	Cemetery Exp Encumbered FY'00	466.22	8.12			458.10
372	Cemetery Capital Outlay	8,875.00	8,875.00			0.00
	CEMETERY COMMISSION ARTICLES					
	Art 75-2000 Develop Evergreen Cem	5,918.49	0.00	5,918.49	e	0.00
	Art 77-1993 Lot Repurchase	1,075.00	1,075.00			0.00
	Art 1 STM 1994 Hawks Nest Cemetery	4,400.00	0.00	4,400.00	e	0.00
	Art 36-1997 Purch Land Evergrn Cem	150,000.00	150,000.00			0.00
	Art 37-1997 Evergreen Tree Fund	1,000.00	90.76	909.24	e	0.00
	Art 38-1997 Lot Repurchase	2,800.00	375.00	2,425.00	e	0.00
	Art 55-2000 IP Lily Pond	32,000.00	19,500.00	12,500.00	e	0.00
	TOTAL CEMETERY COMMISSION	226,670.71	200,513.13	25,536.73		620.85
	COUNCIL ON AGING					
380	Council on Aging S&W	121,878.00	122,253.12	(4,593.00)	c	4,217.88
381	Council on Aging Expense	15,825.00	16,490.22	(1,575.00)	fc	549.78
381N	Council on Aging Exp Enc FY'00	1,239.00	872.72	360.00	e	366.28
	TOTAL COUNCIL ON AGING	138,942.00	139,616.06	(5,808.00)		5,133.94
	DISABILIGY RIGHTS COMMITTEE					
391	Disability Rights Exp	640.00	272.18			367.82
	DISABILITY RIGHTS ARTICLES					
	Art 30-1998 ADA Improvements	2,814.61	0.00	2,814.61	e	0.00
	TOTAL DISABILITY RIGHT COMMITTEE	3,454.61	272.18	2,814.61		367.82
	UNCLASSIFIED ARTICLES					
	Art 54-1998 Meals On Wheels	1,997.00	0.00	1,997.00	e	0.00
	Art 61-1999 Independence House	454.75	454.75			0.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
	Art 61-1999 Meals On Wheels	106.00	106.00			0.00
	Art 61-1999 CC Council Alcoholism	82.00	82.00			0.00
	Art 61-1999 So. Shore Mental Health	4,171.50	4,171.50			0.00
	Art 61-1999 Lower Cape Outreach	556.25	556.25			0.00
	Art 61-1999 Interfaith Council Homeless	275.00	275.00			0.00
	Art 74-2000 Chamber of Commerce	12,000.00	12,000.00			0.00
	Art 75-2000 Harwich Mariners	3,000.00	3,000.00			0.00
	Art 77-2000 Independence House	2,000.00	2,000.00			0.00
	Art 77-2000 Nauset Workshop	5,500.00	5,500.00			0.00
	Art 77-2000 Meals on Wheels	4,373.00	4,373.00			0.00
	Art 77-2000 CC Council Alcoholism	2,950.00	2,950.00			0.00
	Art 77-2000 Sight Loss Services	800.00	800.00			0.00
	Art 77-2000 CC Child Development	2,884.00	2,884.00			0.00
	Art 77-2000 Family Pantry	4,600.00	4,600.00			0.00
	Art 77-2000 HECH	10,744.00	10,744.00			0.00
	Art 77-2000 SS Mental Health	16,686.00	12,514.50	4,171.50	e	0.00
	Art 77-2000 Legal Services	5,800.00	4,350.00	1,450.00	e	0.00
	Art 77-2000 CC Human Services	5,864.00	5,864.00			0.00
	Art 77-2000 Lower Cape Outreach	2,325.00	1,743.75	581.25	e	0.00
	Art 77-2000 Interfaith Council Homeless	1,250.00	937.50	312.50	e	0.00
	Art 77-2000 Eastwind Serve	1,612.00	1,612.00			0.00
	TOTAL UNCLASSIFIED ARTICLES	90,030.50	81,518.25	8,512.25		0.00
	GOLF COMMISSION					
400	Golf Operations S&W	200,491.00	211,218.92	(11,559.00)	c	831.08
401	Golf Operations Expense	60,670.00	42,025.64	2,508.05	e	16,136.31
402	Golf Operations Capital Outlay	7,500.00	6,559.00			941.00
405	Golf Maintenance S&W	297,838.00	304,884.06	(16,248.00)	c	9,201.94
406	Golf Maintenance Expense	246,360.00	242,507.74	2,896.49	e	955.77
406N	Golf Maint Exp Encumbered FY'00	4,081.38	2,130.80			1,950.58
407	Golf Maintenance Capital Outlay .	5,435.00	5,127.14	34,651.00	e	307.86
				(34,651.00)	fc	

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
	GOLF COMMISSION ARTICLES					
	Art 47-1987 Plans 9 Hole Course	4,000.00	0.00	4,000.00	e	0.00
	Art 41-1998 Above Ground Fuel Tank	15,000.00	11,517.60	3,482.40	e	0.00
	Art 17-1999 Utility Truck	4.12	0.00			4.12
	Art 23-1999 T-Time Reservation Syst	12,536.51	7,774.65	4,761.86	e	0.00
	Art 25-1999 Above Ground Fuel Tank	15,000.00	15,000.00			0.00
	Art 47-2000 Town Water to Golf Course	68,000.00	52,487.60	15,512.40	e	0.00
	TOTAL GOLF COMMISSION	936,916.01	901,233.15	5,354.20		30,328.66
	UNCLASSIFIED					
410	Historical Commission S&W	3,168.00	908.50	(126.00)	c	2,385.50
411	Historical Commission Expense	1,950.00	1,720.74			229.26
	HISTORICAL COMM ARTICLES					
	Art 61-1996 S Harwich Meth Church	10,826.91	4,400.00	6,426.91	e	0.00
	Art 60-1998 Study Uses Town Bldgs	5,675.00	2,500.00	3,175.00	e	0.00
420	Conservation Commission S&W	31,665.00	32,704.68	(1,502.00)	c	462.32
420N	Conservation S&W Enc FY'00	165.00	105.07			59.93
421	Conservation Commission Expense	4,010.00	3,696.72	120.00	e	193.28
421N	Conservation Exp Encumbered FY'00	390.00	388.63			1.37
	CONSERVATION COMM ARTICLES					
	Art 77-1997 Hire College Intern	7,500.00	0.00	7,500.00	e	0.00
	Art 20 STM 1994 Hire Consultant	2,020.47	1,043.10	977.37	e	0.00
	Art 75-1997 Cons Land Acquisition	25,300.00	25,300.00			0.00
	Art 76-1997 Conservation Consultant	5,000.00	0.00	5,000.00	e	0.00
281	Pleasant Bay Alliance	12,000.00	12,000.00			0.00
430	Town & Finance Committee Reports	14,000.00	14,000.00			0.00
431	Miscellaneous Printing	3,000.00	2,996.11			3.89
	Miscellaneous Printing Enc FY'00	835.98	835.98			0.00
432	Advertising	4,000.00	4,000.00			0.00
432N	Advertising Encumbered FY'00	615.13	613.19			1.94
440	Repairs to Public Buildings . . .	7,500.00	2,820.00	4,634.00	e	46.00
450	Out of State Travel	4,000.00	2,564.30			1,435.70

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
460	Finance Committee Reserve Fund	225,000.00	0.00	220,410.82	fc	4,589.18
470	Street Lights	110,000.00	89,763.78	7,730.97	e	12,505.25
480	Memorial & Veterans' Day	1,200.00	815.60			384.40
490	Special Retirement Pension a & b	3,552.00	3,551.34	(19,484.10)	fc	0.66
500	Gasoline	130,000.00	129,952.71	19,531.39	e	0.00
500N	Gasoline Encumbered FY'00	23,373.94	23,373.94			0.00
510	Computer Hardwre, Softwre, Support	89,997.00	81,252.34	8,744.66	e	0.00
510N	Computer Expense Encumbered FY'00	1,080.00	1,080.00			0.00
520	Insurance, Group (Ch. 32B) . . .	2,000,000.00	2,143,000.00	(143,000.00)	c	0.00
521	Insurance, General	500,000.00	500,000.00			0.00
522	Ins Deductibles/Exclusions	7,000.00	7,000.00			0.00
530	Postage	40,000.00	42,781.95	(5,000.00)	fc	2,218.05
540	FICA Town Share	170,000.00	190,973.73	(15,837.73)	fc	0.00
				(5,136.00)	c	
545	Unemployment Compensation	45,000.00	48,033.87	(7,453.87)	fc	3,998.00
				422.00	e	
555	Anticipation Loan Interest	0.00	122,589.85	(122,589.85)	c	0.00
	TOTAL UNCLASSIFIED	3,489,824.43	3,496,766.13	(35,456.43)		28,514.73
	MATURING DEBT & INTEREST					
660	Middle School Septic Plans Principal	5,000.00	5,000.00			0.00
661	Middle School Septic Plans Interest	102.50	102.50			0.00
670	Ambulance (1995) Principal	20,000.00	20,000.00			0.00
671	Ambulance (1995) Interest	450.00	450.00			0.00
680	Water Mains/Meters (1995) Principal	55,000.00	55,000.00			0.00
681	Water Mains/Meters (1995) Interest	1,237.50	1,237.50			0.00
690	Saquatucket Pilings (1996) Principal .	30,000.00	30,000.00			0.00
691	Saquatucket Pilings (1996) Interest	1,665.00	1,665.00			0.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
700	Allen Harbor Jetty (1996) Principal	15,000.00	15,000.00			0.00
701	Allen Harbor Jetty (1996) Interest	937.50	937.50			0.00
710	Highway Loader (1996) Principal	10,000.00	10,000.00			0.00
711	Highway Loader (1996) Interest	625.00	625.00			0.00
720	Conservation Land (1994) Principal	80,000.00	80,000.00			0.00
721	Conservation Land (1994) Interest	7,127.50	7,127.50			0.00
730	Fire Trucks (1992) Principal	60,000.00	60,000.00			0.00
731	Fire Trucks (1992) Interest	7,030.00	7,030.00			0.00
740	Wellfield/Meters (1993) Principal	60,000.00	60,000.00			0.00
741	Wellfield/Meters (1993) Interest	9,917.50	9,917.50			0.00
750	Elem School (1989) Principal	40,800.00	40,800.00			0.00
751	Elem School (1989) Interest	6,947.90	6,947.90			0.00
760	Middle School (1989) Principal	703,800.00	703,800.00			0.00
761	Middle School (1989) Interest	119,851.28	119,851.28			0.00
770	Olivers Pond Acq (1989) Principal	142,800.00	142,800.00			0.00
771	Olivers Pond Acq (1989) Interest	24,317.65	24,317.65			0.00
780	Transfer Station (1989) Principal	132,600.00	132,600.00			0.00
781	Transfer Station (1989) Interest	22,580.68	22,580.68			0.00
790	Water Tank Maintenance (1998) Principal	110,000.00	110,000.00			0.00
791	Water Tank Maintenance (1998) Interest	15,405.00	15,405.00			0.00
800	Corrosion Control (1992) Principal	140,000.00	140,000.00			0.00
801	Corrosion Control (1992) Interest	51,905.00	51,905.00			0.00
810	Water Pump Sta/Mains (1997) Principal	110,000.00	110,000.00			0.00
811	Water Pump Sta/Mains (1997) Interest	36,685.00	36,685.00			0.00
820	Fire Station (1994) Principal	195,000.00	195,000.00			0.00
821	Fire Station (1994) Interest	98,542.50	98,542.50			0.00
830	Library Const (1996) Principal	200,000.00	200,000.00			0.00
831	Library Const (1996) Interest	107,300.00	107,300.00			0.00
840	Community Center (1998) Principal	340,000.00	340,000.00			0.00
841	Community Center (1998) Interest	183,560.00	183,560.00			0.00
	Land Bank Interest		93,381.50	(93,382.00) c		0.50
TOTAL MATURING DEBT & INTEREST		3,146,187.51	3,239,569.01	(93,382.00)		0.50

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
STATE AND COUNTY ASSESSMENTS						
	Special Education Assessment		10,633.00	(10,633.00)		0.00
	MV Excise Assessment		7,820.00	(7,820.00)		0.00
	Mosquito Control Assessment		76,595.00	(76,595.00)		0.00
	Air Pollution Assessment		3,546.00	(3,546.00)		0.00
	Regional Transit Assessment		41,339.00	(41,339.00)		0.00
	Charter School Assessment		123,965.00	(123,965.00)		0.00
	School Choice Assessment		692,010.00	(692,010.00)		0.00
	Barnstable County Tax Assessment		166,443.00	(166,443.00)		0.00
	Cape Cod Commission Assessment		146,462.00	(146,462.00)		0.00
	Barnstable County Retirement		1,110,463.00	(1,110,463.00)		0.00
	TOTAL STATE & COUNTY ASSESSMENTS		2,379,276.00	(2,379,276.00)		0.00
SCHOOL DEPARTMENT						
900	Total Harwich Schools	10,997,520.00	11,144,256.34	184,494.75	e	1,987.91
	Encumbered FY 2000 funds	283,635.00		(49,584.00)	fc	
995	Cape Cod Regional Tech	514,598.00	514,598.00			0.00
SCHOOL ARTICLES						
	Art 1-STM 1996 Comp Hdware/Sftware	2,038.83	2,033.79			5.04
	Art 56-1997 Comp Hdware/Sftware	701.35	516.95			184.40
	Art 24-1998 HS Bldg Maint	130.87	0.00			130.87
	Art 1 STM 1998 Lease/Purch Portable	221.00	0.00			221.00
	Art 3 STM 1999 Reading Series	2,729.44	1,411.88	1,317.56	e	0.00
	Art 6 STM 1999 Medicaid Clerk	3,449.44	3,449.44			0.00
	Art 7 STM 1999 Modular Classrooms	890.88	0.00			890.88
	Art 18 STM 2000 School Security	1,000.00	0.00			1,000.00
	Art 23-2000 Comp Hdware/Sftware	150,000.00	76,398.01	73,601.99	e	0.00
	Art 59-2000 School Security	38,000.00	37,995.00	5.00	e	0.00
	Art 60-2000 Monitor MS Septic	36,000.00	32,270.71	3,729.29	e	0.00
	Art 61-2000 Medicaid Clerk	19,425.00	19,425.00			0.00

STATEMENT OF APPROPRIATIONS AND EXPENDITURES
FOR THE FISCAL YEAR ENDED JUNE 30, 2001

HLK	Description	Carry Forward/ Appropriation	Expenditures	Transfers/ Encumbrance	note	Balance to Revenue
	Art 62-2000 School Bldg Maint	48,991.00	33,860.17	15,130.83	e	0.00
	Art 63-2000 Math/Science Textbooks	51,000.00	51,000.00			0.00
	TOTAL SCHOOL DEPARTMENT	12,150,330.81	11,917,215.29	228,695.42		4,420.10
	TOTAL BUDGET/ARTICLES	35,184,156.37	35,710,423.73	(948,899.34)		422,631.98

NOTES:
(c) transfers
(e) encumbered FY'01 budget
(fc) finance committee transfers (in)
(fc) finance committee transfers (out)

(1,058,169.31)
2,488,545.97
(220,410.82)
220,410.82

DEBT ACCOUNTS

JUNE 30, 2001

Net Funded or Fixed Debt:	Serial Loans:	
Inside Debt Limit:	Inside Debt Limit:	
General	\$	16,177,978.00
Outside Debt Limit:	General:	
General	1,783,450.00	<div> <div>Middle School Project</div> <div>Elementary School Project</div> <div>Fire Equipment</div> <div>Conservation Land</div> <div>Hwy Eqpt/Projects</div> <div>Dunbar Field</div> <div>Golf Projects</div> <div>Fire Station</div> <div>Harbor Projects</div> <div>Library Construction</div> <div>Community Center Construction</div> <div>Land Bank Purchases</div> </div> <div> <div>1,657,450.00</div> <div>850,000.00</div> <div>440,000.00</div> <div>404,100.00</div> <div>744,558.00</div> <div>126,870.00</div> <div>200,000.00</div> <div>1,740,000.00</div> <div>40,000.00</div> <div>2,200,000.00</div> <div>4,515,000.00</div> <div>3,260,000.00</div> </div>
Public Service Enterprise	2,135,000.00	<div> <div>Fire Station</div> <div>Harbor Projects</div> <div>Library Construction</div> <div>Community Center Construction</div> <div>Land Bank Purchases</div> </div> <div> <div>200,000.00</div> <div>1,740,000.00</div> <div>40,000.00</div> <div>2,200,000.00</div> <div>4,515,000.00</div> <div>3,260,000.00</div> </div>
	-----	-----
	3,918,450.00	16,177,978.00
		\$
	Outside Debt Limit:	
	General:	
		303,450.00
		1,480,000.00
		2,135,000.00
	-----	-----
	\$	20,096,428.00
	=====	=====

CHANGES IN DEBT ACCOUNTS

FISCAL YEAR ENDED JUNE 30, 2001

	Net Funded or Fixed Debt
Balance July 1, 2000	\$
Less Principal Payments - Total Budgeted Expenditures	15,465,000.00
Plus new issue	2,450,000.00
	7,081,428.00

Balance June 30, 2001	\$
	20,096,428.00
	=====

TOWN OF HARWICH, MASSACHUSETTS
Schedule of Changes in Capital Project Funds
Fiscal 2001

Article	Balance 6/30/00	Bond Anticipation Notes	Transfers In	Available Budget	Expenditures	Tfr Out	Payment of BAN's	Bond Proceeds	Balance 6/30/01
Addition/Renovate Town Hall	\$ 23,566.89			\$ 23,566.89	\$ -		\$ -	\$ -	23,566.89
FD Station 1 construction	6,553.66			6,553.66	4,050.00				2,503.66
Construct Elementary School	-	2,012,000.00		2,012,000.00	417,698.64				1,594,301.36
Engineering-landfill closure	22,232.02			22,232.02	-				22,232.02
State aided hwy construction	328.78			328.78	328.78				-
State aided hwy construction	58,810.45			58,810.45	17,876.23				40,934.22
State aided hwy construction	-	481,990.00		481,990.00	8,757.76				473,232.24
Road Maintenance Program	-			-	437,221.55			500,000.00	62,778.45
Water system construction	33,650.26			33,650.26	32,389.73				1,260.53
Well rehab. and testing	14,767.06			14,767.06	12,776.26				1,990.80
Well painting and inspection	13.35			13.35	-				13.35
Upgrade Saquatucket Harbor	4,580.77			4,580.77	4,473.00				107.77
Improve Allen Harbor	90,000.00			90,000.00	-				90,000.00
Saquatucket Harbor	45,046.72			45,046.72	-				45,046.72
Community Center Generator	-			-	-			100,000.00	100,000.00
Community center construction	127,162.19			127,162.19	126,706.26				455.93
Purchase Textiera Land	-	650,000.00		650,000.00	646,294.50		650,000.00	650,000.00	3,705.50
Purchase Cran Co LLC Land	-	630,000.00		630,000.00	630,000.00		630,000.00	630,000.00	-
Purchase Chat Cranberry 1 Land	-			-	680,000.00			680,000.00	-
Purchase Chat Cranberry 2 Land	-			-	420,000.00			420,000.00	-
Purchase Joan Rider Land	-	202,000.00		202,000.00	-		202,000.00	202,000.00	202,000.00
Purchase Mary Harwood Land	-	480,000.00		480,000.00	477,264.00		480,000.00	480,000.00	2,736.00
Purchase Liberty Trust Land	-	979,800.00		979,800.00	979,800.00				-
Purchase Bascom Land							198,000.00	198,000.00	-
Reconstruct Dunbar Field	-			-	85,219.26			126,870.00	41,650.74
Elem school renovation plans	81,829.84			81,829.84	76,978.69		200,000.00	200,000.00	4,851.15
Architect Elementary School	-			-	518,984.16			650,000.00	131,015.84
Cap landfill	1,591,094.84			1,591,094.84	1,293,072.61		1,480,000.00	1,480,000.00	298,022.23
Purchase Sweeper	-			-	118,316.00			118,360.00	44.00
Purchase Defibrillators		59,648.00		59,648.00	59,648.00				-
Purchase Front End Loader				-	116,198.00			116,198.00	-
Purchase Fire Engine				-	330,000.00			330,000.00	-
Golf course clubhouse	167,881.47	-	-	167,881.47	45,753.44	-	200,000.00	200,000.00	122,128.03
Total Capital Project Funds	\$ 2,267,518.30	\$ 5,495,438.00	\$ -	\$ 7,762,956.30	\$ 7,539,806.87	-	\$ 4,040,000.00	\$ 7,081,428.00	\$ 3,264,577.43

General Government

Salaries & Wages Paid

ALL WAGES INCLUDE ALL PAY ISSUED THROUGH PAYROLL SALARY, OVERTIME, DETAILS, LONGEVITY, ETC.

<u>NAME</u>	<u>YTD EARN</u>		
SELECTMEN S&W		MUTCH, DIANNE	\$24,584.09
BENZLER-LAFFIN, SYLVIA	\$1,500.00	PERKINS, AMY	\$2,624.66
HOWELL, DONALD	\$1,500.00	PERKINS, AMY	\$1,932.70
HUGHES, PETER	\$1,500.00	ROBINSON, SANDRA	\$22,890.96
LUDDY, PETER	\$1,500.00	SANDA, RONALD	\$55,071.06
ZEIGLER, CYD	\$1,500.00	STEIDEL, ANN	\$2,764.38
SELECTMEN TOTAL	\$7,500.00	WATMOUGH, DOUGLAS	\$9,238.92
		WATMOUGH, ELEANOR	\$10,521.13
		TOWN HALL TOTAL	\$368,199.48
ACCT DEPT S&W		SPECIAL RETIREMENT PENS	
CLANCY, JO ANNE	\$45,711.98	NELSON, ELNA	\$3,551.34
GALLAGHER, MARGARET	\$64,700.15	CONSTABLE S & W	
MUNSON, GAIL	\$31,797.26	ELLIS, WAYNE	\$187.50
TULLOCH, WENDY	\$1,682.64	HALL, EMULOUS	\$187.50
ACCOUNTANT TOTAL	\$143,892.03	NOONAN, JAMES	\$187.50
ASSESSORS - S&W		CONSTABLE TOTAL	\$562.50
HEMEON, BARRY	\$500.00	TOWN CLERK S&W	
HENRY, SUSAN	\$39,706.24	BROWN, CHARLES	\$60.00
NEESE, ROBERT	\$500.00	DAGENAIS, HILDA	\$340.00
NEUDORFER, JOHN	\$500.00	DAVIS, JUDITH	\$200.00
O'NEIL, SUSAN	\$29,196.02	DOUCETTE, ANITA	\$48,861.25
OLIVER, SHERRY	\$20,469.75	DUNNE, JEANNE	\$212.00
ONNEMBO, V	\$28,094.15	EAGAN, MARY	\$112.00
SCANNELL, DAVID	\$64,824.76	FARHAM, RUTH	\$150.00
ASSESSORS TOTAL	\$183,790.92	KEENAN, WILLIAM	\$228.00
TREASURER - S&W		KELLY, ANN	\$3,043.74
DALEY, CAITLIN	\$32,066.81	KELLY, ROBERT	\$80.00
DUFFY, AMY	\$33,802.22	LEE, GERALDINE	\$372.32
MURPHY, JUDITH	\$38,413.04	LEGENDRE, CAROL	\$31,177.65
PARKHURST, DOROTHY	\$51,645.35	MAHAN, JOHN	\$436.00
TREASURER TOTAL	\$155,927.42	MIHOVAN, LOUISE	\$3,020.40
TOWN HALL - S&W		MILLS, SUSAN	\$312.00
FORD, MICHAEL	\$300.00	MYERS, ALBERTA	\$340.00
BANFORD, RICHARD	\$54,552.02	OWENS, SALLY	\$284.00
BOUVIER, AUDREY	\$31,157.85	ROBINSON, EVELYN	\$50.00
BUCKWOLD, JUELL	\$23,498.60	ROY, JOHN	\$120.00
COMEAU, MARY ANN	\$747.87	ROY, NANCY	\$152.00
GOODWIN, MECHELLE	\$1,357.00	RUSSELL, ANNE	\$3,222.50
GRACE, ELAINE	\$501.39	SILVERIO, JANET	\$218.00
HOUSE, SHEILA	\$40,328.19	STANFORD, ALICE	\$340.00
KAPLAN, ANN	\$8,272.00	VAGENAS, MARLENE	\$352.00
MELVILLE, WAYNE	\$77,856.66	WARREN, CAROLE	\$340.00

WEST, PAULA	\$25,852.05	HUTTON, ADAM	\$61,595.05
WIARD, MAVIS	\$2,646.00	JACEK, DAVID	\$75,093.38
TOWN CLERK TOTAL	\$122,521.91	JONES, CAROLYN	\$6,776.49
BLDG, PLAN, ENG S&W		KENDER, CHRISTOPHER	\$70,240.65
BORGESI, JOSEPH	\$66,513.58	KENDRICK, DENNIS	\$57,343.37
BOYCE, MANLEY	\$8,160.34	LEGEYT, EARL	\$48,934.29
BOYSON, STEPHEN	\$14,535.20	LINCOLN, KEITH	\$4,189.98
BRANLEY, BARBARA	\$9,844.47	MACDONALD, PATRICIA	\$26,949.16
CHATHAM, JOHN	\$38,887.46	MASON, WILLIAM	\$78,442.32
CONNOR, CAROL	\$203.04	MITCHELL, BARRY	\$56,688.52
CORCORAN, PAUL	\$55,633.29	MITCHELL, JONATHAN	\$46,139.86
FOURNARIS, JAMES	\$295.80	MORELAND, DONALD	\$319.92
GAWLE, EDWARD	\$10,078.05	MORRIS, CRAIG	\$59,358.29
GENATOSSIO, CAROL	\$35,093.76	MURPHY, BEVERLY	\$39,695.56
GREENHALGH,		NOLAN, NEIL	\$43,205.32
CHARLEEN	\$41,935.96	PEARL, SARAH	\$105.44
HANNON, JAY	\$138.48	PORTER, MICHAEL	\$47,184.05
LEVEN, SUSAN	\$50,100.05	SAYERS, RICHARD	\$61,878.40
MASON, CAROL	\$36,329.46	SHELLEY, WILLIAM	\$43,559.08
O'DONNELL, ROBERT	\$7,989.45	SHORES, KAREN	\$137.80
PORTER, KENNETH	\$39,431.84	SILVA, EDWARD	\$47,563.37
STPIERRE, JIMMIE	\$3,425.37	SMALL, CHRIS	\$18,160.95
SWEETSER, PAUL	\$46,010.65	SULLIVAN, JOHN	\$76,676.46
TULLOCH, WENDY	\$10,225.50	TAVANO, DONNA	\$47,285.35
WHELAN, THOMAS	\$3,013.55	ULRICH, T	\$44,477.26
BLG, PLAN,		VANGELDER, JENNIFER	\$10,761.95
ENG TOTAL	\$477,845.30	WARREN, JOHN	\$74,746.05
POLICE		WELCH, PETER	\$72,119.39
AHEARN, SUSAN	\$6,510.92	WILKINS, SANDRA	\$182.48
BRACKETT, ROBERT	\$51,853.01	WILLIS, WILLIAM	\$30,809.37
BROUILLETTE, DAVID	\$2,184.47	WRIGHT, CHESTER	\$10,340.48
BRYDA, MICHAEL	\$23,309.04	WRIGHT, SCOTT	\$51,362.42
BURNS, JOHN	\$34,970.77	YOUNG, KAREN	\$41,010.57
CAMPBELL, RICHARD	\$60,588.49	POLICE TOTAL	\$2,280,994.86
CHEVERIE, JAMES	\$36,101.41	FIRE S&W	
CLOUGH, AMY	\$40,306.32	AIKMAN, DIANE	\$36,361.93
CONSIDINE, KEVIN	\$46,608.77	AYER, JOHN	\$63,688.67
CULVER, LYMAN	\$53,160.62	BONATT, ALICE	\$47,075.99
CURRAN, TRACEY	\$45,625.10	CLARKE, JOHN	\$74,946.40
CURRIE, ROBERT	\$21,882.32	CLARKE, NORMAN	\$66,207.13
DAVIS, JEFFREY	\$57,447.77	COUGHLAN, BRIAN	\$68,562.67
DINNAN, TERRENCE	\$62,919.39	CURREY, STEPHEN	\$52,683.91
DION, THOMAS	\$61,781.74	DEERING, LEIGHANNE	\$51,124.86
ELDREDGE, HEATH	\$25,800.60	DIAMOND, ERIC	\$49,134.90
ENNES, WALTER	\$12,772.89	DOLAN, DONNA	\$39,371.30
GAGNON, THOMAS	\$54,289.95	ELDREDGE, MATTHEW	\$9,354.11
GOMES, MANUEL	\$58,108.84	FARRENKOPF, KENT	\$76,107.62
GOSHGARIAN, ARAM	\$49,349.51	FLYNN, WILLIAM	\$68,387.81
HADFIELD, ROBERT	\$47,555.42	GOUCHER, JOEL	\$68,066.58
HORGAN, ROBERT	\$74,534.48	HAWTHORNE, GLENN	\$57,044.93
		HOWELL, SANDRA	\$31,464.29

JAQUES, TIMOTHY	\$69,030.87
JESSOP, HENRY	\$52,002.90
JOHNSON, ROBERT	\$59,398.28
KALBACH, LEONARD	\$44,106.08
LEBLANC, DAVID	\$64,967.24
MABILE, BUCKY	\$56,040.14
MANTOS, MARGARET	\$37,806.56
MASON, MICHAEL	\$51,837.50
MAYO, JOSEPH	\$53,336.88
MOORE, LAURIE	\$4,555.44
NORCOTT, BRENDA	\$51,995.52
PARKER, DONALD	\$81,565.39
PETERSON, ROBERT	\$78,312.07
PICHE, SHAWN	\$49,719.15
PIRES, SUSAN	\$5,215.32
REMILLARD, WILFRED	\$71,241.04
ROMME, GEORGE	\$60,781.69
SANDERS, ROBERT	\$57,412.92
SPENCER, DANIEL	\$71,083.52
THORNTON, CRAIG	\$61,012.15
WALORZ, JUSTYNE	\$43,616.43
WILLIAMS, ROBERT	\$57,349.89
YOUNG, BRUCE	\$56,357.16
FIRE TOTAL	\$2,098,327.24

HIGHWAY S&W

ALBEE, BRIAN	\$37,707.72
ALWARD, RICHARD	\$37,290.40
BARKER, JAMES	\$48,268.32
BARNES, STEVEN	\$37,568.06
BARRETT, EDWARD	\$10,629.00
BARROWS, FRANK	\$1,852.51
BATES, JEAN	\$2,742.75
BERUBE, RICHARD	\$30,478.87
CHINAULT, WALTER	\$12,240.14
COLETTA, RICHARD	\$3,087.50
COOK, JAMES	\$58,041.27
CURRID, JOSEPH	\$2,911.50
CUSTER, PAUL	\$5,125.50
DALUZE, WALTER	\$12,136.91
DICKINSON, LOUISE	\$2,805.75
ELDREDGE, JOHN	\$43,552.73
ENGLERT, STEPHEN	\$7,411.50
FRANCIS, CARLETON	\$12,705.76
FRENCH, JASON	\$6,483.00
GAISFORD, JOHN	\$117.00
GAROFALO, JUDITH	\$41,182.14
GERMAIN, ERIN	\$36,880.96
GILBERT, DAVID	\$41,709.62
GOMES, BRANDEN	\$5,468.25
GOMES, DONNA	\$23,453.22
HERSEY, STEVEN	\$41,240.26

HOLMES, COLLIN	\$45,568.62
HOLMES, JEFFERY	\$49,340.41
HOOPER, LINCOLN	\$55,502.57
HOPKINS, JARED	\$20,016.45
JESUDOWICH, ALEX	\$4,118.56
JOHNSON, ADAM	\$11,743.50
KARRAS, LOUIS	\$5,773.50
KARRAS, NIOMA	\$2,443.50
KENNEDY, JOHN	\$4,087.50
KIERNAN, MICHAEL	\$41,717.34
LEDUC, SAMANTHA	\$487.68
LETTERI, JOSEPH	\$66,513.58
LYON, WILLIAM	\$5,926.50
MENDOZA, ALAN	\$37,087.46
MONTEIRO, JOHN	\$30,506.82
NICKERSON, DONALD	\$55,263.37
NORGEOT-BERUBE, KIM	\$44,075.14
PERRY, RICHARD	\$42,971.98
PIQUETTE, ROBERT	\$1,897.50
PRESTI, BUD	\$10,235.26
PROBERT, RICHARD	\$40,375.35
PROTO, MICHAEL	\$3,447.50
REUSS, WILLIAM	\$3,047.00
RICE, WAYNE	\$44,352.60
ROBERTSON, GERALD	\$6,414.50
SCICHILONE, PETER	\$13,725.24
SHERMAN, WILLIAM	\$6,045.00
SMITH, DAVID	\$37,058.73
STANFORD, ALICE	\$2,641.50
STEEVES, MARY	\$2,475.00
STEPHENS, RICHARD	\$2,794.00
STINES, MARK	\$5,553.00
STRATTON, WALTER	\$53,524.66
SUTHERLAND, GEORGE	\$11,088.41
TACKETT, JOHNIE	\$35,114.55
THACHER, RAYMOND	\$9,999.95
TUOMINEN, CHARLES	\$52,663.85
WOOD, CHRISTINE	\$2,479.50
HIGHWAY TOTAL	\$1,431,168.22

CEMETERY S&W

ROY, NANCY	\$21,136.06
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WATER S&W

BASSETT, RICHARD	\$41,481.46
BATES, DONALD	\$500.00
BULLEY, KENNETH	\$13,228.46
CAHOON, BRUCE	\$50,640.44
CALLINAN, JOHN	\$59.80
CONNOR, CAROL	\$30,773.00
ELDREDGE, WILLIAM	\$43,286.14

ELDREDGE, WILLIAM D	\$8,794.81
FULLER, DEBORAH	\$53,343.52
GONSALVES, DANETTE	\$500.00
HANLEY, DANIEL	\$29,452.57
MCCARTHY, JOHN	\$38,253.22
PENINGER, WILLIAM	\$45,168.53
SALZILLO, NEIL	\$40,352.24
SAYERS, BARBARA	\$35,661.16
SCICHILONE, PETER	\$30,357.76
SINCLAIR, GARY	\$208.30
SMITH, ANNE	\$375.02
SPARROW, PHILIP	\$43,927.94
TREPANIER, JASON	\$10,739.48
WIEGAND, CRAIG	\$7,215.56
WATER TOTAL	\$524,319.41

HEALTH DEPT S&W

GERMAIN, ROBERT	\$41.66
CHAMPAGNE-LAWTON, PAULA	\$59,005.73
GERMAIN, ROBERT	\$458.34
HINDMAN, RONALD	\$500.00
HOWARD, SANDRA	\$2,074.33
HURST, ALFRED	\$500.00
LYONS, LISA	\$40,051.15
SAMPSON, FRANCIS	\$41.66
SAMPSON, FRANCIS	\$458.34
SCHNITZER, HERBERT	\$24,717.72
SCHULTZ, LINDA	\$500.00
SULLIVAN, JUDITH	\$31,623.43
VARRICA, SANDRA	\$3,843.12
HEALTH TOTAL	\$163,815.48

LIBRARY S&W

BAILEY, DEBORAH	\$8,469.21
BROWN, ALEXIS	\$81.00
BUCKWOLD, JUELL	\$193.92
CAVILL, LEA	\$654.48
CENTRELLA, PATRICIA	\$21,262.20
CROWLEY, MYRNA	\$36,108.20
FERREIRA, JOHN	\$13,270.38
GULOTTA, VINCENT	\$250.00
HEMMINGS, DOROTHY	\$2,852.81
HEWITT, VIRGINIA	\$46,755.88
INMAN, PHILLIP	\$109.08
JAMOUS, AARON	\$318.94
KOSLOSKI, AMANDA	\$1,653.20
KRAUS, EILEEN	\$4,919.26
LATIMER, JO ANN	\$32,119.30
LEVY, GRACE	\$661.50
MARTELL, SUZANNE	\$33,974.95
METZGER, MARY	\$10,941.38

MORELAND, JANICE	\$14,971.65
MUTCH, DIANNE	\$181.80
NICHOLS, JUDITH	\$4,460.16
OWEN, SEAN	\$329.28
PINA, JULIE	\$22,263.85
SCHELLHORN, MAE	\$12,187.72
WIDEGREN, ERICA	\$342.75
ZEVITAS, DENISE	\$16,488.42
ZOINO, DANIELLE	\$858.94
LIBRARY TOTAL	\$286,680.26

HARBOR S&W

BOSSUNG, JENNIFER	\$8,580.89
CHANDLER, W	\$30,782.00
CIENAVA, MICHAEL	\$228.00
CLOUTER, SHANNON	\$900.00
COYLE, JAMES	\$252.00
FALVEY, BROOKE	\$900.00
GREENE, JILL	\$6,741.24
JOHNSON, KINSLEY	\$2,310.00
KEEFE, ALLYSON	\$900.00
LASKY, BRIAN	\$877.50
LASKY, SCOTT	\$7,476.00
LEACH, THOMAS	\$59,005.75
NIEMISTO, T	\$5,932.50
PROFT, HEINZ	\$41,203.20
REYNDERS, JOHN	\$3,812.50
SAULNIER, RONALD	\$2,257.20
SMELTZER, ROBERT	\$1,440.00
HARBOR TOTAL	\$173,598.78

GOLF S&W

ASH, RICHARD	\$4,656.75
BERNDT, WILLIAM	\$4,120.00
BURKE, WILLIAM	\$12,127.50
BURNHAM, SHAYNE	\$2,320.00
CANTO, RICHARD	\$41,056.71
CREEDON, JOHN	\$7,653.25
CUFF, SUSANNA	\$5,835.00
DELANEY, JOHN	\$6,405.00
DICAPUA, ARTHUR	\$3,507.50
FERNANDEZ, SHAWN	\$55,090.23
GALEOTA, RALPH	\$5,799.75
HALL, ALAN	\$117.56
HALL, RAYMOND	\$847.00
HARRINGTON, WARREN	\$6,503.25
HEFFERNAN, SHAWN	\$1,034.00
HERRMANN, FRED	\$1,360.00
HOYE, DENNIS	\$54,917.97
JEWETT, JAMES	\$8,625.75
LANGLOIS, DEAN	\$37,839.83
LEYVA, LUCIA	\$2,304.50

LOWN, WILLIAM	\$6,221.25
MACKOR, JEFFREY	\$1,510.00
MCCARTER, ALLEN	\$9,030.00
MCCARTHY, JOHN	\$2,235.00
MCNULTY, JOSEPH	\$30,669.18
MELLETT, THOMAS	\$2,410.00
MINGLE, KATHLEEN	\$2,163.00
MULLENS, WILLIAM	\$5,880.00
PARIS, EDWARD	\$4,482.50
RICE, SHEILA	\$11,956.25
ROSE, GILBERT	\$38,244.18
RYDER, RAIN	\$39,254.39
SIMS, FRANCIS	\$10,164.00
SMITH, ALAN	\$54,606.27
SOUZA, GARY	\$12,178.50
TONER, ALISON	\$4,240.00
VAN NATTER, BRENDAN	\$6,424.00
VEILLETTE, NANCY	\$21,918.92
VIERA, DONALD	\$8,041.00
WILKINS, ROBIN	\$280.00
GOLF TOTAL	\$534,029.99

TOWN NURSE

STARKWEATHER, MAUREEN	\$38,250.98
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CH 19 TV S&W

MASON, JILL	\$42,564.91
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COMMUNITY CENTER S&W

ALLEN, M DORIS	\$1,620.89
CALLINAN, JOHN	\$15,967.64
CAREY, CAROLYN	\$39,373.49
FERNANDEZ, SENNA	\$29,376.20
GIFFEE, CHRISTOPHER	\$33,320.45
LANDERS, NANCY	\$3,502.00
O'BRIEN, JEFFERY	\$26,757.24

COMMUNITY

CENTER TOTAL \$149,917.91

RECREATION REVOLVING ACCT

ABATE, CHARLES	\$5,111.00
BLEZARD, NANCY	\$1,356.00
EATON, DONNA	\$75.00
FLEISCHER, DOROTHY	\$504.00
GULOTTA, KATHERINE	\$165.00
HARRINGTON, ROBERT	\$250.00
KRIG, CHARLENE	\$5,225.00
LANGLEY, NANCY	\$1,080.00
MCGOWAN, HEATHER	\$385.00
MORGAN, SUZANNE	\$5,650.00
MORRIS, LAURA	\$120.00
MORRISON, PRISCILLA	\$240.00

MURRAY, JUDITH	\$5,108.00
NEWTON, PHYLLIS	\$470.00
PATZ, MARY ANN	\$4,840.00
PATZ, NELSON	\$1,700.00
PRIEST, CARIA	\$490.00
SEWER, ERIK	\$568.00
STOCKER, TERRY ANNE	\$1,638.00
TURNER, PAUL	\$200.00
WALDMAN, HELGA	\$395.00

REVOLVING

ACCT TOTAL \$35,570.00

COUNCIL ON AGING S&W

BUSTARD, PENELOPE	\$19,728.05
CROTEAU, AUDREY	\$335.55
CROWELL, GALE	\$29,271.90
DAVENPORT, HILDA	\$1,895.50
FOLEY, BARBARA-ANNE	\$42,426.01
SPEAKMAN, JANICE	\$1,737.60
WILLETT, ROSE	\$2,050.00

COA TOTAL \$97,444.61

COUNCIL ON AGING ARTICLE

DEFLAMINIS, ALBERT	\$339.36
ELDREDGE, DANIEL	\$412.08

COA ARTICLE TOTAL \$751.44

ELDER AFFAIRS - STATE GRANT

DAVENPORT, HILDA	\$977.50
EHRlich, ELAINE	\$773.50
WILLETT, ROSE	\$2,450.00

ELDER AFFAIRS

GRANT TOTAL \$4,201.00

RECREATION & YOUTH S&W

ALLEN, M DORIS	\$3,843.07
AMES, LEE	\$28,736.16
ANGIOLILLO, NEIL	\$596.63
BAKER, CAROLYN	\$1,681.89
BEAULIEU, JENNIE	\$2,408.00
BONICORO, JOHN-ADAM	\$1,059.13
BRONEILL, ANDREW	\$4,107.03
BROPHY, KERRIE MARIE	\$2,414.26
BURNIE, KRISTEN	\$3,600.33
CAPLICE, MICHAEL	\$1,440.00
CARTER, JEFF	\$37,570.70
CHILAKA, AMANDA	\$1,248.00
CONNELL, HANNAH	\$3,533.52
DALEY, JAMES	\$3,256.02
DIVERIO, MICHAEL	\$2,455.89
DOHERTY, ELIZABETH	\$2,838.00
ELDREDGE, PETER	\$1,460.00
FELICE, LAURA	\$4,474.15
FOX, MEAGHAN	\$1,360.00

FRANKLIN, TYLER	\$1,500.25	MORGAN, KATIE	\$2,106.03
FRASER, SUSAN	\$35,917.98	MORRIS, CATHERINE	\$5,263.50
GANSHIRT, AMY	\$3,363.76	MORRIS, LISA	\$1,424.00
GIBSON, KELLY	\$3,783.03	MUNRO, KEITH	\$2,108.88
GOMEZ, BRANDEE	\$3,208.89	MURPHY, ANDREA	\$2,917.71
GOODNOW, JEREMIAH	\$1,328.00	NOYES, EMILY	\$2,370.89
GULOTTA, KATHERINE	\$15,355.55	O'CONNOR, MAURA	\$4,748.33
GULOTTA, VINCENT	\$41,919.14	PORTER, STEVEN	\$1,196.00
HURLEY, KATHRYN	\$2,775.01	RAPONE, LEONARD	\$625.25
JAMOUS, AARON	\$1,456.00	SCHMITT, JOANNA	\$3,304.59
JENKINS, HEIDI	\$2,682.00	SCHWEIZER, ANN	\$52,198.06
JENKINS, ZOE	\$3,495.88	SINCLAIR, NEIL	\$4,396.08
JOHNSON, BRYNA	\$1,633.50	TEITEL, LAUREN	\$1,914.76
JOHNSON, LORI	\$1,579.50	VEALE, FRANCIS	\$3,919.52
KETT, BRIAN	\$1,776.50	WADE, CATHERINE	\$1,427.32
KORNACK, HEATHER	\$3,471.01	WAYSTACK, CHRISTOPHER	\$1,604.25
LITRENTA, JODY	\$4,545.96	WILLIAMS, JENNIE	\$1,354.50
LONDON, DAVID	\$3,692.58	WRIGHT, STACY	\$2,220.00
LONDON, ELENI	\$2,088.88	ZISSON, JULIE	\$2,821.26
LONDON, LISA	\$1,862.00	REC & YOUTH TOTAL	\$362,664.30
LUCAS, ETHAN	\$7,634.00		
MCGALLIARD, CYNTHIA	\$11,591.17		

School Payroll

Salaries & Wages Paid

<u>NAME</u>	<u>YTD EARN</u>		
ALBERTINE, MARY	\$58,358.52	BRADY, MELISSA	\$48,860.52
ALDEN, REBECCA	\$54,889.50	BRAGDON, MARY	\$51,550.50
ALLARD, JEFFREY	\$3,220.00	BRAYTON, DAVID	\$14,022.90
ALMEIDA, BERYL	\$16,578.81	BRENNAN, KELLY	\$6,851.98
ALVEZI, JOAN	\$55,639.35	BRESNAHAN, VINCENT	\$294.10
ANDERSON, J. DAVID	\$5,598.75	BROCHU, HARRIET	\$226.87
ANDERSON, LORETTA	\$49,467.68	BRODERICK, CAROLYN	\$40,199.99
ANDREOLA, SALLY	\$44,319.35	BROOKHART, LARRY	\$33,055.54
APPLEBAUM, MARCIA	\$1,200.00	BROWN, JANELLE	\$1,600.00
ARCANGELI, KATHLEEN	\$2,547.60	BROWN, REBECCA	\$56.00
ARRE, PATRICIA	\$360.00	BROWNELL,	
BABB, JANE	\$28,481.05	KATHERINE	\$18,591.27
BACH, PENELOPE	\$97.34	BRYANT, GLENN	\$46,830.51
BACKUS, DONNA	\$48,736.77	BUCKLEY, NANCY	\$51,550.50
BAKER, GAIL	\$53,623.37	BURKE, DAVID	\$6,243.04
BALLAM, GREGORY	\$1,725.83	BURKE, JEAN	\$1,125.00
BANTICK, MARY	\$17,133.90	BURKE, VIRGINIA	\$435.88
BARKER, DEBORAH	\$14,377.49	BURKE, WILLIAM	\$3,942.00
BARKER, JEAN	\$57,169.87	BURNS, CINDY	\$1,570.80
BARKER, JEANNE	\$50,143.66	CAHILL-O'SHEA, JULIA	\$13,571.32
BARNES, MATTHEW	\$400.00	CAHOON, ERNESTINE	\$19,176.50
BARNETT, Nanci	\$43,041.59	CAIN, LEO	\$551.00
BASSETT, CAROLYN	\$8,452.44	CALLAGY, MARGARET	\$45,367.07
BATES, DONALD	\$3,220.00	CAMERON, KATHRYN	\$4,454.84
BATES, KEVIN	\$13,121.20	CAMPBELL, SUMNER	\$5,782.00
BAY, RUTH	\$1,037.22	CANNON, DEBRA	\$1,562.40
BEARSE, JOYCE	\$24,156.37	CAREY, JEANNE	\$54,814.35
BEER, TED	\$37,792.27	CATALANO, ROSELEEN	\$120.00
BELLIVEAU, MYRA	\$51,550.50	CATANZARO,	
BENJAMIN, KIMBERLY	\$5,025.20	ANTHONY	\$48,736.77
BENZLER, JACKIE	\$1,345.50	CAVANAUGH, PATRICIA	\$6,257.81
BERGSTROM, KRISTIN	\$281.19	CERWONKA, JENNIFER	\$1,431.99
BESCIAK, RICHARD	\$44,249.47	CESTARO, REGINA	\$300.00
BESSETTE, JULIE	\$46.87	CHANDLER, NICOLE	\$454.17
BETTERS, CAROLYN	\$16,600.93	CHAPMAN-O'BRIEN,	
BLAKE, MARK	\$29,936.80	CYRENA	\$26,096.00
BLANCHARD, CARLA	\$45,311.28	CHASE, PEGGY	\$66,500.00
BLUTE, JODIE	\$14,743.20	CHATHAM, JOHN	\$60.00
BLUTE, THOMAS	\$60.00	CHATHAM, SHARON	\$1,650.00
BOCK, DEBORAH	\$54,814.35	CHICOINE, ANN	\$47,735.53
BONANNO, SUZANNE	\$2,336.64	CHILAKA, ANGELINA	\$58,840.50
BOUGAS, JAMES	\$49,871.61	CHILDRESS, MARY	\$74,555.00
BOULE, LESLIE	\$51,550.50	CHILDS, PAMELA	\$1,474.56
BOYLE, PATRICIA	\$14,972.97	CHIZEK, LESLIE	\$28,819.18
		CHROBAK, LUCY	\$212.70

CIUCCI, ANTHONY	\$300.00	DONNELLY, MARCIA	\$4,770.33
CLARKE, MARY	\$399.91	DONOGHUE, KATHLEN	\$2,936.25
CLIFFORD, ELLEN	\$1,592.25	DONOVAN, DEBORAH	\$46,703.73
CODNER, STEPHANIE	\$4,507.50	DONOVAN, ROBERT	\$36,455.08
COE, JANET	\$20,743.28	DOOLEY-TRABUCCO,	
COLLINS, ANN	\$1,456.05	ANN	\$41,172.68
COLLINS, MARY	\$650.00	DORGAN, DIANE	\$54,235.50
CONNAUGHTON, RUTH	\$1,344.75	DREWES, CAROL	\$1,905.00
COOK, PATRICIA	\$120.00	DREWES, MARILYN	\$8,453.38
COPELAND, JEAN	\$3,475.89	DRISCOLL, LEE	\$4,557.06
COPPOLA, CAREN	\$26,717.80	DU PUIS, SHANNON	\$2,548.00
COSTELLO, JACALYN	\$54,360.21	DUDIS-LUCAS,	
COSTIN, GARY	\$71,275.75	ELIZABETH	\$7,949.25
CRAIG, BETHANY	\$2,880.00	DUFFY, JUNE	\$840.00
CRANDELL, XENIA	\$200.00	DUFFY, KAREN	\$18,982.04
CREEDON, DENISE	\$49,310.18	DUNFORD, FREDERICK	\$251.58
CRIMMINS, LAUREN	\$48,967.77	DUNPHY, KATHLEEN	\$24,134.37
CRONIN, MARY	\$13,121.20	DUPONT, KEVIN	\$900.00
CROOKS, JULIAN	\$7,619.13	D'URSO, ANNE	\$52,169.25
CROTEAU, AUDREY	\$563.60	DYER, ANNE MARIE	\$776.25
CROTEAU, RONALD	\$2,075.75	EASTMAN, JILL	\$46,580.87
CROWLEY, STEPHEN	\$3,676.50	EATON, ANDREW	\$2,640.00
CULHANE, AMANDA	\$2,336.00	ELDER, JULIET	\$34,880.67
CURRY, NANCY	\$33,055.88	ELDREDGE, CAITLIN	\$2,332.00
CUTLER, ANGEL	\$4,487.00	ELDREDGE, NICOLE	\$2,292.00
DAGGETT, SUE	\$7,899.46	ELDREDGE, SHEILA	\$5,267.00
DAIGLE, CHERYL	\$210.73	ELLIS, JEAN	\$1,269.00
DALESSIO, CHRISTIAN	\$2,630.25	ELLISON-MURPHY, LYNN	\$280.00
DALESSIO, IAN	\$2,904.00	EMERSON, ANN	\$41,479.98
DALESSIO, RYAN	\$2,900.00	ERDMANN, LINDA	\$41,491.36
DANCER, PATRICIA	\$5,462.33	FABIA, ALICE	\$49,390.19
DARSON, DEBORAH	\$53,220.50	FALCONE, MARY	\$48,736.77
DEBACHER, NICHOLAS	\$48,736.77	FALVEY, JODY	\$37,876.01
DECOSTA, DANA	\$1,190.00	FANTOM, SARAH	\$1,345.00
DEGROFF, JACK	\$595.67	FANTOM, THOMAS	\$1,735.00
DEGROFF, JACQUELINE	\$1,830.62	FEDE, JOSEPH	\$61,682.35
DEMERS, DAVID	\$36,257.60	FEENEY, PETER	\$811.00
DENEALT, ERNEST	\$20,059.56	FELDT, ROBERT	\$60.00
DENNEHY, JENNIFER	\$141.57	FELLOWS, JENNIFER	\$13,498.18
DICKSON, JOHN	\$43,265.03	FERREIRA, EDWARD	\$34,660.61
DILLON, JOAN	\$51,476.41	FIESELER, LEE	\$360.00
DINSMORE, ELINOR	\$371.25	FISHER, KRISTIN	\$3,215.25
DOANE, ANNE	\$54,814.35	FJELD, DENISE	\$12,413.48
DOANE, NATHANIEL	\$320.00	FLEMING, SEAN	\$9,681.36
DODSON, PAMELA	\$4,649.68	FLYNN, CHRISTINE	\$1,372.52
DOHERTY, ELIZABETH	\$4,030.00	FOLEY, STACY	\$18,965.87
DOHERTY, JAMES	\$16,758.00	FORD, LINDA	\$48,736.77
DOHERTY, WILLIAM	\$2,820.00	FORIST, MELINDA	\$42,577.63
DOLAN, KERRY	\$57,023.12	FORTIER, PAMELA	\$4,553.38
DOMENICK, SUSAN	\$1,100.00	FOX, MEGAN	\$1,125.00
DONAHUE, MARGARET	\$26,781.58	FOX, PAUL	\$180.00

FRANCO, AMY	\$13,464.79	HEGGI, JOSEPH	\$13,966.16
FRAWLEY, GERALD	\$28,017.54	HEIDEMANN, RITA	\$10,108.80
FREDERICK, SUZANNE	\$403.76	HEMEON, MARY	\$35,229.07
FREEMAN, JANICE	\$14,470.33	HENDERSON, PAUL	\$1,080.00
FRENCH, MARGARET	\$960.00	HENDERSON,	
FRIEDENBERG, LORI	\$1,035.00	STEPHANIE	\$32,119.37
FUNK, HEATHER	\$2,148.00	HENN, DIANE	\$552.60
GABOUR, MARGARET	\$7,016.74	HIGGINS, DIANNE	\$28,852.36
GAINEY, FRANCES	\$1,890.00	HILLIS, ELIZABETH	\$905.63
GAUDET, MEGAN	\$2,304.00	HIRSCHBERGER, AMY	\$33,432.20
GAUDETTE,		HOGAN, MARYBETH	\$247.50
CHRISTOPHER	\$10,722.75	HOGG, SUZANNE	\$12,062.44
GEOFFRION, EDITH	\$100.94	HOLBROOK, SUSAN	\$275.00
GILBERT, JOSEPH	\$98,414.64	HOLDEN, KATHERINE	\$52,149.77
GILMORE, KATHERINE	\$4,197.00	HOLDEN, MARTHA	\$20,416.39
GIRARDI, ANN MARIE	\$400.00	HOLMES, CHRISTINE	\$18,606.50
GIROLAMO, JANIE	\$70,073.32	HOPKINS, TROY	\$52,816.45
GLEASON, REBECCA	\$437.52	HORAN, LORI	\$13,704.33
GOFF, JOHN	\$2,538.00	HOUSE, SHEILA	\$56.25
GOLDSTEIN, PETER	\$59,113.29	HOUSTON, RICHARD	\$59,793.87
GONSALVES, DANETTE	\$130.00	HOWELL, WILLIAM	\$3,206.00
GOODE, PETER	\$33,190.48	HOYE, DENNIS	\$4,854.00
GOODWIN, ELISA	\$15,798.08	HUMPHREYS, SHEILA	\$57,650.29
GOVONI, BARBARA	\$4,375.36	HURLEY, LINDA	\$12,216.28
GRADY, CHERYL	\$33,410.91	HYORA-WILLIAMS,	
GREEN, ANNA	\$24,424.15	JENNIFE	\$29,482.38
GREENE, JILL	\$1,190.00	JACOBS, ASHLEY	\$2,403.00
GREENSPAN, BARBARA	\$5,519.00	JAMOUS, MARY	\$782.50
GREENWOOD, JENNIFER	\$4,480.00	JAWORSKI, EDWIN	\$54,934.35
GREGG, PAUL	\$153.74	JOHNSON, ALEXANDRA	\$3,084.75
GREIG, DEBRA	\$16,866.74	JOHNSON, BARBARA	\$15,836.50
GUARIGLIO, THOMAS	\$1,890.00	JOHNSON, KATHLEEN	\$51,973.37
GUIMARAES, HENRI	\$560.00	JOHNSON, KINSLEY	\$95.00
GUINEN, GLEN	\$33,410.82	JOHNSON, SANDRA	\$1,085.00
GUINEN, LINDA	\$17,851.07	JOLLEY, ELLEN	\$5,042.02
GULOTTA, KATHERINE	\$40,511.68	JONES, DIANE	\$54,814.35
GUSHEE, CYNTHIA	\$20,131.44	JOSEPH, FRANCES	\$40,447.13
HAAS, BONNALYN	\$54,485.14	JULIN, KATHY	\$21,274.45
HADDAD, HELEN	\$17,236.35	KALBACH, BARBARA	\$8,313.22
HAERER, DENISE	\$4,367.48	KARRAS, CATHERINE	\$8,654.52
HAGUE, LOUISE	\$37,289.80	KAUP, RACHEL	\$2,672.35
HALL, ALAN	\$44,009.49	KEEFE, JEANNE	\$32,630.89
HAMMATT, MARY	\$42,847.06	KELLEY, JANETTE	\$15,077.46
HAMMOND, DAVID	\$41,956.06	KELLY, KAREN	\$51,790.50
HANNIGAN, MARGARET	\$40,356.46	KELLY, MICHAEL	\$5,895.00
HANSEN, RICHARD	\$51,930.50	KELLY, RICHARD	\$40,494.13
HARDING, GAIL	\$300.00	KELSEY, BEVERLY	\$29,387.86
HARK, HELEN	\$14,583.96	KILLALA, STEPHANIE	\$144.00
HARK, JOAN	\$122.57	KING, DAWN	\$37,217.27
HARTLEY, JAMES	\$76,915.30	KINSKI, ERIN	\$5,804.00
HATHAWAY, ALEXINA	\$500.00	KLINE, MARGARET	\$10,807.26

KOENIG, ROBERT	\$66,341.65	MAXWELL, RICHARD	\$1,129.00
KOT, STEPHEN	\$56,266.37	MC GOLRICK, MEGAN	\$314.67
KROL, ROBERT	\$80,062.50	MC GUIRE, MARY	\$13,704.32
KRYSTOFOLSKI, PATRICIA	\$1,293.73	MC LEAN, MARY	\$127.87
KURLYCHEK, GEORGE	\$42,725.22	MCCLINTOCK, PHILIP	\$240.00
LA FORTUNE, HEATHER	\$300.00	MCCORMACK, SAMUEL	\$1,890.00
LANDERS, NANCY	\$7,997.83	MCCULLOCH, JANET	\$1,474.89
LAZARESCU, WILLIAM	\$3,242.00	MCGEOCH, VIRGINIA	\$25,660.90
LE VANGIE, LYNNE	\$12,636.07	MCINTYRE, CHARLES	\$57,988.50
LEACH, DANA	\$450.00	MCINTYRE, SUSANNAH	\$1,458.00
LEACH, JACQUELINE	\$46,580.92	MCLUCKIE, SARAH	\$13,031.50
LEAHY, CYNTHIA	\$14,451.54	MCMANUS, SHANNON	\$5,623.12
LEANUES, SUSAN	\$286.87	MEANS, MARY	\$2,787.75
LEECH, ROBERT	\$41,015.18	MELVILLE, MICHAEL	\$1,629.20
LEEDOM, BARBARA	\$480.00	MENDES, CHRISTINA	\$427.38
LEETE, ANNE	\$37,995.77	MENDOZA, KATHLEEN	\$40,502.50
LEGER, DONNA	\$20,681.16	MERRILL, KENNETH	\$1,800.00
LEGER, JACQUELYN	\$968.00	MESERVEY, GEORGE	\$714.00
LEMOINE, WILLIAM	\$51,973.37	MIDDLETON, LINDA	\$180.00
LEOFANTI, CHRISTINE	\$53,394.38	MILLS, KAREN	\$9,235.93
LEROUX, JAIMEE	\$600.00	MIRANDA, BRENDA	\$7,494.67
LEVESQUE, KIRSTEN	\$2,398.55	MIRANDO, KATHLEEN	\$51,973.37
LEVY, MARY	\$25,908.65	MITCHELL, SHARON	\$3,570.00
LITCHFIELD, AMY	\$28,684.85	MOLYNEAUX, LEIGH	\$240.00
LOCK, KATHLEEN	\$106.87	MONAST, JILL	\$42,975.96
LOGSDON, SUSAN	\$360.00	MOORE, JENNELLE	\$1,735.00
LOMBARDI, MARGARET	\$15,929.41	MORRIS, LAURA	\$7,726.87
LONDON, ANTIGONE	\$30,704.47	MOYNAGH, PETER	\$20,585.20
LUCIL, DAVID	\$60.00	MUNIZ, NANCY	\$3,515.66
LUNDELL, BETSY	\$22.41	MURPHY, MARCIA	\$51,027.94
LYON, CATHERINE	\$655.88	NAGLE, WALTER	\$75,464.37
LYON, NANCY	\$15,386.05	NOONE, TRACI	\$180.00
MAGEE, FREDERICK	\$36,515.75	NORTON, PETER	\$44,985.59
MAGELANER, LISA	\$52,104.77	NUNES, RANDY	\$92.00
MAKER, ERIC	\$1,735.00	NYMAN, LYNN	\$2,823.00
MAKER, LESLEY	\$6,045.30	OAKLEY, KEVIN	\$28,583.81
MALCOLM, NANCY	\$48,736.77	O'CONNOR, GERALDINE	\$51,550.50
MALINOWSKI, PATRICIA	\$53,026.77	OICKLE, KRISTIN	\$48.00
MALONE, CATHERINE	\$14,473.05	O'LEARY, DANIEL	\$61,943.29
MANION, FRAN	\$1,035.00	OLIVER, JENNIFER	\$2,850.96
MARCELLO, ALEXANDRA	\$3,629.50	O'LOUGHLIN, KELLY	\$16,113.22
MARCY, JOAN	\$160.00	OLSON, CAROL	\$52,831.37
MARSLAND, DAVID	\$720.00	OLSON, KRISTEN	\$94.50
MARSLAND, LISA	\$202.05	O'NEIL, CHERYL	\$1,376.00
MARTELL-PASCHAL, ANN	\$54,174.50	PARADIS, SUZANNE	\$36,959.59
MASSARELLI, JANICE	\$260.00	PEARSON, SALLY	\$6,459.81
MASTERSON, TERESA	\$5,849.65	PEAVEY, SUSAN	\$21,566.04
MATHESON, ANDREW	\$36,039.89	PEDERSEN, TIMOTHY	\$34,977.75
		PENSAVALLE, BARBARA	\$560.00
		PETERSON, GAYLE	\$2,017.59
		PETERSON, KATHLEEN	\$30,597.62

PETERSON, LINDSAY	\$569.62	SCORTINO, MARYLYNN	\$1,721.25
PETRELLA, ROBERT	\$38,963.87	SEARS, SHARI	\$53,394.38
PETRUCCELLI-		SEELEY, DEBORAH	\$300.00
SMITHERS, J	\$51,550.50	SENIOR, ERIN	\$37,104.77
PIHL, DONNA	\$29,482.38	SEPPALA, BRIANNA	\$1,692.00
PIKNICK, KIMBERLEE	\$5,633.52	SERAFINO, CAROL	\$13,649.00
PLATH, LINDA	\$14,036.42	SESSLER, DENISE	\$37,147.43
POORE, CHERYL	\$60,604.37	SEWER, ERIK	\$500.00
POTTER, EARLE	\$8,896.75	SHARKEY, HELENE	\$48,736.77
POWERS, SALLY	\$60.00	SHARP, JENNIFER	\$4,048.00
RANEO, TONE	\$6,088.68	SICILIANO, LISA	\$720.01
RATHBURN, ROSEMARY	\$120.00	SILK, ANN	\$48,736.77
REBELLO, SCOTT	\$3,583.37	SIMMONS, ELIZABETH	\$51,650.50
REEDY, JESSICA	\$3,777.00	SIMMONS, LESLIE	\$42,837.19
REIDER, NANCY	\$705.00	SIMMONS, ROBERTA	\$7,045.12
REINWALD, THERESA	\$5,508.96	SIMPSON, GREGORY	\$3,564.00
REMILLARD, ERIN	\$3,844.00	SIMPSON, RICHARD	\$34,022.72
RENGUCCI, JANET	\$1,845.00	SIROIS, RICHARD	\$2,565.00
REUSS, PAMELA	\$37,982.93	SMELTZER, ROBERT	\$52,263.25
RICCIARDI, DOUG	\$2,040.00	SMITH, DONNA	\$24,886.05
RICHARD, ROSEMARIE	\$12,293.50	SMITH, JACQUELINE	\$506.25
RIPA, ERIC	\$96.00	SMITH, JEFF	\$40,044.16
RIZZO, JOSEPH	\$1,735.00	SMITH, KATHLEEN	\$55,230.60
ROBBINS, PATRICIA	\$162.60	SMITH, LISA	\$26,582.67
ROBINSON, BETSY	\$23,922.71	SMITH, PATRICIA	\$17,238.14
RODERICK, NICOLE	\$420.00	SOARES, GARY	\$1,735.00
ROESSNER, BARBARA	\$60.00	SOWPEL, GEORGE	\$29,482.38
ROGERS, WALTER	\$194.75	SPEVAK, MATTHEW	\$600.00
ROMA, LILLIAN	\$125.00	SQUIRES, LAURA	\$130.32
ROSE, AGNES	\$2,767.77	STALKER, MICHELE	\$26,104.07
ROSE, DEBORAH	\$4,406.94	STANTON, BARBARA	\$1,848.24
ROSE, GLENN	\$61,023.38	STARKWEATHER,	
ROSE, PATRICIA	\$5,600.22	MICHAEL	\$28,205.72
ROSSETTI, SALLY	\$2,583.26	STEIDEL, ANN	\$54.00
RUBEL, EARLINE	\$9,134.18	STELLO, KAREN	\$4,968.45
RUTLEDGE, SALLY	\$34,937.71	STEVENS, CLARE	\$38,284.28
RYAN, JOAN	\$60.00	STINES, BRIAN	\$3,590.00
RYAN, JOHN	\$26,952.74	STODDARD, GANNON	\$1,748.90
RYFF, JOHN	\$240.00	STOUT, FRANCESCA	\$25,605.87
SAIG-FIELDS, LESLIE	\$27,359.01	STOUT, MARVIN	\$66,263.46
SALZILLO, FRANCES	\$4,562.73	STROKER, LISA	\$12,343.92
SANTACROCE, ANN	\$51,973.37	SUGERMAYER, MARK	\$52,901.77
SAUERS, CINDY A	\$2,500.00	SULLIVAN, KATHLEEN	\$2,383.00
SAULNIER-FORTIN,		SYLVIA, LYNN	\$112.00
ANNETT	\$2,098.25	TALHAM, CAROL	\$380.97
SAVAGE, KAREN	\$51,550.50	TANSEY, TAMMY	\$14,891.78
SCARBO, ALLISON	\$81.63	TAYLOR, ANNE	\$135.00
SCHARA, ZACH	\$967.50	THACHER, DALE	\$745.75
SCHNEIDER-BIRON,		THACHER, F	\$66,039.39
LIANE	\$40,736.12	THACHER, MEGAN	\$300.00
SCINTO, SANDRA	\$48,883.02	THERIEN, ANNE	\$1,281.02

THOMAS, STEPHEN	\$574.50	WEST, CHERYL	\$24,382.00
TITUS, ROBIN	\$54,550.50	WHEAT, EDITH	\$1,056.00
TOBEY, DAVID	\$4,389.77	WHITE, ROBERT	\$2,327.13
TRASK, SUSAN	\$51,600.50	WHITTEMORE, ERIN	\$30,734.63
TROWBRIDGE, AMY	\$8,937.14	WIACEK, THEODORA	\$49,738.02
TURCO, DIANE	\$51,550.50	WIEDITZ, AURALIE	\$164.00
TWOMBLY, CHRISTINE	\$57,650.29	WILKINSON, PHYLLIS	\$51,973.37
TYLDESLEY, ELIZABETH	\$18,553.74	WILLCOX, JAMES	\$29,014.84
VACHON, GIL	\$1,940.00	WILSON, STEVEN	\$68,426.54
VAN ESSENDELFT,		WISNESKI, JENNIFER	\$1,290.00
DEBRA	\$120.00	WITTIG, SANDRA	\$52,018.37
VAN ESSENDELFT,		WOGISCH, LAURA	\$845.00
LINDA	\$1,646.00	WOODS, CARY	\$1,620.00
VEARY, KERRY	\$10,781.62	WORDELL, JON	\$51,973.37
VETORINO, KATHERINE	\$124.89	WORDELL, MAE	\$2,592.00
VIRKLER, REBECCA	\$48,905.52	WRIGHT, LAURA C	\$126.00
VOHS, KATHRYN	\$36,728.81	WRIGHT, WILLIAM	\$703.13
VRLIK, CAROL	\$22,152.00	WROE, CANDICE	\$51,550.50
WADE, ANN	\$33,699.62	YAGJIAN, RAFF	\$107.50
WADE, SHEILA	\$900.00	ZABIELSKI, DEBORAH	\$12,599.28
WALKER, MICHAEL	\$6,711.50	ZABIELSKI, LARRY	\$58,248.35
WALNUT, DAWN	\$60.00	ZANDONELLA-HUHTA, LISA	\$184.89
WATERMAN, LAURA	\$1,520.73	ZIMMER, NANCY	\$60.00
WAYSTACK,		ZIMMERMAN, PAMELA	\$38,722.87
BERNADETTE	\$33,483.89		
WEEKES, JOANNE	\$18,768.24	TOTAL	
WEIDHAAS, CATHY	\$208.13	SCHOOL S&W	\$10,085,910.47
WEISS, MORRIS	\$3,368.61		

Citizens Activity Record Form

Act Now - Serve Your Community

Town government needs year-round registered citizens who are willing to give time in the service of their community. The Citizens Activity Record program was adopted by the Selectmen as a means of compiling names of interested citizens to serve, on a voluntary basis, on Boards and Committees.

Activity records are being updated to include categories consistent with the changing needs of the Town. Indicate your order of preference and return this form to:

CITIZENS ACTIVITY RECORD PROGRAM

BOARD OF SELECTMEN

732 Main Street, Harwich, MA 02645

Name _____

Street/P.O. Box _____ Town _____

Telephone _____

Occupation _____

Background/Experience _____

LIST ORDER OF PREFERENCE

PLANNING & PRESERVATION

- ☐ Architectural Advisory Committee
- ☐ Board of Appeals
- ☐ Brooks Academy Museum Commission
- ☐ Building Code Board of Appeals
- ☐ Bylaw/Charter Review Committee
- ☐ Clean Beaches Advisory Committee
- ☐ Conservation Commission
- ☐ Cultural Council
- ☐ Designer Selection Review
- ☐ Great Sand Lakes Task Force
- ☐ Harwich Center Initiative Committee
- ☐ Herring River Watershed Study Committee
- ☐ Historic District Commission
- ☐ Historical Commission
- ☐ Insurance Committee
- ☐ Local Partnership for Economic Development
- ☐ Long Pond Advisory Committee
- ☐ Planning Board
- ☐ Real Estate, Open Space & Land Bank Committee
- ☐ Recycling Committee
- ☐ Shellfish & Marine Water Quality Committee
- ☐ Town Forest Committee
- ☐ Traffic Safety Committee
- ☐ Utility & Energy Conservation Committee

RECREATION

- ☐ Bikeways Committee
- ☐ Golf Commission
- ☐ Recreation & Youth Commission
- ☐ Waterways Commission

OTHER

- ☐ Board of Assessors
- ☐ Board of Health
- ☐ Cablevision Advisory Committee
- ☐ Capital Outlay
- ☐ Cemetery Commission
- ☐ Channel 18 Advisory Committee
- ☐ Community Center Facilities Committee
- ☐ Community Center Pool Study Committee
- ☐ Constable
- ☐ Council on Aging
- ☐ Disability Issues
- ☐ Finance Committee
- ☐ Harwich Housing Committee
- ☐ Herring Supervisor (Voluntary)
- ☐ Human Services Advisory Committee
- ☐ School Building Committee
- ☐ Shellfish Constable (Voluntary)
- ☐ Technology Committee
- ☐ Treasure Chest
- ☐ Water Quality Task Force
- ☐ Youth Consultation Study Committee

2001 Committee Meeting Schedule

Committee	Date	Time	Meeting Room (TH)
Architectural Advisory Board	2 nd Tuesday	7:30 PM	Library
Bikeways	3 rd Wednesday	7:00 PM	Library
Board of Appeals	Last Wednesday	7:00 PM	Griffin Room
Board of Assessors	Each Tuesday	8:30 AM	Assessor's Office
Board of Health	As needed		
Board of Selectmen	Each Monday	7:30 PM	Griffin Room
Building Code Board of Appeals	As needed		
Conservation Commission	1 st & 3 rd Tuesdays	7:00 PM	Sm. Hearing Room
Cultural Council	As needed		
Disability Rights	2 nd Tuesday	1:30 PM	Sm. Hearing Room
Golf Commission	2 nd Monday	6:30 PM	Sm. Hearing Room
Historic District Commission	As needed		
Local Partnership for Economic Development	1 st Thursday	7:00 PM	Library
Planning Board	2 nd & 4 th Tuesdays	7:00 PM	Griffin Room
Pleasant Bay Management	As needed		Library
Real Estate and Open Space	Each Thursday	8:30 AM	Library
Utility & Energy Conservation	2 nd Thursday	3-4:30 PM	Library
School Building Committee	Each Tuesday	11:00 AM	Clerk of the Works trailer

TOWN OF HARWICH -TELEPHONE NUMBERS

Office Hours: 8:30 am - 4:00 pm

TOWN OFFICES

Animal Control Officer	(508) 430-7565
Board of Assessors	(508) 430-7503
Board of Registrars	(508) 430-7517
Building Department	(508) 430-7506
Cemetery Commission	(508) 430-7549
Channel 18	(508) 430-7569
Community Center	(508) 430-7568
Conservation Commission	(508) 430-7538
Conservation Director	(508) 430-7538
Council on Aging	(508) 430-7550
Outreach Program	(508) 430-7551
Disposal Area Scalehouse	(508) 430-7558
Family Resource Center (Albro House)	(508) 430-2355
Family Resource Center Director	(508) 430-7836
Harbormaster	(508) 430-7532
Harbor Workshop	(508) 430-7529
Health Department	(508) 430-7509
Highways & Maintenance	(508) 430-7555
Inspectors (Gas, Wiring, Plumbing)	(508) 430-7507
Planning Board	(508) 430-7511
Recreation & Youth	(508) 430-7553
Recreation Director's Office	(508) 430-7554
Beach Sticker Sellers (June – Labor Day)	(508) 432-7638
Selectmen's Office	(508) 430-7513
TTY (For the Hearing Impaired)	(508) 430-7537
Town Accountant	(508) 430-7518
Town Administrator	(508) 430-7513
Town Clerk	(508) 430-7516
Town Engineer	(508) 430-7508
Town Nurse	(508) 430-7505
Town Planner	(508) 430-7511
Town Treasurer/Tax Collector	(508) 430-7501
Veterans' Agent	(508) 430-7510
Water Department	(508) 432-0304

LIBRARIES

Brooks Free Library	(508) 430-7562
Chase Library	(508) 432-2610
Harwich Port Library	(508) 432-3320

CRANBERRY VALLEY GOLF COURSE

Administration/Pro Shop	(508) 430-5234
Maintenance	(508) 430-7561
Tee Time	(508) 430-7560

SCHOOL DEPARTMENT

Business Office	(508) 430-7203
Elementary School	(508) 430-7216
Middle School	(508) 430-7212
High School	(508) 430-7207
Superintendent of Schools	(508) 430-7200

****ALL EMERGENCY CALLS 911 ****

POLICE DEPARTMENT

Emergency Calls	(508) 432-1212
Other Calls	(508) 430-7541

FIRE DEPARTMENT

Emergency Calls	(508) 432-2323
Other Calls	(508) 430-7546